

## Roadway Acceptance Informational Packet

Chapter 510, Article I - <u>Sections 510.010 - 510.035</u> outlines the guidelines and procedures for requesting new or existing roadways into the City's inventory, summarized as follows:

- Petitions for a NEW street to be accepted into the City's inventory shall be submitted to the City Clerk and shall:
  - ▶ Be offered for dedication via the certifications of the final plat of a major subdivision,
  - Final Plat shall be approved by the Board of Aldermen prior to acceptance,
  - ▶ The Board of Aldermen may accept the street upon the following,
    - Street is complete for entire subdivision as shown on approved preliminary plat,
    - \* Street must be constructed in accordance to the City Design Guidelines (Refer to Section 5),
    - The contract engineer shall submit a letter and inspection report confirming completion in accordance with City's Codes and Guidelines as approved by the City.
- Petitions for EXISTING street to be accepted into the City's inventory shall be submitted to the City Clerk and shall:
  - ▶ Be requested by at least ninety-five percent (95%) of the property owners adjacent to the street to be transferred.
  - A certified plat and written right-of-way or transfer documents must accompany the petition,
  - ▶ Right-of-way to be transferred should conform as closely as practical to the City's Design Standards for new construction recommended by the Public Works Director (refer to <u>Design Guidelines Section 5</u>).
- Roadway design, location, and other specifics are outlined in <u>Chapter 510</u> and in the City's Design Standards, Section 5.
- Upon approval to accept by the Board of Aldermen, the City must acquire one hundred percent (100%) of the right-of-way,
- Petitions are to be reviewed and recommended by the City Administrator, Public Works Director, Planning Commission, and approved by the Board of Aldermen.



## City of Osage Beach Petition to Accept Existing Roadway

| We, the undersigned propetty owners in Osage Beach, who are the owners of the existing roadway, do hereby petition the Board of Aldermen to accept into the City inventory the existing roadway, |                          |   |                               |
|--|--------------------------|---|-------------------------------|
| Please Include:  I. Certified Plat and written ROW   | or transfer documentat   | ion                                       |                               |
| We, the undersigned, understand that the information, improvements, or action by as set forth in City Code Chapter 510 and considering acceptance.   | the petitioners prior to | acceptance. Petitioners understand the    | nere are minimum requirements |
| PRJNTED NAME   | ADDRESS                  | SIGNATIJRE                                | DATE                          |
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| RETURN COMPLETED FORM TO:  | Osage Beach Ci           | ty Clerk, 1000 City Parkway, Osa          | ge Beach, MO 65065            |
| For Office Use Only: Date Rec'dReview & Approved: PC CP PW_  | Rec'd By<br>_ CA         | <br>Date Approved by Board of Aldermen: _ |                               |



## City of Osage Beach Petition to Accept New Roadway

We, the undersigned property owners in Osage Beach, who are the owners of the new roadway, do hereby petition the Board of Aldennen to accept into the City inventory the new roadway, Please Include: 1. Certified Plat and written ROW or transfer documentation 2. Letter and Inspection Report from Contract Engineer We, the undersigned, understand that the Board of Aldermen may choose not to accept the new roadway, or may require additional information, improvements, or action by the petitioners prior to acceptance. Petitioners understand there are minimum requirements as set forth in City Code Chapter 510 and City Design Guidelines Section 5, which must be met prior to the Board of Aldermen considering acceptance. PRINTED NAME **ADDRESS SIGNATURE** DATE RETURN COMPLETED FORM TO: Osage Beach City Clerk, 1000 City Parkway, Osage Beach, MO 65065

CA\_\_\_\_ Date Approved by Board of Aldermen: \_\_\_\_\_

Rec'd By \_\_\_

For Office Use Only: Date Rec'd

Review & Approved: PC\_\_ CP\_\_ PW\_\_