

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI
October 17, 2024**

The Board of Aldermen of the City of Osage Beach, Missouri, conducted a Regular Meeting on Thursday, October 17, 2024, at 5:30 PM. The following were present in person: Mayor Michael Harmison, Alderman Justin Hoffman, Alderman Celeste Barela, Alderman Bob O'Steen, Alderman Kevin Rucker and Alderman Richard Ross. Absent Alderman Phyllis Marose. City Clerk Tara Berreth was present and performed the duties for the City Clerk's office.

Appointed and Management staff present City Administrator Devin Lake, Assistant City Administrator April White, City Attorney Cole Bradbury, Police Chief Todd Davis, Public Works Operations Manager Zak Wilbur, Building Official Ron White, City Planner Cary Patterson, City Engineer Drew Bowman, Human Resource Generalist Maddie Mousseau, Public Information Officer (PIO) Jayme Rutledge, City Treasurer Karri Bell.

CITIZEN'S COMMUNICATIONS

No Citizens Comments

APPROVAL OF CONSENT AGENDA

Alderman Ross made a motion to approve the consent agenda as with amended minutes. This motion was seconded by Alderman Hoffman. Motion passes unanimously with voice vote. Absent Alderman Phyllis Marose.

UNFINISHED BUSINESS

Bill 24-66 - An ordinance of the City of Osage Beach, Missouri, amending Section III Sewerage System to the Osage Beach Design Guidelines. *Second Reading*

Alderman Rucker made a motion to approve the second reading of Bill 24-66. This motion was seconded by Alderman Ross. A roll call was taken to approve the second and final reading of Bill 24-66 and to pass same into ordinance: "Ayes" Alderman Hoffman, Alderman Barela, Alderman O'Steen, Alderman Rucker, Alderman Ross. Bill 24-66 was passed and approved as Ordinance 24-66. Absent Alderman Phyllis Marose.

NEW BUSINESS

Presentation - Enterprise Fleet Management

THE SITUATION

Current fleet age is negatively impacting on the overall budget and fleet operations

- 47% of the light and medium duty fleet is currently 10 years or older
- 57% of the light and medium duty fleet is currently 6 years or older
- 7.5 years is the current average age of the fleet
- 10 years – time it would take to cycle the entire fleet at current acquisition rates
- Older vehicles have higher fuel costs, maintenance costs and tend to be unreliable, causing increased downtime and loss of productivity.

THE OBJECTIVES

Identify an effective vehicle life cycle that maximizes potential equity at time of resale creating a conservative savings of over \$187,495 in 10 years

- Shorten the current vehicle life cycle from 10 years to 4 years
- Provide a lower sustainable fleet cost that is predictable year over year
- Significantly reduce cost of maintenance and repairs
- Reduce the overall fuel spend through more fuel-efficient vehicles
- Leverage an open-ended lease to maximize cash flow opportunities and recognize equity

Increase employee safety with newer vehicles

Currently:

- 3 vehicles predate Anti-Lock Brake standardization (2007)
- 8 vehicles predate Electronic Stability Control standardization (2012)
 - ✓ *ESC is the most significant safety invention since the seatbelt*
- 32 vehicles predate standardization of back up camera (2018)

THE RESULTS

By partnering with Enterprise Fleet Management, it is estimated that the City will reduce their fuel costs by over 20%. The City will also reduce maintenance cost by approximately 54%. Leveraging an open-end lease maximizes cash flow and recognizes equity from vehicles sold. Furthermore, the City will leverage Enterprises Fleet Management's ability to sell vehicles at an average of 112% above Commercial Value Index. By shifting from reactively replacing inoperable vehicles to planning vehicle purchases, Osage Beach will be able replace 59 of its oldest vehicles within the first five years, turning 100% of their vehicles into newer, safer, more efficient models.

Bill 24-59- An ordinance of the City of Osage Beach, Missouri, amending Chapter 125 Human Resources System (personnel) Rules and Regulations, Sections 125.230 Supplemental Policies. *First Reading*

Alderman Rucker made a motion to approve the first reading of Bill 24-59. This bill was seconded by Alderman O'Steen. A roll call was taken to approve the second and final reading of Bill 24-66 and to pass same into ordinance: "Ayes" Alderman Rucker, Alderman O'Steen. "Nays" Alderman Hoffman, Alderman Barela, Alderman Ross. Bill 24-66 failed. Absent Alderman Phyllis Marose.

Bill 24-70 - An ordinance of the City of Osage Beach, Missouri amending Ordinance No. 23.90 Adopting the 2024 Annual Budget, by amending and adding job titles and pay levels adjustments within the FY2024 Employee Pay Plan. *First Reading*

Alderman Ross made a motion to approve the first reading of Bill 24-70 amendment change Support Administrators to stay at level 8. This bill was seconded by Alderman Hoffman. Motion passes with 4 "Ayes" and 1 "Nay" voice vote. Absent Alderman Phyllis Marose.

Bill 24-71 - An ordinance of the City of Osage Beach, Missouri, authoring the Mayor to approve a contract with Capital Paving for the Lee C. Fine Memorial Airport Rehabilitation of Runway 4-22 Project for an amount not to exceed \$4,329,496.00. *First Reading*

Alderman Barela made a motion to approve the first reading of Bill 24-71. This bill was seconded by Alderman Ross. Motion passes unanimously with voice vote. Absent Alderman Phyllis Marose.

Bill 24-72 - An ordinance of the City of Osage Beach, Missouri amending Ordinance No. 23.90 Adopting the 2024 Annual Budget, Transfer of Funds for Necessary Expenditures for the purchase of a 2025 Ford Interceptor Utility, Equipment, and the installation of equipment. *First Reading*

Alderman Rucker made a motion to approve the first reading of Bill 24-72. This bill was seconded by Alderman O'Steen. Motion passes unanimously with voice vote. Absent Alderman Phyllis Marose.

Bill 24-73 - An ordinance of the City of Osage Beach, Missouri, authorizing the Mayor to execute Supplemental Agreement No.1 with Crawford, Murphy & Tilly, Inc for construction phase services in the amount of \$456,632.61 for a contract amount not to exceed \$777,632.61. *First Reading*

Alderman Ross made a motion to approve the first reading of Bill 24-73. This bill was seconded by Alderman Hoffman. Motion passes unanimously with voice vote. Absent Alderman Phyllis Marose.

Motion to approve the purchase of a 2025 Ford Interceptor Utility AWD at a cost of \$45,886.00 from Joe Machens Ford Lincoln off of the State of Missouri Contract #CC240138008.

Alderman Barela made a motion to approve the purchase of a 2025 Ford Interceptor Utility AWD at a cost of \$45,886.00 from Joe Machens Ford Lincoln off of the State of Missouri Contract #CC240138008. This motion was seconded by Alderman Rucker. Motion passes unanimously with voice vote. Absent Alderman Phyllis Marose.

Motion to approve the purchase of two new sewer pump trucks from Progress Tank for an amount not to exceed \$291,755.

Alderman Rucker made a motion to approve the purchase of two new sewer pump trucks from Progress Tank for an amount not to exceed \$291,755. This motion was seconded by Alderman O'Steen. Motion passes with 4 "Ayes" and 1 "Nay" voice vote. Absent Alderman Phyllis Marose.

Discussion - Credit Card Fees

Prior to March 2020, the City passed all debit/credit card transaction fees on to the customer, excluding park and airport transactions. In response to the Covid-19 pandemic, the City stopped passing those fees on and started absorbing them. This absorption equated to the following expenses: \$18,000 in 2020; \$33,000 in 2021; \$41,000 in 2022; \$53,500 in 2023; and nearly \$38,000 already in 2024. In March 2024, the City started passing the transaction fees for permits and licenses paid for with debit/credit cards back on to the customer. In response to several customers inquiring and/or paying large dollar permits with a card, this was decided after a meeting between the City Treasurer, the Staff Accountant, and the previous City Administrator. At that time, it was also decided to leave water and sewer payments alone.

During budget meetings in September with staff, the topic came up again and, in an effort to reduce those expenses, it was decided to revert to pre-Covid processes and pass those card transaction fees back to the card users for utility payments starting January 1, 2025. Currently, over 60% of utility customers pay their utility bill with either ACH draft, check, or cash. These payment methods do not equate to a direct expense for the City or the utility customer. When the City absorbs fees for debit/credit card payers, those fees essentially get passed on to all utility customers, even those paying by non-card methods.

Most cities that absorbed fees due to the pandemic have now reverted back to passing those fees on to the card user. That is common procedure in the municipality business. We are passing on the exact merchant fees (2.35%) and online payment fees (\$2.00/transaction) that the City gets charged from the processors.

STAFF COMMUNICATIONS

Department Updates - October 13, 2024

City Administrator Devin Lake – Clarified the budget amendment from last meeting was missing a sentence.

City Attorney Cole Bradbury – Working with Mark Spykerman on revamping the TIF Guidelines

Police Chief Todd Davis – Corporal Reiner is in training with our new K9 officer Freya. Freya will be introduced at the next BOA meeting.

HR Generalist Mousseau - Health Fair October 31 - Culture Amp will be our new employee evaluation system for 2025.

City Engineer Drew Bowman – Construction on Osage Beach Road. Osage Beach Welcome Sign will be starting on Monday October 21st.

Public Works Operation Manager Zac Wilbur – Working on the Vapex system.

MAYOR AND MEMBERS OF THE BOARD OF ALDERMEN COMMUNICATIONS

Alderman Rucker – 2025 Shoot Out – excited to have it back in Osage Beach.

Alderman Hoffman – Andy's pleased with the work on the smell from the sewer behind their business. Thank you to Lowes for all they did in the dog park.

Alderman O'Steen – What are we doing with pump trucks? Trade in.

Alderman Ross – TIF Policy – implement a but for approach.

Mayor Harmison – Dog Park was a great success.

NO Executive Session

EXECUTIVE SESSION

- A. Notice is given that the agenda includes a roll call vote to close the meeting as allowed by RSMo. Section 610.021 (1) Legal Actions, Causes of Action, or Litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Alderman Ross made a motion to adjourn at 7:15pm. This motion was seconded by Alderman Barela. Motion passes unanimously with voice vote. Absent Alderman Phyllis Marose.

ADJOURN

There being no further business to come before the Board, the meeting was adjourned at 7:15pm. I, Tara Berreth, City Clerk of the City of Osage Beach, Missouri, do hereby certify that the above foregoing is a true and complete journal of proceedings of the regular meeting of the Board of Aldermen of the City of Osage Beach, Missouri, on October 17, 2024, and approved November 7, 2024.



Tara Berreth/City Clerk



Michael Harmison/Mayor

** All meetings may be viewed on Facebook and YouTube for further details and clarification.