

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI
November 2, 2023**

The Board of Aldermen of the City of Osage Beach, Missouri, conducted a Regular Meeting on Thursday, November 2, 2023, at 6:00 PM. The following were present in person: Mayor Michael Harmison, Alderman Phyllis Marose, Alderman Richard Ross, Alderman Justin Hoffman, and Alderman Kevin Rucker. Absent Alderman Bob O'Steen and Alderman Kellie Schuman. City Clerk Tara Berreth was present and performed the duties for the City Clerk's office.

Appointed and Management staff present City Administrator Jeana Woods, Assistant City Administrator Mike Welty, Police Chief Todd Davis, Building Official Ron White, and City Planner Cary Patterson.

CITIZEN'S COMMUNICATIONS

Chad Kautz – Food Truck Ordinance has concerns with not having distance within the ordinance.

APPROVAL OF CONSENT AGENDA

Alderman Marose made a motion to approve the Consent Agenda. This motion was seconded by Alderman Hoffman. Motion passes with voice vote.

UNFINISHED BUSINESS

Bill 23-76 - An ordinance of the City of Osage Beach, Missouri, approving a petition to establish the Lakeport Village Community Improvement District and authorizing and directing further actions in connection therewith. *Second Reading*

Alderman Ross made a motion to approve the second reading of Bill 23-76. This motion was seconded by Alderman Rucker. A roll call was taken to approve the second and final reading of Bill 23-76 and to pass same into ordinance: "Ayes", Alderman Marose, Alderman Ross, Alderman Hoffman, Alderman Rucker. Bill 23-76 was passed and approved as Ordinance 23.76. Absent Alderman O'Steen and Alderman Schuman.

Bill 23-77 - An ordinance of the City of Osage Beach, Missouri, amending Chapter 610 Peddlers and Solicitors, Section 610.010 Definitions, Section 610.030 Identification Card required for Peddlers and Solicitors - available for Canvassers, Section 610.040 Fees, Section 610.060 Contents for Application, Section 610.170 Additional Requirements for Mobile Food Establishments for purposes of the City Code for various as set forth. *Second Reading*

Alderman Hoffman made a motion to table Bill 23-77. This motion was seconded by Alderman Marose. Motion passes unanimously with voice vote. Absent Alderman O'Steen and Alderman Schuman.

NEW BUSINESS

Bill 23-78 - An ordinance of the City of Osage Beach, Missouri, authorizing the Mayor to sign a contract with Stockman Construction Corp. to do the Sands Gravity Sewer Main Replacement project for a not to exceed amount of \$383,265.00. *First Reading and Second Reading*

The Bid Tab for First Choice Septic Pumping was an incomplete bid not showing the full bid amount of \$450,000.

Alderman Hoffman made a motion to approve the first reading of Bill 23-78. This motion was seconded by Alderman Rucker. Motion passes unanimously with voice vote. Absent Alderman O'Steen and Alderman Schuman.

Alderman Marose made a motion to approve the second reading of Bill 23-78. This motion was seconded by Alderman Hoffman. A roll call was taken to approve the second and final reading of Bill 23-78 and to pass same into ordinance: "Ayes", Alderman Marose, Alderman Ross, Alderman Hoffman, Alderman Rucker. Bill 23-78 was passed and approved as Ordinance 23.78. Absent Alderman O'Steen and Alderman Schuman

Bill 23-79 - An ordinance of the City of Osage Beach, Missouri, authorizing a change to the not to exceed amount; changing it from \$600,000 to \$775,000 for FY2023 under the existing contract with LOR Engineering, LLC dba Cochran Engineering, Professional Service Agreement. *First Reading*

Alderman Rucker made a motion to approve the first reading of Bill 23-79. This motion was seconded by Alderman Hoffman. Motion passes unanimously with voice vote. Absent Alderman O'Steen and Alderman Schuman.

Bill 23-80 - An ordinance of the City of Osage Beach, Missouri, amending City Code Sections 110.290 Mayor and Board of Aldermen-Benefits, Section 125.030.A.2. General Provisions: Non-Covered Parties, Section 125.030.K.6 General Provisions: Nepotism, Section 125.120.B. Attendance and Leaves: Annual Vacation Leave, Section 125.120.E.9. Attendance and Leaves: Occupational Leaves: Holidays, and Section 125.240.A. Other Employee Benefits: Insurance. *First Reading*

Alderman Rucker made a make a floor amendment to change sections that pertain to 3% to retirement. This motion was seconded by Alderman Hoffman. Motion passes unanimously with voice vote. Absent Alderman O'Steen and Alderman Schuman.

Alderman Ross made a motion to remove Truman Day and Lincoln Day from leave calendar. This motion was seconded by Alderman Marose. Motion passes unanimously with voice vote. Absent Alderman O'Steen and Alderman Schuman.

Alderman Rucker made a motion to approve the first reading of Bill 23-80 with 2 floor amendments. This motion was seconded by Alderman Hoffman. Motion passes unanimously with voice vote. Absent Alderman O'Steen and Alderman Schuman.

Motion to approve the purchase of an International 16' dump truck with plow from Rush Truck Centers for an updated not to exceed price of \$250,133.81.

Alderman Ross made a motion to approve the purchase of an International 16' dump truck with plow from Rush Truck Centers for an updated not to exceed price of \$250,133.81. This motion was seconded by Alderman Marose. Motion passes unanimously with voice vote. Absent Alderman O'Steen and Alderman Schuman.

Motion to approve the purchase of multiple sewer pumps from Municipal Equipment for a not to exceed amount of \$172,180.50, plus shipping costs.

Alderman Ross made a motion to approve the purchase of multiple sewer pumps from Municipal Equipment for a not to exceed amount of \$172,180.50, plus shipping costs. This motion was seconded by Alderman Rucker. Motion passes unanimously with voice vote. Absent Alderman O'Steen and Alderman Schuman.

Motion to approve the installation of a Vapex Odor Control unit at Sands Liftstation from Vapex Environmental for a not to exceed cost of \$160,000.

Alderman Ross made a motion to approve the installation of a Vapex Odor Control unit at Sands Liftstation from Vapex Environmental for a not to exceed cost of \$160,000. This motion was seconded by Alderman Marose. Motion passes unanimously with voice vote. Absent Alderman O'Steen and Alderman Schuman.

Discussion - Modifying Board of Aldermen Meeting Time and Dates.

Mayor Harmison would like to move the time and day. The board are considering changing the time to 5:30 pm on either Tuesday or Wednesday.

Staff was directed to bring an ordinance to the next meeting with modified days and times.

STAFF COMMUNICATIONS

Mayor / Board of Aldermen

DEPARTMENT UPDATE LIST – As of November 2, 2023

- Camden County Road Property Tax Questions (*City Treasurer, K Bell/City Attorney, Cole Bradbury*)
 - Pending county audit report update.
- Capital Replacement Plan – LO/OB Joint Sewer Plant (*City Administrator, J Woods*)
 - Pending inventory reconciliation; in process, completion November.
- Emergency generator back up plan for city (*PW Department*)
 - FY2024 Budget inclusion.
- Guideline Evaluation
 - Design Guideline Revisions - Street Lights (*Asst. City Administrator, M Welty*)
 - Mayor/Board discussion/draft review November.
 - Incentive Guideline Revisions (*City Administrator, J Woods*)
 - Draft completion estimated December/January.
- Personnel (*HR Generalist, M Raye*)
 - Employee Benefits – re: LAGERS
 - Workshop schedule for January 11, 2023, 6 PM.
 - Employee Survey Results
 - Estimated completion November.
 - Employee 360 Feedback Process
 - To be included in the Employee Eval process 1st Quarter annually.
- Project Updates / Related Budgeted Items Update
 - L/S Panel Replacement Plan (*Public Works Department*)
 - FY2024 Budget inclusion.
 - Park Master Plan (*Parks & Recreation Mgr, E Gregory*)
 - FY2024 Budget partial inclusion; Project and cost estimate list to be completed in November.
 - Private Street Inventory (*Asst. City Administrator, M Welty*)
 - FY2024 Budget partial inclusion; Project list to be discussed during budget workshops in October.
 - Sidewalk Master Plan (*Asst. City Administrator, M Welty*) Updated plan for Mayor/Board discussion TBD.
 - Swiss Village Treatment Plan (*Public Works Department*)
 - Evaluation study to be completed soon; update on conclusions in November.
 - Tan Tar A Master Plan re: Infrastructure (*Asst. City Administrator, M Welty*)
 - FY2024 Budget partial inclusion as required by other factors; Project list to be discussed during budget workshops in October/pending contract details reconciliation.
 - Tan Tar A Estates Utilities Current Contract Explanation / Rate / Funding Review (*City Attorney, C Bradbury / City Administrator, J Woods*)
 - Remains in process/reconciling contract details; completion TBD.

City Staff contact noted in parenthesis.

- Notes estimated delivery/status.

City Administrator Woods for HR Generalist M Raye - 80% filled Open positions in several different departments. All current open positions should be on the website. First week in December the board will receive draft 2 of the budget.

Assistant City Administrator Welty the new interactive leaf pick up is up and running and that is a huge thank you to Thomas Ehlinger.

City Attorney Bradbury updated on Tan Tar A - A date has been set to go over the utility contract with all interest parties. Police Chief Davis Saturday Veterans Day Parade next November 11, 2023.

MAYOR AND MEMBERS OF THE BOARD OF ALDERMEN COMMUNICATIONS

Alderman Rucker – Thank Staff on all the work on the budget work.

Alderman Hoffman – Thank you to the staff for all work on the budget.

Alderman Marose – Staff did a great job on the budget. Went in a sat in on 911 dispatch office, please if you have not visited with those in dispatch please do so. It is very eye opening.

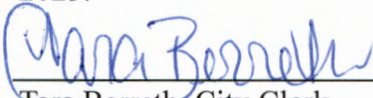
Alderman Ross – Thank you to Annie Wallander for notarizing some papers at the last minute for us.

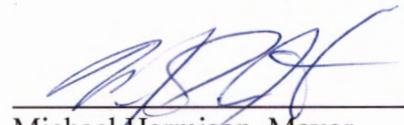
Mayor Harmison – Great job to the staff for the budget process.

Alderman Marose made a motion to adjourn at 7:40 pm. This motion was seconded by Alderman Ross. Motion passes unanimously with a voice vote. Absent Alderman O'Steen and Alderman Schuman.

ADJOURN

The meeting adjourned at 7:40 pm. I, Tara Berreth City Clerk of the City of Osage Beach, Missouri, do hereby certify that the above foregoing is a true and complete journal of proceedings of the regular meeting of the Board of Aldermen of the City of Osage Beach, Missouri, on November 2, 2023, and approved November 16, 2023.



Tara Berreth, City Clerk

Michael Harmison, Mayor

**** All meetings may be viewed on Facebook and YouTube for further details and clarification.**