

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI
October 5, 2023**

The Board of Aldermen of the City of Osage Beach, Missouri, conducted a Regular Meeting on Thursday, October 5, 2023, at 6:00 PM. The following were present in person: Mayor Michael Harmison, Alderman Phyllis Marose, Alderman Richard Ross, Alderman Bob O'Steen, Alderman Justin Hoffman, Alderman Kellie Schuman. Absent Alderman Kevin Rucker. City Clerk Tara Berreth was present and performed the duties for the City Clerk's office.

Appointed and Management staff present City Administrator Jeana Woods, Assistant City Administrator Mike Welty, Police Chief Todd Davis, Human Resources Generalist Michael Raye, City Treasurer Karri Bell, Airport Manager Ty Dinsdale and Dave Van Leer Cochran.

CITIZEN'S COMMUNICATIONS

None

APPROVAL OF CONSENT AGENDA

Alderman Hoffman made a motion to approve the Consent Agenda as presented. This motion was seconded by Alderman Marose. Motion passes unanimously with a voice vote. Absent Alderman Rucker

UNFINISHED BUSINESS

Bill 23-69 - An ordinance of the City of Osage Beach, Missouri, amending Ordinance No. 22.94 Adopting the 2023 Annual Operating Budget, transfer of funds for Sewer Fund necessary expenses. *Second Reading*

Alderman Ross made a motion to approve the second reading of Bill 23-69. This motion was seconded by Alderman Schuman. A roll call was taken to approve the second and final reading of Bill 23-69 and to pass same into ordinance: "Ayes", Alderman Marose, Alderman Ross, Alderman Hoffman, Alderman Schuman, and Alderman O'Steen. Bill 23-69 was passed and approved as Ordinance 23.69. Absent Alderman Rucker

Bill 23-70 - An ordinance of the City of Osage Beach, Missouri, authorizing the expenditure of funds for promotional efforts to support the Elks Lodge #2517 Veterans Parade event support request in an amount not to exceed \$2,000. *Second Reading*

Alderman Hoffman made a motion to approve the second reading of Bill 23-70. This motion was seconded by Alderman Ross. A roll call was taken to approve the second and final reading of Bill 23-70 and to pass same into ordinance: "Ayes", Alderman Marose, Alderman Ross, Alderman Hoffman, Alderman Schuman, and Alderman O'Steen. Bill 23-70 was passed and approved as Ordinance 23.70. Absent Alderman Rucker

Bill 23-73- An ordinance of the City of Osage Beach, Missouri, amending Osage Beach Code of Ordinance Sections 115.010 Definitions, 115.410 Evaluation of Certain Appointed Officials, 125.020 Definitions, 135.010 Definitions, and adding new Article XII City Engineer with Sections 115.500 Appointment - Term - Qualifications and 115.510 Duties. *Second Reading*

Alderman Ross made a motion to approve the second reading of Bill 23-73. This motion was seconded by Alderman Hoffman. A roll call was taken to approve the second and final reading of Bill 23-73 and to pass same into ordinance: "Ayes", Alderman Marose, Alderman Ross, Alderman Hoffman, Alderman Schuman. Nay Alderman O'Steen. Bill 23-73 was passed and approved as Ordinance 23.73. Absent Alderman Rucker

NEW BUSINESS

Public Hearing -City Code Changes to Design Guidelines and Design Standards in regard to Storm Water and Drainage.

After a lengthy discussion, staff got feedback from the board and given some questions to answer and bring back answers to the next BOA meeting.

Alderman Ross made a motion to close the public hearing. This motion was seconded by Alderman Marose. Motion passes unanimously with voice vote. Absent Alderman Rucker.

Bill 23-74 - An ordinance of the City of Osage Beach, Missouri, adding to Chapter 100 General Provisions Sections 100.220 Design Guidelines; Amending Chapter 410: Article IV Design Standards, Section 410.910 - Basic Standards; Article IV Design Standards, Section 410.910 - Basic Scope; Renumbering of Article VI Street Lighting to VII Street Lighting. *First Reading*

Alderman Ross made a motion to approve the first reading of Bill 23-74. This motion was seconded by Alderman O'Steen. Motion passes with a voice vote. Absent Alderman Rucker

Bill 23-75- An ordinance of the City of Osage Beach, Missouri, authorizing the Mayor to sign a contract with Four Season Plumbing for the Park Irrigation Improvements Project for an amount not to exceed \$190,112.12. *First Reading*

Alderman Hoffman made a motion to approve the first reading of Bill 23-75. This motion was seconded by Alderman Marose. Motion passes with a voice vote. Absent Alderman Rucker

Motion to direct the City Administrator to write a letter in support of the Capstone Development Group, LLC application for Low Income Housing Tax Credit Funds to build a 40-unit affordable senior community in Osage Beach.

Alderman Ross made a motion to direct the City Administrator to write a letter in support of the Capstone Development Group, LLC application for Low Income Housing Tax Credit Funds to build a 40-unit affordable senior community in Osage Beach. This motion was seconded by Alderman O'Steen. Motion passes unanimously with voice vote. Absent Alderman Rucker.

Motion for the Board of Aldermen to ratify the City's Mission Statement

Alderman Marose made motion for the Board of Aldermen to ratify the City's Mission Statement. This motion was seconded by Alderman Schuman. Motion passes unanimously with voice vote. Absent Alderman Rucker.

STAFF COMMUNICATIONS

Department Update List - October 5, 2023

- Camden County Road Property Tax Questions (*City Treasurer, K Bell*)
 - Pending county audit report update. Waiting for more data from County.
 - 15 vendors have signed up for ACH.
- Capital Replacement Plan – LO/OB Joint Sewer Plant (*City Administrator, J Woods*)
 - Pending inventory reconciliation; estimated completion October.
- Emergency generator back up plan for city (*PW Department*)
 - FY2024 Budget inclusion.
- Guideline Evaluation
 - Design Guideline Revisions - Street Lights (*Asst. City Administrator, M Welty*)
 - Mayor/Board discussion/draft review November.

- Incentive Guideline Revisions (*City Administrator, J Woods*)
 - Draft completion estimated December/January.
- Personnel (*HR Generalist, M Raye*)
 - Employee Benefits – re: LAGERS
 - Follow up discussion January/February.
 - Employee Survey Results
 - Estimated completion November.
 - Employee 360 Feedback Process
 - To be included in the Employee Eval process 1st Quarter annually.
- Project Updates / Related Budgeted Items Update
 - L/S Panel Replacement Plan (*Public Works Department*)
 - FY2024 Budget inclusion.
 - Park Master Plan (*Parks & Recreation Mgr, E Gregory*)
 - **FY2024 Budget partial inclusion; Project list to be discussed during budget workshops in October.**
 - Private Street Inventory (*Asst. City Administrator, M Welty*)
 - FY2024 Budget partial inclusion; Project list to be discussed during budget workshops in October.
 - Sidewalk Master Plan (*Asst. City Administrator, M Welty*)
 - Updated plan for Mayor/Board discussion TBD.
 - Swiss Village Treatment Plan (*Public Works Department*)
 - TBD
 - Tan Tar A Master Plan re: Infrastructure (*Asst. City Administrator, M Welty*)
 - FY2024 Budget partial inclusion as required by other factors; Project list to be discussed during budget workshops in October/pending contract details reconciliation.
 - Tan Tar A Estates Utilities Current Contract Explanation / Rate / Funding Review (*City Attorney, C Bradbury / City Administrator, J Woods*)
 - Remains in process/reconciling contract details; completion TBD.
 -

Parks and Recreation Manager Gregory – 6,000 people attended Food Truck Vendors
Fall Festival October 14, 2023

- Carry-over projects for 2024 include:
- Parking lot at City Park to replace Soccer Field #1
- Pickle-Ball Courts to replace old Sand Volleyball courts.
- Parking lot at Peanick Park

On a smaller scale, I do have the following Parks Master Plan projects listed in the Parks 2024 Parks budget request:

- Watercraft Rental @ Lakefront property: Funding to purchase kayaks, equipment, and materials to construct a rental booth and watercraft storage building.
- Frisbee Golf Course: Funding to purchase equipment and materials to construct a 9-hole frisbee golf course at City Park.

City Staff contact noted in parenthesis.

- Notes estimated delivery/status.

MAYOR AND MEMBERS OF THE BOARD OF ALDERMEN COMMUNICATIONS

Alderman Hoffman – Got a call from a resident about a sewer pump going out, informed them to go to the website.

Kudos to the Sewer department for the quick response.

Alderman O'Steen – Great job Jeana on updated the Department List.

Alderman Ross – Zero Tolerance on sewer smell should be our mentality.

EXECUTIVE SESSION

Notice is given that the agenda includes a roll call vote to close the meeting as allowed by RSMo. Section 610.021 (3) Hiring, Firing, Disciplining, or Promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.

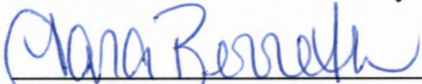
Alderman Ross moved to open the Executive Session. Alderman Schuman seconded the motion. The following roll call vote was taken to open the meeting: "Ayes": Alderman Ross, Alderman Marose, Alderman Hoffman, Alderman Schuman, and Alderman O'Steen, Absent Alderman Rucker. The meeting was therefore open.

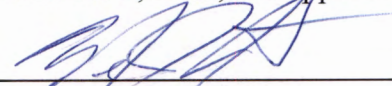
No announcements were made following the closed session.

Alderman Hoffman moved to close the Executive Session. Alderman Schuman seconded the motion. The following roll call vote was taken to close the meeting: "Ayes": Alderman Ross, Alderman Marose, Alderman Hoffman, Alderman Schuman, and Alderman O'Steen, Absent Alderman Rucker. The meeting was therefore closed.

ADJOURN

The meeting adjourned at 7:30 pm. I, Tara Berreth City Clerk of the City of Osage Beach, Missouri, do hereby certify that the above foregoing is a true and complete journal of proceedings of the regular meeting of the Board of Aldermen of the City of Osage Beach, Missouri, on October 5, 2023, and approved October 19, 2023.


Tara Berreth, City Clerk


Michael Harmison, Mayor

** All meetings may be viewed on Facebook and YouTube for further details and clarification.