

NOTICE OF MEETING AND BOARD OF ALDERMEN AGENDA



CITY OF OSAGE BEACH BOARD OF ALDERMEN MEETING **AMENDED (5/10/2019)**

1000 City Parkway
Osage Beach, MO 65065
573/302-2000 FAX 573/302-2039
www.osagebeach.org
Tentative Agenda
REGULAR MEETING
May 16, 2019 – 6:00 P.M.
CITY HALL

***** Note: Make sure your cell phone is turned off or on a silent tone only. Please sign the attendance sheet located at the podium if you desire to address the Board. Agendas and packets are available on the back table and on the City's website at www.osagebeach.org.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

MAYOR'S COMMUNICATIONS

Proclamation – National Police Week	May 12-18, 2019	Page 1
Proclamation – Skilled Nursing Week	May 12-18, 2019	Page 3
Proclamation – Emergency Medical Service Week	May 19-25, 2019	Page 5
Proclamation – National Public Works Week	May 19-25, 2019	Page 7

CITIZENS' COMMUNICATIONS

- This is a time set aside on the agenda for citizens and visitors to address the Mayor and Board on any topic that is not a public hearing. The Board will not take action on any item not listed on the agenda, but the Mayor and Board welcome and value input and feedback from the public. Speakers will be restricted to three minutes unless otherwise permitted. Minutes may not be donated or transferred from one speaker to another.

APPROVAL OF CONSENT AGENDA

If the Board desires, the consent agenda may be approved by a single motion.

- Minutes of Regular Board Meeting of May 2, 2019 Page 9
- Bills List Page 15
- Liquor License Renewals Page 27

OLD BUSINESS

A. BILL NO. 19-24

Page 28

An Ordinance Of The City Of Osage Beach, Missouri, Authorizing The Mayor To Execute
A Contract With Tracker Software Corporation (dba Pub Works) For GIS Based Asset
Management Software
Second Reading

May 16, 2019

- B. BILL NO. 19-25** Page 50
An Ordinance Of The City Of Osage Beach, Missouri, Authorizing The Mayor To Execute Construction Contract OB19-007 With Higgins Asphalt Paving Company For The Road Improvements For Rowan Road
Second Reading
- C. BILL NO. 19-26** Page 56
An Ordinance Of The City Of Osage Beach, Missouri, Amending Schedule II, Stop Signs, By Establishing The Location Of A Stop Sign On Aver At Mace Road.
Second Reading
- D. BILL NO. 19-27** Page 59
An Ordinance Of The City Of Osage Beach, Missouri, Authorizing The Mayor To Execute Construction Contract OBCA19-001 With Show Me Concrete Construction, LLC for the Peanick Park Basketball Court Project
Second Reading
- E. BILL NO. 19-28** Page 76
An Ordinance Of The City Of Osage Beach, Missouri, Authorizing The Mayor To Execute Construction Contract OBCA19-002 With Show Me Concrete Construction, LLC for Peanick Park Pavilion Project
Second Reading
- F. BILL NO. 19-29** Page 85
An Ordinance Of The City Of Osage Beach, Missouri, Authorizing The Mayor To Execute Construction Contract OBCA19-003 With Me Concrete Construction, LLC for Peanick Lower Field Dugout Replacement Project
Second Reading
- G. BILL NO. 19-30** Page 94
An Ordinance Of The City Of Osage Beach, Missouri Amending The Human Resources System (Personnel) Rules And Regulations Chapter 125 Section: 125.240 D. Retirement Plans
Second Reading
- H. BILL NO. 19-31** Page 98
An Ordinance Of The City Of Osage Beach, Missouri, Authorizing The Mayor To Execute The ICMA Retirement Corporation Governmental Money Purchase & Trust Adoption Agreement For An Additional One Percent (1%) City Contribution To The Employees 401 Account
Second Reading
- I. BILL NO. 19-32** Page 112
An Ordinance Of The City Of Osage Beach, Missouri, Amending Ordinance No. 18.59 Adopting The 2019 Annual Budget, Transfer Of Funds For Necessary Expenses – Water Fund
Second Reading
- J. BILL NO. 19-33** Page 115
An Ordinance Of The City Of Osage Beach, Missouri, Amending Ordinance No. 18.59 Adopting The 2019 Annual Budget Transfer Of Funds For Necessary Expenses - Sewer Fund
Second Reading

May 16, 2019

K. BILL NO. 19-34

Page 118

An Ordinance Of The City Of Osage Beach, Missouri, Amending Ordinance No. 18.59
Adopting The 2019 Annual Budget, Transfer Of Funds For Necessary Expenses – Transportation Fund
Second Reading

NEW BUSINESS

A. BILL NO. 19-35

Page 121

An Ordinance Of The City Of Osage Beach, Missouri, Authorizing The Mayor To Execute
A Contract With Evoqua Water Technologies, LLC To Provide Odor Control Chemicals.
First Reading

B. BILL NO. 19-36

Page 126

An Ordinance Of The City Of Osage Beach, Missouri, Authorizing The Sale Of Property
To Alan And Lori Piedt And Authorizing The Mayor To Sign And Execute A Quick Claim Deed.
First Reading

C. BILL NO. 19-23

Page 136

An Ordinance Of The City Of Osage Beach, Missouri, Opting In The State Imposed Back
To School Sales Tax Holiday, Rescinding The City's Previous Opt Out Of Said Holiday,
And Exempting Retail Sales Of Certain Clothing, Personal Computers, Certain Computer
Software, And School Supplies During Said Holiday.

MOTION

A. Motion To Approve Board Of Aldermen Representation To Various Boards And Commissions Page 144

B. Motion To Citizen Appointments To The Planning Commission, Board Of Zoning Adjustments, Board Of Appeals, Citizen Advisory Committee And TIF Commission Page 145

DISCUSSION

A. Current City Liquor License Renewal Process Page 149

COMMUNICATIONS FROM MEMBERS OF THE BOARD OF ALDERMEN

STAFF COMMUNICATIONS

ADJOURN

Representatives of the news media may obtain copies of this notice by contacting the following:

Tara Berreth, City Clerk
1000 City Parkway
Osage Beach, MO 65065
573-302-2000 ex 1020

If any member of the public requires a specific accommodation as addressed by the Americans with Disabilities Act, please contact the City Clerk's office forty-eight hours in advance of the meeting at the above telephone number.

City of Osage Beach**Agenda Item Summary**Date of Board of Aldermen Meeting: 05/16/19Originator: *(Name/Title)* Jeana Woods, City AdministratorDate Submitted: 05/03/19**Agenda Item Title:**

Authorizing the Mayor to proclaim the week of May 12 - 18, 2019 as National Police Week and May 15th as Peace Officers Memorial Day.

Presented by: *(Name/Title)* Mayor John Olivarri**Requested Action:**
☐
☐
☐
☐

Motion to Approve

First Reading of Bill # _____

Second Reading of Bill # _____

Resolution # _____

☒
☐
☐

Proclamation

Public Hearing

Other (Describe)

Ordinance Reference for Action: (i.e. RSMo Section, Ordinance # & Title)

In accordance with section 110.040, the Mayor shall have the power to issue proclamations, call mass meetings and regular and special elections in such a manner as this Code or other ordinance or State law may provide.

Deadline for Action: YES ☒ NO ☐

If yes, explain:

This is the week of Peace Officers Memorial Day and National Police Week

Fiscal Impact:Not Applicable ☒Budgeted Item: YES ☐ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: _____

FY____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☒ NO ☐

If yes, list attachments:

Proclamation

Department Comments and Recommendation:

N/A

City Administrator Comments and Recommendation:

N/A



**PROCLAMATION
PEACE OFFICERS MEMORIAL DAY AND
NATIONAL POLICE WEEK**

MAY 12-18, 2019

WHEREAS, the Congress and President of the United States have designated May 15th as Peace Officers Memorial Day, and the week in which May 15th falls as National Police Week; and

WHEREAS, the members of the Osage Beach Police Department play an essential role in safeguarding the rights and freedoms of Osage Beach; and

WHEREAS, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their law enforcement agency and that members of our law enforcement agency recognize their duty to serve people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception and the weak against oppression; and

WHEREAS, the men and women of the Osage Beach Police Department unceasingly provide a vital public service.

NOW, THEREFORE, I, John Olivarri, Mayor, call upon all citizens and all patriotic, civic, and educational organizations to observe the week of May 12th through May 18th as **National Police Week** in Osage Beach and publicly salute the service of law enforcement officers in our community and communities across the nation. I further call upon all citizens of Osage Beach to observe May 15, 2019 as **Peace Officers Memorial Day** in honor of all fallen officers and their families.

In witness thereof, I have hereunto set my hand and caused the Seal of the City of Osage Beach to be affixed this 16th day of May 2019.

ATTEST:

John Olivarri, Mayor

Tara Berreth, City Clerk

City of Osage Beach**Agenda Item Summary**Date of Board of Aldermen Meeting: 05/16/19Originator: *(Name/Title)* Jeana Woods, City AdministratorDate Submitted: 05/03/19**Agenda Item Title:**

Authorizing the Mayor to proclaim the week of May 12 - 18, 2019 as National Skilled Nursing Care Week.

Presented by: *(Name/Title)* Mayor John Olivarri**Requested Action:**

- ☐ Motion to Approve
- ☐ First Reading of Bill # _____
- ☐ Second Reading of Bill # _____
- ☐ Resolution # _____

- ☒ Proclamation
- ☐ Public Hearing
- ☐ Other (Describe) _____

Ordinance Reference for Action: *(i.e. RSMo Section, Ordinance # & Title)*

In accordance with section 110.040, the Mayor shall have the power to issue proclamations, call mass meetings and regular and special elections in such a manner as this Code or other ordinance or State law may provide.

Deadline for Action: YES ☒ NO ☐

If yes, explain:

This is the week of National Skilled Nursing Care Week

Fiscal Impact:Not Applicable ☒Budgeted Item: YES ☐ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: _____

FY____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☒ NO ☐

If yes, list attachments:

Proclamation

Department Comments and Recommendation:

N/A

City Administrator Comments and Recommendation:

N/A



PROCLAMATION
National Skilled Nursing Care Week
May 12 - 18, 2019

WHEREAS, the citizens of Missouri who are now residing in skilled nursing facilities have contributed immeasurably to the great State of Missouri, as well as the success and growth of our State over the years; and

WHEREAS, skilled nursing care residents of any age or ability across Missouri each have his or her own unique life story to tell; and

WHEREAS, member facilities of the Missouri Health Care Association are sponsoring activities in observance of National Skilled Nursing Care Week guided by this year's theme, "Live Soulfully"; and

WHEREAS, residents and caregivers alike will pay tribute to life's most significant events, relationships, and experiences that shape the unique perspectives of the resident, families, staff, and volunteers in long-term and post-acute care; and

WHEREAS, during Skilled Nursing Care Week, skilled nursing facilitates will showcase how they pay it forward to those they care for by helping each individual resident achieve happy minds and healthy souls to improve his or her quality of life.

NOW, THEREFORE, I, John Olivarri, Mayor, do hereby proclaim May 12-18, 2019, to be

SKILLED NURSING CARE WEEK

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Seal of the City of Osage Beach to be affixed this 16th day of May 2019.

 John Olivarri, Mayor

 Tara Berreth, City Clerk

City of Osage Beach**Agenda Item Summary**Date of Board of Aldermen Meeting: 05/16/19Originator: *(Name/Title)* Jeana Woods, City AdministratorDate Submitted: 05/03/19**Agenda Item Title:**

Authorizing the Mayor to proclaim the week of May 19 - 25, 2019 as National Emergency Medical Services Week.

Presented by: *(Name/Title)* Mayor John Olivarri**Requested Action:**

- ☐ Motion to Approve
- ☐ First Reading of Bill # _____
- ☐ Second Reading of Bill # _____
- ☐ Resolution # _____

- ☒ Proclamation
- ☐ Public Hearing
- ☐ Other (Describe) _____

Ordinance Reference for Action: (i.e. RSMo Section, Ordinance # & Title)

In accordance with section 110.040, the Mayor shall have the power to issue proclamations, call mass meetings and regular and special elections in such a manner as this Code or other ordinance or State law may provide.

Deadline for Action: YES ☒ NO ☐

If yes, explain:

This is the last Board of Aldermen meeting prior to National Emergency Medical Services Week

Fiscal Impact:Not Applicable ☒Budgeted Item: YES ☐ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: _____

FY____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☒ NO ☐

If yes, list attachments:

Proclamation

Department Comments and Recommendation:

N/A

City Administrator Comments and Recommendation:

N/A



PROCLAMATION

NATIONAL EMERGENCY MEDICAL SERVICES WEEK

MAY 19-25, 2019

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, firefighters, educators, administrators, emergency nurses, emergency physicians, and others; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week.

NOW, THEREFORE, I, John Olivarri, Mayor, in recognition of this event do hereby proclaim the week of May 19-25, 2019 as

EMERGENCY MEDICAL SERVICES WEEK

With the theme, EMS Strong Called to Care I encourage the community to observe this week with appropriate programs, ceremonies and activities.

In witness thereof, I have hereunto set my hand and caused the Seal of the City of Osage Beach to be affixed this 16th day of May 2019.

John Olivarri, Mayor

ATTEST:

Tara Berreth, City Clerk

City of Osage Beach

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Agenda Item Summary

Date of Board of Aldermen Meeting: 05/16/19

Originator: *(Name/Title)* Jeana Woods, City Administrator

Date Submitted: 05/03/19

Agenda Item Title:

Authorizing the Mayor to proclaim the week of May 19 - 25, 2019 as National Public Works Week.

Presented by: *(Name/Title)* Mayor John Olivarri

Requested Action:

- ☐ Motion to Approve
☐ First Reading of Bill # _____
☐ Second Reading of Bill # _____
☐ Resolution # _____

- ☒ Proclamation
☐ Public Hearing
☐ Other (Describe) _____

Ordinance Reference for Action: *(i.e. RSMo Section, Ordinance # & Title)*

In accordance with section 110.040, the Mayor shall have the power to issue proclamations, call mass meetings and regular and special elections in such a manner as this Code or other ordinance or State law may provide.

Deadline for Action: YES ☒ NO ☐

If yes, explain:

This is the last Board of Aldermen meeting prior to National Public Works Week

Fiscal Impact:

Not Applicable ☒

Budgeted Item: YES ☐ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: _____

FY____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☒ NO ☐

If yes, list attachments:

Proclamation

Department Comments and Recommendation:

N/A

City Administrator Comments and Recommendation:

N/A



**PROCLAMATION
NATIONAL PUBLIC WORKS WEEK**

MAY 19 - 25, 2019

WHEREAS, public works services provided in our community are an integral part of our citizens' everyday lives; and

WHEREAS, the support of an understanding and informed citizenry is vital to the efficient operation of public works systems and programs such as water, sewers, streets and highways, public buildings, and solid waste collections; and

WHEREAS, the health, safety and comfort of this community greatly depends on these facilities and services; and

WHEREAS, the quality and effectiveness of these facilities, as well as their planning, design, and construction, is vitally dependent upon the efforts and skill of public works officials; and

WHEREAS, the efficiency of the qualified and dedicated personnel who staff public works departments is materially influenced by the people's attitude and understanding of the importance of the work they perform.

NOW, THEREFORE, I, JOHN OLIVARRI, Mayor of the City of Osage Beach, do hereby proclaim the week of May 19 through May 25, 2019 as

“National Public Works Week”

in the City of Osage Beach, and I call upon all citizens and civic organizations to acquaint themselves with the issues involved in providing our public works and to recognize the contributions which public works officials make every day to our health, safety, comfort and quality of life.

IN WITNESS THEREOF, I have hereunto set my hand and caused the Seal of the City of Osage Beach to be affixed this 16th day of May 2019.

John Olivarri, Mayor

ATTEST:

Tara Berreth, City Clerk

MINUTES OF THE REGULAR MEETING OF THE BOARD OF ALDERMEN
OF THE CITY OF OSAGE BEACH, MISSOURI

May 2, 2019

The Board of Aldermen of the City of Osage Beach, Missouri, met to conduct a Regular Meeting on Thursday, May 2, 2019 at 6:00 p.m. at City Hall. The following were present confirmed by roll call: Mayor John Olivarri, Alderman Phyllis Marose, Alderman Tom Walker, Alderman Kevin Rucker, Alderman Richard Ross, Alderman Greg Massey and Alderman Becker. Tara Berreth, City Clerk, was present and performed the duties of that office.

MAYOR'S COMMUNICATIONS

Mayor Olivarri read the following Proclamations:

National Small Business Week, Municipal Clerks Week, National Travel Tourism Week

CITIZENS' COMMUNICATIONS

L Leatherberry – Bought a vacant building hoping to put a Medical Marijuana Dispensary. Wanted to invite the Board to tour her newly remodeled building.

APPROVAL OF CONSENT AGENDA

Alderman Marose made a motion to approve the Minutes April 18, 2019, Bills List and the New Liquor License for Lake of the Ozarks Brewing Company, with the amendment to the April 18, 2019 minutes to include the election results. The motion was seconded by Alderman Rucker. The motion was voted on and unanimously passed by voice vote.

OLD BUSINESS

BILL NO. 19-21

An Ordinance Of The City Of Osage Beach, Missouri, Authorizing The Mayor To Execute Construction Contract OB19-006 With Stockman Construction For The Reconstruction Of Dorothy Lane - Second Reading

Alderman Massey made a motion to approve the second reading of Bill 19-21 as presented. The motion was seconded by Alderman Becker. The following roll call vote was taken to approve the second and final reading of Bill 19-21 and to pass same into ordinance: "Ayes" Alderman Marose, Alderman Walker, Alderman Rucker, Alderman Ross and Alderman Massey "Nays"-0. Bill 19-21 was passed and approved as Ordinance 19.21.

BILL NO. 19-22

An Ordinance Of The City Of Osage Beach, Missouri, Amending Section 325.060 Relating To Traveling Through Roundabouts And Designating Roundabouts By Adding A New Designation To Subsection F. Second Reading

Alderman Marose made a motion to approve the second reading of Bill 19-22 as presented. The motion was seconded by Alderman Rucker. The following roll call vote was taken to approve the second and final reading of Bill 19-22 and to pass same into ordinance: "Ayes" Alderman Walker, Alderman Rucker, Alderman Ross, Alderman Massey and Alderman Marose "Nays"-0. Bill 19-22 was passed and approved as Ordinance 19.22.

NEW BUSINESS

BILL NO. 19-24

An Ordinance Of The City Of Osage Beach, Missouri, Authorizing The Mayor To Execute A Contract With Tracker Software Corporation (dba Pub Works) For GIS Based Asset Management Software *First Reading*

A request for proposals was sent out for a GIS based asset management software. This software will replace

the current software that Public Works uses for Work Orders. It was requested an easy to use, mobile friendly software that is highly compatible with our existing GIS system and hardware. The software has to have an inventory component, a fleet management component and work order component.

The first-year cost for this software is \$28,220 which includes License Cost, installation, training and annual support, and cloud hosting. The cost after year one will be an annual maintenance and cloud hosting \$4,070, which PubWorks has agreed to hold through the 3rd year of service.

Alderman Massey made a motion to amend Bill NO. 19-24. The motion was seconded by Alderman Ross. Motion passes unanimously.

BILL NO. 19-25

An Ordinance Of The City Of Osage Beach, Missouri, Authorizing The Mayor To Execute Construction Contract OB19-007 With Higgins Asphalt Paving Company For The Road Improvements For Rowan Road *First Reading*

This is an Osage Beach Special Road District Project to reconstruct Rowan Road. We opened bids on April 18,2019. There were 3 bidders. Higgins Asphalt Paving Company Inc. was the low bidder with a bid amount of \$54,718.54. The Osage Beach Special Road District is funding this project at 100%.

Alderman Marose made a motion to amend Bill NO. 19-25. The motion was seconded by Alderman Ross. Motion passes unanimously.

BILL NO. 19-26

An Ordinance Of The City Of Osage Beach, Missouri, Amending Schedule II, Stop Signs, By Establishing The Location Of A Stop Sign On Aver At Mace Road. *First Reading*

This is to add a stop sign at the Aver Road Intersection with Mace Road to the list of stop signs in Schedule II -Stop Signs.

Alderman Rucker made a motion to amend Bill NO. 19-26. The motion was seconded by Alderman Walker. Motion passes unanimously.

BILL NO. 19-27

An Ordinance Of The City Of Osage Beach, Missouri, Authorizing The Mayor To Execute Construction Contract OB19-001 With Show Me Concrete Construction, LLC for the Peanick Park Basketball Court Project *First Reading*

This project is to purchase and install the new Peanick Park Basketball Court as described in the Description of Work enclosed. We received five bids. The low bidder is Show Me Concrete Construction, LLC with a bid \$105,990.00. The amount budgeted for this project was \$88,000 within the 10-10-773278 Park Improvements line item; other projects are budgeted in Park Improvements. Since we are \$17,990.00 over budget on this project, we will forgo the budgeted Field 2 Outfield Reconstruction project in the amount of \$25,000.00, also budgeted within Park Improvements.

Alderman Marose made a motion to amend Bill NO. 19-27. The motion was seconded by Alderman Ross. Motion passes unanimously.

BILL NO. 19-28

An Ordinance Of The City Of Osage Beach, Missouri, Authorizing The Mayor To Execute Construction Contract OBCA19-002 With Show Me Concrete Construction, LLC for Peanick Park Pavilion Project *First Reading*

This project is to purchase and install new Pavilion at Peanick Park as described in the Description of Work enclosed. We received three bids. The low bidder is Show Me Concrete Construction, LLC with a bid of \$31,224.45. There were two additive bids for railing around pavilion and for a short sidewalk to be installed, but these items will not be pursued at this time due to budget constraints.

Alderman Marose made a motion to amend Bill NO. 19-28. The motion was seconded by Alderman Rucker. Motion passes unanimously.

BILL NO. 19-29

An Ordinance Of The City Of Osage Beach, Missouri, Authorizing The Mayor To Execute Construction Contract OBCA19-003 With Me Concrete Construction, LLC for Peanick Lower Field Dugout Replacement Project *First Reading*

This project is to install the new Peanick Park lower field dugouts as described in the Description of Work enclosed. We received one bid.

Alderman Massey made a motion to amend Bill NO. 19-29. The motion was seconded by Alderman Rucker. Motion passes unanimously.

BILL NO. 19-30

An Ordinance Of The City Of Osage Beach, Missouri Amending The Human Resources System (Personnel) Rules And Regulations Chapter 125 Section: 125.240 D. Retirement Plans *First Reading*

During the 2018 budget process staff was directed to implement a 401-matching program for City employees with an effective date of July 1, 2019. Currently the City contributes 6% to employee 401 accounts. This change provides an additional (up to) 1% City match contribution to employees' 401 accounts when an employee contributes up to 1%, which may be in 1/2% increments.

Alderman Ross made a motion to amend Bill NO. 19-30. The motion was seconded by Alderman Rucker. Motion passes unanimously.

BILL NO. 19-31

An Ordinance Of The City Of Osage Beach, Missouri, Authorizing The Mayor To Execute The ICMA Retirement Corporation Governmental Money Purchase & Trust Adoption Agreement For An Additional One Percent (1%) City Contribution To The Employees 401 Account *First Reading*

The attached adoption agreement was changed to reflect the retirement changes effective July 1, 2019, upon Board of Aldermen approval (Bill 19-30). The only change to the current agreement is Section VI.2.B. Variable Employer Match of Voluntary After-Tax Participant Contributions. This section was added to reflect the City's additional 1% matching contribution.

Alderman Rucker made a motion to amend Bill NO. 19-31. The motion was seconded by Alderman Walker. Motion passes unanimously.

BILL NO. 19-32

An Ordinance Of The City Of Osage Beach, Missouri, Amending Ordinance No. 18.59 Adopting The 2019 Annual Budget, Transfer Of Funds For Necessary Expenses – Water Fund *First Reading*

This Budget Amendment is for the multiple accounts in the Water Fund

Engineering	Original Item \$ 74,175	Amended Item \$110,988
Building Improvements	Original Item \$ 0	Amended Item \$ 7,221

Engineering is for the Westside Well Project which is a carryover project. We will be bidding the project soon. Building Improvements is carryover for the Waste Oil Heater. This project cost is split between the Transportation, Water, and Sewer Funds.

Alderman Rucker made a motion to amend Bill NO. 19-32. The motion was seconded by Alderman Ross. Motion passes unanimously.

BILL NO. 19-33

An Ordinance Of The City Of Osage Beach, Missouri, Amending Ordinance No. 18.59 Adopting The 2019 Annual Budget Transfer Of Funds For Necessary Expenses - Sewer Fund *First Reading*

This Budget Amendment is for carry over of the waste oil heater.

Building Improvements	Original Item \$ 0	Amended Item \$ 7,221
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Building Improvements is carryover for the Waste Oil Heater. This project cost is split between the Transportation, Water, and Sewer Funds.

Alderman Becker made a motion to amend Bill NO. 19-33. The motion was seconded by Alderman Ross. Motion passes unanimously.

BILL NO. 19-34

An Ordinance Of The City Of Osage Beach, Missouri, Amending Ordinance No. 18.59 Adopting The 2019 Annual Budget, Transfer Of Funds For Necessary Expenses – Transportation Fund *First Reading*

This Budget Amendment is for the multiple accounts. There are several items that are carry over and a few items that need additional funds for being over budget. The Transportation Fund -

Signal Repair	Original Item \$ 5,000	Amended Item \$ 10,120
Engineering	Original Item \$142,096	Amended Item \$284,076
Mace Road	Original Item \$165,000	Amended Item \$487,422

Signal Repair is for a carryover of signal repair at the Nichols Road/Osage Beach Parkway Intersection. Carry over of \$5,120. Engineering is for a carryover project. We believed we were going to get further along with the engineering for the Osage Beach Parkway Sidewalks Phase 5. Project had been put them on hold after the grant was not awarded. Carry over \$141,980. Mace Road is for the carryover of the project. Carry over \$322,422 Transportation Fund - transfer of funds to cover other budget line items Road Repair & Maintenance was reduced to cover the Chemical and Building Improvements and the additional \$1,286 not contributed to the carryover in the Building Improvements.

Regarding Road Repair & Maintenance, planning on installing multiple guard rails improvements. Chemicals is for the use of additional Salt during the 2018/2019 Winter. \$6,995 additional requested.

Building Improvements is partial carry over, \$7,221, of the Waste Oil Heater and some lighting work that was needed, \$1,286. Excluding the lighting portion, this project cost is split between the Transportation, Water, and Sewer Funds.

Alderman Rucker made a motion to amend Bill NO. 19-34. The motion was seconded by Alderman Marose. Motion passes unanimously.

MOTION

Motion to approve purchase of De-Icing Salt from Central Salt

This is for the purchase of salt for deicing of the road ways. The apparent low bidder is Central Salt in the amount of \$82.21/ton with a total of 450 tons bid resulting in a total bid amount of \$36,994.50. The 450 ton will replenish the salt used in 2018/2019 winter.

Alderman Rucker made a motion to approve the purchase of De-Icing Salt from Central Salt. The motion was seconded by Alderman Ross. Motion passes unanimously.

Motion to approve purchase Water Meters from Schulte Supply

This is for the purchase of new meters, replacement MIUs (Meter Interface Units) for meter sizes ranging from 5/8" to 2". The City has standardized around the Neptune T-10 water meter for these meter sizes and Schulte Supply is the authorized manufacturer's representative for this area.

Alderman Ross made a motion to approve the purchase of Water Meters from Schulte Supply. The motion was seconded by Alderman Ross. Motion passes unanimously.

DISCUSSION

Sales Tax Holiday OPT Out

In 2006 the Osage Beach Board of Aldermen enacted an ordinance opting out of the holiday and per Chapter 145.049.(3).6., the ordinance prohibited future sales tax holidays from applying to the local sales tax.

After discussion, staff was directed to bring back an Ordinance to OPT IN for the Sales Tax Holiday.

COMMUNICATIONS FROM MEMBERS OF THE BOARD OF ALDERMEN

Alderman Marose – Wonderful day at the Park for the Easter Egg Hunt

Alderman Ross – Peanick Park looks great.

Alderman Becker – Discussed a phone call from a resident in his ward about stop sign.

STAFF COMMUNICATIONS

City Administrator Woods – Her and Assistant City Administrator Welty have been in City Managers classes the past few days. Topics discussed – Medical Marijuana, Crisis Issues, Workforce, Policing in the 21st Century. Got the Police study back and will be getting the Board a copy within the next week.

Planner Patterson – The initial draft was sent to the Planning Commission for the Meeting on May 14, 2019. Anticipating having the Ordinance to the Board in June, 45 days earlier than expected.

Assistant City Administrator Welty – Executime is now live with the pilot group. If everything keeps going without any hitches the rest of the city will be implemented in stages.

Public Works Edelman – Bluff Water Tower will be out of service for about 60 days for repair. Microsurfacing will begin on Osage Beach Parkway.

Human Resources Leigh – Attended a Conference this week, had some very interesting topics.

Parks Director Vanderroot – The lake front access road is closed due to the bank has erosion.

ADJOURN

There being no further business to come before the Board, the meeting adjourned at 7:52 p.m.

I, Tara Berreth, City Clerk of the City of Osage Beach, Missouri, do hereby certify that the above foregoing is a true and complete journal of proceedings of the regular meeting of the Board of Aldermen of the City of Osage Beach, Missouri, held on May 2, 2019 and approved on May 16, 2019.

Tara Berreth, City Clerk

John Olivarri, Mayor

MINUTES OF THE REGULAR MEETING OF THE BOARD OF ALDERMEN
OF THE CITY OF OSAGE BEACH, MISSOURI

May 2, 2019

The Board of Aldermen of the City of Osage Beach, Missouri, met to conduct a Regular Meeting on Thursday, May 2, 2019 at 6:00 p.m. at City Hall. The following were present confirmed by roll call: Mayor John Olivarri, Alderman Phyllis Marose, Alderman Tom Walker, Alderman Kevin Rucker, Alderman Richard Ross, Alderman Greg Massey and Alderman Becker. Tara Berreth, City Clerk, was present and performed the duties of that office.

MAYOR'S COMMUNICATIONS

Mayor Olivarri read the following Proclamations:

National Small Business Week, Municipal Clerks Week, National Travel Tourism Week

CITIZENS' COMMUNICATIONS

L Leatherberry – Bought a vacant building hoping to put a Medical Marijuana Dispensary. Wanted to invite the Board to tour her newly remodeled building.

APPROVAL OF CONSENT AGENDA

Alderman Marose made a motion to approve the Minutes April 18, 2019, Bills List and the New Liquor License for Lake of the Ozarks Brewing Company, with the amendment to the April 18, 2019 minutes to include the election results. The motion was seconded by Alderman Rucker. The motion was voted on and unanimously passed by voice vote.

OLD BUSINESS

BILL NO. 19-21

An Ordinance Of The City Of Osage Beach, Missouri, Authorizing The Mayor To Execute Construction Contract OB19-006 With Stockman Construction For The Reconstruction Of Dorothy Lane - Second Reading

Alderman Massey made a motion to approve the second reading of Bill 19-21 as presented. The motion was seconded by Alderman Becker. The following roll call vote was taken to approve the second and final reading of Bill 19-21 and to pass same into ordinance: "Ayes" Alderman Marose, Alderman Walker, Alderman Rucker, Alderman Ross and Alderman Massey "Nays"-0. Bill 19-21 was passed and approved as Ordinance 19.21.

BILL NO. 19-22

An Ordinance Of The City Of Osage Beach, Missouri, Amending Section 325.060 Relating To Traveling Through Roundabouts And Designating Roundabouts By Adding A New Designation To Subsection F. Second Reading

Alderman Marose made a motion to approve the second reading of Bill 19-22 as presented. The motion was seconded by Alderman Rucker. The following roll call vote was taken to approve the second and final reading of Bill 19-22 and to pass same into ordinance: "Ayes" Alderman Walker, Alderman Rucker, Alderman Ross, Alderman Massey and Alderman Marose "Nays"-0. Bill 19-22 was passed and approved as Ordinance 19.22.

NEW BUSINESS

BILL NO. 19-24

An Ordinance Of The City Of Osage Beach, Missouri, Authorizing The Mayor To Execute A Contract With Tracker Software Corporation (dba Pub Works) For GIS Based Asset Management Software *First Reading*

A request for proposals was sent out for a GIS based asset management software. This software will replace

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the current software that Public Works uses for Work Orders. It was requested an easy to use, mobile friendly software that is highly compatible with our existing GIS system and hardware. The software has to have an inventory component, a fleet management component and work order component.

The first-year cost for this software is \$28,220 which includes License Cost, installation, training and annual support, and cloud hosting. The cost after year one will be an annual maintenance and cloud hosting \$4,070, which PubWorks has agreed to hold through the 3rd year of service.

Alderman Massey made a motion to approve Bill NO. 19-24. The motion was seconded by Alderman Ross. Motion passes unanimously.

BILL NO. 19-25

An Ordinance Of The City Of Osage Beach, Missouri, Authorizing The Mayor To Execute Construction Contract OB19-007 With Higgins Asphalt Paving Company For The Road Improvements For Rowan Road *First Reading*

This is an Osage Beach Special Road District Project to reconstruct Rowan Road. We opened bids on April 18, 2019. There were 3 bidders. Higgins Asphalt Paving Company Inc. was the low bidder with a bid amount of \$54,718.54. The Osage Beach Special Road District is funding this project at 100%.

Alderman Marose made a motion to approve Bill NO. 19-25. The motion was seconded by Alderman Ross. Motion passes unanimously.

BILL NO. 19-26

An Ordinance Of The City Of Osage Beach, Missouri, Amending Schedule II, Stop Signs, By Establishing The Location Of A Stop Sign On Aver At Mace Road. *First Reading*

This is to add a stop sign at the Aver Road Intersection with Mace Road to the list of stop signs in Schedule II -Stop Signs.

Alderman Rucker made a motion to approve Bill NO. 19-26. The motion was seconded by Alderman Walker. Motion passes unanimously.

BILL NO. 19-27

An Ordinance Of The City Of Osage Beach, Missouri, Authorizing The Mayor To Execute Construction Contract OB19-001 With Show Me Concrete Construction, LLC for the Peanick Park Basketball Court Project *First Reading*

This project is to purchase and install the new Peanick Park Basketball Court as described in the Description of Work enclosed. We received five bids. The low bidder is Show Me Concrete Construction, LLC with a bid \$105,990.00. The amount budgeted for this project was \$88,000 within the 10-10-773278 Park Improvements line item; other projects are budgeted in Park Improvements. Since we are \$17,990.00 over budget on this project, we will forgo the budgeted Field 2 Outfield Reconstruction project in the amount of \$25,000.00, also budgeted within Park Improvements.

Alderman Marose made a motion to approve Bill NO. 19-27. The motion was seconded by Alderman Ross. Motion passes unanimously.

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BILL NO. 19-28

An Ordinance Of The City Of Osage Beach, Missouri, Authorizing The Mayor To Execute Construction Contract OBCA19-002 With Show Me Concrete Construction, LLC for Peanick Park Pavilion Project *First Reading*

This project is to purchase and install new Pavilion at Peanick Park as described in the Description of Work enclosed. We received three bids. The low bidder is Show Me Concrete Construction, LLC with a bid of \$31,224.45. There were two additive bids for railing around pavilion and for a short sidewalk to be installed, but these items will not be pursued at this time due to budget constraints.

Alderman Marose made a motion to approve Bill NO. 19-28. The motion was seconded by Alderman Rucker. Motion passes unanimously.

BILL NO. 19-29

An Ordinance Of The City Of Osage Beach, Missouri, Authorizing The Mayor To Execute Construction Contract OBCA19-003 With Me Concrete Construction, LLC for Peanick Lower Field Dugout Replacement Project *First Reading*

This project is to install the new Peanick Park lower field dugouts as described in the Description of Work enclosed. We received one bid.

Alderman Massey made a motion to approve Bill NO. 19-29. The motion was seconded by Alderman Rucker. Motion passes unanimously.

BILL NO. 19-30

An Ordinance Of The City Of Osage Beach, Missouri Amending The Human Resources System (Personnel) Rules And Regulations Chapter 125 Section: 125.240 D. Retirement Plans *First Reading*

During the 2018 budget process staff was directed to implement a 401-matching program for City employees with an effective date of July 1, 2019. Currently the City contributes 6% to employee 401 accounts. This change provides an additional (up to) 1% City match contribution to employees' 401 accounts when an employee contributes up to 1%, which may be in 1/2% increments.

Alderman Ross made a motion to approve Bill NO. 19-30. The motion was seconded by Alderman Rucker. Motion passes unanimously.

BILL NO. 19-31

An Ordinance Of The City Of Osage Beach, Missouri, Authorizing The Mayor To Execute The ICMA Retirement Corporation Governmental Money Purchase & Trust Adoption Agreement For An Additional One Percent (1%) City Contribution To The Employees 401 Account *First Reading*

The attached adoption agreement was changed to reflect the retirement changes effective July 1, 2019, upon Board of Aldermen approval (Bill 19-30). The only change to the current agreement is Section VI.2.B. Variable Employer Match of Voluntary After-Tax Participant Contributions. This section was added to reflect the City's additional 1% matching contribution.

Alderman Rucker made a motion to approve Bill NO. 19-31. The motion was seconded by Alderman Walker. Motion passes unanimously.

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BILL NO. 19-32

An Ordinance Of The City Of Osage Beach, Missouri, Amending Ordinance No. 18.59 Adopting The 2019 Annual Budget, Transfer Of Funds For Necessary Expenses – Water Fund *First Reading*

This Budget Amendment is for the multiple accounts in the Water Fund

Engineering	Original Item \$ 74,175	Amended Item \$110,988
Building Improvements	Original Item \$ 0	Amended Item \$ 7,221

Engineering is for the Westside Well Project which is a carryover project. We will be bidding the project soon. Building Improvements is carryover for the Waste Oil Heater. This project cost is split between the Transportation, Water, and Sewer Funds.

Alderman Rucker made a motion to approve Bill NO. 19-32. The motion was seconded by Alderman Ross. Motion passes unanimously.

BILL NO. 19-33

An Ordinance Of The City Of Osage Beach, Missouri, Amending Ordinance No. 18.59 Adopting The 2019 Annual Budget Transfer Of Funds For Necessary Expenses - Sewer Fund *First Reading*

This Budget Amendment is for carry over of the waste oil heater.

Building Improvements	Original Item \$ 0	Amended Item \$ 7,221
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Building Improvements is carryover for the Waste Oil Heater. This project cost is split between the Transportation, Water, and Sewer Funds.

Alderman Becker made a motion to approve Bill NO. 19-33. The motion was seconded by Alderman Ross. Motion passes unanimously.

BILL NO. 19-34

An Ordinance Of The City Of Osage Beach, Missouri, Amending Ordinance No. 18.59 Adopting The 2019 Annual Budget, Transfer Of Funds For Necessary Expenses – Transportation Fund *First Reading*

This Budget Amendment is for the multiple accounts. There are several items that are carry over and a few items that need additional funds for being over budget. The Transportation Fund -

Signal Repair	Original Item \$ 5,000	Amended Item \$ 10,120
Engineering	Original Item \$142,096	Amended Item \$284,076
Mace Road	Original Item \$165,000	Amended Item \$487,422

Signal Repair is for a carryover of signal repair at the Nichols Road/Osage Beach Parkway Intersection. Carry over of \$5,120. Engineering is for a carryover project. We believed we were going to get further along with the engineering for the Osage Beach Parkway Sidewalks Phase 5. Project had been put them on hold after the grant was not awarded. Carry over \$141,980. Mace Road is for the carryover of the project. Carry over \$322,422 Transportation Fund - transfer of funds to cover other budget line items Road Repair & Maintenance was reduced to cover the Chemical and Building Improvements and the additional \$1,286 not contributed to the carryover in the Building Improvements.

Regarding Road Repair & Maintenance, planning on installing multiple guard rails improvements. Chemicals is for the use of additional Salt during the 2018/2019 Winter. \$6,995 additional requested.

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Building Improvements is partial carry over, \$7,221, of the Waste Oil Heater and some lighting work that was needed, \$1,286. Excluding the lighting portion, this project cost is split between the Transportation, Water, and Sewer Funds.

Alderman Rucker made a motion to approve Bill NO. 19-34. The motion was seconded by Alderman Marose. Motion passes unanimously.

MOTION

Motion to approve purchase of De-Icing Salt from Central Salt

This is for the purchase of salt for deicing of the roadways. The apparent low bidder is Central Salt in the amount of \$82.21/ton with a total of 450 tons bid resulting in a total bid amount of \$36,994.50. The 450 ton will replenish the salt used in 2018/2019 winter.

Alderman Rucker made a motion to approve the purchase of De-Icing Salt from Central Salt. The motion was seconded by Alderman Ross. Motion passes unanimously.

Motion to approve purchase Water Meters from Schulte Supply

This is for the purchase of new meters, replacement MIUs (Meter Interface Units) for meter sizes ranging from 5/8" to 2". The City has standardized around the Neptune T-10 water meter for these meter sizes and Schulte Supply is the authorized manufacturer's representative for this area.

Alderman Ross made a motion to approve the purchase of Water Meters from Schulte Supply not to exceed \$40,000. The motion was seconded by Alderman Ross. Motion passes unanimously.

DISCUSSION

Sales Tax Holiday OPT Out

In 2006 the Osage Beach Board of Aldermen enacted an ordinance opting out of the holiday and per Chapter 145.049.(3).6., the ordinance prohibited future sales tax holidays from applying to the local sales tax.

After discussion, staff was directed to bring back an Ordinance to OPT IN for the Sales Tax Holiday.

COMMUNICATIONS FROM MEMBERS OF THE BOARD OF ALDERMEN

Alderman Marose – Wonderful day at the Park for the Easter Egg Hunt

Alderman Ross – Peanick Park looks great.

Alderman Becker – Discussed a phone call from a resident in his ward about stop sign.

STAFF COMMUNICATIONS

City Administrator Woods – Her and Assistant City Administrator Welty have been in City Managers classes the past few days. Topics discussed – Medical Marijuana, Crisis Issues, Workforce, Policing in the 21st Century. Got the Police study back and will be getting the Board a copy within the next week.

Planner Patterson – The initial draft was sent to the Planning Commission for the Meeting on May 14, 2019. Anticipating having the Ordinance to the Board in June, 45 days earlier than expected.

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Assistant City Administrator Welty – Executime is now live with the pilot group. If everything keeps going without any hitches the rest of the city will be implemented in stages.

Public Works Edelman – Bluff Water Tower will be out of service for about 60 days for repair. Microsurfacing will begin on Osage Beach Parkway.

Human Resources Leigh – Attended a Conference this week, had some very interesting topics.

Parks Director Vanderroot – The lake front access road is closed due to the bank has erosion.

ADJOURN

There being no further business to come before the Board, the meeting adjourned at 7:52 p.m.

I, Tara Berreth, City Clerk of the City of Osage Beach, Missouri, do hereby certify that the above foregoing is a true and complete journal of proceedings of the regular meeting of the Board of Aldermen of the City of Osage Beach, Missouri, held on May 2, 2019 and approved on May 16, 2019.

Tara Berreth, City Clerk

John Olivarri, Mayor

**CITY OF OSAGE BEACH
BILLS LIST
May 16, 2019**

Bills Paid Prior to Board Meeting	127,903.76
Payroll Paid Prior to Board Meeting	129,769.51
SRF Transfer Prior to Board Meeting	
TIF Transfer Dierbergs	
TIF Transfer Prewitt's Pt	
Bills Pending Board Approval	68,275.08
Total Expenses	325,948.35

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	19	AMOUNT
NON-DEPARTMENTAL	General Fund	FAMILY SUPPORT PAYMENT CENTER	Case #31550944		138.46
			Cse #16CMDR00112		173.08
			Case ID41477632		207.69
		MO DEPT OF REVENUE	State Withholding		3,293.79
		INTERNAL REVENUE SERVICE	Fed WH		9,940.28
			FICA		6,569.91
			Medicare		1,536.52
		ICMA	Loan Repayment		315.59
			Loan Repayment		245.55
			Loan Repayment		182.93
			Loan Repayment		233.04
			Loan Repayment		139.35
			Loan Repayment		69.75
			Retirement 457 &		285.38
			Retirement 457		1,150.00
			Loan Repayments		157.89
			Loan Repayments		586.25
			Loan Repayments		577.14
			Loan Repayments		110.95
			Loan Repayments		330.32
			Loan Repayments		100.00
			Loan Repayments		43.41
			Loan Repayments		74.15
			Loan Repayments		134.00
			Retirement Roth IRA %		164.31
			Retirement Roth IRA		380.00
			TOTAL:		27,139.74
Mayor & Board	General Fund	BANKCARD SERV 0833	FLOWERS- J.SHELTON GRANDFA		82.95
			FLOWERS- K.ASANTE GRANDMOT		75.00
			TOTAL:		157.95
City Administrator	General Fund	INTERNAL REVENUE SERVICE	FICA		514.44
			Medicare		120.31
		ICMA	Retirement 401		497.85
			TOTAL:		1,132.60
City Clerk	General Fund	INTERNAL REVENUE SERVICE	FICA		227.78
			Medicare		53.28
		ICMA	Retirement 401		216.02
		PITNEY BOWES BANK INC DBA PITNEY BOWES	CITY CLERK POSTAGE		556.45
			TOTAL:		1,053.53
City Treasurer	General Fund	INTERNAL REVENUE SERVICE	FICA		506.37
			Medicare		118.43
		ICMA	Retirement 401		490.05
			TOTAL:		1,114.85
Municipal Court	General Fund	WASHBURN, WILLIAM F	APR MUNICIPAL JUDGE		1,763.16
		MMACJA	MMACJA MBRSH - WASHBURN		100.00
			MMACJA CONFERENCE - WASHBU		200.00
		INTERNAL REVENUE SERVICE	FICA		85.50
			Medicare		20.00
		ICMA	Retirement 401		82.75
		PITNEY BOWES BANK INC DBA PITNEY BOWES	MUNICIPAL POSTAGE		68.15
			TOTAL:		2,319.56

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	20	AMOUNT
City Attorney	General Fund	INTERNAL REVENUE SERVICE	FICA		334.78
			Medicare		78.30
		ICMA	Retirement 401		323.99
			TOTAL:		737.07
Building Inspection	General Fund	INTERNAL REVENUE SERVICE	FICA		430.48
			Medicare		100.67
		ICMA	Retirement 401		382.49
			PITNEY BOWES BANK INC DBA PITNEY BOWES		110.70
			TOTAL:		1,024.34
Building Maintenance	General Fund	INTERNAL REVENUE SERVICE	FICA		56.98
			Medicare		13.33
		TRACEY OLIVER DBA KEEPING CONDOS CLEAN	CITY HALL JANITORIAL SERV		1,380.75
			JACKET- D.DAMRON		48.97
		BANKCARD SERV 7663	GROUND DECOR-CHILD ABUSE		105.00
			EDGING FOR LANDSCAPE		284.35
			EDGING FOR LANDSCAPE		49.70
			RETURN OF TREADMILL PARTS		264.41
		SUMMIT NATURAL GAS OF MISSOURI INC	SERV 3/15-4/15/19		33.12
			TOTAL:		1,707.79
Parks	General Fund	OZARKS COCA-COLA/DR PEPPER BOTTLING CO	CONCESSION BEVERAGES		952.11
			FICA		395.54
		INTERNAL REVENUE SERVICE	Medicare		92.51
			Retirement 401		257.46
		ICMA	FACEBOOK ADVERTISING- PARK		30.00
			PARTS FOR BATTING CAGE		25.94
		BANKCARD SERV 7663	FIRST AID KITS-YOUTH TEAM		190.70
			BATTING HELMETS		840.00
		MISSOURI EAGLE LLC	BEER FOR CONCESSIONS		409.35
			PARK DISPLAY B 3/14-4/12/1		12.05
		AMEREN MISSOURI	PARK POSTAGE		23.50
			TOTAL:		3,229.16
Human Resources	General Fund	WHITE, RON	MILEAGE REIMB MO/KS PRIMA		9.28
			FICA		200.23
		INTERNAL REVENUE SERVICE	Medicare		46.83
			Retirement 401		259.31
		BANKCARD SERV 0833	MO PRIMA- R.WHITE/WELTY/LE		390.00
Overhead	General Fund	PITNEY BOWES BANK INC DBA PITNEY BOWES	OVERHEAD POSTAGE		64.26
			TOTAL:		64.26
Police	General Fund	INTERNAL REVENUE SERVICE	FICA		2,626.89
			Medicare		614.33
		ICMA	Retirement 401		2,416.51
			TRANSUNION PERSON SEARCH		100.00
		BANKCARD SERV 0833	LODGING MO CIT TRNG-T.GORS		100.65
			LODGING MO CIT TRNG-T.GORS		108.15
			LODGING P.LEYVA HONOR GUAR		473.65
			VEH REGISTRATION-CHIEF/ AD		120.25
			LODGING-J.CHAPMAN NRA TRNG		934.57
			REFUND TAXES - T.GORSLINE		7.50
			MONTHLY CAR WASH CLUB		29.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	21	AMOUNT
			HOTEL REBATE		4.03-
			HOTEL REBATE		4.33-
			HOTEL REBATE		0.30
		PITNEY BOWES BANK INC DBA PITNEY BOWES	POLICE POSTAGE		<u>52.00</u>
			TOTAL:		7,560.44
911 Center	General Fund	INTERNAL REVENUE SERVICE	FICA		728.06
			Medicare		170.28
		ICMA	Retirement 401		<u>704.57</u>
			TOTAL:		1,602.91
Planning	General Fund	INTERNAL REVENUE SERVICE	FICA		201.10
			Medicare		47.03
		ICMA	Retirement 401		160.51
		PITNEY BOWES BANK INC DBA PITNEY BOWES	PLANNING POSTAGE		<u>3.50</u>
			TOTAL:		412.14
Information Technology	General Fund	INTERNAL REVENUE SERVICE	FICA		261.76
			Medicare		61.22
		ICMA	Retirement 401		253.32
		AT&T INTERNET/IP SERVICES	LCF INTERNET 4/19-5/18/19		1,242.01
			CH & GG INTERNET 4/19-5/18		2,414.49
			PARKS INTERNET 4/19-5/18/1		882.26
		PITNEY BOWES BANK INC DBA PITNEY BOWES	IT POSTAGE		<u>0.50</u>
			TOTAL:		5,115.56
Economic Development	General Fund	DENNIS F BENNE	2019 AQUAPALOOZA SPONSOR		5,000.00
		LAKE OF THE OZARKS CAN AM POLICE FIRE	LOZ CAN AM GAMES SPONSORSH		<u>5,000.00</u>
			TOTAL:		10,000.00
NON-DEPARTMENTAL	Transportation	MO DEPT OF REVENUE	State Withholding		283.27
		INTERNAL REVENUE SERVICE	Fed WH		905.45
			FICA		876.67
			Medicare		205.02
		ICMA	Retirement 457 &		338.49
			Retirement 457		129.26
			Loan Repayments		44.36
			Loan Repayments		33.64
			Retirement Roth IRA		<u>49.30</u>
			TOTAL:		2,865.46
Transportation	Transportation	INTERNAL REVENUE SERVICE	FICA		876.69
			Medicare		205.03
		ICMA	Retirement 401		762.70
		CAMDEN COUNTY RECORDER OF DEEDS	RECORDING FEES- WARRANTY D		36.00
		DONALD MAGGI, INC	MACE RD IMPROVEMENTS		25,022.81
		TRACEY OLIVER DBA KEEPING CONDOS CLEAN	TRANS JANITORIAL SERV		270.30
		AMEREN MISSOURI	PW CT MTR 3/17-4/15/19		233.06
		AMEREN MISSOURI	792 PASSOVER ST LTS 3/14-4		68.59
			1075 NICHOLS ST LTS 3/17-4		152.08
			872 PASSOVER ST LTS 3/14-4		79.77
			MACE RD RNDABT LTS 3/14-4/		39.84
			680 PASSOVER LT CNTL 3/14-		54.34
		PITNEY BOWES BANK INC DBA PITNEY BOWES	TRANSPORTATION POSTAGE		65.15
		MOSIER, JAMES MATTHEW	LAND PRCH-DUDE RANCH SIDEW		<u>2,250.00</u>
			TOTAL:		30,116.36

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	22	AMOUNT
NON-DEPARTMENTAL	Water Fund	MO DEPT OF REVENUE	State Withholding		302.39
			Fed WH		824.55
		INTERNAL REVENUE SERVICE	FICA		717.97
			Medicare		167.92
			Retirement 457 &		54.87
			Retirement 457		91.81
			Loan Repayments		44.36
			Loan Repayments		16.08
			Loan Repayments		24.02
			Loan Repayments		52.79
			Loan Repayments		9.88
			Loan Repayments		36.15
			Retirement Roth IRA		47.85
			01-4090-01		12.91
			03-4375-02		21.52
			04-7920-01		30.79
			TOTAL:		2,455.86
		ONE TIME VENDOR MILLER, RICHARD A			
		FRAZIER, TY			
		DEW, LEVEDA M			
Water	Water Fund	INTERNAL REVENUE SERVICE	FICA		717.97
			Medicare		167.93
		ICMA	Retirement 401		663.12
			RECORDING FEES- WARRANTY D		27.00
		TRACEY OLIVER DBA KEEPING CONDOS CLEAN	WATER JANITORIAL SERV		270.31
		AMEREN MISSOURI	PW CT MTR 3/17-4/15/19		233.06
		AMEREN MISSOURI	LK RD 54-29 WELL 3/14-4/14/19		235.92
			COLUMBIA WELL 3/14-4/14/19		770.76
			COLUMBIA TOWER 3/14-4/14/1		136.06
			WATER POSTAGE		103.74
		PITNEY BOWES BANK INC DBA PITNEY BOWES	MILEAGE REIMB 4/24-5/1/19		90.48
		STOUFER, TOMMIE L	TOTAL:		3,416.35
NON-DEPARTMENTAL	Sewer Fund	FAMILY SUPPORT PAYMENT CENTER	Case ID 41434906		136.15
			State Withholding		522.55
		MO DEPT OF REVENUE	Fed WH		1,576.71
			FICA		1,063.31
		INTERNAL REVENUE SERVICE	Medicare		248.67
			Retirement 457 &		61.75
			Retirement 457		217.12
			Loan Repayments		45.71
			Loan Repayments		21.24
			Loan Repayments		104.27
			Retirement Roth IRA		67.85
			TOTAL:		4,065.33
Sewer	Sewer Fund	INTERNAL REVENUE SERVICE	FICA		1,063.29
			Medicare		248.65
		ICMA	Retirement 401		920.45
			WORK BOOTS- S.OSSOWSKI		161.20
		CARD SERVICES 0248	SEWER JANITORIAL SERV		270.31
		TRACEY OLIVER DBA KEEPING CONDOS CLEAN	MILEAGE REIMB 4/17-4/24/19		156.60
		EARP, NATHAN	MILEAGE REIMB. 4/10-4/17/1		182.70
		DUNCAN, CHRIS	GRINDER PUMPS & LIFT STATI		2,259.78
		AMEREN MISSOURI	4631 WINDSOR GRINDER 3/14-		11.73
			5757 CHAPEL LIFT ST. 3/17-		13.66
			PW CT MTR 3/17-4/15/19		116.53
			PONDEROSA 54-29 3/14-4/14		11.48

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	23	AMOUNT
			1089 OB RD LIFT ST. 3/14-4		11.41
			5707 OB PKWY 3/14-4/14/19		12.61
			GRINDER PUMPS & LIFT STATI		2,485.25
			GRINDER PUMPS & LIFT STATI		5,399.11
		LIEDEL JR., BRIAN	MILEAGE REIMB 4/24-5/1/19		187.92
		WALKER, DUSTIN	MILEAGE REIMB 4/3-4/10/19		17.40
		PITNEY BOWES BANK INC DBA PITNEY BOWES	SEWER POSTAGE		<u>127.90</u>
			TOTAL:		13,657.98
NON-DEPARTMENTAL	Ambulance Fund	MO DEPT OF REVENUE	State Withholding		305.00
		INTERNAL REVENUE SERVICE	Fed WH		809.02
			FICA		704.73
			Medicare		164.83
		ICMA	Loan Repayment		70.64
			Retirment 457 &		77.09
			Retirement 457		15.00
			Loan Repayments		<u>122.24</u>
			TOTAL:		2,268.55
Ambulance	Ambulance Fund	INTERNAL REVENUE SERVICE	FICA		704.73
			Medicare		164.83
		ICMA	Retirement 401		518.96
		PITNEY BOWES BANK INC DBA PITNEY BOWES	AMBULANCE POSTAGE		<u>2.00</u>
			TOTAL:		1,390.52
NON-DEPARTMENTAL	Lee C. Fine Airpor	MO DEPT OF REVENUE	State Withholding		59.80
		INTERNAL REVENUE SERVICE	Fed WH		184.78
			FICA		277.23
			Medicare		64.83
		ICMA	Retirement 457		89.00
			Loan Repayments		<u>44.51</u>
			TOTAL:		720.15
Lee C. Fine Airport	Lee C. Fine Airpor	INTERNAL REVENUE SERVICE	FICA		277.24
			Medicare		64.83
		ICMA	Retirement 401		256.75
		DISH NETWORK	SERV 4/29-5/28/19		81.54
		PITNEY BOWES BANK INC DBA PITNEY BOWES	LCF POSTAGE		<u>19.65</u>
			TOTAL:		700.01
NON-DEPARTMENTAL	Grand Glaize Airpo	MO DEPT OF REVENUE	State Withholding		50.20
		INTERNAL REVENUE SERVICE	Fed WH		98.14
			FICA		175.32
			Medicare		41.01
		ICMA	Retirement 457		<u>30.00</u>
			TOTAL:		394.67
Grand Glaize Airport	Grand Glaize Airpo	CITY OF OSAGE BEACH	SERV 3/25-4/24/19		64.27
		AMEREN MISSOURI	GG AP HANGAR 3/28-4/29/19		38.41
			GG TBLC EXT D 3/28-4/29/19		22.13
		INTERNAL REVENUE SERVICE	FICA		175.31
			Medicare		41.01
		ICMA	Retirement 401		145.07
		CHARTER COMMUNICATIONS HOLDING CO LLC	SERV 4/16-5/19/19		86.27
		PITNEY BOWES BANK INC DBA PITNEY BOWES	GG POSTAGE		<u>2.50</u>
			TOTAL:		574.97

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	24	AMOUNT
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===== FUND TOTALS =====
10  General Fund                65,277.55
20  Transportation              32,981.82
30  Water Fund                  5,872.21
35  Sewer Fund                 17,723.31
40  Ambulance Fund             3,659.07
45  Lee C. Fine Airport Fund    1,420.16
47  Grand Glaize Airport Fund   969.64
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                                GRAND TOTAL:    127,903.76
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TOTAL PAGES: 6

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	25	AMOUNT
City Administrator	General Fund	ICMA MEMBERSHIP PAYMENTS	ICMA MEMBERSHIP - M.WELTY		554.85
			TOTAL:		554.85
City Clerk	General Fund	STAPLES BUSINESS ADVANTAGE	BLUE & CPY PAPER, RECEIPT		166.45
			DESKTOP COPY HOLDER		8.18
		GENERAL CODE LLC	ECODE 360 4/30/19-4/30/20		1,195.00
			TOTAL:		1,369.63
Building Inspection	General Fund	HEDRICK MOTIV WERKS LLC	VACUUM LINE REPAIR - LIC#		65.00
			TOTAL:		65.00
Building Maintenance	General Fund	ALLIED SERVICES LLC	CITY HALL TRASH SERVICE		142.85
		PRAIRIEFIRE COFFEE & ROASTERS	WATER COOLER RENTAL		38.51
		CROWN LINEN SERVICE INC	CH FLOOR MATS		35.03
			TOTAL:		216.39
Parks	General Fund	ALLIED SERVICES LLC	PARK TRASH SERVICE		229.91
		BEACON ATHLETICS	FIELD PREP SUPPLIES		854.00
			FIELD SUPPLIES		439.64
		ALPHAGRAPHS OF OSAGE BEACH	BUSINESS CARDS		79.00
		LAUF EQUIPMENT CO INC	GEHL SKID STEER REPAIR		278.70
		AMAZON CAPITAL SERVICES INC	DESK CALENDAR		18.94
		SPRINGFIELD GROCER COMPANY dba SGC FOO	CONCESSION SUPPLIES		1,166.01
			TOTAL:		3,066.20
Human Resources	General Fund	1138 INC DBA VALIDITY SCREENING SOLUTI	PRE EMPLOYMENT SCREENING		158.00
		STAPLES BUSINESS ADVANTAGE	BLACK TONER		57.67
		PERSONNEL EVALUATION INC	PRE EMPLOYMENT SCREENING		80.00
		ONE TIME VENDOR CONLEY CLINIC LLC	PRE EMPLOYMENT SCREENING		20.00
			TOTAL:		315.67
Overhead	General Fund	IMAGE QUEST	CH QUARTERLY MAINT		5.32
		ALPHAGRAPHS OF OSAGE BEACH	CAFR COVER		63.86
			CH GENERIC BUSINESS CARDS		39.50
		MO DEPT OF LABOR & IND RELATIONS	2019 1ST QTR UNEMPLOYMENT		157.86
			TOTAL:		266.54
Police	General Fund	LEON UNIFORM CO INC	UNIFORMS - T.DAVIS		145.50
			UNIFORM SHIRT - H.STARNES		122.00
			UNIFORMS - T.DAVIS		130.50
			BODYSHIELD VEST-M.SCHWENN		115.50
			UNIFORMS & PATCHES - T.MOR		292.20
			UNIFORMS - B.MULLETT		111.50
			MAG HOLDER, CUFF CASE - ST		98.00
		SUN BADGE CO	BADGE REPAIRS & WALLETS		928.75
		WOODS SUPER MARKETS INC 2068	PRISONER MEAL		5.99
			PRISONER MEAL		1.88
			PRISONER MEAL		1.96
		O'REILLY AUTOMOTIVE STORES INC	HEADLIGHT BULB CAR 25		13.26
		IMAGE QUEST	POLICE QUARTERLY MAINT		5.32
		DALE A DISTLER DBA	COMP/HARDWARE INSTALL - PD		403.00
			RADIO INSTALL/MAINT. PD19		35.00
		SAFE KIDS WORLDWIDE	CPS RECERT-T.MORLEY & D.MO		110.00
		HEDRICK MOTIV WERKS LLC	REPL BRAKE PADS/ROTORS PD		283.75
			OIL CHANGE/TIRE ROTATE PD		65.00
			OIL CHNG,ROTATION,BATTERY		65.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	26	AMOUNT
		ALPHAGRAPHS OF OSAGE BEACH	BUSINESS CARDS		908.50
			POLICE GENERIC BUSINESS CA		39.50
		STAPLES BUSINESS ADVANTAGE	PEN, STENO BOOK, BUS CRD S		61.59
			COPY PAPER, FOLDERS, MARKERS		110.67
			COPY HOLDER, FILE FOLDERS		39.60
			TOTAL:		4,093.97
911 Center	General Fund	WEST SAFETY SOLUTIONS CORP	V-VAAS MONTHLY FEE 5/3-6/2		3,525.00
			TOTAL:		3,525.00
Planning	General Fund	LAKE SUN LEADER 81525 & 1586450	NOTICE-ROW TECHNOLOGY DRIV		108.00
			NOTICE - ZONING AMENDMENTS		45.00
			NOTICE-ROW TECH PARK 2ND R		33.75
			NOTICE-ZONING AMEND 2ND RE		47.25
			TOTAL:		234.00
Information Technology	General Fund	SYNERCOMM INC	JUNIPER MAINT 6/5/19-6/4/2		11,435.07
		TYLER TECHNOLOGIES INC	EXECUTIME MAINT 5/1/19-4/3		8,622.00
			EXECUTIME TIME/ATTEND TRNG		375.00
			EXECUTIME ADVANCE SCHEDULI		250.00
		DELL MARKETING LP	DELL SC4020 PRO 5/1/19-4/3		10,151.56
		BEISHIR LOCK & SECURITY	DNA FUSION ANNUAL SUPPORT		1,755.00
			TOTAL:		32,588.63
Emergency Management	General Fund	OUTDOOR WARNING CONSULTING LLC	REPAIR ON WARNING SYSTEM		1,560.00
		AB PEST CONTROL INC	PEST CONTROL - STORM SIREN		225.00
			TOTAL:		1,785.00
Economic Development	General Fund	DIRECTOR OF REVENUE-CREDIT STATE ROAD	PERMIT 4790 AREA 05		100.00
		CAMDENTON AREA CHAMBER OF COMMERCE	MEMBERSHIP RENEWAL		250.00
		ONE TIME VENDOR LO PROFILE	MAGIC DRAGON ADVERT MAY/JU		125.00
			TOTAL:		475.00
Transportation	Transportation	EZARDS	SAW BLADE		9.99
			TORCH TRIGGER		16.99
		MARK'S MOBILE GLASS, INC	WINDSHLD REPAIR 2007 COLOR		170.00
		MEEKS BUILDING CENTER	POSTS FOR STREET SIGNS		200.18
			SIDING FOR HAWTHORNE DR		76.45
			PALLET DEPOSIT RETURN		20.00
			SUPPLIES-PASSOVER RD CONCR		7.67
		FASTENCO INC	PIPE REDUCER & UNION		10.54
		RP LUMBER INC	MASONRY NAIL-HAWTHORNE		11.98
			REBAR - HAWTHORNE RD		71.88
			CONCRETE FOR HAWTHORNE RD		26.34
		FASTENAL CO	PARTS FOR STREET SIGNS		28.75
			STEEL HOOK & EAR PLUGS		64.99
			LOCK NUT FOR TRUCK 54		1.51
		ARAMARK UNIFORM & CAREER APPAREL GROUP	TRANS DEPT UNIFORMS		52.08
			TRANS DEPT FLOOR MATS		4.96
			TRANS DEPT UNIFORMS		52.08
			TRANS DEPT FLOOR MATS		4.96
		GB MAINTENANCE SUPPLY	TRASH LINERS, FOAM CUPS		70.60
		ALLIED SERVICES LLC	TRANS TRASH SERVICE		79.79
		ECONO SIGNS & BARRICADE LLC	STREET SIGNS		318.40
			STREET SIGNS		176.68
		O'REILLY AUTOMOTIVE STORES INC	EXHAUST FLUID FOR SKID STE		13.99

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	27	AMOUNT
			BRAKE ROTOR & AIR FRESHENE		101.47
			WIPER BLADES		27.72
			BATTERY FOR POWER BROOM		106.40
			MOTOR OIL		14.98
			WIPER BLADES		19.02
		LAKE REGIONAL OCCUPATIONAL MEDICINE	WORKER'S COMP		272.00
		OZARK READY MIX CO INC	4000# WC - PASSOVER RD		378.00
		BUTLER SUPPLY CO	HI PRESS SODIUM LAMP		102.28
			HI PRESSURE SODIUM LAMP		102.28
			1000W PHOTOCELL		14.83
			HI PRESS SODIUM LMP, PHOTO		59.43
			1000W PHOTOCELL		59.32
		CAMDEN COUNTY RECORDER OF DEEDS	EMAIL FOR WD698-410		7.00
		CROWN POWER & EQUIPMENT	BLADE HUB, FRT IN		103.61
		IMAGE QUEST	TRANS QUARTERLY MAINT		3.53
		DULLE OVERHEAD DOORS INC	SPRING REPL ON STREET BLDG		707.04
		SOUTHWEST STONE SUPPLY INC	MULCH FOR NICHOLS RD		28.25
			MULCH FOR NICHOLS RD		28.25
		ALPHAGRAPHICS OF OSAGE BEACH	BUSINESS CARDS		65.83
			PW GENERIC BUSINESS CARDS		13.16
		ED MILLER AUTO SUPPLY INC	SLIP JOINT PLIERS		24.99
		AMAZON CAPITAL SERVICES INC	REPL BLADES FOR MOWER		88.50
			REPL BULBS FOR ECHO STIHL		6.99
			AIR FILTER FOR STIHL		12.98
			SHIPPING		5.99
		MCS RENTALS	AUGER RENTAL		137.50
		MISSOURI DEPARTMENT OF CORRECTIONS	WORK AGREEMENT 2/10-3/10/1		318.92
			WORK AGREEMENT 3/10-4/10/1		553.42
		ITERIS INC	CLEARPATH WEATHER PYMT 3 O		675.00
		RICK DUNCAN dba GLEN DONNACH LLC	STREET LIGHTS FOR PARKWAY		250.00
			TOTAL:		5,739.50
Water	Water Fund	MEEKS BUILDING CENTER	SAWZALL BLADES		58.56
			WHEEL GRIND, BLADE RECIP		92.08
		FASTENAL CO	LYNCH & SNAPPER PINS		6.04
			TUBE BRASS UNION		16.50
		ARAMARK UNIFORM & CAREER APPAREL GROUP	WATER DEPT UNIFORMS		37.34
			WATER DEPT FLOOR MATS		4.97
			WATER DEPT UNIFORMS		37.34
			WATER DEPT FLOOR MATS		4.97
		ALLIED SERVICES LLC	WATER TRASH SERVICE		79.79
		TALLMAN COMPANY	PVC, COUPLER, UNIONS-OZRK ME		144.31
		LAKE SUN LEADER 81525 & 1586450	CONSUMER CONFIDENCE REPORT		31.50
		POSTMASTER	UTILITY BILL POSTAGE		410.00
		DAM STEEL SUPPLY	PARTS FOR WELLS		135.30
		IMAGE QUEST	WATER QUARTERLY MAINT		3.54
		CORE & MAIN LP	TRANSFER PUMP		157.82
			3/4" 5M3Z6 WATTS LEAD FREE		244.00
		ALPHAGRAPHICS OF OSAGE BEACH	BUSINESS CARDS		105.33
			PW GENERIC BUSINESS CARDS		13.16
		L & J MUNICIPAL SUPPLY INC	3" FIRE HYDRANT METER		769.00
			TOTAL:		2,351.55
Sewer	Sewer Fund	EZARDS	COMM SWITCH-ODOR CONT STAT		8.49
			CLAMP HOSE FOR ODOR CONTRO		3.58
			DUCT TAPE		31.96

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	28	AMOUNT
			SILICONE SEALANT		13.98
			CAP 1.5" SLIP		0.99
			PIPE FITTING		1.38
			MASKING TAPE		1.99
			PLUG/EXT CORD FOR TRUCK		5.06
		AMOS SEPTIC SERVICE INC	JET SEWER LINE- LANDS END		480.00
		RP LUMBER INC	STOCK CHAIN FOR SEWER PUMP		279.98
		FASTENAL CO	MILWAUKEE NO FIX		17.00
		ARAMARK UNIFORM & CAREER APPAREL GROUP	SEWER DEPT UNIFORMS		43.18
			SEWER DEPT FLOOR MATS		4.97
			SEWER DEPT UNIFORMS		43.18
			SEWER DEPT FLOOR MATS		4.97
		ALLIED SERVICES LLC	SEWER TRASH SERVICE		79.79
		MUNICIPAL EQUIPMENT CO	2" PROFILE GASKET		138.51
		O'REILLY AUTOMOTIVE STORES INC	TOWELS & BRAKE CLEANER		18.97
		POSTMASTER	UTILITY BILL POSTAGE		410.00
		BUTLER SUPPLY CO	PLUG IN CIRCUIT BREAKER		62.22
			CONDUIT & PVC		31.82
		CROWN POWER & EQUIPMENT	PIN, BUCKET		71.25
			KUBOTA EXT		49.95
			ROCK TOOTH		49.95
		IMAGE QUEST	SEWER QUARTERLY MAINT		3.54
		CORE & MAIN LP	FLANGE CPLNG, GASKET - SAN		529.29
			GLOVES & VALVE BOX ADAPTER		307.55
			PARTS FOR COVE RD SWR RELO		93.57
			VALVE STACK FOR COVE RD		69.44
			PARTS FOR COVE RD SWR RELO		141.07
			GLOVES		30.30
			PARTS FOR PRESSURE TEST		33.51
			PARTS FOR SWR MAIN RELOCAT		33.95
			SS INSERTS, COUPLINGS		154.94
			PIPE, GASKET, T-HEAD		24.01
		MAGRUDER LIMESTONE CO INC	GRAVEL FOR SHOP & COVE RD		388.19
			GRAVEL FOR COVE RD SEWER P		258.23
		ALPHAGRAPHS OF OSAGE BEACH	BUSINESS CARDS		65.84
			PW GENERIC BUSINESS CARDS		13.18
		HARRY COOPER SUPPLY CO	SS PIPING FOR GRINDER RE-P		3,086.85
			TOTAL:		7,086.63
Ambulance	Ambulance Fund	BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES		326.55
		LAKE REGIONAL PHARMACY	FENTANYL AMPULES		51.46
		ALPHAGRAPHS OF OSAGE BEACH	BUSINESS CARDS		39.50
		DOUGLAS G WILSON DO PC	MAY MEDICAL DIRECTOR SERVI		1,000.00
			TOTAL:		1,417.51
Lee C. Fine Airport	Lee C. Fine Airpor	ALLIED SERVICES LLC	LCF TRASH SERVICE		35.42
		NAEGLER OIL CO	HEARTLAND/SATELLITE EQUIP		46.00
		ALPHAGRAPHS OF OSAGE BEACH	BUSINESS CARDS		19.75
		DBT TRANSPORTATION SERVICES LLC	NAVAID MAINT. 5/1-7/31/19		2,700.00
		MESSICK FARM EQUIPMENT INC DBA MESSICK	BELT FOR MOWER		110.84
			TOTAL:		2,912.01
Grand Glaize Airport	Grand Glaize Airpo	ALLIED SERVICES LLC	GG TRASH SERVICE		35.42
		NAEGLER OIL CO	HEARTLAND/SATELLITE EQUIP		46.00
		ALPHAGRAPHS OF OSAGE BEACH	BUSINESS CARDS		19.75
		MESSICK FARM EQUIPMENT INC DBA MESSICK	BELT FOR MOWER		110.83
			TOTAL:		212.00

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	29	AMOUNT
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===== FUND TOTALS =====

10	General Fund	48,555.88
20	Transportation	5,739.50
30	Water Fund	2,351.55
35	Sewer Fund	7,086.63
40	Ambulance Fund	1,417.51
45	Lee C. Fine Airport Fund	2,912.01
47	Grand Glaize Airport Fund	212.00

GRAND TOTAL:		68,275.08
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TOTAL PAGES: 5

1932 Reserve
 Angelo's Pizza & Pub
 Applebee's #52091
 Arris Pizza & Pub
 Backwater Jack
 Bandans's BBQ
 Bear Creek Valley Golf Club
 Bridgeview Marina
 Casey's General Store #2593
 Casey's General Store #3461
 Chili's Grill & Bar
 City of Osage Beach
 Dierbergs Lakeview Pointe
 Dog Days Bar & Grill
 Dollar General #195
 Dollar General #19749
 Dominico's Italian Restaurant
 Elks Lodge #2517
 Flirt LLC
 Formula Boats of Missouri
 Half Sauced Barbeque
 Harny's Cheese Store & More
 Hy-Vee Food Store
 Hy-Vee Gas
 Inn at Grand Glaize
 Jeffrey's
 Kelly's Port Boat Store
 KK Eagle Stop
 La Roca Club LLC
 Lake of the Ozarks Brewing Co., LLC
 Lil Rizzos
 Linda Nails
 LOTO Lounge
 Mexicali Blues
 Murphy Oil USA Inc
 On the Rise
 Outback Steakhouse
 Pablito's Taqueria LLC
 Parkway Eagle Stop
 Pizza Hut
 Rapid Roberts #113
 Quick Stop
 Shells Pasta Emporium
 Surdyke's Port 20
 Target Store #1914
 Tirebiters Peanut Pub

Vista Grande
 W Nails
 Wal-Mart #815
 Walgreens #1142
 Wicked Willies Sports Grill
 Wobbly Boots
 Woods Super Market
 Woody's Tavern & Sports Bar

City of Osage Beach

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Agenda Item Summary

Date of Board of Aldermen Meeting: 05/16/19

Originator: *(Name/Title)* Eric Hibdon, Public Works Supervisor

Date Submitted: 05/03/19

Agenda Item Title:

Bill 19-24 An ordinance of the City of Osage Beach, Missouri, Authorizing the Mayor to execute a contract with Tracker Software Corporation (dba Pub Works) for GIS Based Asset Management Software.

Presented by: *(Name/Title)* Nicholas Edelman, Public Works Director

Requested Action:

- ☐ Motion to Approve
- ☐ First Reading of Bill # _____
- ☒ Second Reading of Bill # 19-24
- ☐ Resolution # _____

- ☐ Proclamation
- ☐ Public Hearing
- ☐ Other (Describe) _____

Ordinance Reference for Action: *(i.e. RSMo Section, Ordinance # & Title)*

Board of Aldermen approval required for purchases over \$15,000 per Municipal Code Chapter 135; Article II: Purchasing, Procurement, Transfers, and Sales.

Deadline for Action: YES ☐ NO ☒

If yes, explain:

Fiscal Impact:

Not Applicable ☐

Budgeted Item: YES ☒ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: Multiple Departments - See comments for breakdown

FY <u>19</u> Budgeted Amount:	\$ <u>60,000.00</u>
Expenditures to Date <u>04/23/19</u> :	(\$ <u>0.00</u>)
Available:	\$ <u>60,000.00</u>
Requested Amount:	\$ <u>28,220.00</u>

Attachments: YES ☒ NO ☐

If yes, list attachments:

Bill 19-24; PubWorks Contract; Bid Tab

Department Comments and Recommendation:

A request for proposals was sent out for a GIS based asset management software. This software will replace the current software that Public Works uses for Work Orders. It was requested an easy to use, mobile friendly software that is highly compatible with our existing GIS system and hardware. The software has to have an inventory component, a fleet management component and work order component.

6 vendors submitted proposals. (Tyler Tech., Elements, Mears, HiperWeb, PubWorks, Lucity). We requested all 6 vendors to do a presentation and representatives from IT and Public Works were involved with the presentations. It was the consensus of the group that PubWorks was the best solution for the City.

PubWorks was contacted and asked if they would provide the Public Works Department the opportunity to demo the product. They provided us a link to their software. PubWorks sent their Customer Support manager to train a Public Works employee to use the software. The employee tested the software from start to finish for work orders. The employee found the software very user friendly, and very robust. It was also evaluated on analyzing data once work orders are completed. This software will provide Public Works with a robust platform for Asset Management. Also to note, this software has the ability to allow customers to submit a service request through the web. We anticipate utilizing this 6 months after implementation to get accustomed to the software. The City of Lake Ozark utilizes portions of this software and gave us great reviews.

The first year cost for this software is \$28,220 which includes License Cost, installation, training and annual support, and cloud hosting. The cost after year one will be an annual maintenance and cloud hosting \$4,070, which PubWorks has agreed to hold through the 3rd year of service.

The budgeted amount is \$60,000. The budgeted amount was based upon preliminary discussion with several different vendors and it felt appropriate to budget that amount due to variability issues. The program cost is split between the Transportation, Water, and Sewer Funds, and will be coded as follows:

	Budgeted	Expended to date	Amount Available	Requested
20-00-774251	\$20,000	\$0.00	\$20,000	\$9,406.67
30-00-774251	\$20,000	\$0.00	\$20,000	\$9,406.66
35-00-774251	\$20,000	\$0.00	\$20,000	\$9,406.67

It is recommended to award to PubWorks. They have indicated that the setup and installation time would be 60 days. The Public Works Department recommends approval of this bill.

City Administrator Comments and Recommendation:

The first reading was read and passed by the Board of Aldermen on May 2, 2019.

Per City Code 110.230, Bill 19-24 is in correct form as per City Attorney.

I concur with the Public Works Director's recommendation.

UPDATE:

During the last meeting a few questions were asked of the department. An email with some of the information was sent out by the department to a few but not to the entire Board, the following is that information:

- 1) References - The City of Lake Ozark has used the system for three years, the City of Mexico has used the system since 2011; both have indicated they are very pleased with it.
- 2) Extra Costs for Modifications - Per PW Director, Nick Edelman, there are no extra cost.
- 3) Tracking - Per PW Supervisor, Eric Hibdon: "We demo'd the product for a week. Chad Carlson with our Water Department demo this product from initiating a work order from a customer call through completion of

that work order. He also looked at field staff initiating the work order in the field. He evaluated it both on the computer and phone apps. I also looked at the software for reporting purposes. The reports will export excel and it also has the ability for custom reports. The software will track life cycle costs of assets as well as do inventory control. It will track the life cycle cost of various assets. We have the ability to keep track of road and pipeline cost and activities on segments (for example OB PKWY from Lazy Days to KK, OB PKWY from KK to Case Road, etc). It will also track lift station improvements, work history and cost for the facility. We will be able to track pump life cycle cost and where it has been and currently. The software also has a vehicle and equipment aspect to it. It will notify us when various preventive maintenance is required for vehicles and equipment. It will also track repair cost. It will be linked with the work order side to keep track of usage and miles."

BILL NO. 19-24

ORDINANCE NO. 19.24

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH TRACKER SOFTWARE CORPORATION (dba PUB WORKS) FOR GIS BASED ASSET MANAGEMENT SOFTWARE

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI, AS FOLLOWS, WIT.

Section 1. The Board of Aldermen hereby authorizes the Mayor to execute on behalf of the City a contract with Tracker Software Corporation (dba Pub Works) for GIS Based Asset Management Software, substantially under the terms set forth in the attached contract (Exhibit "A").

Section 2. Total expenditures or liability authorized under this contract shall not exceed Twenty-eight Thousand Two Hundred Twenty Dollars. (\$28,220.00)

Section 3. The City Administrator is hereby authorized to take such further actions as are necessary to carry out the intent of this Ordinance and Contract.

Section 4. This Ordinance shall be in full force and effect from date of passage and approval by the Mayor.

READ FIRST TIME: May 2, 2019

READ SECOND TIME:

I hereby certify that the above Ordinance No. 19.24 was duly passed on Aldermen of the City of Osage Beach. The votes thereon were as follows:

by the Board of

Ayes:

Nays:

Abstain

Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Tara Berreth City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 19.24.

Date

John Olivarri, Mayor

ATTEST:

Tara Berreth, City Clerk

RFP for GIS Based Asset Management/Work Order System

PREPARED FOR:

CITY OF OSAGE BEACH, MO

PREPARED BY:



**PubWorks was established in 1997.
Software specifically designed for Public Works Departments
across the US and Canada.**

ASSET MANAGEMENT | JOB COSTING CORE

Fleet Maintenance	Mobile	Work Orders	MapViewer	Service Requests
------------------------------	---------------	------------------------	------------------	-----------------------------



March 18, 2019

City of Osage Beach
Mr. Erick Hibdon, PE
Public Works Supervisor
5757 Chapel Drive
Osage Beach, MO 65065

Dear Eric,

Thank you for providing **PubWorks** with the opportunity to submit this response to your Request for Proposal for a Public Works Asset & Work Management and Fleet Management Software System.

Based on the discussions both Tina Clark and I have had with you, beginning last summer and more recently, we remain convinced that **PubWorks** is the ideal fit to addressing the City's needs, as identified in this Request for Proposal. **PubWorks** was designed specifically for small to mid-sized Public Works organizations such as Osage Beach. With a unique blend of comprehensiveness, ease-of-use and affordability, **PubWorks** will provide you and your staff with a value that is unmatched for value and usefulness, regardless of their level technology experience.

Again, thank you for your interest in **PubWorks**. We look forward to working with you on this exciting project.

Respectfully,

Jerry Ketoff
888.920.0380, ext. 707
jerry@pubworks.com



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PROJECT OVERVIEW

The City of Osage Beach is planning to implement a GIS-based Asset Management and Work Order system, primarily for the Public Works Department.

With respect to GIS capabilities the City desires to have the ability to access attribute and location information for their electric, water, sewer and storm drain systems, directly from the field with either a laptop or tablet. By doing so, they plan to access asset/location information, record condition-related data and document maintenance activities. Given the terrain of the area, and existing Internet coverage, it is essential the selected system allow for input, even when no Internet connection exists.

By capturing asset and work related data, including labor, equipment and materials/parts information, the desired outcome is for better data and analyzation capabilities as related to the various services the City provides. Generated reports on work orders, asset condition and maintenance history will be critical to achieving this outcome.

The City plans to track both Unplanned/Reactive work and establish asset task plans to allow for preventative maintenance to be planned, tracked and completed within the selected system, particularly when it comes to general facility maintenance.

Regardless of whether the work is reactive, planned or project oriented, tracking and documenting activities is very important to the City. This will allow for the generation of reliable information and reports regarding job costs (time, equipment, materials/parts) and better manage work distribution and workflow.

From an end-user standpoint, it is essential that the selected system be easy to use, provide mobile capabilities, and be compatible with the City's existing GIS platform (ArcGIS 10.6) and hardware (Microsoft SQL).



COMPANY EXPERIENCE, REFERENCES AND QUALIFICATIONS

Company Name: **PubWorks**

Parent Company: **Tracker Software Corporation**

Type of organization (Corporation, Partnership, etc.): **Corporation**

DUNS number: **797877763**

Company Address: **PO BOX 6502, Snowmass Village, CO 81615**

Name of person responsible for the information contained in this RFP:

Jerry Ketoff
888.920.0380, Ext. 707
563.581.2488 cell
jerry@pubworks.com
www.pubworks.com

Initial year of operations: **1997**

Number of years serving Public Works sector: **22**

Number of Public Works Customer in North America: **625+**

Company locations:

Corporate office: **Snowmass Village, CO**

Local offices: **Snowmass Village, CO**

Other offices: **Westfield, NJ; Dubuque, IA; Lake Ozark, MO**

Location of Customer Support Staff: **Snowmass Village, CO**

Number of Employees: **14**

Employee turnover rate: **Very low**

Employee satisfaction: **Very high, 90% retention rate going back to 1997.**



Key Employees for Osage Beach Project

- **Pete Anzalone, President/Founder.**

Pete has 35+ years of software development experience and has guided the development of **PubWorks** to meet the growing needs of our Public Works customers while keeping the software user-friendly and highly productive.

- **Michael Dibble, Director of Development.**

Michael has 38+ years of experience in Software Developer and Project Management with experience creating systems that exceed Customer expectations – both functionally and technically.

- **Jerry Ketoff, Regional Sales Manager.**

Jerry began his Public Works Asset Management and Work Management software career in 1999 and has since worked with hundreds of cities and counties to discuss project objectives, evaluate needs and recommend appropriate solutions to effectively address the needs of each customer. He is focused on establishing only win-win partnerships that ensure everybody's long term success with **PubWorks**.

- **Tina Clark, Customer Support Manager.**

Tina has 15+ years of experience providing the highest quality customer support to software users coupled with 10 years as a GIS specialist in a leading Colorado engineering services firm. These combine to provide our customers with very best in user and technical support in our industry. Tina works remotely and resides in the Lake Ozark area. This local presence would be invaluable to Osage Beach.

Current Missouri Customers

1. City of Lake Ozark
2. City of Mexico
3. City of Lake St. Louis
4. City of Memphis
5. City of Perryville
6. City of Riverside
7. City of Raymore
8. Buchanan County
9. Platte County
10. Greene County



Three Missouri References

City of Lake Ozark
 Matt Michalik
 Public Works Director
 573-365-5378
pwd@cityoflakeozark.net

City of Mexico
 Kensey Russell
 Public Works Director
 573-571-2100 x 313
krussell@mexicomissouri.org

City of Lake St. Louis
 Derek Koestel
 Public Works Director
 636-695-4221
dkoestel@lakesaintlouis.com

Summary of Litigations within Past 5 Years:

There have been no litigations

Availability of Local Support, Training Opportunities or Conferences

Most valuable to Osage Beach is that Tina Clark, **PubWorks'** Customer Support Manager resides very close, in the Lake Ozark area. This local-presence would allow Osage Beach to be provided with an enhanced-level of technical support that cannot be offered to most of our customers.

PubWorks also offers the following, no-cost training and user-enhancement options

1. Ongoing monthly training Webinars
2. Quarterly Newsletters
3. Annual-User Conference
4. Support Website with a wealth of knowledge and available training resources

DELIVERABLES AND SYSTEM CAPABILITIES

1	General Specifications	Yes, No or Yes with Modification
1.1	System must be Web-based and installed on a local City server(s) or a cloud hosted server managed by the City, such as Amazon Web Services	Yes
1.2	System must support interface, content, and workflow customizations by a trained system administrator without programming skills	Yes
1.3	System must support MS SQL Server	Yes
1.4	System should support open standards and be capable of integrating with other City systems, as appropriate (fixed assets, inventory issues, human resources, etc.)	Yes, with Modification, or via Import/Export
1.5	Ability to customize end user forms to facilitate a more focused user interface for each group of end users	Yes
1.6	System must have a dashboard style page configurable by each user for viewing assigned or monitored work activities. Should include: cost summaries, to do lists, charts, graphs, maps, reports, etc. Should be configurable based on any number of search parameters defined by user.	Yes
1.7	Ability to access in the field on a variety of devices, including laptops, tablets, iPads and smartphones. Mobile version of the software must be a lightweight version of the application.	Yes
1.8	For the proposed system, the software licensing costs shall allow for a “site” or “enterprise” license that provides full access to the software proposed for an unlimited number of “software users” comprised of City employees	Yes
1.9	System should be Multispeak Compliant, to version 5.0 or higher	No
2	GIS and Asset Data Specifications AMS=Asset Management/Work Order System	Yes, No or Yes with Modification
2.1	System must support ESRI ArcGIS Server 10.3 and maintain compatibility with the most current version of ESRI GIS software (especially ArcGIS Pro) either before or shortly after an ESRI version release. It should work seamlessly with ArcGIS Online products (e.g. ArcCollector, Survey 123, ArcExplorer)	Yes, if data is stored locally and you are a Client/Server Installation.
2.2	System should be designed to work primarily with GIS data, where geographic features (e.g. pipes) represent assets. It must integrate with the City’s existing enterprise geodatabase, ArcGIS Server software and ArcGIS Online. The software should not require converting to a different format.	Yes
2.3	System MUST be non-modular for asset types and functional groups. Core system must be configurable for unlimited asset types and asset groups without additional licensed modules or licensing cost.	Yes
2.4	System should utilize the ESRI geodatabase as the only asset database/repository and link to it out-of-the-box without additional add-ons or software licensing. All asset geometry and attributes must	No, minimum of ArcEngine license

	reside in the geodatabase and should not require middleware, modules, or synchronization with work management database.	required for MapViewer users
2.5	System should not set limits on the number of assets or the size or complexity of asset data, other than those imposed by the underlying ESRI software.	Yes
2.6	System should support and detect relationship classes within GIS	No, not needed because attribute data is stored within the PubWorks database
2.7	Ability to query the ESRI geodatabase from within the AMS software	Yes
2.8	System should provide a map interface, allowing the user to view assets, search, pan, zoom, locate, measure distances and include the capability to view information about assets' attributes from the GIS	Yes
2.9	Map should be comprised of ArcGIS Server Map Services hosted on the City's ArcGIS Server or ESRI ArcGIS Online Services, or a combination of both.	Yes, if data hosted on City's server
2.10	Must support multiple map services, specific to users or groups of users, to meet the various GIS needs of each department.	Yes, MapViewer is user specific
2.11	Ability to locate address utilizing ArcGIS locating services	Yes
2.12	Ability to select assets in the GIS map and create work orders and inspections associated to the selected assets	Yes
2.13	Ability to attach multiple assets to a work order	Yes
2.14	All work activities (requests, work orders, inspections, etc.) should be displayed live on the map interface based on user preferences. User should be able to open activities from the map	Yes
2.15	Ability to update asset attributes from within the AMS software. All updates will utilize ESRI technology and will follow existing approval/sync processes, so as to maintain the integrity of the GIS system.	Yes
2.16	Ability to easily publish work activities within the AMS software to REST endpoints for consumption on ArcGIS Server or ArcGIS Online.	Yes, via import/export
3	Request Management Specifications	Yes, No or Yes with Modification
3.1	The AMS software should provide functionality for logging, mapping and tracking requests for service	Yes
3.2	Ability to define service request types and user defined questions, instructions and comments	Yes
3.3	Ability to log requests for services from internal and external customers	Yes
3.4	Uses ESRI Geocoding services for address locator, including streets	We utilize our own Geocoding services
3.5	Ability to route request to City staff by geographic layer as defined in the GIS	Yes
3.6	Ability to interface to external Customer service databases and systems, such as utility billing, fixed assets, inventory issues, human resources	Further scope identification necessary

3.7	Ability to track multiple customers per request	PubWorks provides request duplication detection capabilities.
3.8	Ability to send e-mail notifications of progress, based on service requestor or work flow design	Yes
4	Work Management Specifications	Yes, No or Yes with Modification
4.1	The AMS software should provide for generating, mapping and tracking work orders against assets	Yes
4.2	Ability to define unlimited work order activity types for any asset type defined in GIS	Yes
4.3	Ability to generate work orders from service requests, creating relationships between work orders, and attaching work orders to any number of assets or to locations without assets	Yes
4.4	The work order system should track parts, labor, equipment and other costs/resources associated with the work activity	Yes
4.5	Costs should be associated to assets on the work order and asset costs should be easily reportable from within the system	Yes
4.6	Compatibility to dispatch work orders to work crews. Work crews should be able to access and prioritize work orders by multiple attributes	Yes
4.7	Ability to create work requests from inside the map interface	Yes
4.8	Track relationship between service request and work order	Yes
4.9	Ability for personnel to select and review work requests and work orders using multiple selection and sorting criteria that include all work request and work order fields	Yes
4.10	Allow work orders to include multiple assets	Yes
4.11	Ability to view work activities on a map and label by priority, status, type, etc.	Yes
4.12	Ability to schedule and assign preventative or routine work orders for future and planned maintenance	Yes
4.13	Ability to attach unlimited documents, pdfs, pictures and multimedia files to work order	Yes
4.14	Ability to organize work orders and associated costs to project with a budget	Yes
4.15	Ability to modify (hide, relocate, repurpose, etc.) all field on end-user forms	No
4.16	Ability to establish required fields, so as to ensure data input integrity	Yes
4.17	Ability to assign maintenance scores to work activity types	Yes
4.18	Must be able to update GIS attributes from the work management system automatically, based on the data approval process	Yes
4.19	Must be able to report on total cost of maintenance for one or many selected assets	Yes
4.20	Ability to view work activities on a calendar (optional)	Yes

5	Asset Inspection and Condition Analysis Specifications	Yes, No or Yes with Modifications
5.1	Ability to collect and store asset condition assessment data against an asset (e.g. number of leaks, number of repairs, defects, thickness measurements, anode deterioration, safety issues, etc.	Yes
5.2	Captures and stores for assets, the results of various inspections such as flow monitoring, I/I investigations, smoke testing, hydrant flow testing, back-flow prevention device testing, pump efficiency testing, dye tests, etc.	Yes
5.3	Inspections must provide flexibility for user defined fields and forms	Yes
5.4	Ability to define custom inspection observations with weighted scoring by asset type. Weighted scoring should result in a condition score on the asset. Scoring weights should be defined by the City	Yes
5.5	Ability to conduct a condition analysis from within the map interface, combining inspection data and GIS attributes which results in the selection of assets based on a condition score range.	Yes, via Asset Search functionality
5.6	Ability to summarize asset condition by heat maps within GIS	Yes, with Modification
5.7	Must provide a flexible and open methodology with ability to link to 3 rd party software tools or data asset condition modeling, depreciation and valuation (e.g. Innovyze)	Yes, with Modification

Hardware and Software Requirements

Workstation:

- Windows (preferably Windows 7, 8 or 10)
- 2-4 gb RAM
- 100 gb Hard Drive

SQL

PubWorks provides exceptional performance in the SQL Server environment and is compatible with all versions of Microsoft SQL Server 2008r2 or greater.

Mobile Android

- Windows (preferably Windows 7, 8 or 10)
- 2-4 gb RAM
- 100 gb Hard Drive
- Android version 4.1 or greater
- Need a cellular connection (or data plan) if wanting to use mobile device for collecting assets

**Mobile Apple**

- iOS version 9 or greater
- Need a cellular connection (or data plan) if wanting to use mobile device for collecting assets.

ESRI Licenses

- For local server installs, GIS MapViewer requires an ArcEngine license to be installed on each workstation that will be utilizing the MapViewer module.
- For Cloud Installs, GIS MapViewer requires a Concurrent-user ESRI ArcEngine license for each user desiring to utilize MapViewer at the same time.

Note: In a discussion with Trey, it was indicated that the above ESRI licenses would not be an issue as the City is moving to an ESRI Government Agreement with ESRI and would therefore have unlimited licenses of both.

IMPLEMENTATION METHODOLOGY AND OPERATIONAL PLAN

We strive for simplicity, efficiency and effectiveness with **PubWorks**. We will work as a team, with your operation to achieve this. Below are the general steps in the process, along with a target timeline for each step. These timelines are based on a “typical” project and are preliminary at this point. We will work with the City to construct a project timeline that meets its needs.

1. Approval received (April 19th): Once approval is received to proceed (either verbal or written), your order will be internally processed, and an invoice for the initial 50% of the project will be generated.

2. Kick-Off Conference Call (Target Timeline- Week of April 22nd): This is a call which will involve the key project managers for the respective parties. From Osage Beach, this would typically include the Public Works Director, IT contact, GIS Coordinator and a person(s) who will be responsible for sending us your data. From PubWorks, the call will include Jerry Ketoff (sales), Tyler Newton (Implementation Coordinator) and Tina Clark (Customer Service Manager, and trainer.) The call should last approximately 30-45 minutes.

3. Data Receipt, Conversion, Review (Target Timeline- Submitted by May 15th): Following the Kick-Off call, Osage Beach will be provided with a Dropbox link to begin to upload existing data. This may include various spreadsheets with Employee, Equipment, Materials/Parts, Asset information, GIS geo-database or information from a 3rd party software program. Our desire is to set-up the program with as much of your information as we are able. This allows us to train you with your data, thereby making the training most effective. It also streamlines your production with PubWorks, as you may begin using the software immediately after training, instead of spending countless hours doing data entry.

4. Remote Installation (Target Timeline- Mid June): Tyler Newton from PubWorks will work with an Osage Beach IT person to gain access to the local server in order to install the PubWorks program prior to training. If Osage Beach decides to proceed with the PubWorks Cloud option, our standard procedure is still to have IT involved in the process.

4. Onsite Training (Target Timeline- Mid-June): Tina Clark, our Customer Support Manger who lives in the Lake Ozark area will be your trainer. She will work with staff to create a customized training agenda to best meet your needs. Our training approach is “hands on”, and it will be most helpful for staff to have access to laptops for the training, each with PubWorks loaded on it.



CUSTOMER SERVICE PLAN

- ***PubWorks*** approach is Total Customer Satisfaction.
- Our ***Service Level Objective*** is to respond within 30 minutes of a customer's notification of a problem.
- Contact ***PubWorks*** Support:
 - 1-888-920-0380 or via email at support@pubworks.com.
 - Support website, www.support.pubworks.com

PubWorks is very different from our primary competitors, as we are not driven by an investor group to meet our revenue numbers. At the same time, we are a financially stable company, that has been profitable in each of our 22-years of serving Public Works agencies. We are able to facilitate a true Culture of Empathy with each Osage Beach, as well as offer solutions with YOUR best interest in mind.

In our marketplace, our large number of successful implementation and productive customers is on the high-end of the spectrum, while our company size is on the lower end. This allows us to provide a unique customer experience without the typical frustrations of dealing with a very large company. When Osage Beach needs support, staff will contact the same core group of support staff at PubWorks, who will get to know you on a first-name basis and truly understand your specific operation and unique challenges over time.

Our support team members are all located within the United States and are non-outsourced. Tina Clark, our Customer Service Manager lives in the Lake Ozark area. As stated in the above Service Level Objective, if customers' calls are not answered live, our objective is to provide a response within 30-Minutes. Our first-class support department is evidenced by our 22-year average customer retention ratio of approximately 90%.

In our market space, we are on the lower end of the cost spectrum, but the higher end of the functionality spectrum. This blend, coupled with a software solution that is easy to use for the non-technical person, makes PubWorks an incredible, and hard to surpass value proposition.

Our average customer keeps PubWorks for approximately 9 Years, and we have dozens of customers who have owned PubWorks much longer. This makes the long-term cost of ownership for PubWorks significantly lower than our competitors"



City of Osage Beach RFP Pricing Form

Proposal for GIS Based Asset Management/Work Order System

City Clerk

City of Osage Beach
1000 City Parkway
Osage Beach, MO 65065

Submitted By: PubWorks
Date Submitted: March 21, 2019

Cost Sheet (Pricing Details included in Appendix A)

Enterprise License Cost	\$ 17,350
Installation, Configuration, Professional Services	\$ 2,900
Any additional Hardware/Software Requirements	(Requirements detailed on Page 10)
Training (On-site, hands-on, City data)	\$ 3,900
Annual Cost/Support (See notes below)	\$ 3,470 (\$4,070 if Cloud)
Pre-built Work Flow Templates	\$ N/A
Templates Included:	
Pre-built Work Flow Templates (if priced individually)	
Water	\$ N/A
Sewer	\$ N/A
Streets	\$ N/A
Fleet Management	\$ N/A

****Prices should remain effective up to one year past the award date for additional purchases.**

TOTAL COST: **\$ 27,620 (\$28,220 if Cloud Option)**

Implementation Start Date (estimated) Week of May 6, 2019

Time Frame to Completion (days, weeks, months) Approximately 60 Days

Note: First six months of Annual Software Maintenance is free. Full annual term will be invoiced after the initial six months. Annual Software Maintenance fee will remain fixed through the end of the 3rd year of service.

Addendum A- Pricing Details

- 1. Enterprise Licensing includes an unlimited-user license for the following PubWorks modules. Only the Asset Management/Job Costing Core Module is required.**
 - a. Asset Management/Job Costing Core Module: \$7,600
 - b. Service Requests (Reactive/Unplanned maintenance): \$1,250
 - c. Work Orders (Planned/Preventative Maintenance): \$1,250
 - d. Fleet Maintenance: \$1,750
 - e. Inspections: \$1,250
 - f. GIS MapViewer: \$1,750
 - g. PubWorks Mobile Application: \$1,750
 - h. Online Service Request: \$750
- 2. Installation, Configuration & Professional Services includes the following:**
 - a. Initial Set-up and installation of software (4 Hours)
 - b. Data Conversion (8 Hours): Spreadsheets with basic listing data (no transactional/historical data included per discussion with City) for Employee, Equipment and Materials/Parts.
 - c. GIS Data Conversion (\$100/Layer): Conversion of initial data contained within the City's ArcGIS system for the following (9) asset types, as discussed with the City. e City.
 - i. Water lines
 - ii. Sewer lines
 - iii. Hydrants
 - iv. Meters
 - v. Streets
 - vi. Lift Stations
 - vii. Grinder Stations
 - viii. Street Culverts
 - ix. Drop Inlets
 - d. Set-up and Configuration of (8) Mobile devices, as discussed with the City: \$500
- 3. Onsite Training with City Data (4-Days): \$3,900**



The parties agree to the terms contained within this document, and as such have executed this agreement by their duly authorized officers, or agents on the dates indicated below:

Tracker Software Corporation (dba PubWorks)

City of Osage Beach

Peter D. Anzalone, President

Name & Title

Date: _____

Date: _____

GIS Asset Management Software Bid Tab

Pubworks	Elements	Hiperweb	Lucity	Mears	Tyler Tech
\$ 27,620.00	\$ 39,000.00	\$ 47,320.00	\$ 56,950.00	\$ 68,517.00	\$ 78,116.00

Agenda Item SummaryDate of Board of Aldermen Meeting: 05/16/19Originator: *(Name/Title)* Nicholas Edelman, Public Works DirectorDate Submitted: 05/02/19**Agenda Item Title:**

Bill 19-25 - An ordinance of the City of Osage Beach, Missouri, authorizing the Mayor to execute Construction Contract OB19-007 with Higgins Asphalt Paving Company for the road improvements for Rowan Road.

Presented by: *(Name/Title)* Nicholas Edelman, Public Works Director**Requested Action:**☐

Motion to Approve

☐

First Reading of Bill # _____

☒Second Reading of Bill # 19-25☐

Resolution # _____

☐

Proclamation

☐

Public Hearing

☐

Other (Describe) _____

Ordinance Reference for Action: *(i.e. RSMo Section, Ordinance # & Title)*

Board of Aldermen approval required for purchases over \$15,000 per Municipal Code Chapter 135; Article II: Purchasing, Procurement, Transfers, and Sales.

Deadline for Action: YES ☐ NO ☒

If yes, explain:

Fiscal Impact:Not Applicable ☐Budgeted Item: YES ☒ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: 20-00-773210 Special Road District ProjectsFY 19 Budgeted Amount: \$ 250,000.00Expenditures to Date 04/18/19: (\$ 0.00)Available: \$ 250,000.00Requested Amount: \$ 54,718.54**Attachments:** YES ☒ NO ☐

If yes, list attachments:

Bill 19-25; Contract; Bid Tab

Department Comments and Recommendation:

This is a Osage Beach Special Road District Project to reconstruct Rowan Road. We opened bids on April 18, 2019. There were 3 bidders. Higgins Asphalt Paving Company Inc. was the low bidder with a bid amount of \$54,718.54.

The Osage Beach Special Road District is funding this project at 100%.

We have done work with Higgins Asphalt Paving Company Inc. in the past with good results. They are the contractor that worked on Creek Cove Lane in 2017.

The Public Works Department recommends approval of this bill.

City Administrator Comments and Recommendation:

The first reading was read and passed by the Board of Aldermen on May 2, 2019.

Per City Code 110.230, Bill 19-25 is in correct form as per City Attorney.

In August 2018, the Board of Aldermen approved staff to work on design and inspection of the Rowan Road Improvements for this construction.

I concur with the Public Works Director's recommendation.

BILL NO. 19-25

ORDINANCE NO. 19.25

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AUTHORIZING THE MAYOR TO EXECUTE CONSTRUCTION CONTRACT OB19-007 WITH HIGGINS ASPHALT PAVING COMPANY FOR THE ROAD IMPROVEMENTS FOR ROWAN ROAD

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI, AS FOLLOWS, WIT:

Section 1. The Board of Aldermen hereby authorizes the Mayor to execute on behalf of the City Construction Contract OB19-007 with Higgins Asphalt Paving for the road improvements to Rowan Road, under substantially the same terms as set forth in the draft contract attached hereto as ("Exhibit A").

Section 2. Total expenditures or liability authorized under this contract shall not exceed Fifty-Four Thousand, Seven Hundred Eighteen Dollars And Fifty-Four/100 dollars (\$54,718.54).

Section 3. The City Administrator is hereby authorized to take such further actions as are necessary to carry out the intent of this Ordinance and Contract.

Section 4. This Ordinance shall be in full force and effect from date of passage and approval by the Mayor.

READ FIRST TIME: May 2, 2019

READ SECOND TIME:

I hereby certify that the above Ordinance No. 19.25 was duly passed on _____, by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstain:

Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Tara Berreth, City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 19.25.

Date

John Olivarri, Mayor

ATTEST:

Tara Berreth, City Clerk

ROWAN ROAD IMPROVEMENTS

AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of _____, 2019, by and between the **City of Osage Beach**, Party of the First Part and hereinafter called the **Owner**, and **Higgins Asphalt Paving Co., Inc.** a Corporation of Tipton, Missouri Party of the Second Part and hereinafter called the **Contractor**.

WITNESSETH:

THAT WHEREAS, the City of Osage Beach has caused to be prepared, in accordance with law, specifications, plans, and other contract documents for the work herein described and has approved and adopted said documents, and has caused to be published, in the manner and for the time required by law, an advertisement for and in connection with the construction of the improvements, complete, in accordance with the contract documents and the said plans and specifications; and

WHEREAS, the Contractor, in response to such advertisement, has submitted to the Owner, in the manner and at the time specified, a sealed bid in accordance with the terms of said advertisement;

WHEREAS, the Owner, in the manner prescribed by law, has publicly opened, examined and canvassed the bids submitted in response to the published advertisement therefor, and as a result of such canvass has determined and declared the aforesaid Contractor to be the lowest responsive and responsible Bidder for the said work and has duly awarded to the said Contractor a contract therefor, for the sum or sums named in the Contractor's bid, a copy thereof being attached to and made a part of this contract.

NOW, THEREFORE, in consideration of the compensation to be paid to the Contractor and of the mutual agreements herein contained, the Parties to these presents have agreed and hereby agree, the Owner for itself and its successors, and the Contractor for its, his, or their executors and administrators, as follows:

ARTICLE I. That the Contractor shall (a) furnish all tools, equipment, supplies, superintendence, transportation, and other construction accessories, services and facilities; (b) furnish all materials, supplies and equipment specified and required to be incorporated in and form a permanent part of the completed work except the items specified to be furnished by the Owner; (c) provide and perform all necessary labor; and (d) in a good, substantial, and workmanlike manner and in accordance with the provisions of the General Conditions and Supplementary Conditions of this contract which are attached hereto and make a part hereof, and in conformance with the contract plans and specifications designated and identified therein, execute, construct, and complete all work included in and covered by the Owner's official award of this contract to the said Contractor, such award being based on the acceptance by the Owner of the Contractor's bid for the construction of the improvements.

ARTICLE II. That the Contractor shall construct, complete as designated and described in the foregoing Bid Form and attached specifications and in accordance with the Advertisement for Bids, Instructions to Bidders, Bid Form, Bonds, General Conditions, Supplementary Conditions, detailed specifications, plans, addenda, and other component parts of the contract documents hereto attached, all of which documents form the contract and are fully a part hereto as if repeated verbatim here.

ARTICLE III. That the Owner shall pay to the Contractor for the performance of the work described as follows:

ROWAN ROAD IMPROVEMENTS

and the Contractor will accept as full compensation thereof, the sum (subject to adjustment as provided by the contract) of **Fifty-four thousand, seven hundred eighteen dollars and fifty-four cents (\$54,718.54)** for all work covered by and included in the contract award and designated in the foregoing Article I. Payment therefor shall be made in the manner provided in the General Conditions and Supplementary Conditions attached hereto.

ARTICLE IV. That the Contractor shall begin assembly of materials and equipment within fifteen (15) days after receipt from the Owner of executed copies of the contract and that the Contractor shall complete said work within Forty-five (45) consecutive calendar days from the thirtieth day after the Effective Date of the agreement, or if a Notice to Proceed is given, from the date indicated in the Notice to Proceed.

ROWAN ROAD IMPROVEMENTS

Owner and Contractor recognize time is of the essence of this agreement and that Owner will suffer financial loss if the work is not completed within the time specified above, plus any extensions thereof allowed in allowance with Article 11 of the General Conditions. Owner and Contractor agree that as liquidated damages for delay, but not as a penalty, Contractor shall pay Owner Five Hundred dollars (\$ 500.00) for each and every calendar day of each section that expires following the time specified above for completion of the work.

ARTICLE V. This Agreement will not be binding and effective until signed by the Owner.

IN WITNESS WHEREOF, the Parties hereto have executed this contract as of the day and year first above written.

SIGNATURE:

ATTEST:

Owner, Party of the First Part

City Clerk

By _____
Name and Title

(SEAL)

*

LICENSE or CERTIFICATE NUMBER, if applicable _____

SIGNATURE OF CONTRACTOR:

IF AN INDIVIDUAL OR PARTNERSHIP

Contractor, Party of the Second Part

By _____
Name and Title

IF A CORPORATION

ATTEST:

Contractor, Party of the Second Part

Secretary

By _____
Name and Title

(CORPORATE SEAL)

STATE OF _____
COUNTY OF _____

On This _____ day of _____, 2019, before me appeared _____
to me personally known who, being by me duly sworn, did say that he/she is the _____
_____ of Higgins Asphalt Paving Co., Inc. and that the seal affixed to said instrument is the corporate seal of said
corporation by authority of its board of directors, and said _____ acknowledged said instrument
to be the free act and deed of said corporation.

(SEAL)

My commission Expires: _____

Notary Public Within and For Said County and State

BID TABULATION

City of Osage Beach, MO

Rowan Road Improvements

Osage Beach Project # OB19-007

4/18/2019

Bids			Engineer Estimate		Higgins Asphalt Paving		Capital Paving		Stockman Construction	
Item No.	Description	Est. Quantity Unit	Unit Price	Extension Figure	Unit Price	Extension Figure	Unit Price	Extension Figure	Unit Price	Extension Figure
1	Mobilization	1 LS	\$5,000.00	\$ 5,000.00	\$2,800.00	\$ 2,800.00	\$5,900.00	\$ 5,900.00	\$7,150.00	\$ 7,150.00
2	Full Depth Removal (Asphalt)	32 SY	\$55.00	\$ 1,760.00	\$26.54	\$ 849.28	\$50.00	\$ 1,600.00	\$52.00	\$ 1,664.00
3	4" Perforated Edge Drain w/sock	140 LF	\$15.00	\$ 2,100.00	\$38.72	\$ 5,420.80	\$33.00	\$ 4,620.00	\$29.00	\$ 4,060.00
4	4" Non-Perforated Cross Drain	34 LF	\$15.00	\$ 510.00	\$58.63	\$ 1,993.42	\$33.00	\$ 1,122.00	\$39.00	\$ 1,326.00
5	12" CMP	15 LF	\$55.00	\$ 825.00	\$67.00	\$ 1,005.00	\$100.00	\$ 1,500.00	\$125.00	\$ 1,875.00
6	Drop Inlet	1 Each	\$4,500.00	\$ 4,500.00	\$2,560.00	\$ 2,560.00	\$4,500.00	\$ 4,500.00	\$3,650.00	\$ 3,650.00
7	Connection to Existing Storm Inlet	1 LS	\$1,200.00	\$ 1,200.00	\$385.34	\$ 385.34	\$700.00	\$ 700.00	\$920.00	\$ 920.00
8	4" Bituminous Stabilized Base	10 Ton	\$98.00	\$ 980.00	\$169.55	\$ 1,695.50	\$150.00	\$ 1,500.00	\$167.00	\$ 1,670.00
9	2" Bituminous Pavement	125 Ton	\$98.00	\$ 12,250.00	\$111.48	\$ 13,935.00	\$105.00	\$ 13,125.00	\$117.00	\$ 14,625.00
10	Asphalt Overlay Fabric	1,083 S.Y	\$9.00	\$ 9,747.00	\$3.30	\$ 3,573.90	\$5.00	\$ 5,415.00	\$5.50	\$ 5,956.50
11	Cold Milling Bituminous Pavement	435 SY	\$10.00	\$ 4,350.00	\$6.78	\$ 2,949.30	\$8.50	\$ 3,697.50	\$9.45	\$ 4,110.75
12	2' Dry Curb and Gutter	140 LF	\$45.00	\$ 6,300.00	\$89.65	\$ 12,551.00	\$45.00	\$ 6,300.00	\$55.25	\$ 7,735.00
13	Force Account	1 LS	\$5,000.00	\$ 5,000.00	\$5,000.00	\$ 5,000.00	\$5,000.00	\$ 5,000.00	\$5,000.00	\$ 5,000.00
Total Bid			\$54,522.00		\$54,718.54		\$54,979.50		\$59,742.25	

Agenda Item SummaryDate of Board of Aldermen Meeting: 05/16/19Originator: *(Name/Title)* Nicholas Edelman, Public Works DirectorDate Submitted: 05/03/19**Agenda Item Title:**

Bill 19-26 - An ordinance of the City of Osage Beach, Missouri, amending Schedule II - Stop Signs, by establishing the location of a stop sign on Aver at Mace Road.

Presented by: *(Name/Title)* Nicholas Edelman, Public Works Director**Requested Action:**

- ☐ Motion to Approve
- ☐ First Reading of Bill # _____
- ☒ Second Reading of Bill # 19-26
- ☐ Resolution # _____

- ☐ Proclamation
- ☐ Public Hearing
- ☐ Other (Describe) _____

Ordinance Reference for Action: *(i.e. RSMo Section, Ordinance # & Title)*

Board of Aldermen approval required per Section 110.230. Ordinances, Resolutions, Etc. – Generally and Section 110.240 Adoption of Ordinances.

Deadline for Action: YES ☐ NO ☒

If yes, explain: _____

Fiscal Impact:Not Applicable ☒Budgeted Item: YES ☐ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: _____

FY _____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ 0.00

Requested Amount: \$ _____

Attachments: YES ☒ NO ☐

If yes, list attachments:

Bill 19-26

Department Comments and Recommendation:

This is to add a stop sign at the Aver Road Intersection with Mace Road to the list of stop signs in Schedule II - Stop Signs.

We have recently reconstruction this intersection. We would like to install a stop sign at this intersection.

The Public Works Department recommends approval.

City Administrator Comments and Recommendation:

The first reading was read and passed by the Board of Aldermen on May 2, 2019.

Per City Code 110.230, Bill 19-26 is in correct form as per City Attorney.

I concur with the Public Works Director's recommendation.

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AMENDING SCHEDULE II, STOP SIGNS, BY ESTABLISHING THE LOCATION OF A STOP SIGN ON AVER AT MACE ROAD.

Whereas, the Board of Aldermen find that the City Traffic Engineer acting under the authority of the Osage Beach Code of Ordinances Section 315.010, after careful consideration and evaluation, has found that hazards exist and under the authority of the Code of Ordinances Section 335.030 recommends placement of a stop sign as indicated herein.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, AS FOLLOWS, TO WIT:

Section 1. That the Code of Ordinances of the City of Osage Beach, Missouri, be amended by adding to Schedule II. STOP SIGNS on Aver Road at Mace Road.

Section 2. All drivers of motor vehicles shall stop at the STOP signs as located herein as prescribed in the City Traffic Code. Failure to stop shall be considered a misdemeanor offense and the violator subject to citation and fine.

Section 3. All ordinances or parts of ordinances in conflict with this ordinance are, in so much as they conflict with this ordinance, hereby repealed.

Section 4. That this ordinance shall be in full force and effect from and after the date of passage and approval by the Mayor.

READ FIRST TIME: May 2, 2019

READ SECOND TIME:

I hereby certify that the above Ordinance No. 19.26 was duly passed on _____ by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstain:

Absent:

This Ordinance is hereby transmitted to the Mayor for her signature.

Date

Tara Berreth, City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance 19.26.

John Olivarri, Mayor

Date

ATTEST:

Tara Berreth, City Clerk

Agenda Item SummaryDate of Board of Aldermen Meeting: 05/16/19Originator: *(Name/Title)* Matt Vandevoort, Parks and Recreation ManagerDate Submitted: 05/02/19

Agenda Item Title:

Bill 19-27 - An ordinance of the City of Osage Beach, Missouri, authorizing the Mayor to execute construction contract OBCA19-001 with Show Me Concrete Construction, LLC for the Peanick Park Basketball Court Project.

Presented by: *(Name/Title)* Matt Vandevoort, Parks and Recreation Manager

Requested Action:☐

Motion to Approve

☐

First Reading of Bill # _____

☒Second Reading of Bill # 19-27☐

Resolution # _____

☐

Proclamation

☐

Public Hearing

☐

Other (Describe) _____

Ordinance Reference for Action: *(i.e. RSMo Section, Ordinance # & Title)*

Board of Aldermen approval required for purchases over \$15,000 per Municipal Code Chapter 135; Article II: Purchasing, Procurement, Transfers, and Sales.

Deadline for Action: YES ☒ NO ☐

If yes, explain:

All grant money must be spent by the end of August 2019.

Fiscal Impact:Not Applicable ☐Budgeted Item: YES ☒ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: 10-10-773278 Park Improvements

FY 19 Budgeted Amount: \$ 156,450.00Expenditures to Date 04/22/19: (\$ 20,608.24)Available: \$ 135,841.76Requested Amount: \$ 105,990.00**Attachments:** YES ☒ NO ☐

If yes, list attachments:

Bill 19-27; Contract; Bid Tab; Bid Form; Description of work

Department Comments and Recommendation:

This project is to purchase and install the new Peanick Park Basketball Court as described in the Description of Work enclosed. We received five bids. The low bidder is Show Me Concrete Construction, LLC with a bid \$105,990.00.

The amount budgeted for this project was \$88,000 within the 10-10-773278 Park Improvements line item; other projects are budgeted in Park Improvements. Since we are \$17,990.00 over budget on this particular project, we will forgo the budgeted Field 2 Outfield Reconstruction project in the amount of \$25,000.00, also budgeted within Park Improvements.

This is a LWCF grant reimbursable project.

We have not worked with Show Me Concrete Construction, LLC in the past, but references were good and they were the low bidder on our other grant projects.

This project should be completed by end of August 2019.

Parks and Recreation Department recommends approval of this bill.

City Administrator Comments and Recommendation:

The first reading was read and passed by the Board of Aldermen on May 2, 2019.

Per City Code 110.230, Bill 19-27 is in correct form as per City Attorney.

I concur with the Parks & Recreation Manager's recommendation.

BILL NO. 19-27

ORDINANCE NO. 19.27

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AUTHORIZING THE MAYOR TO EXECUTE CONSTRUCTION CONTRACT OBCA19-001 WITH SHOW ME CONCRETE CONSTRUCTION, LLC FOR PEANICK PARK NEW BASKETBALL COURT

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI, AS FOLLOWS, WIT:

Section 1. The Board of Aldermen hereby authorizes the Mayor to execute on behalf of the City Construction Contract OBCA19-001 with Show Me Concrete Construction, LLC for Peanick Park New Basketball Court, under substantially the same terms as set forth in the draft contract attached hereto as ("Exhibit A").

Section 2. Total expenditures or liability authorized under this contract shall not exceed One Hundred Five Thousand, Nine Hundred Ninety Dollars And Zero/100 dollars (\$105,990.00).

Section 3. The City Administrator is hereby authorized to take such further actions as are necessary to carry out the intent of this Ordinance and Contract.

Section 4. This Ordinance shall be in full force and effect from date of passage and approval by the Mayor

READ FIRST TIME: May 2, 2019

READ SECOND TIME:

I hereby certify that the above Ordinance No. 19.27 was duly passed on _____, by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstain:

Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Tara Berreth, City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 19.27.

Date

ATTEST:

John Olivarri, Mayor

Tara Berreth, City Clerk

AGREEMENT

THIS AGREEMENT made and entered into this _____ day of _____, 2019, by and between the **City of Osage Beach**, Party of the First Part and hereinafter called the **Owner**, and **Show Me Concrete Construction LLC** a Missouri Limited Liability Corporation of Jefferson City, Missouri Party of the Second Part and hereinafter called the **Contractor**.

WITNESSETH:

THAT WHEREAS, the City of Osage Beach has caused to be prepared, in accordance with law, specifications, plans, and other contract documents for the work herein described and has approved and adopted said documents, and has caused to be published, in the manner and for the time required by law, an advertisement for and in connection with the construction of the improvements, complete, in accordance with the contract documents and the said plans and specifications; and

WHEREAS, the Contractor, in response to such advertisement, has submitted to the Owner, in the manner and at the time specified, a sealed bid in accordance with the terms of said advertisement;

WHEREAS, the Owner, in the manner prescribed by law, has publicly opened, examined and canvassed the bids submitted in response to the published advertisement therefor, and as a result of such canvass has determined and declared the aforesaid Contractor to be the lowest responsive and responsible Bidder for the said work and has duly awarded to the said Contractor a contract therefor, for the sum or sums named in the Contractor's bid, a copy thereof being attached to and made a part of this contract.

NOW, THEREFORE, in consideration of the compensation to be paid to the Contractor and of the mutual agreements herein contained, the Parties to these presents have agreed and hereby agree, the Owner for itself and its successors, and the Contractor for its, his, or their executors and administrators, as follows:

ARTICLE I. That the Contractor shall (a) furnish all tools, equipment, supplies, superintendence, transportation, and other construction accessories, services and facilities; (b) furnish all materials, supplies and equipment specified and required to be incorporated in and form a permanent part of the completed work except the items specified to be furnished by the Owner; (c) provide and perform all necessary labor; and (d) in a good, substantial, and workmanlike manner and in accordance with the provisions of the General Conditions and Supplementary Conditions of this contract which are attached hereto and make a part hereof, and in conformance with the contract plans and specifications designated and identified therein, execute, construct, and complete all work included in and covered by the Owner's official award of this contract to the said Contractor, such award being based on the acceptance by the Owner of the Contractor's bid for the construction of the improvements.

It is further stipulated that not less than the prevailing rate of wages as found by the Department of Labor and Industrial Relations of the State of Missouri or determined by the courts of appeal shall be paid to all workmen performing work under this Contract.

ARTICLE II. That the Contractor shall construct, complete as designated and described in the foregoing Bid Form and attached specifications and in accordance with the Advertisement for Bids, Instructions to Bidders, Bid Form, Bonds, General Conditions, Supplementary Conditions, detailed specifications, plans, addenda, and other component parts of the contract documents hereto attached, all of which documents form the contract and are fully a part hereto as if repeated verbatim here.

ARTICLE III. That the Owner shall pay to the Contractor for the performance of the work described as follows:

Peanick Park Basketball Court Project

and the Contractor will accept as full compensation thereof, the sum (subject to adjustment as provided by the contract) of **One hundred and five thousand nine hundred and ninety dollars and zero cents (\$105,990.00)** for all work covered by and included in the contract award and designated in the foregoing Article I. Payment therefor shall be made in the manner provided in the General Conditions and Supplementary Conditions attached hereto.

ARTICLE IV. That the Contractor shall begin assembly of materials and equipment within fifteen (15) days after receipt from the Owner of executed copies of the contract and that the Contractor shall complete said work within **Ninety (90)** consecutive calendar days from the thirtieth day after the Effective Date of the agreement, or if a Notice to Proceed is given, from the date indicated in the Notice to Proceed.

Owner and Contractor recognize time is of the essence of this agreement and that Owner will suffer financial loss if the work is not completed within the time specified above, plus any extensions thereof allowed in allowance with Article 11 of the General Conditions. Owner and Contractor agree that as liquidated damages for delay, but not as a penalty, Contractor shall pay Owner Five Hundred dollars (\$ 500.00) for each and every calendar day of each section that expires following the time specified above for completion of the work.

ARTICLE V. This Agreement will not be binding and effective until signed by the Owner.

IN WITNESS WHEREOF, the Parties hereto have executed this contract as of the day and year first above written.

SIGNATURE:

ATTEST:

Owner, Party of the First Part

City Clerk

By _____
Name and Title

(SEAL)

LICENSE or CERTIFICATE NUMBER, if applicable _____

SIGNATURE OF CONTRACTOR:

IF AN INDIVIDUAL OR PARTNERSHIP

Contractor, Party of the Second Part

By _____
Name and Title

IF A CORPORATION

ATTEST:

Contractor, Party of the Second Part

Secretary

By _____
Name and Title

(CORPORATE SEAL)

STATE OF _____
COUNTY OF _____

On This _____ day of _____, 20____, before me appeared _____
to me personally known who, being by me duly sworn, did say that he is the _____ of _____
and that the seal affixed to said instrument is the corporate seal of
said corporation by authority of its board of directors, and said _____ acknowledged said
instrument to be the free act and deed of said corporation.

(SEAL)

My commission Expires: _____

Notary Public Within and For Said County and State

BID TABULATION

Peanick Park Basketball Court Installation and Materials

FY2019 LWCF Grant

4/1/2019

Bids	Description	Budget Budget Amount	Show Me Concrete Construction		B&P Patterson Concrete & Construction		Mid State Pretroleum		All Inclusive Rec		Travis Hodge Hauling, LLC	
			Unit Size	Price	Unit Size	Price	Unit Size	Price	Unit Size	Price	Unit Size	Price
1 - Court Materials		\$31,000.00		\$35,985.00		\$35,985.00		\$39,983.34				
2 - Labor&Misc. Materials		\$57,000.00		\$70,005.00		\$74,375.00		\$75,767.59		\$129,868.40		\$180,000.00
	Total Bid	\$88,000.00		\$105,990.00		\$110,360.00		\$115,750.93		\$129,868.40		\$180,000.00

Peanick Park Basketball Court Project

BID FORM

To: Honorable Mayor and Board of Aldermen
City of Osage Beach, Missouri

Gentlemen:

THE UNDERSIGNED BIDDER, having examined the Instructions to Bidders, Contract Forms, Drawings, Specifications, General Conditions, Supplementary Conditions, and other related Contract Documents attached hereto and referred to herein, and any and all Addenda thereto; the location, arrangement, and construction of existing railways, highways, streets, roads, structures, utilities, and facilities which affect or may be affected by the Work; the topography and condition of the site of the Work; and being acquainted with and fully understanding (a) the extent and character of the Work covered by this Bid Form; (b) the location, arrangement, and specified requirements of and for the proposed structures and miscellaneous items of Work appurtenant thereto; (c) the nature and extent of the excavations to be made, and the type, character and general condition of the materials to be excavated; (d) the necessary handling and rehandling of excavated materials; (e) all existing and local conditions relative to construction difficulties and hazards, labor, transportation, hauling, trucking and rail delivery facilities; and (f) all local conditions, laws, regulations, and all other factors and conditions affecting or which may be affected by the performance of the Work required by the Contract Documents.

HEREBY PROPOSE and agrees, if this Bid is accepted, to enter into agreement in the form attached hereto, and to perform all Work and to furnish all required materials, supplies, equipment, tools and plant; to perform all necessary labor; and to construct, install, erect and complete all Work stipulated in, required by, in accordance with the Contract Documents and other terms and conditions referred to therein (as altered, amended, or modified by any and all Addenda thereto) for the total bid price.

Bidder hereby agrees to commence Work under this Contract on the thirtieth day after the Effective Date of the Agreement or, if a Notice to Proceed is given, on the day indicated in the Notice to Proceed. A Notice to Proceed may be given at any time within thirty days after the Effective Date of the Agreement.

Bidder acknowledges receipt of the following Addenda, which have been considered in the preparation of this Bid:

No. <u>1</u>	Dated <u>3/07/19</u>
No. <u>2</u>	Dated <u>3/13/19</u>
<u>3</u>	<u>3/19/19</u>

Bidder agrees, if the bid is accepted, to perform all the work described in the Project Manual including all Addenda, for the following prices.

TOTAL BID IN WRITING: One hundred five thousand, nine hundred and ninety dollars

It is mutually understood and agreed by and between the parties of this Contract, in signing the Agreement thereof, that time is of the essence in this Contract. In the event that the Contractor shall fail in the performance of the Work specified and required to be performed within the period of time stipulated therefore in the Agreement binding said parties, after due allowance for any extension of time which may be granted under provisions of the General Conditions, the Contractor shall pay unto the Owner, as stipulated, liquidated damages and not as a penalty, the sum stipulated therefore in the Contract Agreement for each and every consecutive calendar day that the Contractor shall be in default.

In case of joint responsibility for any delay in the final completion of the Work covered by the Agreement; where two or more separate Agreements are in force at the same time and cover work on the same project and at the same

Peanick Park Basketball Court Project

site, the total amount of liquidated damages assessed against all contractors under such Agreement for any one day of delay in the final completion of the Work will not be greater than the approximate total of the damages sustained by the Owner by reason of such delay in completion of the Work, and the amount assessed against any Contractor for such one day of delay will be based upon the individual responsibility of such Contractor for the aforesaid delay as determined by and in the judgment of the Owner.

The Owner shall have the right to deduct said liquidated damages from any moneys in its hands, otherwise due or to become due to said Contractor, or sue for and recover compensation for damages for nonperformance of the Agreement at the time stipulated herein and provided for.

The undersigned hereby agrees to enter into Contract on the attached Agreement Form and furnish the necessary bond within fifteen (15) consecutive calendar days from the receipt of Notice of Award from the Owner's acceptance of this Bid, and to complete said Work within the indicated number of consecutive calendar days from the thirtieth day after the Effective Date of the Agreement, or if a Notice to Proceed is given, from the date indicated in the Notice to Proceed.

If this Bid is accepted and should Bidder for any reason fail to sign the Agreement within fifteen (15) consecutive calendar days as above stipulated, the Bid Security which has been made this day with the Owner shall, at the option of the Owner, be retained by the Owner as liquidated damage for the delay and expense caused the Owner; but otherwise, it shall be returned to the undersigned in accordance with the provisions set forth on page IB-5, paragraph 6.0 Bid Security.

Dated at Osage Beach, MO this 1st day of April, 2019.

LICENSE or CERTIFICATE NUMBER, if applicable _____

FILL IN THE APPROPRIATE SIGNATURE AND INFORMATION BELOW:

IF AN INDIVIDUAL:

[Signature] project manager
Signature and Title

David Conner
Typed or Printed Name

Doing Business As

Show Me Concrete Construction LLC
Name of Firm

Business Address of Bidder:

547 Sequoia Rd
Iberia MO 65486
Telephone No. 573-280-3895

IF A PARTNERSHIP:

Name of Partnership

Member of Firm (Signature)

Member of Firm (Typed or Printed)

Business Address of Bidder: _____

DESCRIPTION OF WORK

This project consists of

Peanick Basketball Court Scope

A. Scope

1. Grade existing area as deemed appropriate to achieve 4" concrete subfloors, 100'x67'. Slab shall be a medium broom finish with level tolerances of $\pm 1/8"$ (3.2mm) in any 10' (3m) radius. Floor flatness and floor levelness (FF and FL) numbers are not recognized. High spots shall be ground level and low spots filled with approved leveling compound. The slab shall have a slope no more than 0.5%, or 1 inch in 16 feet, all in one plane. Optionally, concrete slab may be crowned at the court center line and sloping down at 0.5% towards the edge of slab.
2. The complete installation of Sport Court PowerGame two colored suspended modular athletic surfacing system, or approved equal, with ramp edging around the perimeter of court surface including the interlocking high-impact polypropylene copolymer tile of proprietary formulation and striping. Lines painted for Full Basketball Court and two Pickleball courts.
3. Two Sport Court ProSlam adjustable hoops, or approved equal, with 48" overhang, 42"x72" glass tempered backboards with pole and backboard pads, U-bolt anchor system, adjustable height, and two portable pickleball nets.
4. 350' of 10' tall black vinyl coated chain link fencing with two 4' walk gates.
5. Installation of all items to be completed by awarded contractor.

The city reserves the right to add or delete portions of the work to meet budgetary requirements.

All work shall be performed under a single contract.

END

ADDENDUM NO. 1

PEANICK PARK NEW BASKETBALL COURT PROJECT NO. OBCA19-001

This Addendum is hereby made a part of the Contract Documents for the above referenced project. Contract Drawings are hereby amended as described herein in accordance with Paragraph 3.4 Amending and Supplementing Contract Drawings of the General Conditions of the contract.

The bid time and date will remain **March 18, 2019 at 10:00 a.m.**

CHANGES AND/OR ADDITIONS TO THE SCOPE OF WORK

Add – 12' drive thru gate shall be included in the bid price.

Add – 4" of Aggregate Base Course shall be placed and compacted under concrete slab, this shall be included in the bid price.

CHANGES AND/OR ADDITIONS TO THE TECHNICAL SPECIFICATIONS

Add Technical Specification – 02821 Chain Link Fence

Add Technical Specification – 02725 Aggregate Base Course

ITEMS PROVIDED FOR CLARIFICATION/INFORMATION ONLY:

Add – The site area is fill material that was placed in 2016. No compaction test is necessary.

BE SURE TO ACKNOWLEDGE RECEIPT OF ADDENDUM NO.1 IN YOUR BIDDING DOCUMENTS.

END OF ADDENDUM.

TECHNICAL SPECIFICATIONS
SECTION 02821
CHAIN LINK FENCE

PART 1 GENERAL

1.1 DESCRIPTION

- A. The work of this section consists of furnishing and installing a 10' tall black vinyl coated chain link fence.

1.2 SUBMITTALS

- A. As specified in Section 01330.
- B. Manufacturer's certification that the fence, materials, fittings, and accessories meet specified requirements.
- C. Samples of PVC color in form of 6-inch length of actual fabric wire to be used, in color specified, and similar samples of PVC or polymer coating applied on posts, rails, and accessories in color specified.

1.3 QUALITY ASSURANCE

- A. Materials for fence and gates, including fittings and accessories, shall be products of one manufacturer.
- B. Provide a copy of ASTM F567-93 for use on the job site.

PART 2 PRODUCTS

2.1 ZINC-COATING STEEL FABRIC

- A. ASTM A392-96, 2 inch mesh, 0.148-inch diameter (9gauge) coated wire, Class 1 zinc coating, zinc coated before weaving.

2.2 PVC COATED STEEL FABRIC

- A. ASTM F668-96, class 2b, 2-inch mesh, 0.148-inch diameter (9 gauge), zinc coated, black in color comply with ASTM F934-96.

2.3 FRAMING

- A. Materials: ASTM D1083-96; standard weight (schedule 40) steel pipe; according to the heavy industrial requirements of ASTM F1043-inch, Group I A.
1. Top Rails: Nominal Pipe Size (NPS), 1-1/4-inch; actual OD, 1.660-inch; weight, 2.27 pounds/foot.
 2. Line or Intermediate Post: For fabric heights over 6 feet; NPS 2-inch; actual OD, 2.375-inch; weight 5.79 pounds/foot.
 3. End, Corner, and Pull Posts: For fabric heights over 6 feet; NPS, 2-1/2-inch; actual OD, 2.875-inch; weight, 5.79 pounds/foot.
- B. Coating: ASTM F1043-95; Type A zinc coating inside and out.
- C. Coating: ASTM F1043-95, Type A Apply metallic coating inside and out prior to application of PVC coating. Apply minimum 10-mil PVC color coating to outside. Match color of PVC coating to fabric.

2.4 FITTINGS AND ACCESSORIES

A. Materials: Except as specified below, ASTM F626-96, hot-dip galvanized, PVC Polymer coated, pressed steel or cast iron. Fittings and accessories not specifically identified herein, but required for installation, shall conform to ASTM-F626-96.

1. Post Brace Assembly: Manufacturer's standard adjustable brace.
 - a. Brace: ASTM F1043-95, Group IA; NPS 1 1/4-inch; actual OD, 1.660-inch; weight, 2.27 pounds/foot.
 - b. Truss Rod Assembly: 3/8-inch diameter rods with adjustable tightener.
2. Tension Wire: ASTM A824-95, finish to match fabric.

2.5 SWING GATES

A. Swing Gates: ASTM F900-94; round tubular steel members; zinc and PVC Polymer coated in accordance with ASTM F1043-95 to match adjoining fence framework. Fabric shall be as specified for fence. Size gate frame and gate posts in accordance with ASTM F900-94.

1. Hinges: Designed to permit the gate to swing a full 180 degrees. Direction of swing shall be as shown. Open into the basketball court area.
2. Latches: Plunger bar type of full gate height with positive locking gravity device. Details as shown.

2.6 CONCRETE

A. Section 0330, minimum 28-day compressive strength of 3,000 psi.

PART 3 EXECUTION

3.1 FENCE INSTALLATION

- A. Except as specified below or as shown, install chain link fence in accordance with ASTM F567-93.
- B. Mechanical devices for setting posts are not acceptable.

3.2 GATE INSTALLATION

- A. Install plumb with tops of posts level. Adjust hinges and bracing, allowing gate to hang level and swing freely. Set socket for the cane or foot bolt in concrete, fitting plunger pin in socket.

PART 4 MEASUREMENT AND PAYMENT

4.1 CHAIN LINK FENCE AND CHAIN LINK GATE

- A. Payment shall be made as part of the lump sum price for Peanick Park Basketball Court Project as indicated on the Bid Form and shall be full compensation for all labor, equipment, materials, and incidentals required to provide a complete and acceptable product.

END OF SECTION

TECHNICAL SPECIFICATIONS
SECTION 02725
AGGREGATE BASE COURSE

PART 1 GENERAL

1.1 DESCRIPTION

- A. The work of this section consists of furnishing and placing aggregate, on a prepared subgrade for a concrete slab and other incidental locations as shown on contract drawings.

1.2 SUBMITTALS

- B. As specified in Section 01330.
- C. If materials are obtained from a commercial source, submit certification from the supplier certifying that aggregate base course meets the requirements of this section.

PART 2 PRODUCTS

2.1 AGGREGATE

- A. Aggregate for base course shall conform to the requirements of MoDOT Section 1007, Aggregate for Base Course and shall be Type 5 aggregate as follows:

1. Coarse Aggregate: AASHTO T96-02 (2010), percentage of wear of not more than 55.
2. Fraction passing No. 40 sieve shall have a liquid limit not to exceed 25 and a plasticity index of not more than 6, as determined by AASHTO T89-13 and T90-00 (2008), respectively. The fraction passing the No. 200 Sieve shall be less than one half that passing the No. 30 Sieve.
3. Material, inclusive of filler, shall meet following screen analysis requirements by weight:

Sieve Size	Percent Passing
1-inch	100
½-inch	60 - 90
No. 4	40 - 60
No. 30	15 - 35
No. 200	3 - 15

2.2 FILLER

- A. Finely divided mineral matter such as rock or slag dust, hydrated lime, hydraulic cement, or other suitable mineral matter free from organic impurities and clay.

2.3 WATER

- A. Section 02332.

PART 3 EXECUTION

3.1 PLACING

- A. If the required compacted depth of the aggregate base course exceeds 6 inches, place course in two or more layers of approximately equal thickness. The maximum compacted thickness of any one layer shall not exceed 6 inches.

3.2 MIXING

- A. Mix the aggregate by any one of the three following methods.
 - 1. Stationary Plant Method: Mix aggregate base course and appropriate amount of water for compaction in an approved mixer. After mixing, transport aggregate to the job site while it contains the proper moisture content and place on the roadbed with an approved aggregate spreader. Before compaction, remove excess moisture.
 - 2. Travel Plant Method: After the material for each layer has been placed through an aggregate spreader or windrow-sizing device, it shall be uniformly mixed by a traveling mixing plant.
 - 3. Road Mix Method: After placing each layer, mix materials at optimum moisture content using motor graders or other approved equipment until the moisture is uniform throughout.
- B. When commercial binders or fillers are used with aggregate, mix with a central mixing plant of the twin-pugmill type. Other methods that ensure a thorough and homogenous mixture may be used on written approval.

3.3 COMPACTION

- A. Compact each layer to a density of not less than 95 percent of the maximum density, as determined by AASHTO T180-10, Method D.

3.4 SURFACE FINISHING

- A. Use a smooth steel wheel roller for the final rolling of top surface base course. Water surface and evenly spread loose stones before final rolling. Make minimum of four passes.
- B. Compacted base course surface shall be smooth and free from waves and other irregularities. Unsatisfactory portions of base course shall be torn up, reworked, re-laid, and rerolled, at no additional expense to the City.

3.5 TOLERANCES

- A. Surface: The Contracting Officer will test finished surface of the base course with a 10-foot straightedge or other device. The variation between any two contacts with the surface shall not exceed 1/2 inch. Any areas not complying with these tolerances shall be reworked to obtain conformity.
- B. Width: Plan dimension, plus or minus 2 inches.
- C. Thickness: Plan dimension, plus or minus 1/2 inch.

3.6 MAINTENANCE

- A. Maintain base course in a satisfactory condition until surfaced or until final acceptance.

3.7 WEIGHT TICKETS

- A. The contractor will provide certified weight tickets for each load of accepted aggregate.

PART 4 MEASUREMENT AND PAYMENT**4.1 AGGREGATE BASE COURSE FOR CONCRETE**

- A. No separate measurement or payment shall be made for the installation of Base Course. It shall be considered incidental to the Bid Item to which it relates.

END OF SECTION

ADDENDUM NO. 2

PEANICK PARK NEW BASKETBALL COURT PROJECT NO. OBCA19-001

This Addendum is hereby made a part of the Contract Documents for the above referenced project. Contract Drawings are hereby amended as described herein in accordance with Paragraph 3.4 Amending and Supplementing Contract Drawings of the General Conditions of the contract.

CHANGES AND/OR ADDITIONS TO ADVERTISEMENT FOR BIDS

Delete: Second sentence of the first paragraph. "Sealed bids will be accepted at the office of the City Clerk, City Hall, 1000 City Parkway, Osage Beach, Missouri, 65065 until 10:00 AM on Monday March 18, 2019.

Replace with: Sealed bids will be accepted at the office of the City Clerk, City Hall, 1000 City Parkway, Osage Beach, Missouri, 65065 until 10:00 AM on Monday April 1, 2019.

ITEMS PROVIDED FOR CLARIFICATION/INFORMATION ONLY:

Add – The bid date has changed to address some issues, Addendum 3 will follow.

BE SURE TO ACKNOWLEDGE RECEIPT OF ADDENDUM NO.2 IN YOUR BIDDING DOCUMENTS.

END OF ADDENDUM.

ADDENDUM NO. 3

PEANICK PARK NEW BASKETBALL COURT PROJECT NO. OBCA19-001

This Addendum is hereby made a part of the Contract Documents for the above referenced project. Contract Drawings are hereby amended as described herein in accordance with Paragraph 3.4 Amending and Supplementing Contract Drawings of the General Conditions of the contract.

The bid time and date will remain **April 1, 2019 at 10:00 a.m.**

CHANGES AND/OR ADDITIONS TO THE TECHNICAL SPECIFICATIONS

Delete: Technical Specification – 02821 Chain Link Fence

CHANGES AND/OR ADDITIONS TO THE CONTRACT DRAWINGS

Insert: Peanick Park New Basketball Court Fence Detail Drawing

BE SURE TO ACKNOWLEDGE RECEIPT OF ADDENDUM NO.3 IN YOUR BIDDING DOCUMENTS.

END OF ADDENDUM.

Agenda Item SummaryDate of Board of Aldermen Meeting: 05/16/19Originator: *(Name/Title)* Matt Vandevoort, Parks and Recreation ManagerDate Submitted: 05/02/19**Agenda Item Title:**

Bill 19-28 - An ordinance of the City of Osage Beach, Missouri, authorizing the Mayor to execute construction contract OBCA19-002 with Show Me Concrete Construction, LLC for Peanick Park Pavilion Project.

Presented by: *(Name/Title)* Matt Vandevoort, Parks and Recreation Manager**Requested Action:**

- ☐ Motion to Approve
☐ First Reading of Bill # _____
☒ Second Reading of Bill # 19-28
☐ Resolution # _____

- ☐ Proclamation
☐ Public Hearing
☐ Other (Describe) _____

Ordinance Reference for Action: *(i.e. RSMo Section, Ordinance # & Title)*

Board of Aldermen approval required for purchases over \$15,000 per Municipal Code Chapter 135; Article II: Purchasing, Procurement, Transfers, and Sales.

Deadline for Action: YES ☒ NO ☐

If yes, explain:

All grant money must be spent by the end of August 2019.

Fiscal Impact:Not Applicable ☐**Budgeted Item:** YES ☒ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: 10-10-773280 Park Pavilions

FY <u>19</u> Budgeted Amount:	\$ <u>30,000.00</u>
Expenditures to Date <u>04/22/19</u> :	(\$ <u>0.00</u>)
Available:	\$ <u>30,000.00</u>
Requested Amount:	\$ <u>31,224.45</u>

Attachments: YES ☒ NO ☐

If yes, list attachments:

Bill 19-28; Contract; Bid Tab; Bid Form; Description of work

Department Comments and Recommendation:

This project is to purchase and install new Pavilion at Peanick Park as described in the Description of Work enclosed. We received three bids. The low bidder is Show Me Concrete Construction, LLC with a bid of \$31,224.45. There were two additive bids for railing around pavilion and for a short sidewalk to be installed, but these items will not be pursued at this time due to budget constraints.

The original budget for this project is \$30,000.00. This project is over budget by \$1,224.45 and funds will be used from the Parks Improvements outfield project that will not be completed. A budget amendment will be completed upon project completion.

This is a LWCF grant reimbursable project.

We have not worked with Show Me Concrete Construction, LLC in the past, but references were good.

This project should be completed by mid-August.

Parks and Recreation Department recommends approval of this bill.

City Administrator Comments and Recommendation:

The first reading was read and passed by the Board of Aldermen on May 2, 2019.

Per City Code 110.230, Bill 19-28 is in correct form as per City Attorney.

I concur with the Parks & Recreation Manager's recommendation.

BILL NO. 19-28

ORDINANCE NO. 19.28

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AUTHORIZING THE MAYOR TO EXECUTE CONSTRUCTION CONTRACT OBCA19-002 WITH SHOW ME CONCRETE CONSTRUCTION, LLC FOR PEANICK PARK PAVILION PROJECT

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI, AS FOLLOWS, WIT:

Section 1. The Board of Aldermen hereby authorizes the Mayor to execute on behalf of the City Construction Contract OBCA19-002 with Show Me Concrete Construction, LLC for Peanick Park Pavilion Project, under substantially the same terms as set forth in the draft contract attached hereto as ("Exhibit A").

Section 2. Total expenditures or liability authorized under this contract shall not exceed Thirty-One Thousand, Two Hundred Twenty-Four Dollars And Forty-Five/100 dollars (\$31,224.45).

Section 3. The City Administrator is hereby authorized to take such further actions as are necessary to carry out the intent of this Ordinance and Contract.

Section 4. This Ordinance shall be in full force and effect from date of passage and approval by the Mayor

READ FIRST TIME: May 2, 2019 READ SECOND TIME:

I hereby certify that the above Ordinance No. 19.28 was duly passed on _____, by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstain:

Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Tara Berreth, City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 19.28.

Date

ATTEST:

John Olivarri, Mayor

Tara Berreth, City Clerk

AGREEMENT

THIS AGREEMENT made and entered into this _____ day of _____, 20____, by and between the **City of Osage Beach**, Party of the First Part and hereinafter called the **Owner** and **Show Me Concrete Construction LLC** a Missouri Limited Liability Corporation of Jefferson City, Missouri Party of the Second Part and hereinafter called the **Contractor**.

WITNESSETH:

THAT WHEREAS, the City of Osage Beach has caused to be prepared, in accordance with law, specifications, plans, and other contract documents for the work herein described and has approved and adopted said documents, and has caused to be published, in the manner and for the time required by law, an advertisement for and in connection with the construction of the improvements, complete, in accordance with the contract documents and the said plans and specifications; and

WHEREAS, the Contractor, in response to such advertisement, has submitted to the Owner, in the manner and at the time specified, a sealed bid in accordance with the terms of said advertisement;

WHEREAS, the Owner, in the manner prescribed by law, has publicly opened, examined and canvassed the bids submitted in response to the published advertisement therefor, and as a result of such canvass has determined and declared the aforesaid Contractor to be the lowest responsive and responsible Bidder for the said work and has duly awarded to the said Contractor a contract therefor, for the sum or sums named in the Contractor's bid, a copy thereof being attached to and made a part of this contract.

NOW, THEREFORE, in consideration of the compensation to be paid to the Contractor and of the mutual agreements herein contained, the Parties to these presents have agreed and hereby agree, the Owner for itself and its successors, and the Contractor for its, his, or their executors and administrators, as follows:

ARTICLE I. That the Contractor shall (a) furnish all tools, equipment, supplies, superintendence, transportation, and other construction accessories, services and facilities; (b) furnish all materials, supplies and equipment specified and required to be incorporated in and form a permanent part of the completed work except the items specified to be furnished by the Owner; (c) provide and perform all necessary labor; and (d) in a good, substantial, and workmanlike manner and in accordance with the provisions of the General Conditions and Supplementary Conditions of this contract which are attached hereto and make a part hereof, and in conformance with the contract plans and specifications designated and identified therein, execute, construct, and complete all work included in and covered by the Owner's official award of this contract to the said Contractor, such award being based on the acceptance by the Owner of the Contractor's bid for the construction of the improvements.

ARTICLE II. That the Contractor shall construct, complete as designated and described in the foregoing Bid Form and attached specifications and in accordance with the Advertisement for Bids, Instructions to Bidders, Bid Form, Bonds, General Conditions, Supplementary Conditions, detailed specifications, plans, addenda, and other component parts of the contract documents hereto attached, all of which documents form the contract and are fully a part hereto as if repeated verbatim here.

ARTICLE III. That the Owner shall pay to the Contractor for the performance of the work described as follows:

Peanick Park Pavilion Project

and the Contractor will accept as full compensation thereof, the sum (subject to adjustment as provided by the contract) of **Thirty-one thousand two hundred twenty-four dollars and forty-five cents (\$31,224.45)** for all work covered by and included in the contract award and designated in the foregoing Article I. Payment therefor shall be made in the manner provided in the General Conditions and Supplementary Conditions attached hereto.

ARTICLE IV. That the Contractor shall begin assembly of materials and equipment within fifteen (15) days after receipt from the Owner of executed copies of the contract and that the Contractor shall complete said work within **Ninety (90)**

consecutive calendar days from the thirtieth day after the Effective Date of the agreement, or if a Notice to Proceed is given, from the date indicated in the Notice to Proceed.

Owner and Contractor recognize time is of the essence of this agreement and that Owner will suffer financial loss if the work is not completed within the time specified above, plus any extensions thereof allowed in allowance with Article 11 of the General Conditions. Owner and Contractor agree that as liquidated damages for delay, but not as a penalty, Contractor shall pay Owner Five Hundred dollars (\$ 500.00) for each and every calendar day of each section that expires following the time specified above for completion of the work.

ARTICLE V. This Agreement will not be binding and effective until signed by the Owner.

IN WITNESS WHEREOF, the Parties hereto have executed this contract as of the day and year first above written.

SIGNATURE:

ATTEST:

Owner, Party of the First Part

City Clerk

By _____
Name and Title

(SEAL)

LICENSE or CERTIFICATE NUMBER, if applicable _____

SIGNATURE OF CONTRACTOR:

IF AN INDIVIDUAL OR PARTNERSHIP

Contractor, Party of the Second Part

By _____
Name and Title

IF A CORPORATION

ATTEST:

Contractor, Party of the Second Part

Secretary

By _____
Name and Title

(CORPORATE SEAL)

STATE OF _____
COUNTY OF _____

On This _____ day of _____, 20____, before me appeared _____
to me personally known who, being by me duly sworn, did say that he is the _____ of _____
and that the seal affixed to said instrument is the corporate seal of
said corporation by authority of its board of directors, and said _____ acknowledged said
instrument to be the free act and deed of said corporation.

(SEAL)

My commission Expires: _____

Notary Public Within and For Said County and State

BID TABULATION
 Peanick Park Pavilion Installation and Materials
 FY2019 LWCF Grant
 4/1/2019

Bids	Description	Budget Budget Amount	Show Me Concrete Construction		Athco		All Inclusive Rec	
			Unit Size	Price	Unit Size	Price	Unit Size	Price
1 - Base Bid		\$30,000.00		\$31,224.45		\$42,150.00		\$49,731.00
2 - Additive 1		\$0.00		\$4,500.00		\$3,460.00		\$4,282.50
3 - Additive 2		\$0.00		\$535.00		\$675.00		\$660.00
	Base Bid	\$30,000.00		\$31,224.45		\$42,150.00		\$49,731.00
	Total w/Additives	\$30,000.00		\$36,259.45		\$46,285.00		\$54,673.50

*Will only be proceeding with Base Bid at this time.

Peanick Park Pavilion Project

BID FORM

To: Honorable Mayor and Board of Aldermen
City of Osage Beach, Missouri

Gentlemen:

THE UNDERSIGNED BIDDER, having examined the Instructions to Bidders, Contract Forms, Drawings, Specifications, General Conditions, Supplementary Conditions, and other related Contract Documents attached hereto and referred to herein, and any and all Addenda thereto; the location, arrangement, and construction of existing railways, highways, streets, roads, structures, utilities, and facilities which affect or may be affected by the Work; the topography and condition of the site of the Work; and being acquainted with and fully understanding (a) the extent and character of the Work covered by this Bid Form; (b) the location, arrangement, and specified requirements of and for the proposed structures and miscellaneous items of Work appurtenant thereto; (c) the nature and extent of the excavations to be made, and the type, character and general condition of the materials to be excavated; (d) the necessary handling and rehandling of excavated materials; (e) all existing and local conditions relative to construction difficulties and hazards, labor, transportation, hauling, trucking and rail delivery facilities; and (f) all local conditions, laws, regulations, and all other factors and conditions affecting or which may be affected by the performance of the Work required by the Contract Documents.

HEREBY PROPOSE and agrees, if this Bid is accepted, to enter into agreement in the form attached hereto, and to perform all Work and to furnish all required materials, supplies, equipment, tools and plant; to perform all necessary labor; and to construct, install, erect and complete all Work stipulated in, required by, in accordance with the Contract Documents and other terms and conditions referred to therein (as altered, amended, or modified by any and all Addenda thereto) for the total bid price.

Bidder hereby agrees to commence Work under this Contract on the thirtieth day after the Effective Date of the Agreement or, if a Notice to Proceed is given, on the day indicated in the Notice to Proceed. A Notice to Proceed may be given at any time within thirty days after the Effective Date of the Agreement.

Bidder acknowledges receipt of the following Addenda, which have been considered in the preparation of this Bid:

No. <u> </u>	Dated <u> </u>
No. <u> </u>	Dated <u> </u>

Bidder agrees, if the bid is accepted, to perform all the work described in the Project Manual including all Addenda, for the following prices.

Peanick Park Pavilion Project					
Base Bid					
Item	Quantity	Unit	Description	Unit Price	Price
1	1.0	LS	Pavilion including prep work, concrete, and concrete slab	\$	\$ 31,224.45
TOTAL BASE BID					\$ 31,224.45
Additive Bid Item #1					
Railing					
Item	Quantity	Unit	Description	Unit Price	Price
1	1.0	LS	Shelter railing for all sides except one opening	\$	\$ 4,500.00
TOTAL ADDITIVE BID #1					\$ 4,500.00
TOTAL BASE BID + ADDITIVE BID #1					\$ 35,724.45

Peanick Park Pavilion Project

Additive Bid Item #2 Sidewalk					
Item	Quantity	Unit	Description	Unit Price	Price
1 16060	1.0	LS	4" concrete ADA Sidewalk	\$	\$ 535 ⁰⁰
TOTAL ADDITIVE BID #2					\$ 535 ⁰⁰
TOTAL BASE BID + ADDITIVE BID #2					\$ 31,759 ⁴⁵
TOTAL BASE BID + ADDITIVE BID #1 & #2					\$ 36,259 ⁴⁵

TOTAL BASE BID IN WRITING: Thirty one thousand, two hundred twenty four and forty five cents

It is mutually understood and agreed by and between the parties of this Contract, in signing the Agreement thereof, that time is of the essence in this Contract. In the event that the Contractor shall fail in the performance of the Work specified and required to be performed within the period of time stipulated therefore in the Agreement binding said parties, after due allowance for any extension of time which may be granted under provisions of the General Conditions, the Contractor shall pay unto the Owner, as stipulated, liquidated damages and not as a penalty, the sum stipulated therefore in the Contract Agreement for each and every consecutive calendar day that the Contractor shall be in default.

In case of joint responsibility for any delay in the final completion of the Work covered by the Agreement; where two or more separate Agreements are in force at the same time and cover work on the same project and at the same site, the total amount of liquidated damages assessed against all contractors under such Agreement for any one day of delay in the final completion of the Work will not be greater than the approximate total of the damages sustained by the Owner by reason of such delay in completion of the Work, and the amount assessed against any Contractor for such one day of delay will be based upon the individual responsibility of such Contractor for the aforesaid delay as determined by and in the judgment of the Owner.

The Owner shall have the right to deduct said liquidated damages from any moneys in its hands, otherwise due or to become due to said Contractor, or sue for and recover compensation for damages for nonperformance of the Agreement at the time stipulated herein and provided for.

The undersigned hereby agrees to enter into Contract on the attached Agreement Form and furnish the necessary bond within fifteen (15) consecutive calendar days from the receipt of Notice of Award from the Owner's acceptance of this Bid, and to complete said Work within the indicated number of consecutive calendar days from the thirtieth day after the Effective Date of the Agreement, or if a Notice to Proceed is given, from the date indicated in the Notice to Proceed.

If this Bid is accepted and should Bidder for any reason fail to sign the Agreement within fifteen (15) consecutive calendar days as above stipulated, the Bid Security which has been made this day with the Owner shall, at the option of the Owner, be retained by the Owner as liquidated damage for the delay and expense caused the Owner; but otherwise, it shall be returned to the undersigned in accordance with the provisions set forth on page IB-5, paragraph 6.0 Bid Security.

Dated at Oage Beach, MO this 28th day of March, 2019.

LICENSE or CERTIFICATE NUMBER, if applicable _____

FILL IN THE APPROPRIATE SIGNATURE AND INFORMATION BELOW:

IF AN INDIVIDUAL:

 Project manager
Signature and Title

DESCRIPTION OF WORK

This project consists of

Peanick Park Pavilion (Sample Picture Attached)

- Prep site for concrete and installs concrete according to concrete spec included in bid.
- Purchase and Install 24' 2-Tier Hexagonal Shelter comprised of all steel with 24-gauge pre-cut Metal Roof
- All structural steel tubing utilized shall be ASTM A-500 Grade B/C (46 – 50 ksi yield strength / 58 – 62 ksi tensile strength)
- All structural plates, gussets etc. shall conform to ASTM A-36 (36 ksi yield strength / 58 – 80 ksi tensile strength)
- 4" of aggregate Base Course is required (see TECHNICAL SPECIFICATIONS SECTION 02725 AGGREGATE BASE COURSE)
- Color scheme to be finalized with vendor/contractor once bid is awarded.
- Additive bid = Purchase and Install shelter railings for above shelter – One side left open.
- Additive bid = 5' X 13' ADA Sidewalk. See Site Plan for details.

The city reserves the right to add or delete portions of the work to meet budgetary requirements.

All work shall be performed under a single contract.

END

Agenda Item SummaryDate of Board of Aldermen Meeting: 05/16/19Originator: *(Name/Title)* Matt Vandevoort, Parks and Recreation ManagerDate Submitted: 05/02/19

Agenda Item Title:

Bill 19-29 - An ordinance of the City of Osage Beach, Missouri, authorizing the Mayor to execute construction contract OBCA19-003 with Show Me Concrete Construction, LLC for Peanick Park Lower Field Dugout Replacement Project.

Presented by: *(Name/Title)* Matt Vandevoort, Parks and Recreation Manager

Requested Action:☐

Motion to Approve

☐

First Reading of Bill # _____

☒Second Reading of Bill # 19-29☐

Resolution # _____

☐

Proclamation

☐

Public Hearing

☐

Other (Describe) _____

Ordinance Reference for Action: *(i.e. RSMo Section, Ordinance # & Title)*

Board of Aldermen approval required for purchases over \$15,000 per Municipal Code Chapter 135; Article II: Purchasing, Procurement, Transfers, and Sales.

Deadline for Action: YES ☒ NO ☐

If yes, explain:

All grant money must be spent by the end of August 2019.

Fiscal Impact:Not Applicable ☐Budgeted Item: YES ☒ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: 10-10-773278 Park Improvements

FY 19 Budgeted Amount: \$ 156,450.00Expenditures to Date 04/22/19: (\$ 20,608.24)Available: \$ 135,841.76Requested Amount: \$ 12,565.00**Attachments:** YES ☒ NO ☐

If yes, list attachments:

Bill 19-29; Contract; Bid Tab; Bid Form; Description of work

Department Comments and Recommendation:

This project is to install the new Peanick Park lower field dugouts as described in the Description of Work enclosed. We received one bid. The low bidder is Show Me Concrete Construction, LLC with a bid of \$12,565.00.

This project budget stands as follows:

Project Budget = \$29,200.00

Dugouts Purchase = \$14,000.00 (purchased by the City directly for cost savings)

Contract Amount for Installation = \$12,565.00

Total Project Cost = \$26,565.00 (under budget \$2,635)

This is a LWCF grant reimbursable project.

We have not worked with Show Me Concrete Construction, LLC in the past, but references were good and they were the low bidder on our other grant projects.

This project should be completed by end of July 2019.

Parks and Recreation Department recommends approval of this bill.

City Administrator Comments and Recommendation:

The first reading was read and passed by the Board of Aldermen on May 2, 2019.

Per City Code 110.230, Bill 19-29 is in correct form as per City Attorney.

I concur with the Parks & Recreation Manager's recommendation.

BILL NO. 19-29

ORDINANCE NO. 19.29

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AUTHORIZING THE MAYOR TO EXECUTE CONSTRUCTION CONTRACT OBCA19-003 WITH SHOW ME CONCRETE CONSTRUCTION, LLC FOR PEANICK PARK LOWER FIELD DUGOUT REPLACEMENT PROJECT

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI, AS FOLLOWS, WIT:

Section 1. The Board of Aldermen hereby authorizes the Mayor to execute on behalf of the City Construction Contract OBCA19-003 with Show Me Concrete Construction, LLC for Peanick Park Lower Field Dugout Replacement Project, under substantially the same terms as set forth in the draft contract attached hereto as ("Exhibit A").

Section 2. Total expenditures or liability authorized under this contract shall not exceed Twelve Thousand, Five Hundred Sixty-Five Dollars And Zero/100 dollars (\$12,565.00).

Section 3. The City Administrator is hereby authorized to take such further actions as are necessary to carry out the intent of this Ordinance and Contract.

Section 4. This Ordinance shall be in full force and effect from date of passage and approval by the Mayor

READ FIRST TIME: May 2, 2019 READ SECOND TIME:

I hereby certify that the above Ordinance No. 19.29 was duly passed on _____, by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes: Nays: Abstain: Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Tara Berreth, City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 19.29.

Date
ATTEST:

John Olivarri, Mayor

Tara Berreth, City Clerk

AGREEMENT

THIS AGREEMENT made and entered into this _____ day of _____, 20____, by and between the **City of Osage Beach**, Party of the First Part and hereinafter called the **Owner**, and **Show Me Concrete Construction LLC** a Missouri Limited Liability Corporation of Jefferson City, Missouri Party of the Second Part and hereinafter called the **Contractor**.

WITNESSETH:

THAT WHEREAS, the City of Osage Beach has caused to be prepared, in accordance with law, specifications, plans, and other contract documents for the work herein described and has approved and adopted said documents, and has caused to be published, in the manner and for the time required by law, an advertisement for and in connection with the construction of the improvements, complete, in accordance with the contract documents and the said plans and specifications; and

WHEREAS, the Contractor, in response to such advertisement, has submitted to the Owner, in the manner and at the time specified, a sealed bid in accordance with the terms of said advertisement;

WHEREAS, the Owner, in the manner prescribed by law, has publicly opened, examined and canvassed the bids submitted in response to the published advertisement therefor, and as a result of such canvass has determined and declared the aforesaid Contractor to be the lowest responsive and responsible Bidder for the said work and has duly awarded to the said Contractor a contract therefor, for the sum or sums named in the Contractor's bid, a copy thereof being attached to and made a part of this contract.

NOW, THEREFORE, in consideration of the compensation to be paid to the Contractor and of the mutual agreements herein contained, the Parties to these presents have agreed and hereby agree, the Owner for itself and its successors, and the Contractor for its, his, or their executors and administrators, as follows:

ARTICLE I. That the Contractor shall (a) furnish all tools, equipment, supplies, superintendence, transportation, and other construction accessories, services and facilities; (b) furnish all materials, supplies and equipment specified and required to be incorporated in and form a permanent part of the completed work except the items specified to be furnished by the Owner; (c) provide and perform all necessary labor; and (d) in a good, substantial, and workmanlike manner and in accordance with the provisions of the General Conditions and Supplementary Conditions of this contract which are attached hereto and make a part hereof, and in conformance with the contract plans and specifications designated and identified therein, execute, construct, and complete all work included in and covered by the Owner's official award of this contract to the said Contractor, such award being based on the acceptance by the Owner of the Contractor's bid for the construction of the improvements.

ARTICLE II. That the Contractor shall construct, complete as designated and described in the foregoing Bid Form and attached specifications and in accordance with the Advertisement for Bids, Instructions to Bidders, Bid Form, Bonds, General Conditions, Supplementary Conditions, detailed specifications, plans, addenda, and other component parts of the contract documents hereto attached, all of which documents form the contract and are fully a part hereto as if repeated verbatim here.

ARTICLE III. That the Owner shall pay to the Contractor for the performance of the work described as follows:

Peanick Park Lower Field Dugout Project

and the Contractor will accept as full compensation thereof, the sum (subject to adjustment as provided by the contract) of **Twelve thousand five hundred sixty-five dollars and zero cents (\$12,565.00)** for all work covered by and included in the contract award and designated in the foregoing Article I. Payment therefor shall be made in the manner provided in the General Conditions and Supplementary Conditions attached hereto.

ARTICLE IV. That the Contractor shall begin assembly of materials and equipment within fifteen (15) days after receipt from the Owner of executed copies of the contract and that the Contractor shall complete said work within **Sixty (60)**

consecutive calendar days from the thirtieth day after the Effective Date of the agreement, or if a Notice to Proceed is given, from the date indicated in the Notice to Proceed.

Owner and Contractor recognize time is of the essence of this agreement and that Owner will suffer financial loss if the work is not completed within the time specified above, plus any extensions thereof allowed in allowance with Article 11 of the General Conditions. Owner and Contractor agree that as liquidated damages for delay, but not as a penalty, Contractor shall pay Owner Five Hundred dollars (\$ 500.00) for each and every calendar day of each section that expires following the time specified above for completion of the work.

ARTICLE V. This Agreement will not be binding and effective until signed by the Owner.

IN WITNESS WHEREOF, the Parties hereto have executed this contract as of the day and year first above written.

SIGNATURE:

ATTEST:

Owner, Party of the First Part

City Clerk

By _____
Name and Title

(SEAL)

LICENSE or CERTIFICATE NUMBER, if applicable _____

SIGNATURE OF CONTRACTOR:

IF AN INDIVIDUAL OR PARTNERSHIP

Contractor, Party of the Second Part

By _____
Name and Title

IF A CORPORATION

ATTEST:

Contractor, Party of the Second Part

Secretary

By _____
Name and Title

(CORPORATE SEAL)

STATE OF _____
COUNTY OF _____

On This _____ day of _____, 20____, before me appeared _____
to me personally known who, being by me duly sworn, did say that he is the _____ of _____
and that the seal affixed to said instrument is the corporate seal of
said corporation by authority of its board of directors, and said _____ acknowledged said
instrument to be the free act and deed of said corporation.

(SEAL)

My commission Expires: _____

Notary Public Within and For Said County and State

BID TABULATION
 Peanick Dugout Installation
 FY2019 LWCF Grant
 4/1/2019

Bids	Description	Budget Budget Amount	Show Me Concrete Construction	
			Unit Size	Price
1 - Labor		\$7,200.00		\$12,565.00
	<i>*Materials Already Purchased</i>	\$22,000.00		<i>\$14,000.00</i>
	Base Bid	\$29,200.00		\$26,565.00

**Dugouts already purchased through informal bid process from Dugouts USA.*

Peanick Park Lower Field Dugout Replacement Project

BID FORM

To: Honorable Mayor and Board of Aldermen
City of Osage Beach, Missouri

Gentlemen:

THE UNDERSIGNED BIDDER, having examined the Instructions to Bidders, Contract Forms, Drawings, Specifications, General Conditions, Supplementary Conditions, and other related Contract Documents attached hereto and referred to herein, and any and all Addenda thereto; the location, arrangement, and construction of existing railways, highways, streets, roads, structures, utilities, and facilities which affect or may be affected by the Work; the topography and condition of the site of the Work; and being acquainted with and fully understanding (a) the extent and character of the Work covered by this Bid Form; (b) the location, arrangement, and specified requirements of and for the proposed structures and miscellaneous items of Work appurtenant thereto; (c) the nature and extent of the excavations to be made, and the type, character and general condition of the materials to be excavated; (d) the necessary handling and rehandling of excavated materials; (e) all existing and local conditions relative to construction difficulties and hazards, labor, transportation, hauling, trucking and rail delivery facilities; and (f) all local conditions, laws, regulations, and all other factors and conditions affecting or which may be affected by the performance of the Work required by the Contract Documents.

HEREBY PROPOSE and agrees, if this Bid is accepted, to enter into agreement in the form attached hereto, and to perform all Work and to furnish all required materials, supplies, equipment, tools and plant; to perform all necessary labor; and to construct, install, erect and complete all Work stipulated in, required by, in accordance with the Contract Documents and other terms and conditions referred to therein (as altered, amended, or modified by any and all Addenda thereto) for the total bid price.

Bidder hereby agrees to commence Work under this Contract on the thirtieth day after the Effective Date of the Agreement or, if a Notice to Proceed is given, on the day indicated in the Notice to Proceed. A Notice to Proceed may be given at any time within thirty days after the Effective Date of the Agreement.

Bidder acknowledges receipt of the following Addenda, which have been considered in the preparation of this Bid:

No. <u>—</u>	Dated <u>none that I know</u>
No. <u> </u>	Dated <u>at</u>

Bidder agrees, if the bid is accepted, to perform all the work described in the Project Manual including all Addenda, for the following prices.

TOTAL BID IN WRITING: Twelve thousand five hundred sixty
five dollars

It is mutually understood and agreed by and between the parties of this Contract, in signing the Agreement thereof, that time is of the essence in this Contract. In the event that the Contractor shall fail in the performance of the Work specified and required to be performed within the period of time stipulated therefore in the Agreement binding said parties, after due allowance for any extension of time which may be granted under provisions of the General Conditions, the Contractor shall pay unto the Owner, as stipulated, liquidated damages and not as a penalty, the sum stipulated therefore in the Contract Agreement for each and every consecutive calendar day that the Contractor shall be in default.

In case of joint responsibility for any delay in the final completion of the Work covered by the Agreement; where two or more separate Agreements are in force at the same time and cover work on the same project and at the same

Peanick Park Lower Field Dugout Replacement Project

site, the total amount of liquidated damages assessed against all contractors under such Agreement for any one day of delay in the final completion of the Work will not be greater than the approximate total of the damages sustained by the Owner by reason of such delay in completion of the Work, and the amount assessed against any Contractor for such one day of delay will be based upon the individual responsibility of such Contractor for the aforesaid delay as determined by and in the judgment of the Owner.

The Owner shall have the right to deduct said liquidated damages from any moneys in its hands, otherwise due or to become due to said Contractor, or sue for and recover compensation for damages for nonperformance of the Agreement at the time stipulated herein and provided for.

The undersigned hereby agrees to enter into Contract on the attached Agreement Form and furnish the necessary bond within fifteen (15) consecutive calendar days from the receipt of Notice of Award from the Owner's acceptance of this Bid, and to complete said Work within the indicated number of consecutive calendar days from the thirtieth day after the Effective Date of the Agreement, or if a Notice to Proceed is given, from the date indicated in the Notice to Proceed.

If this Bid is accepted and should Bidder for any reason fail to sign the Agreement within fifteen (15) consecutive calendar days as above stipulated, the Bid Security which has been made this day with the Owner shall, at the option of the Owner, be retained by the Owner as liquidated damage for the delay and expense caused the Owner; but otherwise, it shall be returned to the undersigned in accordance with the provisions set forth on page IB-5, paragraph 6.0 Bid Security.

Dated at Osage Beach MO this 2nd day of April, 2019.

LICENSE or CERTIFICATE NUMBER, if applicable _____

FILL IN THE APPROPRIATE SIGNATURE AND INFORMATION BELOW:

IF AN INDIVIDUAL:

[Signature] project manager
Signature and Title

David Conner
Typed or Printed Name

Doing Business As

Show Me Concrete Construction LLC
Name of Firm

Business Address of Bidder:

547 Sequoia Rd
Iberia MO 65484
Telephone No. 573-280-3895

IF A PARTNERSHIP:

Name of Partnership

Member of Firm (Signature)

Member of Firm (Typed or Printed)

Business Address of Bidder: _____

DESCRIPTION OF WORK

This project consists of:

- Installation of two dugouts 8' by 30' that the City of Osage Beach has purchased from Dugouts USA (See attached Master Drawings)
- Existing Dugouts and concrete pad will be removed by City Staff.
- Dugouts will be installed approximately 30' down the fence line from the existing dugouts current location. (See attached Map)
- Prep site to appropriate grade for dugouts. Only minor grading will be needed.
- Prep site for concrete and install concrete to spec requirements according to master drawings and Section 03300 concrete, and 4" of aggregate base course Section 02725.
- Purchase and install vinyl coat fencing on 3 exterior sides of dugouts strapped directly to framework of dugouts. Color of vinyl fencing will be determined once the contract is awarded. (see 02821 Chain Fence) All other fencing removal and installation will be handled by City Staff.

The city reserves the right to add or delete portions of the work to meet budgetary requirements.

All work shall be performed under a single contract.

END

Agenda Item SummaryDate of Board of Aldermen Meeting: 05/16/19Originator: *(Name/Title)* Cindy Leigh, Human Resources GeneralistDate Submitted: 05/03/19**Agenda Item Title:**

Bill 19-30 An ordinance of the City of Osage Beach, Missouri, amending the Human Resources System (Personnel) Rules and Regulations Chapter 125 Section: 125.240.D Retirement Plans.

Presented by: *(Name/Title)* Cindy Leigh, Human Resources Generalist**Requested Action:**☐
☐
☒
☐

Motion to Approve

First Reading of Bill # _____

Second Reading of Bill # 19-30

Resolution # _____

☐
☐
☐

Proclamation

Public Hearing

Other (Describe) _____

Ordinance Reference for Action: *(i.e. RSMo Section, Ordinance # & Title)*

Board of Aldermen approval required per Section 110.230. Ordinances, Resolutions, Etc. – Generally and Section 110.240 Adoption of Ordinances.

Deadline for Action: YES ☒ NO ☐

If yes, explain:

This change is effective July 1, 2019 and open enrollment meetings are scheduled for May 21st and 22nd.

Fiscal Impact:Not Applicable ☐Budgeted Item: YES ☒ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: xx-xx-723000 Retirement 401 and City's 401 Forfeiture Account

FY _____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☒ NO ☐

If yes, list attachments:

Bill 19-30; Section 125.240.D.1 Ordinance Change Details

Department Comments and Recommendation:

During the 2018 budget process staff was directed to implement a 401 matching program for City employees with an effective date of July 1, 2019. Currently the City contributes 6% to employee 401 accounts. This change provides an additional (up to) 1% City match contribution to employees' 401 accounts when an employee contributes up to 1%, which may be in 1/2% increments.

Funding for this change is in the individual department line items xx-xx-723000 and, if needed, funds from the City's 401 forfeiture account may be used.

City Administrator Comments and Recommendation:

The first reading was read and passed by the Board of Aldermen on May 2, 2019.

Per City Code 110.230, Bill 19-30 is in correct form as per City Attorney.

I concur with the HR Generalist's recommendation based on Board direction during the FY2019 budget workshops.

BILL NO. 19-30

ORDINANCE NO. 19.30

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI AMENDING THE HUMAN RESOURCES SYSTEM (PERSONNEL) RULES AND REGULATIONS CHAPTER 125 SECTION: 125.240 D. RETIREMENT PLANS

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI AS FOLLOWS:

Section 1. That Section 125.240. Other Employee Benefits; Retirement Plans D., Item 1 is a repeal and replace to read as follows:

Retirement Plans.

1. The City will provide full-time employees six percent (6%) of gross wages under Section 401A of the Internal Revenue Service Code into employee's account. The City will provide up to an additional one percent (1%) match contribution of gross wages under Section 401A of the Internal Revenue Service Code into employee's account upon employee's contribution of up to (1%), which may be in one-half percent (1/2%) increments. There is a five (5) year vesting period. Employees should contact the Human Resources Generalist for detailed information.

Section 2. That this Ordinance shall be in full force and effect from and after the date of passage and approval of the Mayor.

READ FIRST TIME: May 2, 2019

READ SECOND TIME:

I hereby certify that the above Ordinance No. 19.30 was duly passed on _____ by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes: Nays: Abstain: Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Tara Berreth, City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 19.30.

John Olivarri, Mayor

Date

ATTEST:

Tara Berreth, City Clerk

Section 125.240. Other Employee Benefits**D. Retirement Plans.**

1. The City will provide full-time employees six percent (6%) of gross wages under Section 401A of the Internal Revenue Service Code into employee's account. The City will provide up to an additional one percent (1%) match contribution of gross wages under Section 401A of the Internal Revenue Service Code into employee's account upon employee's contribution of up to (1%), which may be in one-half percent (1/2%) increments. There is a five (5) year vesting period. Employees should contact the Human Resources Generalist for detailed information.
2. Deferred compensation. All employees and elected officials may elect to participate in a deferred compensation program offered by the City. The City will not participate monetarily in this program.

Agenda Item SummaryDate of Board of Aldermen Meeting: 05/16/19Originator: *(Name/Title)* Cindy Leigh, Human Resources GeneralistDate Submitted: 05/02/19**Agenda Item Title:**

Bill 19-31 An ordinance of the City of Osage Beach authorizing the Mayor to execute the ICMA Retirement Corporation Governmental Money Purchase and Trust Adoption Agreement for an additional one percent (1%) City contribution to the employees 401 account.

Presented by: *(Name/Title)* Cindy Leigh, Human Resources Generalist**Requested Action:**☐

Motion to Approve

☐

First Reading of Bill # _____

☒Second Reading of Bill # 19-31☐

Resolution # _____

☐

Proclamation

☐

Public Hearing

☐

Other (Describe) _____

Ordinance Reference for Action: *(i.e. RSMo Section, Ordinance # & Title)*

Board of Aldermen approval required for purchases over \$15,000 per Municipal Code Chapter 135; Article II: Purchasing, Procurement, Transfers, and Sales.

Deadline for Action: YES ☒ NO ☐**If yes, explain:**

Yes, if the retirement changes are to go in effect July 1, 2019 the Adoption Agreement has to be signed and returned to ICMA-RC.

Fiscal Impact:Not Applicable ☒Budgeted Item: YES ☐ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: _____

FY _____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☒ NO ☐**If yes, list attachments:**

Bill 19-31; ICMA-RC Adoption Agreement

Department Comments and Recommendation:

The attached adoption agreement was changed to reflect the retirement changes effective July 1, 2019, upon Board of Aldermen approval (Bill 19-30). The only change to the current agreement is Section VI.2.B. Variable Employer Match of Voluntary After-Tax Participant Contributions. This section was added to reflect the City's additional 1% matching contribution.

City Administrator Comments and Recommendation:

The first reading was read and passed by the Board of Aldermen on May 2, 2019.

Per City Code 110.230, Bill 19-31 is in correct form as per City Attorney.

I concur with the recommended changes upon Board approval of Bill 19-30.

BILL NO. 19-31

ORDINANCE NO. 19.31

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AUTHORIZING THE MAYOR TO EXECUTE THE ICMA RETIREMENT CORPORATION GOVERNMENTAL MONEY PURCHASE & TRUST ADOPTION AGREEMENT FOR AN ADDITIONAL ONE PERCENT (1%) CITY CONTRIBUTION TO THE EMPLOYEES 401 ACCOUNT

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI, AS FOLLOWS, WIT:

Section 1. The Board of Aldermen hereby authorizes the Mayor to execute on behalf of the City the ICMA Retirement Corporation Governmental Money Purchase Plan & Trust Adoption Agreement taking affect July 1, 2019 that provides for an additional one percent (1%) City contribution to the employees 401 account under the terms set forth in the form attached hereto as ("Exhibit A").

Section 2. The City Administrator is hereby authorized to take such further actions as are necessary to carry out the intent of this Ordinance and Contract.

Section 3. This Ordinance shall be in full force and effect from date of passage and approval by the Mayor.

READ FIRST TIME: May 2, 2019 READ SECOND TIME:

I hereby certify that the above Ordinance No. 19.31 was duly passed on _____ by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstain:

Absent:

This Ordinance is hereby transmitted to the Mayor for her signature.

Date

Tara Berreth City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 19.31.

Date

John Olivarri, Mayor

ATTEST:

Tara Berreth, City Clerk

ICMA RETIREMENT CORPORATION

GOVERNMENTAL MONEY PURCHASE PLAN & TRUST ADOPTION AGREEMENT



**ICMA RETIREMENT CORPORATION
GOVERNMENTAL MONEY PURCHASE PLAN & TRUST
ADOPTION AGREEMENT**

Plan Number ____

The Employer hereby establishes a Money Purchase Plan and Trust to be known as _____
(the "Plan") in the form of the ICMA Retirement Corporation Governmental Money Purchase Plan and Trust.

This Plan is an amendment and restatement of an existing defined contribution money purchase plan.

☐ Yes

☐ No

If yes, please specify the name of the defined contribution money purchase plan which this Plan hereby amends and restates:

I. Employer: _____

II. Effective Dates

- ☐ 1. **Effective Date of Restatement.** If this document is a restatement of an existing plan, the effective date of the Plan shall be January 1, 2007 unless an alternate effective date is hereby specified: _____

(Note: An alternate effective date can be no earlier than January 1, 2007.)

- ☐ 2. **Effective Date of New Plan.** If this is a new Plan, the effective date of the Plan shall be the first day of the Plan Year during which the Employer adopts the Plan, unless an alternate Effective Date is hereby specified:

3. **Special Effective Dates.** Please note here any elections in the Adoption Agreement with an effective date that is different from that noted in 1. or 2. above.

(Note provision and effective date.)

III. Plan Year will mean:

- ☐ The twelve (12) consecutive month period which coincides with the limitation year. (See Section 5.03(f) of the Plan.)
- ☐ The twelve (12) consecutive month period commencing on _____ and each anniversary thereof.

IV. Normal Retirement Age shall be age _____ (not to exceed age 65).

Important Note to Employers: Normal Retirement Age is significant for determining the earliest date at which the Plan may allow for in-service distributions. Normal Retirement Age also defines the latest date at which a Participant must have a fully vested right to his/her Account. There are IRS rules that limit the age that may be specified as the Plan's Normal Retirement Age. The Normal Retirement Age cannot be earlier than what is reasonably representative of the typical retirement age for the industry in which the covered workforce is employed. An age under 55 is presumed not to satisfy this requirement, unless the Commissioner of Internal Revenue determines that the facts and circumstances show otherwise.

Whether an age between 55 and 62 satisfies this requirement depends on the facts and circumstances, but an Employer's good

Whether an age between 55 and 62 satisfies this requirement depends on the facts and circumstances, but an Employer's good faith, reasonable determination will generally be given deference. A special rule, however, applies in the case of a plan where substantially all of the participants in the plan are qualified public safety employees within the meaning of section 72(t)(10)(B) of the Code, in which case an age of 50 or later is deemed not to be earlier than the earliest age that is reasonably representative of the typical retirement age for the industry in which the covered workforce is employed.

V. ELIGIBILITY REQUIREMENTS

1. The following group or groups of Employees are eligible to participate in the Plan:

- ☐ All Employees
☐ All Full Time Employees
☐ Salaried Employees
☐ Non union Employees
☐ Management Employees
☐ Public Safety Employees
☐ General Employees
☐ Other Employees (Specify the group(s) of eligible employees below. Do not specify employees by name. Specific positions are acceptable.) _____

The group specified must correspond to a group of the same designation that is defined in the statutes, ordinances, rules, regulations, personnel manuals or other material in effect in the state or locality of the Employer. The eligibility requirements cannot be such that an Employee becomes eligible only in the Plan Year in which the Employee terminates employment. **Note:** As stated in Sections 4.07 and 4.08, the Plan may, however, provide that Final Pay Contributions or Accrued Leave Contributions are the only contributions made under the Plan.

2. The Employer hereby waives or reduces the requirement of a twelve (12) month Period of Service for participation. The required Period of Service shall be (write N/A if an Employee is eligible to participate upon employment)_____.

If this waiver or reduction is elected, it shall apply to all Employees within the Covered Employment Classification.

3. A minimum age requirement is hereby specified for eligibility to participate. The minimum age requirement is _____ (not to exceed age 21. Write N/A if no minimum age is declared.)

VI. CONTRIBUTION PROVISIONS

1. **The Employer shall contribute as follows:** (Choose all that apply, but at least one of Options A or B. If Option A is not selected, Employer must pick up Participant Contributions under Option B.)

Fixed Employer Contributions With or Without Mandatory Participant Contributions. (If Option B is chosen, please complete section C.)

- ☐ A. Employer Contributions. The Employer shall contribute on behalf of each Participant _____ % of Earnings or \$ _____ for the Plan Year (subject to the limitations of Article V of the Plan).
Mandatory Participant Contributions

☐ are required ☐ are not required

to be eligible for this Employer Contribution.

- ☐ B. Mandatory Participant Contributions for Plan Participation.

Required Mandatory Contributions. A Participant is required to contribute (subject to the limitations of Article V of the Plan) the specified amounts designated in items (i) through (iii) of the Contribution Schedule below:

☐ Yes

☐ No

Employee Opt-In Mandatory Contributions. Each Employee eligible to participate in the Plan shall be given the opportunity to irrevocably elect to participate in the Mandatory Participant Contribution portion of the Plan by electing to contribute the specified amounts designated in items (i) through (iii) of the Contribution Schedule below for each Plan Year (subject to the limitations of Article V of the Plan):

☐ Yes ☐ No

Contribution Schedule.

- (i) _____ % of Earnings,
 (ii) \$ _____ , or
 (iii) a whole percentage of Earnings between the range of _____ (*insert range of percentages between 1% and 20% inclusive (e.g., 3%, 6%, or 20%; 5% to 7%)*), as designated by the Employee in accordance with guidelines and procedures established by the Employer for the Plan Year as a condition of participation in the Plan. A Participant must pick a single percentage and shall not have the right to discontinue or vary the rate of such contributions after becoming a Plan Participant.

Employer "Pick up". The Employer hereby elects to "pick up" the Mandatory Participant Contributions¹ (pick up is required if Option A is not selected).

☐ Yes ☐ No ("**Yes**" is the default provision under the Plan if no selection is made.)

- ☐ C. Election Window (Complete if Option B is selected):
 Newly eligible Employees shall be provided an election window of _____ days (no more than 60 calendar days) from the date of initial eligibility during which they may make the election to participate in the Mandatory Participant Contribution portion of the Plan. Participation in the Mandatory Participant Contribution portion of the Plan shall begin the first of the month following the end of the election window.

An Employee's election is irrevocable and shall remain in force until the Employee terminates employment or ceases to be eligible to participate in the Plan. In the event of re-employment to an eligible position, the Employee's original election will resume. In no event does the Employee have the option of receiving the pick-up contribution amount directly.

2. The Employer may also elect to contribute as follows:

- ☐ A. Fixed Employer Match of Voluntary After-Tax Participant Contributions. The Employer shall contribute on behalf of each Participant _____ % of Earnings for the Plan Year (subject to the limitations of Article V of the Plan) for each Plan Year that such Participant has contributed _____ % of Earnings or \$ _____. Under this option, there is a single, fixed rate of Employer contributions, but a Participant may decline to make the required Participant contributions in any Plan Year, in which case no Employer contribution will be made on the Participant's behalf in that Plan Year.
- ☐ B. Variable Employer Match of Voluntary After-Tax Participant Contributions. The Employer shall contribute on behalf of each Participant an amount determined as follows (subject to the limitations of Article V of the Plan):
 _____ % of the Voluntary Participant Contributions made by the Participant for the Plan Year (not including Participant contributions exceeding _____ % of Earnings or \$ _____);

¹ Neither an IRS advisory letter nor a determination letter issued to an adopting Employer is a ruling by the Internal Revenue Service that Participant contributions that are "picked up" by the Employer are not includable in the Participant's gross income for federal income tax purposes. Pick-up contributions are not mandated to receive private letter rulings; however, if an adopting employer wishes to receive a ruling on pick-up contributions they may request one in accordance with Revenue Procedure 2012-4 (or subsequent guidance).

PLUS _____% of the contributions made by the Participant for the Plan Year in excess of those included in the above paragraph (but not including Voluntary Participant Contributions exceeding in the aggregate _____% of Earnings or \$ _____).

Employer Matching Contributions on behalf of a Participant for a Plan Year shall not exceed \$ _____ or _____% of Earnings, whichever is _____ more or _____ less.

3. Each Participant may make a voluntary (unmatched), after tax contribution, subject to the limitations of Section 4.05 and Article V of the Plan:

☐ Yes ☐ No (***"No" is the default provision under the Plan if no selection is made.***)

4. Employer contributions for a Plan Year shall be contributed to the Trust in accordance with the following payment schedule (no later than the 15th day of the tenth calendar month following the end of the calendar year or fiscal year (as applicable depending on the basis on which the Employer keeps its books) with or within which the particular Limitation year ends, or in accordance with applicable law):

5. Participant contributions for a Plan Year shall be contributed to the Trust in accordance with the following payment schedule (no later than the 15th day of the tenth calendar month following the end of the calendar year or fiscal year (as applicable depending on the basis on which the Employer keeps its books) with or within which the particular Limitation year ends, or in accordance with applicable law):

6. In the case of a Participant performing qualified military service (as defined in Code section 414(u)) with respect to the Employer:

- A. Plan contributions will be made based on differential wage payments:

☐ Yes ☐ No (***"Yes" is the default provision under the Plan if no selection is made.***)

If yes is selected, this is effective beginning January 1, 2009 unless another later effective date is filled in here:

- B. Participants who die or become disabled will receive Plan contributions with respect to such service:

☐ Yes ☐ No (***"No" is the default provision under the Plan if no selection is made.***)

If yes is selected, this is effective for participants who died or became disabled while performing qualified military service on or after January 1, 2007, unless another later effective date is filled in here:

VII. EARNINGS

Earnings, as defined under Section 2.09 of the Plan, shall include:

1. Overtime
☐ Yes ☐ No
2. Bonuses
☐ Yes ☐ No
3. Other Pay (specifically describe any other types of pay to be included below)

VIII. ROLLOVER PROVISIONS

1. The Employer will permit rollover contributions in accordance with Section 4.12 of the Plan:
☐ Yes ☐ No (*"Yes" is the default provision under the Plan if no selection is made.*)
2. Direct rollovers by non-spouse beneficiaries are effective for distributions after 2006 unless the Plan delayed making them available. If the Plan delayed making such rollovers available, check the box below and indicate the later effective date in the space provided.

☐ Effective Date is _____.

(Note: Plans must offer direct rollovers by non-spouse beneficiaries no later than plan years beginning after December 31, 2009.)

IX. LIMITATION ON ALLOCATIONS

If the Employer maintains or ever maintained another qualified plan in which any Participant in this Plan is (or was) a participant or could possibly become a participant, the Employer hereby agrees to limit contributions to all such plans as provided herein, if necessary in order to avoid excess contributions (as described in Section 5.02 of the Plan).

1. If the Participant is covered under another qualified defined contribution plan maintained by the Employer, the provisions of Section 5.02(a) through (e) of the Plan will apply unless another method has been indicated below.
☐ Other Method. (Provide the method under which the plans will limit total Annual Additions to the Maximum Permissible Amount, and will properly reduce any excess amounts, in a manner that precludes Employer discretion.)
2. The Limitation Year is the following 12 consecutive month period: _____
3. Unless the Employer elects a delayed effective date below, Article 5 of the Plan will apply to limitations years beginning on or after July 1, 2007. _____

(The effective date listed cannot be later than 90 days after the close of the first regular legislative session of the legislative body with authority to amend the plan that begins on or after July 1, 2007.)

X. VESTING PROVISIONS

The Employer hereby specifies the following vesting schedule, subject to (1) the minimum vesting requirements and (2) the concurrence of the Plan Administrator. (For the blanks below, enter the applicable percent – from 0 to 100 (with no entry after the year in which 100% is entered), in ascending order.)

Period of Service Completed	Percent Vested
Zero	_____ %
One	_____ %
Two	_____ %
Three	_____ %
Four	_____ %
Five	_____ %
Six	_____ %
Seven	_____ %
Eight	_____ %
Nine	_____ %
Ten	_____ %

XI. WITHDRAWALS AND LOANS

1. In-service distributions are permitted under the Plan after a participant attains (select one of the below options):

- ☐ Normal Retirement Age
☐ Age 70½ (*“70½” is the default provision under the Plan if no selection is made.*)
☐ Alternate age (after Normal Retirement Age): _____
☐ Not permitted at any age

2. A Participant shall be deemed to have a severance from employment solely for purposes of eligibility to receive distributions from the Plan during any period the individual is performing service in the uniformed services for more than 30 days.

- ☐ Yes ☐ No (*“Yes” is the default provision under the plan if no selection is made.*)

3. Tax-free distributions of up to \$3,000 for the direct payment of qualifying insurance premiums for eligible retired public safety officers are available under the Plan.

- ☐ Yes ☐ No (*“No” is the default provision under the Plan if no selection is made.*)

4. In-service distributions of the Rollover Account are permitted under the Plan, as provided in Section 9.07.

- ☐ Yes ☐ No (*“No” is the default provision under the Plan if no selection is made.*)

5. Loans are permitted under the Plan, as provided in Article XIII of the Plan:

- ☐ Yes ☐ No (*“No” is the default provision under the Plan if no selection is made.*)

XII. SPOUSAL PROTECTION

The Plan will provide the following level of spousal protection (select one):

- ☐ 1. Participant Directed Election. The normal form of payment of benefits under the Plan is a lump sum. The Participant can name any person(s) as the Beneficiary of the Plan, with no spousal consent required.
- ☐ 2. Beneficiary Spousal Consent Election (Article XII). The normal form of payment of benefits under the Plan is a lump sum. Upon death, the surviving spouse is the Beneficiary, unless he or she consents to the Participant's naming another Beneficiary. (*"Beneficiary Spousal Consent Election" is the default provision under the Plan if no selection is made.*)
- ☐ 3. QJSA Election (Article XVII). The normal form of payment of benefits under the Plan is a 50% qualified joint and survivor annuity with the spouse (or life annuity, if single). In the event of the Participant's death prior to commencing payments, the spouse will receive an annuity for his or her lifetime. (If C is selected, the spousal consent requirements in Article XII also will apply.)

XIII. FINAL PAY CONTRIBUTIONS

The Plan will provide for Final Pay Contributions if either 1 or 2 below is selected.

The following group of Employees shall be eligible for Final Pay Contributions:

- ☐ All Eligible Employees
- ☐ Other: _____

Final Pay shall be defined as (select one):

- ☐ A. Accrued unpaid vacation
- ☐ B. Accrued unpaid sick leave
- ☐ C. Accrued unpaid vacation and sick leave
- ☐ D. Other (*insert definition of Final Pay – must be leave that Employee would have been able to use if employment had continued and must be bona fide vacation and/or sick leave*):

- ☐ 1. **Employer Final Pay Contribution.** The Employer shall contribute on behalf of each Participant _____ % of Final Pay to the Plan (subject to the limitations of Article V of the Plan).
- ☐ 2. **Employee Designated Final Pay Contribution.** Each Employee eligible to participate in the Plan shall be given the opportunity at enrollment to irrevocably elect to contribute ____ % (insert fixed percentage of final pay to be contributed) or up to _____% (insert maximum percentage of final pay to be contributed) of Final Pay to the Plan (subject to the limitations of Article V of the Plan).

Once elected, an Employee's election shall remain in force and may not be revised or revoked.

XIV. ACCRUED LEAVE CONTRIBUTIONS

The Plan will provide for accrued unpaid leave contributions annually if either 1 or 2 is selected below.

The following group of Employees shall be eligible for Accrued Leave Contributions:

- ☐ All Eligible Employees
- ☐ Other: _____

Accrued Leave shall be defined as (select one):

- ☐ A. Accrued unpaid vacation
- ☐ B. Accrued unpaid sick leave
- ☐ C. Accrued unpaid vacation and sick leave
- ☐ D. Other (insert definition of accrued leave that is bona fide vacation and/or sick leave):

- ☐ 1. **Employer Accrued Leave Contribution.** The Employer shall contribute as follows (choose one of the following options):

- ☐ For each Plan Year, the Employer shall contribute on behalf of each Eligible Participant the unused Accrued Leave in excess of _____ (insert number of hours/days/weeks (circle one)) to the Plan (subject to the limitations of Article V of the Plan).
- ☐ For each Plan Year, the Employer shall contribute on behalf of each Eligible Participant _____% of unused Accrued Leave to the Plan (subject to the limitations of Article V of the Plan).

- ☐ 2. **Employee Designated Accrued Leave Contribution.**

Each eligible Participant shall be given the opportunity at enrollment to irrevocably elect to contribute _____% (insert fixed percentage of accrued unpaid leave to be contributed) or up to _____% (insert maximum percentage of accrued unpaid leave to be contributed) of Accrued Leave to the Plan (subject to the limitations of Article V of the Plan). Once elected, an Employee's election shall remain in force and may not be revised or revoked.

- XV.** The Employer hereby attests that it is a unit of state or local government or an agency or instrumentality of one or more units of state or local government.

- XVI.** The Employer understands that this Adoption Agreement is to be used with only the ICMA Retirement Corporation Governmental Money Purchase Plan and Trust. This ICMA Retirement Corporation Governmental Money Purchase Plan and Trust is a restatement of a previous plan, which was submitted to the Internal Revenue Service for approval on April 2, 2012, and received approval on March 31, 2014.

The Plan Administrator hereby agrees to inform the Employer of any amendments to the Plan made pursuant to Section 14.05 of the Plan or of the discontinuance or abandonment of the Plan. The Employer understands that an amendment(s) made pursuant to Section 14.05 of the Plan will become effective within 30 days of notice of the amendment(s) unless the Employer notifies the Plan Administrator, in writing, that it disapproves of the amendment(s). If the Employer so disapproves, the Plan Administrator will be under no obligation to act as Administrator under the Plan.

- XVII.** The Employer hereby appoints the ICMA Retirement Corporation as the Plan Administrator pursuant to the terms and conditions of the ICMA RETIREMENT CORPORATION GOVERNMENTAL MONEY PURCHASE PLAN & TRUST.

The Employer hereby agrees to the provisions of the Plan and Trust.

XVIII. The Employer hereby acknowledges it understands that failure to properly fill out this Adoption Agreement may result in disqualification of the Plan.

XIX. An adopting Employer may rely on an advisory letter issued by the Internal Revenue Service as evidence that the Plan is qualified under section 401 of the Internal Revenue Code to the extent provided in applicable IRS revenue procedures and other official guidance.

In Witness Whereof, the Employer hereby causes this Agreement to be executed on this _____ day of _____, 20____.

EMPLOYER

ICMA RETIREMENT CORPORATION
777 North Capitol St., NE Suite 600
Washington, DC 20002
800-326-7272

By: _____

By: _____

Print Name: _____

Print Name: _____

Title: _____

Title: _____

Attest: _____

Attest: _____



ICMA RETIREMENT CORPORATION
777 NORTH CAPITOL STREET, NE | WASHINGTON, DC 20002-4240
800-669-7400
WWW.ICMARC.ORG
BRC000-214-21268-201405-W1303

Agenda Item SummaryDate of Board of Aldermen Meeting: 05/16/19Originator: *(Name/Title)* Nicholas Edelman, Public Works DirectorDate Submitted: 05/03/19**Agenda Item Title:**

Bill 19-32 An ordinance of the City of Osage Beach, Missouri, amending Ordinance No. 18.59 Adopting the 2019 Annual Budget, Transfer of Funds for Necessary Expenses, Water Fund.

Presented by: *(Name/Title)* Nicholas Edelman, Public Works Director**Requested Action:**

- ☐ Motion to Approve
☐ First Reading of Bill # _____
☒ Second Reading of Bill # 19-32
☐ Resolution # _____

- ☐ Proclamation
☐ Public Hearing
☐ Other (Describe) _____

Ordinance Reference for Action: *(i.e. RSMo Section, Ordinance # & Title)*

Board of Aldermen approval required for budget amendments over \$5,000 per Municipal Code Chapter 135; Article II: Purchasing, Procurement, Transfers, and Sales.

Deadline for Action: YES ☐ NO ☒
If yes, explain:

Fiscal Impact:Not Applicable ☒Budgeted Item: YES ☐ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: _____

FY _____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☒ NO ☐

If yes, list attachments:

Bill 19-32

Department Comments and Recommendation:

This Budget Amendment is for the multiple accounts in the Water Fund

	Original Item	Amended Item
30-00-773100 Engineering	\$ 74,175	\$110,988
30-00-774256 Building Improvements	\$ 0	\$ 7,221

Account 30-00-773100 Engineering is for the Westside Well Project which is a carry over project. We will be bidding the project soon.

Account 30-00-774256 Building Improvements is carry over for the Waste Oil Heater. This project cost is split between the Transportation, Water, and Sewer Funds.

The Public Works Department recommends approval of this bill.

City Administrator Comments and Recommendation:

The first reading was read and passed by the Board of Aldermen on May 2, 2019.

Per City Code 110.230, Bill 19-32 is in correct form as per City Attorney.

I concur with the budget amendments as listed.

BILL NO. 19-32

ORDINANCE NO.19.32

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AMENDING ORDINANCE NO. 18.59 ADOPTING THE 2019 ANNUAL BUDGET TRANSFER OF FUNDS FOR NECESSARY EXPENSES - WATER FUND

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, AS FOLLOWS, TO WIT:

Section 1. That the 2019 Annual Budget adopted as Ordinance No. 18.59 is hereby amended by appropriating additional funds as follows:

	Original Item	Amended Item
30-00-773100 Engineering	\$ 74,175	\$110,988
30-00-774256 Building Improvements	\$ 0	\$ 7,221

Section 2. In all other respects the 2019 Annual Budget adopted in Ordinance No. 18.59 remains in full force and effect.

Section 3. That this Ordinance shall be in full force and effect upon date of passage and approval by the Mayor.

READ FIRST TIME: May 2, 2019

READ SECOND TIME:

I hereby certify that the above Ordinance No. 19.32 was duly passed on _____ by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstain:

Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Tara Berreth, City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 19.32.

John Olivarri, Mayor

Date

ATTEST:

Tara Berreth, City Clerk

Agenda Item SummaryDate of Board of Aldermen Meeting: 05/16/19Originator: *(Name/Title)* Nicholas Edelman, Public Works DirectorDate Submitted: 05/03/19**Agenda Item Title:**

Bill 19-33 An ordinance of the City of Osage Beach, Missouri, amending Ordinance No. 18.59 Adopting the 2019 Annual Budget, Transfer of Funds for Necessary Expenses, Sewer Fund.

Presented by: *(Name/Title)* Nicholas Edelman, Public Works Director**Requested Action:**

- ☐ Motion to Approve
- ☐ First Reading of Bill # _____
- ☒ Second Reading of Bill # 19-33
- ☐ Resolution # _____

- ☐ Proclamation
- ☐ Public Hearing
- ☐ Other (Describe) _____

Ordinance Reference for Action: *(i.e. RSMo Section, Ordinance # & Title)*

Board of Aldermen approval required for budget amendments over \$5,000 per Municipal Code Chapter 135; Article II: Purchasing, Procurement, Transfers, and Sales.

Deadline for Action: YES ☐ NO ☒

If yes, explain: _____

Fiscal Impact:Not Applicable ☒Budgeted Item: YES ☐ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: _____

FY _____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☒ NO ☐

If yes, list attachments:

Bill 19-33

Department Comments and Recommendation:

This Budget Amendment is for carry over of the waste oil heater.

	Original Item	Amended Item
35-00-774256 Building Improvements	\$ 0	\$ 7,221

Account 35-00-774256 Building Improvements is carry over for the Waste Oil Heater. This project cost is split between the Transportation, Water, and Sewer Funds.

The Public Works Department recommends approval of this bill.

City Administrator Comments and Recommendation:

The first reading was read and passed by the Board of Aldermen on May 2, 2019.

Per City Code 110.230, Bill 19-33 is in correct form as per City Attorney.

I concur with the budget amendments as listed.

BILL NO. 19-33

ORDINANCE NO.19.33

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AMENDING ORDINANCE NO. 18.59 ADOPTING THE 2019 ANNUAL BUDGET TRANSFER OF FUNDS FOR NECESSARY EXPENSES - SEWER FUND

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, AS FOLLOWS, TO WIT:

Section 1. That the 2019 Annual Budget adopted as Ordinance No. 18.59 is hereby amended by appropriating additional funds as follows:

	Original Item	Amended Item
35-00-774256 Building Improvements	\$ 0	\$ 7,221

Section 2. In all other respects the 2019 Annual Budget adopted in Ordinance No. 18.59 remains in full force and effect.

Section 3. That this Ordinance shall be in full force and effect upon date of passage and approval by the Mayor.

READ FIRST TIME: May 2, 2019

READ SECOND TIME:

I hereby certify that the above Ordinance No. 19.33 was duly passed on _____ by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstain:

Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Tara Berreth, City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 19.33.

John Olivarri, Mayor

Date

ATTEST:

Tara Berreth, City Clerk

Agenda Item SummaryDate of Board of Aldermen Meeting: 05/16/19Originator: *(Name/Title)* Nicholas Edelman, Public Works DirectorDate Submitted: 05/03/19**Agenda Item Title:**

Bill 19-34 An ordinance of the City of Osage Beach, Missouri, amending Ordinance No. 18.59 Adopting the 2019 Annual Budget, Transfer of Funds for Necessary Expenses, Transportation Fund.

Presented by: *(Name/Title)* Nicholas Edelman, Public Works Director**Requested Action:**☐
☐
☒
☐

Motion to Approve

First Reading of Bill # _____

Second Reading of Bill # 19-34

Resolution # _____

☐
☐
☐

Proclamation

Public Hearing

Other (Describe) _____

Ordinance Reference for Action: *(i.e. RSMo Section, Ordinance # & Title)*

Board of Aldermen approval required for budget amendments over \$5,000 per Municipal Code Chapter 135; Article II: Purchasing, Procurement, Transfers, and Sales.

Deadline for Action: YES ☐ NO ☒

If yes, explain:

Fiscal Impact:Not Applicable ☒Budgeted Item: YES ☐ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: _____

FY _____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☒ NO ☐

If yes, list attachments:

Bill 19-34

Department Comments and Recommendation:

This Budget Amendment is for the multiple accounts. There are a number of items that are carry over and a few items that need additional funds for being over budget.

The Transportation Fund - Carry over items

	Original Item	Amended Item
20-00-743107 Signal Repair	\$ 5,000	\$ 10,120
20-00-773100 Engineering	\$142,096	\$284,076
20-00-773223 Mace Road	\$165,000	\$487,422

Account 20-00-743107 Signal Repair is for a carry over of signal repair at the Nichols Road/Osage Beach Parkway Intersection. Carry over of \$5,120.

Account 20-00-773100 Engineering is for a carry over project. We believed we were going to get further along with the engineering for the Osage Beach Parkway Sidewalks Phase 5 (Near Kwik Kar Wash Bridge). We put them on hold after the grant wasn't awarded. Carry over \$141,980

Account 20-00-773223 Mace Road is for the carry over of the project. Carry over \$322,422

Transportation Fund - transfer of funds to cover other budget line items

	Original Item	Amended Item
20-00-761300 Road Repair & Maintenance	\$ 96,855	\$ 88,574
20-00-761600 Chemicals	\$ 30,000	\$ 36,995
20-00-774256 Building Improvements	\$ 0	\$ 8,507

Account 20-00-761300 Road Repair & Maintenance was reduced to cover the Chemical and Building Improvements and the additional \$1,286 not contributed to the carryover in the Building Improvements.

Regarding Road Repair & Maintenance, we had planned on installing multiple guard rails improvements. This will just decrease some of that work. We will still be installing guard rail improvements.

Account 20-00-761600 Chemicals is for the use of additional Salt during the 2018/2019 Winter. \$6,995 additional requested. (Motion to approve purchase is requested on the May 2, 2019 Agenda)

Account 20-00-774256 Building Improvements is partial carry over, \$7,221, of the Waste Oil Heater and some lighting work that was needed, \$1,286. Excluding the lighting portion, this project cost is split between the Transportation, Water, and Sewer Funds.

City Administrator Comments and Recommendation:

The first reading was read and passed by the Board of Aldermen on May 2, 2019.

Per City Code 110.230, Bill 19-34 is in correct form as per City Attorney.

I concur with the recommended budget amendments as listed.

BILL NO. 19-34

ORDINANCE NO.19.34

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AMENDING ORDINANCE NO. 18.59 ADOPTING THE 2019 ANNUAL BUDGET TRANSFER OF FUNDS FOR NECESSARY EXPENSES - TRANSPORTATION FUND

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, AS FOLLOWS, TO WIT:

Section 1. That the 2019 Annual Budget adopted as Ordinance No. 18.59 is hereby amended by appropriating additional funds for items that are carry over from 2018 as follows:

	Original Item	Amended Item
20-00-743107 Signal Repair	\$ 5,000	\$ 10,120
20-00-773100 Engineering	\$142,096	\$284,076
20-00-773223 Mace Road	\$165,000	\$487,422

Section 2. That the 2019 Annual Budget adopted as Ordinance No. 18.59 is hereby amended by appropriating additional funds as follows:

20-00-761300 Road Repair & Maintenance	\$ 96,855	\$ 88,574
20-00-761600 Chemicals	\$ 30,000	\$ 36,995
20-00-774256 Building Improvements	\$ 0	\$ 8,507

Section 3. In all other respects the 2019 Annual Budget adopted in Ordinance No. 18.59 remains in full force and effect.

Section 4. That this Ordinance shall be in full force and effect upon date of passage and approval by the Mayor.

READ FIRST TIME: May 2, 2019 READ SECOND TIME:

I hereby certify that the above Ordinance No. 19.34 was duly passed on _____ by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes: Nays: Abstain Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Tara Berreth, City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 19.34.

John Olivarri, Mayor

Date

ATTEST:

Tara Berreth, City Clerk

Agenda Item SummaryDate of Board of Aldermen Meeting: 05/16/19Originator: *(Name/Title)* Eric Hibdon, Public Works SupervisorDate Submitted: 05/03/19**Agenda Item Title:**

Bill 19-35 An ordinance of the City of Osage Beach, Missouri, authorizing the Mayor to execute a contract with Evoqua Water Technologies, LLC to provide odor control chemicals.

Presented by: *(Name/Title)* Nick Edelman/Public Works Director**Requested Action:**☐

Motion to Approve

☒First Reading of Bill # 19-35☐

Second Reading of Bill # _____

☐

Resolution # _____

☐

Proclamation

☐

Public Hearing

☐

Other (Describe) _____

Ordinance Reference for Action: *(i.e. RSMo Section, Ordinance # & Title)*

Board of Aldermen approval required for purchases over \$15,000 per Municipal Code Chapter 135; Article II: Purchasing, Procurement, Transfers, and Sales.

Deadline for Action: YES ☐ NO ☒

If yes, explain:

Fiscal Impact:Not Applicable ☐Budgeted Item: YES ☒ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: 35-00-762700 Odor ControlFY 19 Budgeted Amount: \$ 105,000.00Expenditures to Date 04/25/19: (\$ 51,720.16)Available: \$ 53,279.84Requested Amount: \$ 42,000.00Attachments: YES ☒ NO ☐

If yes, list attachments:

Bill #19-35; Contract

Department Comments and Recommendation:

This is a renewal contract with our current vendor (Evoqua) for our odor control. This request is for authorization up to \$42,000 to be expended with Evoqua in FY2019 and provides for the purchase of odor control chemicals that are fed at Tan-Tar-A, KK 1-14, Dude Ranch Road, Passover Road and Sands Pump station (New Site). The sewer department performed pilot testing at Sands in 2017 and found it to be effective at treating odors at 42 Campground and Hwy D so a permanent site will be utilized at this location.

Installation of Vapor Links to be installed at 5 different locations (KK1-14, LS 53-1 Sycamore Creek, Sands, Rockway, and 42 Campground) for continuous monitoring of hydrogen sulfide gas is included along with an Odalog installed at HWY D. This will allow Public Works staff to make changes to odor control treatment processes faster to address nuisance odors.

A carbon filter unit is installed at LS 53-1. This treats the atmospheric air within the wet well to reduce odor complaints at this location. This contract provides for on-going maintenance of this unit and replacement of carbon media on an annual basis.

There are certain fixed annual costs for this contract but there is not a total annual amount due to the variability of chemical feed rates and feed sites. We may have to feed chemicals earlier and later depending on potential odor issues. We will also be looking at a piloting chemicals at Rockway during the summer as well.

The Public Works Department recommends approval.

City Administrator Comments and Recommendation:

Per City Code 110.230, Bill 19-35 is in correct form as per City Attorney.

This contract is valid through March 31, 2020, Bill 19-35 will allow purchase up to \$42,000 for the remainder of the year under said contract from the FY2019 Operating Budget. This is a budgeted item in the FY2019 Operating Budget and other expenditures are included in line item 35-00-762700 Odor Control.

I concur with the Public Works Director's recommendation.

BILL NO. 19-35

ORDINANCE NO. 19.35

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH EVOQUA WATER TECHNOLOGIES, LLC TO PROVIDE ODOR CONTROL CHEMICALS.

WHEREAS, the Board of Aldermen has determined it is in the best interests of the City to authorize a contract with Evoqua Water Technologies, LLC to provide odor control chemicals.

NOW THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI, AS FOLLOWS, TO WIT:

Section 1. The Board of Aldermen authorizes the Mayor to execute on behalf of the City a contract with Evoqua Water Technologies, LLC to provide odor control chemicals as indicated on the attached contract titled City of Osage Beach Full-Service Odor Control Program ("Exhibit A").

Section 2. Total expenditures or liability authorized under the contract shall not exceed Forty-Two Thousand Dollars for FY2019 budget (\$42,000.00).

Section 3. The City Administrator is hereby authorized to take such further actions as are necessary to carry out the intent of this Ordinance and Contract.

Section 4. This Ordinance shall be in full force and effect from date of passage and approval by the Mayor.

READ FIRST TIME:

READ SECOND TIME:

I hereby certify that the above Ordinance No. 19.35 was duly passed on _____, by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes: _____ Nays: _____ Abstentions: _____ Absent: _____

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Tara Berreth, City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 19.35.

Date

John Olivarri, Mayor

ATTEST:

Tara Berreth, City Clerk



May 2, 2019

Eric Hibdon
 City of Osage Beach
 5757 Chapel Drive
 Osage Beach, MO 65065
 Phone: (573) 302-2020
 Fax: (573) 302-2043
 Cell: (573) 480-2805
 Email: ehibdon@osagebeach.org

**RE: FULL SERVICE ODOR CONTROLSM PROGRAM RENEWAL
 CITY OF OSAGE BEACH, MO
 Evoqua Quote No. 2018-241264R3**

Thank you for choosing Evoqua Water Technologies LLC for your odor and corrosion control needs. Evoqua is pleased to extend the current Full-Service Odor ControlSM Program for the City of Osage Beach. The following pricing will take effect on April 1, 2019 and remain through March 31, 2020. Scope of work and supply in the agreement are subject to the City appropriating funds during each budget cycle.

Bioxide [®] Solution:	<u>\$3.19/gallon</u> delivered in minimum 3,500-gallon bulk loads. All deliveries require 5-7 business days' notice from receipt of order. Price includes delivery, Prepaid (PPD).
Odophos [®] Plus CL Solution:	<u>\$2.75/gallon</u> delivered in minimum 3,500-gallon bulk loads. All deliveries require 5-7 business days' notice from receipt of order. Price includes delivery, Prepaid (PPD).
VersadoselT Technology:	Included in program at no charge.
Vaporlink Technology:	Included in program at no charge
Link2Site Technology:	Included in program at no charge
C35 Carbon Scrubber:	<u>\$1,075.00 per month</u>
Monthly Service Fee:	<u>\$800.00 per month</u>
Emergency Service Fee:	<u>\$1500 per visit. 1 visit included at no charge.</u>
Replacement Parts:	Any parts required for service other than those covered by the manufacturer's warranty will be replaced on a parts quote basis with prior approval.

Terms of payment are NET 30 days from date of invoice. These prices do not include any applicable taxes.



NOTE: Evoqua Water Technologies shall retain ownership of the VersadoseLT System, Vaporlink Units, and C35 Carbon Scrubber Equipment.

The previously agreed upon Scope of Supply as outlined in Evoqua Quote No. 2018-241264R2 are considered part of this proposal.

The previously negotiated Evoqua Water Technologies LLC/City of Osage Beach Terms and Conditions are considered part of this proposal and shall prevail.

Evoqua Water Technologies is committed to providing the highest standard of chemical quality and technical services in the industry.

Thanks again for your business. If you have any questions, comments, or if I can be of service to you in any way, please contact me at (618) 616-1552 or via email at mark.mcguire@evoqua.com. We look forward to working with you in the years to come.

Sincerely,

Evoqua Water Technologies LLC

Mark McGuire

Mark McGuire
Sales Representative, Municipal Services

Cc: Nick Edelman, Osage Beach - Email: nledelman@osagebeach.org

**RE: FULL SERVICE ODOR CONTROL PROGRAM RENEWAL
OSAGE BEACH, MO
Evoqua Quote # 2018-241264R3**

Evoqua will process your order when we receive acceptance of this proposal, by signing below and returning to municipalservices@evoqua.com or via fax to: (941) 359-7985.

Company Name: _____

This ____ day of _____ Month _____ Year

By: _____

Title: _____

P.O. Number _____

Agenda Item SummaryDate of Board of Aldermen Meeting: 05/16/19Originator: *(Name/Title)* Mike Welty/Assistant City AdministratorDate Submitted: 05/06/19**Agenda Item Title:**

Bill 19-36 - An Ordinance of the City of Osage Beach, Missouri, authorizing the sale of property to Alan and Lori Piedt and authorizing the Mayor to sign and execute a Quick Claim Deed.

Presented by: *(Name/Title)* Mike Welty/Assistant City Administrator**Requested Action:**☐
☒
☐
☐

Motion to Approve

First Reading of Bill # 19-36

Second Reading of Bill # _____

Resolution # _____

☐
☐
☐

Proclamation

Public Hearing

Other (Describe) _____

Ordinance Reference for Action: *(i.e. RSMo Section, Ordinance # & Title)*

Board of Aldermen approval required for disposal of assets per Municipal Code Chapter 135; Article II: Purchasing, Procurement, Transfers, and Sales.

Deadline for Action: YES ☒ **NO** ☐

If yes, explain:

We would like to get the Quick Claim Deeds signed as soon as possible so that the buyers can record these deeds with the County and take possession of the property they purchased.

Fiscal Impact:Not Applicable ☒Budgeted Item: YES ☐ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: _____

FY____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☒ **NO** ☐

If yes, list attachments:

Bill 19-36; Quick Claim Deed; Bid Opening; Site Map

Department Comments and Recommendation:

The bid opening for this piece of property was on 04/29/2019. Two bids were received.

Mace Road (Well Lot) property:

Winning bidder = Alan and Lori Piedt

Bid amount = \$400.00 To be deposited in Sale of Used Equipment (30-00-600000)

Assistant City Administrator Recommends Approval

City Administrator Comments and Recommendation:

Per City Code 110.230, Bill 19-36 is in correct form as per City Attorney.

I concur with the Assistant City Administrator's recommendation.

BILL NO. 19-36

ORDINANCE NO. 19.36

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AUTHORIZING THE SALE OF PROPERTY TO ALAN AND LORI PIEDT AND AUTHORIZING THE MAYOR TO SIGN AND EXECUTE A QUICK CLAIM DEED.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, AS FOLLOWS, TO WIT:

Section 1. That the sale of property located on Mace Road to Alan and Lori Piedt for Four Hundred Dollars (\$400.00) described in Section 2 is hereby authorized.

Section 2. The Mayor of the City of Osage Beach, Missouri, is hereby authorized and directed to sign a Quitclaim Deed for the sale of property located on Mace Road (Capped Well Lot) to Alan and Lori Piedt for Four Hundred Dollars (\$400.00) described as follows:

A tract of land lying in part of Government Lot 6 of Section 6 Township 39 North, Range 15 West, Camden County, Missouri, and more particularly described as follows:
From the Southwest corner of Section 32, Township 40 North, Range 15 West, run North 89 degrees 27 minutes East along and with the North line of said Section 6, Township 39 North, Range 15 West a distance of 1996.5 feet to an iron pin; thence departing said North line South 02 degrees 01 minute West 627.6 feet to another existing iron pin; thence South 47 degrees 53 minutes East 345.2 feet to an existing iron pin marking the most Northeasterly common corner to Lots 2 and 3 of Indian Pointe Estates Subdivision Second Addition, a subdivision of record at Camden County, Missouri; thence South 55 degrees 40 minutes East (record plat = South 52 degrees 29 minutes East) along and with the lot line of Lot 2 a distance of 94.5 feet to an existing iron pin marking the most Northeasterly common corner of Lot 2 and Lot 1 of said subdivision; thence South 46 degrees 07 minutes East (record plat = South 42 degrees 56 minutes East) along and with the Northeasterly lot line of Lot 1 a distance of 92.6 feet to an existing iron pin; thence South 50 degrees 56 minutes West (record plat = South 54 degrees 07 minutes West) along the Southeasterly lot line of said Lot 1 a distance of 150.0 feet to an existing iron pin located on the right-of-way of Mace Road, a 40 feet wide road; thence departing said right-of-way and continuing South 50 degrees 56 minutes West 20.0 feet to a nail located on the centerline of said Mace Road; thence along and with said centerline the following bearings and distances: North 39 degrees 04 minutes West (record plat = North 35 degrees 53 minutes West) 43.0 feet to a nail, North 57 degrees 04 minutes West (record plat = North 53 degrees 55 minutes West) 169.3 feet to another nail and North 71 degrees 04 minutes West (record plat = North 67 degrees 59 minutes West) 161.1 feet to a nail for the Point of Beginning; thence departing said centerline South 18 degrees 56 minutes West 20.0 feet to an iron pin located on the Southerly right-of-way of said Mace Road; thence departing said right-of-way and continuing South 18 degrees 56 minutes West 32.5 feet to another iron pin; thence North 79 degrees 02 minutes West 26.3 feet to another iron pin; thence North 18 degrees 56 minutes East 36.2 feet to an iron pin located on the aforementioned Southerly right-of-way of Mace Road; thence departing said right-of-way and continuing North 18 degrees 56 minutes East 20.0 feet to a nail located on the centerline of said Mace Road; thence along and with the said centerline South 71 degrees 04 minutes East 26.0 feet returning to the point of beginning. The basis of bearings for the above description is the call of North 89 degrees 27 minutes East along the North line of said Section 6, Township 39 North, Range 15 West, Camden County, Missouri. Subject to the right-of-way of Mace Road and any other rights-of-way, easements, restrictions, reservations, conditions and exceptions of record.

Bill No. 19-36
Page 2

Ordinance No. 19.36

Section 3. All ordinances or parts of ordinances in conflict with this ordinance are, in so much as they conflict with this ordinance, hereby repealed.

Section 4. This Ordinance shall take effect and be in full force from and after its passage by the Board of Aldermen and approval by the Mayor.

READ FIRST TIME:

READ SECOND TIME:

I hereby certify that the above Ordinance No. 19.36 was duly passed on _____, by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstentions:

Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Tara Berreth, City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 19.36.

Date

John Olivarri, Mayor

ATTEST:

Tara Berreth, City Clerk

Bill No. 19-36
Page 3

Ordinance No. 19.36

STATE OF MISSOURI)
COUNTY OF CAMDEN)

On this _____ day of _____, 2019, before me, the undersigned Notary Public, personally appeared John Olivarri/Mayor, to me know to be the person described in and who executed the foregoing instrument, as Mayor of the City of Osage Beach, and that seal affixed to the foregoing instrument is the seal of the City of Osage Beach and this instrument was signed and the seal affixed by the authority of its Board of Aldermen, and said John Olvarri acknowledged said instrument to be the free act and deed of the city of Osage Beach.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal in the county and State aforesaid, the day and year last written above.

My term of office as Notary Public will expire _____.

Notary Public

QUIT CLAIM DEED

This indenture, made on the _____ day of _____, 2019, by and between **City of Osage Beach**, of the County of Camden, State of Missouri, parties of the first part, and _____, of the State of _____, party of the second part. (Mailing address of said party of the first part is: **(1000 City Parkway, Osage Beach, MO, 65065)**)

Witnesseth, that the said party of the first part, in the consideration of the sum of ten and no/100 dollars, and other valuable considerations, to them paid by the said party of the second part, and the receipt of which is hereby acknowledged, do by these presents, REMISE, RELEASE and FOREVER QUIT CLAIM, unto the said party of the second part, its successors, heirs and assigns, the following described real estate, lying, being and situated in the county of Camden and State of Missouri, to-wit:

A tract of land lying in part of Government Lot 6 of Section 6 Township 39 North, Range 15 West, Camden County, Missouri, and more particularly described as follows:

From the Southwest corner of Section 32, Township 40 North, Range 15 West, run North 89 degrees 27 minutes East along and with the North line of said Section 6, Township 39 North, Range 15 West a distance of 1996.5 feet to an iron pin; thence departing said North line South 02 degrees 01 minute West 627.6 feet to another existing iron pin; thence South 47 degrees 53 minutes East 345.2 feet to an existing iron pin marking the most Northeasterly common corner to Lots 2 and 3 of Indian Pointe Estates Subdivision Second Addition, a subdivision of record at Camden County, Missouri; thence South 55 degrees 40 minutes East (record plat = South 52 degrees 29 minutes East) along and with the lot line of Lot 2 a distance of 94.5 feet to an existing iron pin marking the most Northeasterly common corner of Lot 2 and Lot 1 of said subdivision; thence South 46 degrees 07 minutes East (record plat = South 42 degrees 56 minutes East) along and with the Northeasterly lot line of Lot 1 a distance of 92.6 feet to an existing iron pin; thence South 50 degrees 56 minutes West (record plat = South 54 degrees 07 minutes West) along the Southeasterly lot line of said Lot 1 a distance of 150.0 feet to an existing iron pin located on the right-of-way of Mace Road, a 40 feet wide road; thence

departing said right-of-way and continuing South 50 degrees 56 minutes West 20.0 feet to a nail located on the centerline of said Mace Road; thence along and with said centerline the following bearings and distances: North 39 degrees 04 minutes West (record plat = North 35 degrees 53 minutes West) 43.0 feet to a nail, North 57 degrees 04 minutes West (record plat = North 53 degrees 55 minutes West) 169.3 feet to another nail and North 71 degrees 04 minutes West (record plat = North 67 degrees 59 minutes West) 161.1 feet to a nail for the Point of Beginning; thence departing said centerline South 18 degrees 56 minutes West 20.0 feet to an iron pin located on the Southerly right-of-way of said Mace Road; thence departing said right-of-way and continuing South 18 degrees 56 minutes West 32.5 feet to another iron pin; thence North 79 degrees 02 minutes West 26.3 feet to another iron pin; thence North 18 degrees 56 minutes East 36.2 feet to an iron pin located on the aforementioned Southerly right-of-way of Mace Road; thence departing said right-of-way and continuing North 18 degrees 56 minutes East 20.0 feet to a nail located on the centerline of said Mace Road; thence along and with the said centerline South 71 degrees 04 minutes East 26.0 feet returning to the point of beginning. The basis of bearings for the above description is the call of North 89 degrees 27 minutes East along the North line of said Section 6, Township 39 North, Range 15 West, Camden County, Missouri. Subject to the right-of-way of Mace Road and any other rights-of-way, easements, restrictions, reservations, conditions and exceptions of record.

TO HAVE AND TO HOLD THE SAME, with all the rights, immunities, privileges and appurtenances thereto belonging, unto the said party of the second part and unto its heirs and assigns forever; so that neither the said party of the first part nor its heirs or assigns, nor any other person or persons, for whom or in whose name or behalf, shall or will hereinafter claim or demand any right or title to the aforesaid premises or any part thereof, but they and each of them shall, by these presents, be excluded and forever barred.

IN WITNESS WHEREOF, The said party of the first part has caused these presents to be signed as of the day and year first above written.

Signed and executed this _____ day of _____, 2019.

X _____

John Olivarri, Mayor

ATTEST:

City Clerk
(SEAL)

STATE OF _____

COUNTY OF _____

BEFORE ME, the undersigned authority, on this day personally appeared John Olivarri, personally known to me to be the Mayor of Osage Beach whose name is subscribed to the foregoing instrument and acknowledged to me that he is the Mayor of Osage Beach and acknowledged that he executed the same as his free act and deed.

Given under my hand and seal of office this the _____ day of _____, 2019.

Notary Public

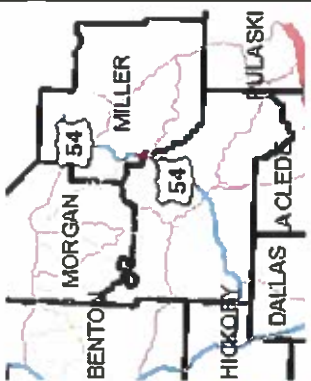
My Commission Expires:

1

15

1

Camden County, MO



Legend

Notes

This Cadastral Map is for informational purposes only. It does not purport to represent a property boundary survey of the parcels shown and shall not be used for conveyances or the establishment of property boundaries.

THIS MAP IS NOT TO BE USED FOR NAVIGATION

Agenda Item SummaryDate of Board of Aldermen Meeting: 05/16/19Originator: *(Name/Title)* Jeana Woods/City AdministratorDate Submitted: 05/08/19**Agenda Item Title:**

Bill 19-23 - An Ordinance of the City of Osage Beach, Missouri, opting in the State imposed Back to School Sales Tax Holiday, rescinding the City's previous Opt Out of said holiday, and exempting retail sales of certain clothing, personal computers, certain computer software, and school supplies during said holiday.

Presented by: *(Name/Title)* Jeana Woods/City Administrator**Requested Action:**☐

Motion to Approve

☒First Reading of Bill # 19-23☐

Second Reading of Bill # _____

☐

Resolution # _____

☐

Proclamation

☐

Public Hearing

☐

Other (Describe) _____

Ordinance Reference for Action: *(i.e. RSMo Section, Ordinance # & Title)*

RSMo 144.049. Sales Tax Holiday for clothing, personal computers, and school supplies.; Board of Aldermen approval required per Section 110.230. Ordinances, Resolutions, Etc. – Generally and Section 110.240 Adoption of Ordinances.

Deadline for Action: YES ☒ NO ☐

If yes, explain:

Rescind deadline - June 17, 2019.

Fiscal Impact:Not Applicable ☒Budgeted Item: YES ☐ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: _____

FY____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☒ NO ☐

If yes, list attachments:

Bill 19.23; City and County List - 2018 Back to School Opt Out

Department Comments and Recommendation:

N/A

City Administrator Comments and Recommendation:

Section 145.049 RSMo. established the Back to School Sales Tax Holiday. In 2006 the Osage Beach Board of Aldermen enacted an ordinance opting out of the tax holiday and per Chapter 145.049.(3).6., the ordinance prohibited future sales tax holidays from applying to the local sales tax.

Per the discussion at the May 2, 2019 Board of Aldermen meeting, I have created Bill 19-23, rescinding our current ordinance of elected opt out of the Back to School Sales Tax Holiday; legislation provides for this per Section 145.049(3)6. If the Board chooses to rescind our current situation, notification of change by ordinance to MoDOR will need to be done no later than June 17, 2019.

The upcoming Back to School Sales Tax Holiday starts August 2, 2019.

How much city (local) sales tax are we talking about? This question was brought up in the discussion on May 2, 2019. Based on tax data specific to the retail sales for the specific items exempted by the State per Section 144.49 RSMo during the 2018 Back to School Sales Tax Holiday weekend, total city taxes (2.0% of sales) received in 2018 (not exempted due to opting out of holiday) was \$8,976 (includes timely payers only). 2% city sales tax is distributed by law as follows = 1% General Fund, 0.5% CIT, and 0.5% Transportation.

For reference, I have included a list of cities and counties who elected to opt out of the Back to School Sales Tax Holiday in 2018, as the City of Osage Beach has done. This and other details, including what items are taxable and at what limits during said sales tax holiday, can be found on the MoDOR site as follows:
<https://dor.mo.gov/business/sales/taxholiday/school/faq.php>

BILL NO. 19-23

ORDINANCE NO. 19.23

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, OPTING IN THE STATE IMPOSED BACK TO SCHOOL SALES TAX HOLIDAY, RESCINDING THE CITY'S PREVIOUS OPT OUT OF SAID HOLIDAY, AND EXEMPTING RETAIL SALES OF CERTAIN CLOTHING, PERSONAL COMPUTERS, CERTAIN COMPUTER SOFTWARE, AND SCHOOL SUPPLIES DURING SAID HOLIDAY.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, AS FOLLOWS, TO WIT:

Whereas, Section 144.049 RSMo. sets forth a "Back to School Sales Tax Holiday", which began in 2005, and is held annually the first weekend in August; and

Whereas, Section 144.049 RSMo. sets forth retail sales exemption for certain clothing, personal computers, and schools supplies; and

Whereas, the City of Osage Beach is electing to participate in said holiday to promote economic growth; and

Whereas, the City of Osage Beach since 2006, by ordinance, opted out of said holiday; and

Whereas, after opting out, Section 144.49 RSMo. authorizes local governments to rescind the opt out by ordinance of the governing body.

NOW, THEREFORE BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI, AS FOLLOWS:

Section 1. The City of Osage Beach hereby determines that it will participate in the "Back to School Sales Tax Holiday" per Section 144.049 RSMo., rescinding the City's opt out of said holiday, and will exempt retail sales of certain clothing, personal computers, certain computer software, and school supplies as specified in Section 144.049 RSMo. that occur within the boundaries of said City beginning at 12:01 a.m. on the first Friday in August and ending at midnight on the Sunday following from local sales taxes.

Section 2. The City Administrator is hereby directed to send written notice to the State of Missouri Department of Revenue the decision to opt in the "Back to School Sales Tax Holiday".

Section 3. This ordinance shall be in full force and effect from and after the date of its passage and approval.

READ FIRST TIME:

READ SECOND TIME:

I hereby certify that the above Ordinance No. 19.23 was duly passed on _____ by the Board of Alderman of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstain

Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Tara Berreth/City Clerk

Approved to form:

Edward B. Rucker/City Attorney

I hereby approve Ordinance No. 19.23.

John Olivarri/Mayor

Date

ATTEST:

Tara Berreth/City Clerk

Back to School Sales Tax Holiday - Cities Opting Out

Below is the list of cities that will not participate in the 2018 sales tax holiday. City sales tax in these locations will still be collected on the sale of qualifying holiday items.

- Alton
- Ash Grove
- Ashland
- Battlefield
- Bellerive Acres
- Berkeley
- Beverly Hills
- Black Jack
- Blackwater
- Bland
- Bloomfield
- Bolivar
- Boonville
- Branson
- Brentwood
- Bridgeton
- Byrnes Mill
- Cabool
- California
- Camdenton
- Canton
- Cape Girardeau
- Carl Junction
- Carthage
- Cassville
- Centertown
- Chamois
- Charlack
- Chillicothe
- Claycomo
- Clayton
- Collins
- Columbia
- Cool Valley
- Crestwood
- Crystal City
- Des Peres
- Desloge
- DeSoto
- Doniphan
- Edmundson
- Eldon
- Eldorado Springs
- Ellisville
- Ellsinore
- Elsberry
- Everton
- Fair Grove
- Farmington
- Fayette

- Ferguson
- Festus
- Flint Hill
- Freeman
- Fremont Hills
- Frontenac
- Garden City
- Gerald
- Glasgow
- Granby
- Grandin
- Grant City
- Green City
- Greendale
- Half Way
- Hartville
- Hawk Point
- Higginsville
- Hollister
- Holts Summit
- Houston
- Ironton
- Jane
- Jefferson City
- Joplin
- Kingdom City
- Kirkwood
- Koshkonong
- Ladue
- Laurie
- Leadington
- Liberal
- Licking
- Loma Linda
- Manchester
- Maplewood
- Marble Hill
- Marceline
- Marlborough Village
- Marshfield
- Marthasville
- Merriam Woods Village
- Meta
- Moberly
- Monett
- Montgomery City
- Moscow Mills
- Mount Vernon
- Mountain Grove
- Naylor
- Neosho
- New Haven
- New Madrid
- New Melle
- Nixa
- Noel
- Norborne

- Northwoods
- Oakland
- Osage Beach
- Overland
- Owensville
- Ozark
- Palmyra
- Paris
- Pattonsburg
- Peculiar
- Pevely
- Platte Woods
- Poplar Bluff
- Purdy
- Qulin
- Reeds Spring
- Richmond Heights
- Riverside
- Rock Hill
- Rockaway Beach
- Savannah
- Sedalia
- Seligman
- Shelbina
- Shrewsbury
- Skidmore
- Smithton
- Smithville
- Springfield
- St Ann
- St Elizabeth
- St Mary
- St Peters
- Ste Genevieve
- Stockton
- Sugar Creek
- Taos
- Thayer
- Town & Country
- Trenton
- Twin Oaks
- University City
- Urich
- Vandalia
- Velda
- Walnut Grove
- Warson Woods
- Washburn
- Waynesville
- Webster Groves
- West Plains
- Willard
- Willow Springs

Back to School Sales Tax Holiday - Counties Opting Out

Below is the list of counties that will not participate in the 2018 sales tax holiday. County sales tax in these locations will still be collected on the sale of qualifying holiday items.

- Audrain
- Barry
- Benton
- Bollinger
- Boone
- Callaway
- Camden
- Carroll
- Cedar
- Christian
- Clinton
- Cole
- Cooper
- Dade
- Dallas
- Greene
- Grundy
- Henry
- Howard
- Howell
- Iron
- Jasper
- Lawrence
- Linn
- Livingston
- Mercer
- Moniteau
- Morgan
- Newton
- Oregon
- Osage
- Ozark
- Phelps
- Pike
- Polk
- Pulaski
- Putnam
- Ray
- Reynolds
- Saline
- Shelby
- St. Francois
- Ste Genevieve
- Stoddard
- Stone
- Taney
- Texas
- Webster
- Wright

Agenda Item SummaryDate of Board of Aldermen Meeting: 05/16/19Originator: *(Name/Title)* Tara Berreth/City ClerkDate Submitted: 05/07/19**Agenda Item Title:**

Motion to Approve Board of Aldermen Representation to Various Boards and Commissions as recommended.

Presented by: *(Name/Title)* John Olivarri/Mayor**Requested Action:**

- ☒ Motion to Approve
☐ First Reading of Bill # _____
☐ Second Reading of Bill # _____
☐ Resolution # _____

- ☐ Proclamation
☐ Public Hearing
☐ Other (Describe) _____

Ordinance Reference for Action: *(i.e. RSMo Section, Ordinance # & Title)*

Various Missouri Statutes and City Code requires Board representation to the Planning Commission (RSMo 89.320); OB/LO Joint Sewer Board (RSMo 250.020.1); TIF Commission (City Code Section 135.180); and Liquor Control Board (City Code 60.030).

Deadline for Action: YES ☒ NO ☐

If yes, explain:

All current appointments expire May 31, 2019

Fiscal Impact:Not Applicable ☒Budgeted Item: YES ☐ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: _____

FY _____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☐ NO ☒

If yes, list attachments:

Department Comments and Recommendation:

The Mayor will present his recommendations during the May 16, 2019 Board Meeting

City Administrator Comments and Recommendation:

N/A

Agenda Item SummaryDate of Board of Aldermen Meeting: 05/16/19Originator: *(Name/Title)* Tara Berreth/City ClerkDate Submitted: 05/07/19**Agenda Item Title:**

Motion to Approve Citizen Appointments to the Planning Commission, Board of Zoning Adjustment, Board of Appeals, Citizen Advisory Committee, and TIF Commission.

Presented by: *(Name/Title)* John Olivarri/Mayor**Requested Action:****Motion to Approve****First Reading of Bill #** _____**Second Reading of Bill #** _____**Resolution #** _____**Proclamation****Public Hearing****Other (Describe)** _____**Ordinance Reference for Action: *(i.e. RSMo Section, Ordinance # & Title)***

Various Missouri Statutes and City Code requires Board representation to the Planning Commission (RSMo 89.320); OB/LO Joint Sewer Board (RSMo 250.020.1); TIF Commission (City Code Section 135.180); and Liquor Control Board (City Code 60.030).

Deadline for Action: YES ☒ NO ☐**If yes, explain:**

All current appointments expire May 31, 2019

Fiscal Impact:**Not Applicable** ☒**Budgeted Item:** YES ☐ NO ☐**If no, provide funding source:** _____**Budget Line Item/Title:** _____**FY** _____ **Budgeted Amount:** \$ _____**Expenditures to Date** _____: (\$ _____)**Available:** \$ _____ 0.00**Requested Amount:** \$ _____**Attachments:** YES ☐ NO ☒**If yes, list attachments:****Department Comments and Recommendation:**

The Mayor will present his recommendations during the May 16, 2019 Board Meeting.

City Administrator Comments and Recommendation:

N/A

Agenda Item Summary

Date of Board of Aldermen Meeting: 05/16/19

Originator: *(Name/Title)* Richard Ross/Alderman

Date Submitted: 05/10/19

Agenda Item Title:

Discussion - Current City Liquor License Renewal Process

Presented by: *(Name/Title)* Richard Ross/Alderman

Requested Action:

- ☐ Motion to Approve
☐ First Reading of Bill # _____
☐ Second Reading of Bill # _____
☐ Resolution # _____

- ☐ Proclamation
☐ Public Hearing
☒ Other (Describe)

Discussion

Ordinance Reference for Action: *(i.e. RSMo Section, Ordinance # & Title)*

N/A

Deadline for Action: YES ☐ NO ☒

If yes, explain:

Fiscal Impact:

Not Applicable ☒

Budgeted Item: YES ☐ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: _____

FY____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☒ NO ☐

If yes, list attachments:

ATC License Renewal Requirements; ATC Application

Department Comments and Recommendation:

N/A

City Administrator Comments and Recommendation:

Alderman Ross has requested to discuss our current requirements for Liquor Licenses, specifically renewals.

City Code Chapter 600 - Alcoholic Beverages outlines the license requirements and regulations for intoxicating liquors for the City, including renewal of liquor licenses.

In 2015, members of the Board of Aldermen directed staff to include extending the requirement for background checks for renewal applications at the the City level, which are not currently part of the State of Missouri requirements for renewal. The second reading of Bill 15-81 was passed on October 1, 2015.

I have attached the State's checklist for renewals as well as the checklist for Primary Retail Liquor License for your reference.

Liquor licenses are due to the City by June 30 (same due date as the State) of each year. 53 renewal licenses have been processed to date with 12 remaining to be renewed (late fees will apply). If changes are considered by the Board of Aldermen (outside of State's requirements) it would be recommended that new changes go into effect the upcoming renewal period, June 30, 2020, for consistency; all renewals/applicants for 2019 are held under the same guidelines.

DIVISION OF ALCOHOL AND TOBACCO CONTROL LICENSE RENEWAL - CHECKLIST OF REQUIREMENTS

As the Division of Alcohol and Tobacco Control (ATC) pursues an online licensing solution, the Division has implemented a few changes related to the renewal process to enable a smoother transition when such an online solution becomes available. Please take the time to review this Checklist of Requirements carefully for changes.

A **completed** renewal application received by ATC requires:

- The managing officer, sole owner or partner(s) indicated on the renewal application has signed the renewal application.
- Payment of license fees are attached and in the correct form.
- **All** other required documents as indicated on your renewal application are attached when received by ATC.

Are you renewing your liquor license on or before May 1, 2019 as required by Section 311.240, RSMo, by submitting a signed renewal application with required attachments (as applicable)?

- If yes and your envelope is postmarked on or before **May 1, 2019** a personal or business check made payable to the Director of Revenue for **each** licensed location of the total license fee amount for the primary and secondary licenses is accepted.
- A separate check is required for **each** licensed premise.

Are you renewing your liquor license AFTER May 1, 2019?

- Late fees are assessed for **each** license type postmarked or completed after **May 1, 2019**. There shall be added to the amount of the renewal fee for **each** license type, a **late charge** of \$100.00 for renewals completed from May 2nd to May 31st, a late charge of \$200.00 for renewals completed from June 1st to June 30th and a late charge of \$300.00 for renewals completed from July 1st to July 31st. In addition, the licensee is **required to submit the license fee and late fee with a cashier's check or money order made payable to the Director of Revenue.**
- A separate cashier's check or money order is required for **each** licensed premise.

Are you renewing primary and secondary licenses at the same time?

- You are required to renew all primary and secondary licenses at the same time. If you are cancelling a secondary license as of July 1, 2019, please mark through license type and note that you do not wish to renew. A new application is required if you wish to reapply for a license that is not renewed at the time this renewal application is submitted.

Have you reviewed your renewal application and is the name of your business, address, telephone number, business structure, sales tax ID, corporate charter number, tobacco retailer status and legal description correct?

- If yes, the **signature** and **date** are required on the second page of the renewal application form. Signature on the renewal application for a corporation/LLC **must** be that of the managing officer, signatures on the renewal application for a partnership **must** be that of **each** partner, signature on the renewal application for a sole owner **must** be that of the sole owner.
- If no, please indicate changes and see next question/answer.
- **If the signature on the second page of the renewal application does not match the name(s) listed on the first page of the renewal application, then the renewal application will be returned for non-compliance.**

Is the email address for the managing officer, sole owner and/or partner indicated on your renewal application correct?

- If yes, please continue reviewing the next question/answer.
- If the email address is not correct or there is no email address shown, please indicate changes by writing the correct email address legibly on your renewal application and see next question/answer.

Have you reported any change of fact to the Division?

- **CHANGE OF FACT** – Pursuant to 11 CSR 70-2.030(1) the licensee is required to report any change of fact during the period for which the license is granted by giving written notice within (ten) 10 days after the change to the Supervisor of Alcohol and Tobacco Control. Please contact your District Office regarding how to submit this change of fact.

Does your renewal application indicate a Verification of Food and Alcohol Sales/Schedule of Gross Receipts is required to renew your liquor license?

- If yes, this form will automatically follow your renewal application to print if applicable to your license type. It is also available at <https://atc.dps.mo.gov> under "Forms & Publications."

Does your renewal application indicate a Certificate of No Tax Due is required?

- If yes, please contact the Department of Revenue at www.dor.mo.gov.
- Your renewal application will not be assessed late fees if the Certificate of No Tax Due is indicated as a required document and it is postmarked and/or received on or before May 1st. The date indicated on the Certificate of No Tax Due you submit is required to be within 90 days and the sales tax ID is required to correspond to the sales tax ID indicated on your renewal application. If your Certificate of No Tax Due with the correct sales tax ID and dated within 90 days is postmarked and/or received after May 1st, then late fees will apply.

Does your renewal application indicate a Tax Bond or Continuation Certificate is required?

- If yes, the Corporate Bond form will automatically follow your renewal application to print if applicable to your license type. It is also available at <https://atc.dps.mo.gov> under "Forms & Publications." The Corporate Bond must be executed by a bonding agency in the amount indicated on your renewal application for the next fiscal year. A Continuation Certificate from your bonding agency for the next fiscal year will be accepted in place of the Corporate Bond form.
- Your renewal application will be assessed late fees if the Corporate Bond or Continuation Certificate is required for the next fiscal year and it is not postmarked and/or received on or before May 1st.
- If you attach a copy of a bond for the current fiscal year that expires on or before June 30, 2019 then your application is incomplete.
- An invoice or receipt from your bonding agency will not be accepted.

To whom should your check for the licensing fee be made payable?

- Your check is required to be made payable to the Director of Revenue.
- Your renewal application will be assessed late fees if your check is not signed, or if a check for each licensed premise in the amount due indicated as your license fee on the renewal application is not postmarked and/or received on or before May 1st.

Where should you send the signed renewal application, form of payment and any required documents as indicated on your renewal application?

- Completed renewal application and required attachments are to be mailed to:

**Division of Alcohol and Tobacco Control
1738 East Elm Street, Lower Level, PO Box 837
Jefferson City, MO 65101**

PROCEDURE FOR APPLYING FOR A RETAIL (BY THE DRINK, ORIGINAL PACKAGE, OR CONSUMPTION) LIQUOR LICENSE

ALLOW 10 – 21 DAYS FOR PROCESSING

RETURN PAGE 1 OF THIS CHECKLIST WITH APPLICATION

LICENSE TYPE

Retail license being applied for (mark with an "X"):

PACKAGE	BY THE DRINK	OTHER
☐ Beer Only	☐ Beer Only	☐ Consumption only**
☐ Beer, Wine & Spirits*	☐ Beer & Light Wine*	
	☐ Beer, Wine & Spirits*	

* A separate Sunday license is required, if applicable.

** Sunday hours are not permitted with a consumption license.

EFFECTIVE DATE

If there is a specific date the license should take effect, please specify. If no date is indicated, the license will take effect as soon as it's reviewed and processed. _____

LEGAL DESCRIPTION (BY THE DRINK APPLICANTS ONLY)

If applying for a by the drink license, is there an outdoor deck, patio, or sidewalk café that needs to be added to the legal description on the liquor license? If so, include a photo of the space, and if it is not enclosed, record dimensions of the space here.

REQUIRED DOCUMENTS:

1. [PRIMARY RETAIL APPLICATION](#) – Completed and notarized.
2. LICENSE FEE – Cashier's check or money order made payable to Missouri Director of Revenue for new license type. See pro-rated schedule below.
 - If applying for a Retail by Drink Resort Temporary or Retail by Drink Seasonal Resort Temporary, the fee amount is \$75.00 (equal to three (3) months or 90 days of RBD fees).
2. NATURALIZATION CERTIFICATE OR PASSPORT – If the sole owner, any partner, or the managing officer of an entity was born outside the U.S., a copy of that individual's naturalization certificate or valid U.S. Passport is required.
3. CRIMINAL RECORD CHECK – Must be from the Missouri State Highway Patrol and dated within six (6) months (record checks from third party vendors will not be accepted). Must include the individual's full name and any commonly used alias (es), date of birth, and social security number. Record checks can be obtained same-day via the [online](#) portal, or by mail using their [form](#). Records checks are required for the sole owner (sole proprietor), all partners (partnership), and the managing officer (LLC or corporations). Additionally, all officers and/or directors, and all stock/share holder(s) owning 10% or more overall of the applicant entity.
4. MISSOURI RETAIL SALES TAX LICENSE – From the Missouri Department of Revenue, (573) 751-5860, listing the proper legal name of the applicant (sole proprietor, partnership, or entity) applying for the license and the correct physical address of the business. If you are in a particular unit(s) or suite(s), this should be listed as part of the address on the sales tax license.
5. CERTIFICATE OF NO TAX DUE – From the Missouri Department of Revenue; must be dated within 90 days. **Required regardless of exemption status.** Can be obtained [online](#) with the Tax ID and PIN, or by phone at (573) 751-9268.
6. TAX RECEIPT – Copy of the paid personal property tax or real estate tax receipt for the preceding year of the sole owner (sole proprietor), all partners (partnership), or the

managing officer (LLC or corporations). A waiver of non-assessment will be accepted in lieu of the paid receipt if taxes were not owed the preceding year.

7. VOTER REGISTRATION – Proof of voter registration (ex. copy of voter registration card, letter, etc.) or printout from the Missouri Secretary of State’s [voter verification website](#) of the sole owner (sole proprietor), all partners (partnership), or the managing officer (LLC or corporations).
8. PHOTO – Of sole owner, all partners, or managing officer (no hats or sunglasses). Gray-scale or black and white computer printouts are acceptable so long as features are clear. This can be attached to page 2 of the application, or included separately.
9. PHOTO – Of front of the building. Include a photo of any exterior area(s) to be added, such as a patio, deck or sidewalk cafe. Gray-scale or black and white computer printouts are acceptable so long as features are clear. This can be attached to page 5 of the application, or included separately.
10. COPY OF SIGNED LEASE, DEED OR RENTAL AGREEMENT – Must show the correct legal name of the applicant (as listed on the Missouri Retail Sales Tax License and Certificate of Good Standing, if applicable) and the physical address of the building or legal description of the property to be licensed.
11. CERTIFICATE OF GOOD STANDING – From the Secretary of State, dated within 90 days for the applicant organization. *Not applicable to sole proprietors or general partnerships.*
12. RESORT CERTIFICATION and/or VERIFICATION OF GROSS RECEIPTS – Required only if applying for full liquor by the drink (spirits, wine and beer) in certain areas. See the [Full Liquor by the Drink – Qualification Questionnaire](#) or contact your district office to see if you must qualify.
13. HEALTH INSPECTION (by the drink applicants only) – Copy of completed health inspection from local health department.

Retail License Prorated Fee Schedule <i>(July rate = annual fee)</i>	RBD* – Retail by Drink	OPL – Original Package Liquor	COL – Consumption	5BD – Beer by Drink 5BDW – Beer & Wine by Drink 5OP – Package Beer
July - June 30	\$300.00	\$100.00	\$60.00	\$50.00
Aug - June 30	\$275.00	\$91.67	\$55.00	\$45.83
Sep - June 30	\$250.00	\$83.33	\$50.00	\$41.67
Oct - June 30	\$225.00	\$75.00	\$45.00	\$37.50
Nov - June 30	\$200.00	\$66.67	\$40.00	\$33.33
Dec - June 30	\$175.00	\$58.33	\$35.00	\$29.17
Jan - June 30	\$150.00	\$50.00	\$30.00	\$25.00
Feb - June 30	\$125.00	\$41.67	\$25.00	\$20.83
Mar - June 30	\$100.00	\$33.33	\$20.00	\$16.67
Apr - June 30	\$75.00	\$25.00	\$15.00	\$12.50
May - June 30	\$50.00	\$16.67	\$10.00	\$8.33
Jun 1 - June 30	\$25.00	\$8.33	\$5.00	\$4.17

Licenses are valid from the date the license takes effect through June 30; fees are prorated monthly. Select the current or future month the license should take effect, and the corresponding fee listed is the prorated amount.

*RBD variant licenses included under this fee bracket are:

- RBD (*standard beer, wine & spirits*) – RSMO 311.200 (5),
- RBDB (*boat*) – RSMO 311.091,
 - *Requires vessel license from U. S. Coast Guard certifying the number of passengers allowed (minimum of 30 passengers required).*
- RBDE (*exempt organizations*) – RSMO 311.090 (1),
 - *Requires IRS exemption notice exempting the organization from payment of federal income taxes.*
- RBDK (*entertainment district*) – RSMO 311.086,
 - *Exclusive to Kansas City.*
- RBDM (*mall*) – RSMO 311.096,
 - *For businesses with no interior seating; annual gross income from the sale of prepared meals or food consumed is, or is projected to be at least \$275,000.00. Requires affidavit for new businesses or gross verification form for existing businesses adding liquor.*
- RBDR** (*resort*) – RSMO 311.095 (1); and,
- RDSR** (*seasonal resort*) – RSMO 311.095 (2).

RETURN DOCUMENTS TO:

District I – Kansas City	District II – Jefferson City	District III – St. Louis	District V – Springfield
Division of Alcohol & Tobacco Control 8800 E. 63 rd Street, Ste. 180 Raytown, MO 64133	Division of Alcohol & Tobacco Control 1738 E. Elm St. – Lower Level Jefferson City, MO 65101	Division of Alcohol & Tobacco Control 7545 S. Lindbergh Blvd., Ste. 150 St. Louis, MO 63125	Division of Alcohol & Tobacco Control 505 B East Walnut St. – (Lower Level) Springfield, MO 65806
(816) 743-8888	(573) 526-4026	(314) 416-6280	(417) 895-5004
Servicing: Andrew, Atchison, Buchanan, Caldwell, Carroll, Cass, Clay, Clinton, Daviess, DeKalb, Gentry, Grundy, Harrison, Holt, Jackson, Johnson, Lafayette, Livingston, Mercer, Nodaway, Platte, Ray, Worth	Servicing: Adair, Audrain, Boone, Callaway, Camden, Carter, Chariton, Clark, Cole, Cooper, Crawford, Dent, Franklin, Gasconade, Howard, Iron, Knox, Lewis, Linn, Macon, Maries, Marion, Miller, Moniteau, Monroe, Montgomery, Morgan, Oregon, Osage, Pettis, Pike, Putnam, Ralls, Randolph, Reynolds, Ripley, Saline, Schuyler, Scotland, Shannon, Shelby, Sullivan, Vernon, Warren, Washington	Servicing: Bollinger, Butler, Cape Girardeau, Dunklin, Jefferson, Lincoln, Madison, Mississippi, New Madrid, Pemiscot, Perry, Scott, St. Charles, St. Francois, St. Louis City, St. Louis Co., Ste. Genevieve, Stoddard, Wayne	Servicing: Barry, Barton, Bates, Benton, Cedar, Christian, Dade, Dallas, Douglas, Greene, Henry, Hickory, Howell, Jasper, Laclede, Lawrence, McDonald, Newton, Ozark, Phelps, Polk, Pulaski, St. Clair, Stone, Taney, Texas, Webster, Wright