

AMENDED
**NOTICE OF MEETING AND EXECUTIVE MEETING AND
BOARD OF ALDERMEN AGENDA**



CITY OF OSAGE BEACH
BOARD OF ALDERMEN MEETING

1000 City Parkway
Osage Beach, MO 65065
573/302-2000 FAX 573/302-0528
www.osagebeach.org

TENTATIVE AGENDA

REGULAR MEETING

**December 20, 2018 – 6:00 P.M.
CITY HALL**

***** Note: Make sure your cell phone is turned off or on a silent tone only. Please sign the attendance sheet located at the podium if you desire to address the Board. Agendas and packets are available on the back table and on the City's website at www.osagebeach.org.

CALL TO ORDER
Pledge of Allegiance
Roll Call

MAYOR'S COMMUNICATIONS

CITIZENS' COMMUNICATIONS

- This is a time set aside on the agenda for citizens and visitors to address the Mayor and Board on any topic that is not a public hearing. The Board will not take action on any item not listed on the agenda, but the Mayor and Board welcome and value input and feedback from the public. Speakers will be restricted to three minutes unless otherwise permitted. Minutes may not be donated or transferred from one speaker to another.

APPROVAL OF CONSENT AGENDA

If the Board desires, the consent agenda may be approved by a single motion.

- Minutes of Regular Board Meeting of December 6, 2018 (Page 1)
- Bills List (Page 9)

UNFINISHED BUSINESS.

- A. **Bill 18-59.** FY2019 Operating Budget
Second Reading (Page 31)
- B. **Bill 18-60.** Amend City Code Chapter 125: Human Resources System (Personnel)
Rules and Regulations Section 125.050.G.1 Merit and Lump Sum Increases.
Second Reading (Page 35)
- C. **Bill 18-61.** Amending Ordinance No. 17-80 Adopting the 2018 Annual Budget, Transfer
of Funds for Necessary Expenses
Second Reading (Page 44)
- D. **Bill 18-62.** Amending Ordinance No. 17-80 Adopting the 2018 Annual Budget, Transfer
of Funds for Necessary Expenses
Second Reading (Page 47)
- E. **Bill 18-63.** Authorize the Mayor to execute AMENDMENT #3 to the State Block Grant
Agreement for the Lee C. Fine Taxiway Phase 1 Project 15-046B-1 with the Missouri
Highways and Transportation Commission
Second Reading (Page 50)
- F. **Bill 18-64.** Authorize the Mayor to execute a Master Service Agreement with Infinitech
Consulting LLC for IT Support Services.
Second Reading (Page 57)
- G. **Bill 18-65.** Amendment to Lee C Fine Airport Lease Agreement to Transfer the Existing
Residence Structure to the Department of Natural Resources.
Second Reading (Page 76)

NEW BUSINESS

- A. **Bill 18-68.** An Ordinance of the City of Osage Beach, Missouri Authorizing the Mayor to
Modify the Service Agreement with Tyler Technologies for the New Executime Payroll
Management System.
First and Second Reading (Page 82)
- B. **Bill 18-69.** An Ordinance Of The City Of Osage Beach, Missouri Amending The
Human Resources System (Personnel) Rules And Regulations Chapter Section: 125.120
Attendance And Leaves; E. Occupational Leaves; 9. Holidays.
First and Second Reading (Page 90)
- C. **Motion.** To approve the purchase of Grinder Pumps in the amount of \$156,081.50 from
Municipal Equipment Company. (Page 97)
- D. **Motion.** To Ratify the City's Mission Statement by Mayor and Board of Aldermen. (Page 101)

E. **Discussion.** City Sidewalk Location and Prioritizing of a Plan.

(Page 103)

COMMUNICATIONS FROM MEMBERS OF THE BOARD OF ALDERMEN

STAFF COMMUNICATIONS

EXECUTIVE SESSION: Notice is given that the agenda includes a roll call vote to close the meeting as allowed by RSMo. Section 610.021(3), Hiring, firing, disciplining or promoting of particular employees by a public governmental body when personal information about the employee is discussed or recorded.

ADJOURN

Representatives of the news media may obtain copies of this notice by contacting the following:

Dorothy Urlicks, Deputy City Clerk
1000 City Parkway
Osage Beach, MO 65065
573-302-2000 ex 230

If any member of the public requires a specific accommodation as addressed by the Americans with Disabilities Act, please contact the City Clerk's office forty-eight hours in advance of the meeting at the above telephone number.

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MINUTES OF THE REGULAR MEETING OF THE BOARD OF
ALDERMEN
OF THE CITY OF OSAGE BEACH, MISSOURI

December 6, 2018

The Board of Aldermen of the City of Osage Beach, Missouri, met to conduct a Regular Meeting on Thursday, November 15, 2018, at 6:00 p.m. at City Hall. The following were present: Mayor John Olivarri, Alderman Richard Ross, Alderman Kevin Rucker, Alderman Greg Massey, Alderman Phyllis Marose, and Alderman Tom Walker. Absent was Alderman Jeff Bethurem. Dorothy Urlicks, Deputy City Clerk, was present and performed the duties of that office.

Mayor's Communications.

Mayor Olivarri stated that Police Chief Todd Davis had announced two promotions in the Police Department and he would let Todd talk about that later. However, Corporal Holly Starnes was present so he congratulated her.

Citizens Communications.

No one was present who wished to speak during this portion of the meeting.

Consent Agenda.

Alderman Rucker moved to approve the Consent Agenda which included the Minutes of the Regular Board Meeting of November 1, 2018, the Minutes of the Special Board Meetings of October 29 & 30 and November 6 & 8 and the Bills List. The motion was seconded by Alderman Marose. The motion was unanimously passed on a voice vote.

Unfinished Business.

BILL 18-57 – Amending Ordinance No. 17-80 Adopting the 2018 Annual Budget, Transfer of Funds for Necessary Expenses.

Assistant City Administrator Mike Welty stated that the first reading of Bill 18-57 was approved by the Board on November 15, 2018.

Mayor Olivarri presented the second reading of Bill No. 18-57 by title only. It was noted that Bill No. 18-57 had been available for public review.

Alderman Ross moved to approve the second reading of Bill No. 18-57 as presented. Alderman Marose seconded the motion. The following roll call vote was taken to approve the second and final reading of Bill No. 18-57 and to pass same into ordinance: “Ayes”: Alderman Rucker, Alderman Massey, Alderman Marose, Alderman Walker and Alderman Ross. “Nays”: None. “Absent”: Alderman Bethurem. Bill No. 18-57 was passed and approved as Ordinance No. 18.57.

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BILL 18-58 – Amending Ordinance No. 17-80 Adopting the 2018 Annual Budget, Transfer of Funds for Necessary Expenses.

Public Works Director Nick Edelman stated that the first reading of Bill 18-58 was approved by the Board on November 15, 2018.

Mayor Olivarri presented the second reading of Bill No. 18-58 by title only. It was noted that Bill No. 18-58 had been available for public review.

Alderman Walker moved to approve the second reading of Bill No. 18-58 as presented. Alderman Marose seconded the motion. The following roll call vote was taken to approve the second and final reading of Bill No. 18-58 and to pass same into ordinance: “Ayes”: Alderman Massey, Alderman Marose, Alderman Walker, Alderman Ross and Alderman Rucker. “Nays”: None. “Absent”: Alderman Bethurem. Bill No. 18-58 was passed and approved as Ordinance No. 18.58.

New Business.

Public Hearing.

Bill 18.59 – FY2019 Operating Budget Adoption. The Mayor declared the public hearing on the Budget Ordinance open for comments. No one was present who wished to speak at the Public Hearing. Therefore, public hearing was closed.

BILL 18-59 – FY2019 Operating Budget

City Administrator Jeana Woods explained the budget draft #2 represents the changes as directed during the budget workshops including the request to meet reserve balances.

After a brief discussion, Mayor Olivarri presented the first reading of Bill No. 18-59 by title only. It was noted that Bill No. 18-59 had been available for public review.

Alderman Ross moved to approve the first reading of Bill No. 18-59 as presented. Alderman Marose seconded the motion which was unanimously passed by a voice vote.

BILL 18-60 - Amending City Code Chapter 125: Human Resources System (Personnel) Rules and Regulations Section 125.050.G.1 Merit and Lump Sum Increases.

Human Resources Generalist Cindy Leigh explained the proposed change to the merit increase policy brings the merit increase percentages back to the level they were before 2017.

Mayor Olivarri presented the first reading of Bill No. 18-60 by title only. It was noted that Bill No. 18-60 had been available for public review. .

Alderman Rucker moved to approve the first reading of Bill No. 18-60 as presented. Alderman Ross seconded the motion which was unanimously passed by a voice vote.

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BILL 18-61 - Amending Ordinance No. 17-80 Adopting the 2018 Annual Budgets, Transfer of Funds for Necessary Expenses.

Public Works Director Nick Edelman explained the 2018 Annual Budget needs to be amended as follows:

	Original Item	Amended Item
20-00-761300 Road Repair & Maintenance	\$20,000	\$56,960

Mayor Olivarri presented the first reading of Bill No. 18-61 by title only. It was noted that Bill No. 18-61 had been available for public review. .

Alderman Ross moved to approve the first reading of Bill No. 18-61 as presented. Alderman Walker seconded the motion which was unanimously passed by a voice vote.

BILL 18-62 - Amending Ordinance No. 17-80 Adopting the 2018 Annual Budgets, Transfer of Funds for Necessary Expenses.

Assistant City Administrator Mike Welty explained the 2018 Annual Budget needs to be amended as follows:

Section 1. That the 2018 Annual Budget adopted as Ordinance No. 17.80 is hereby amended by appropriating additional funds or reducing appropriations as follows:

	Original Item	Amended Item
45-00-733500 Credit Card Disc	\$12,000	\$17,900
45-00-762550 Jet Fuel/Resell	\$380,000	\$495,000
45-00-743200 Vehicle Maintenance	\$6,000	\$16,000
47-00-762550 Jet Fuel/Resell	\$0.00	\$9,832

	Original Item	Amended Item
45-00-773216 Taxiway Project	\$140,000	\$494,620

Mayor Olivarri presented the first reading of Bill No. 18-62 by title only. It was noted that Bill No. 18-62 had been available for public review.

Alderman Marose moved to approve the first reading of Bill No. 18-62 as presented. Alderman Rucker seconded the motion which unanimously passed by a voice vote.

BILL 18-63 - Authorize the Mayor to execute AMENDMENT #3 to the State Block Grant Agreement for the Lee C. Fine Taxiway Phase 1 Project 15-046B-1 with the Missouri Highway and Transportation Commission.

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Airport Manager Ty Dinsdale stated that this agreement will allow the project time period of September 30, 2018 to be extended to March 30, 2019, to allow for completion of the work.

Mayor Olivarri presented the first reading of Bill No. 18-63 by title only. It was noted that Bill No. 18-63 had been available for public review. .

Alderman Rucker moved to approve the first reading of Bill No. 18-63 as presented. Alderman Massey seconded the motion which unanimously passed by a voice vote.

BILL 18-64 - Authorize the Mayor to execute a Master Service Agreement with Infinitch Consulting LLC for IT Support Services.

IT Manager Kellie Atkins stated a request for qualifications were sent out for IT support services. Five (5) responses were received and Infinitch Consulting LLC was selected as the most qualified firm.

Total expenditures or liability authorized under this Ordinance shall not exceed thirty thousand dollars (\$30,000) per year.

Mayor Olivarri presented the first reading of Bill No. 18-64 by title only. It was noted that Bill No. 18-64 had been available for public review. .

Alderman Massey moved to approve the first reading of Bill No. 18-64 as presented. Alderman Ross seconded the motion which was voted on and unanimously passed by a voice vote.

BILL 18-65 – Amendment to Lee C. Fine Airport Lease Agreement to Transfer the Existing Residence Structure to the Department of Natural Resources.

City Administrator Jeana Woods explained this lease amendment will transfer back to the Department of Natural Resources the house at Lee C. Fine Airport. The house is unoccupied and in need of repair or demolition. The City has no use for the house and it is a burden on the City's Airport operations.

Mayor Olivarri presented the first reading of Bill No. 18-65 by title only. It was noted that Bill No. 18-65 had been available for public review. .

Alderman Walker moved to approve the first reading of Bill No. 18-65 as presented. Alderman Marose seconded the motion which was unanimously passed by a voice vote.

BILL 18-66 - Authorize the Mayor to execute a Contract with Dr. Douglas Wilson D.O. to Provide Medical Director Service to the Osage Beach Ambulance Service.

Police Chief Todd Davis explained that he would like to move forward with both the First and Second Reading of this bill because our current Medical Director has stayed on past his requested end date.

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Mayor Olivarri presented the first reading of Bill No. 18-66 by title only. It was noted that Bill No. 18-66 had been available for public review. .

Alderman Rucker moved to approve the first reading of Bill No. 18-66 as presented. Alderman Marose seconded the motion which and unanimously passed by a voice vote.

Mayor Olivarri presented the second reading of Bill No. 18-66 by title only. It was noted that Bill No. 18-66 to become Ordinance 18.66 had been available for public review.

Alderman Marose moved to approve the second reading of Bill No. 18-66 as presented. Alderman Ross seconded the motion. The following roll call vote was taken to approve the second and final reading of Bill No. 18-66 and to pass same into ordinance: “Ayes”: Alderman Massey, Alderman Marose, Alderman Walker, Alderman Ross and Alderman Rucker. “Nays”: None. “Absent”: Alderman Bethurem. Bill No. 18-66 was passed and approved as Ordinance No. 18.66.

BILL 18-67 - Authorize the Mayor to Modify the three (3) year service agreement with Mitel for the installation, service and management of a new Voice over IP (VoIP) phone system.

Assistant City Administrator Mike Welty stated we need to make some changes to the (VoIP) hardware that we are purchasing. This increases to cost of installation by \$460.55.

Bill 18.49 is amended to increase the contract amount to \$15,657.52. All other respects of Bill 18.49 remains unchanged.

Mayor Olivarri presented the first reading of Bill No. 18-67 by title only. It was noted that Bill No. 18-67 had been available for public review. .

Alderman Massey moved to approve the first reading of Bill No. 18-67 as presented. Alderman Walker seconded the motion which was unanimously passed by a voice vote.

Mayor Olivarri presented the second reading of Bill No. 18-67 by title only. It was noted that Bill No. 18-67 had been available for public review.

Alderman Rucker moved to approve the second reading of Bill No. 18-67 as presented. Alderman Marose seconded the motion. The following roll call vote was taken to approve the second and final reading of Bill No. 18-67 and to pass same into ordinance: “Ayes”: Alderman Marose, Alderman Walker, Alderman Ross, Alderman Rucker and Alderman Massey. “Nays”: None. “Absent”: Alderman Bethurem. Bill No. 18-67 was passed and approved as Ordinance No. 18.67.

Motion. Annual approval to adjust/reduce accounts receivable for Water & Sewer by \$987.41, Ambulance by \$152,412.40 and Parks by \$0 and Airports \$0.

City Treasurer Karri Bell state that some water and ambulance accounts need to be written

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off the City's books. We will continue to pursue collections through liens and collections services with the exception of bankruptcies.

After a brief discussion, Alderman Ross moved to approve the accounts receivable adjustment as presented. Alderman Massey seconded the motion which was unanimously passed on a voice vote.

Motion. To approve disposal of specific items deemed as surplus property.

Assistant City Administrator Mike Welty stated the following item was deemed to have no use for any department within the City.

2008 Ford F350 4WD – 4002

Alderman Ross moved to approve to dispose of this surplus property as presented. Alderman Marose seconded the motion which and unanimously passed by a voice vote.

Discussion. City Holidays

City Administrator Jeana Woods explained the City currently observes 10 holidays. She requested Christmas Eve as a holiday this year and discussed future holidays to be observed.

After a discussion Alderman Ross made a motion to add Presidents' Day and Christmas Eve to the City Holidays and remove Good Friday from the City Holidays. Alderman Massey seconded the motion. The motion was passes on a voice vote and staff was directed to prepare an Ordinance.

Discussion. Event Support Section 100.300.

Alderman Greg Massey requested a review the ordinance regarding Event Support. He feels that this is a great program. He hopes we have more engagement from folks to start using this program.

Alderman Ross appreciated the clarity of this ordinance. His impression of this is to not only draw in new business but also to support existing businesses.

Discussion. Contractor License/Occupational License; Regulations; Continuation.

City Administrator Jeana Woods reported to the Board on staff discussions about modified internal processes/practices to address issues raised during previous discussions. We want to make sure we are defining what a merchant is, what a contractor is and what a business is.

After a lengthy discussion it was decided that the City Administrator will work to bring a new definition to the Board. If anyone has suggestions, please send her an e-mail.

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Discussion. City Clerk Selection to Fill Vacated Position.

City Administrator Jeana Woods discussed the City Clerk Selection Committee and processes. Karri Bell has asked to be excused from service.

Alderman Rucker made a motion to move forward with the four remaining Committee members. Alderman Massey seconded the motion. The motion passed on a voice vote.

Communications from Members of the Board of Aldermen.

Alderman Ross commended the Public Works Department and Building Department the Parkway looks great. He also mentioned that Candy Land is in need of shoppers.

Alderman Walker appreciates all the work the staff goes through with this agenda and the work on the budget. He feels we are pretty lucky with the staff they have.

Alderman Marose echoed Alderman Walkers comment.

Staff Communications.

City Administrator Jeana Woods appreciated the kind words on the budget, but she cannot do it without the people in this room.

City Attorney Ed Rucker spoke about the Duenke litigation that the summary judgement is set for an oral argument on January 10, 2019, and said he will give an update after that date.

Police Chief Todd Davis stated Officer Holly Starnes has been promoted to Corporal. Cpl. Starnes has been employed with the Police Department since November of 2014. Officer Bobby McCrorey has been promoted to Detective. Detective McCrorey has been employed with the Police Department since October of 2011. He added we also have a new Officer Jeff Leeper to the Police Department. Officer Leeper comes to us from the Camden County Sheriff's Office.

Assistant City Administrator Mike Welty thanked the Board for the opportunity to serve on the Camden County Leadership.

City Planner Cary Patterson thanked the Board for the Christmas Eve holiday.

Treasurer Karri Bell echoed Cary Patterson.

Building Official Ron White attended OSHA training the past two days.

Adjourn.

There being no further business to come before the Board, the meeting adjourned at 7:22 p.m.

Minutes
Board of Aldermen

12/6/18
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I, Dorothy Urlicks, Deputy City Clerk of the City of Osage Beach, Missouri, do hereby certify that the above foregoing is a true and complete journal of proceedings of the regular meeting of the Board of Aldermen of the City of Osage Beach, Missouri, held on December 6, 2018.

Dorothy Urlicks, Deputy City Clerk

John Olivarri, Mayor

**CITY OF OSAGE BEACH
BILLS LIST
December 20, 2018**

Bills Paid Prior to Board Meeting	272,666.18
Payroll Paid Prior to Board Meeting	176,580.63
SRF Transfer Prior to Board Meeting	
TIF Transfer Dierbergs	
TIF Transfer Prewitt's Pt	
Bills Pending Board Approval	103,035.38
Total Expenses	552,282.19

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	General Fund	MIDWEST PUBLIC RISK	ADJUST PR DEDUCTIONS	3,983.04-
			ADJUST PR DEDUCTIONS	389.16-
			ADJUST PR DEDUCTIONS	52.64-
			Dental Insurance Premiums	514.41
			Dental Insurance Premiums	514.41
			Health Insurance Contribut	800.80
			Health Insurance Contribut	800.80
			Health Insurance Contribut	489.28
			Health Insurance Contribut	489.28
			Vision Insurance Contribut	112.00
			Vision Insurance Contribut	112.00
			Vision Insurance Contribut	21.56
			Vision Insurance Contribut	21.56
			Vision Insurance Contribut	70.56
			Vision Insurance Contribut	70.56
		FAMILY SUPPORT PAYMENT CENTER	Case #31550944	138.46
			Cse #16CMDR00112	173.08
		MO DEPT OF REVENUE	State Withholding	1,340.00
			State Withholding	2,967.66
		INTERNAL REVENUE SERVICE	Fed WH	4,471.41
			Fed WH	10,044.50
			FICA	2,649.38
			FICA	6,630.21
			Medicare	619.63
			Medicare	1,620.66
		LEGALSHIELD	ADJUST PAYROLL DEDUCTIONS	0.01-
			Pre-Paid Legal Premiums	55.80
			Pre-Paid Legal Premiums	55.80
		ICMA	Loan Repayment	365.59
			Loan Repayment	170.36
			Loan Repayment	182.93
			Loan Repayment	233.04
			Loan Repayment	63.78
			Retirement 457 &	306.54
			Retirement 457	1,101.86
			Loan Repayments	81.88
			Loan Repayments	620.02
			Loan Repayments	166.50
			Loan Repayments	144.72
			Loan Repayments	241.19
			Loan Repayments	209.74
			Loan Repayments	43.41
			Loan Repayments	47.57
			Loan Repayments	311.17
			Retirement Roth IRA %	171.37
			Retirement Roth IRA	380.00
		COLONIAL LIFE & ACCIDENT	ADJUST PR DEDUCTIONS	0.01-
			Colonial Supplemental Insu	30.86
			Colonial Supplemental Insu	30.86
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	1,563.58
			American Fidelity	1,563.58
			Amerian Fidelity	806.85
			Amerian Fidelity	806.85
			ADJUST PAYROLL DEDUCTIONS	16.09
		AMERICAN FIDELITY ASSURANCE CO FLEX AC	Flexible Spending Accts -	93.74
			Flexible Spending Accts -	93.74

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		TEXAS LIFE INSURANCE CO	ADJUST PR DEDUCTIONS	0.03-
			Texas Life After Tax	144.01
			Texas Life After Tax	144.01
		HSA BANK	HSA Contribution	135.00
			HSA Family/Dep. Contributi	1,893.19
		PRINCIPAL LIFE INSURANCE COMPANY	ADJUST PAYROLL DEDUCTIONS	381.06
			ADJUST PAYROLL DEDUCTIONS	17.48-
			Group Life Ins and Buy Up	76.35
			Group Life Ins and Buy Up	76.35
			Group Life Ins and Buy Up	25.00
			Group Life Ins and Buy Up	25.00
			TOTAL:	43,089.23
Mayor & Board	General Fund	OLIVARRI, JOHN	MILEAGE REIMB	74.20
		BOWMAN, KAREN	BOARD OF ZONING ADJ MEETIN	25.00
		JONES, LARRY	BOARD OF ZONING ADJ MEETIN	25.00
		GROSS, RANDY	BOARD OF ZONING ADJ MEETIN	25.00
		MAYER, LOUIS	BOARD OF ZONING ADJ MEETIN	25.00
			TOTAL:	174.20
City Administrator	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	92.85
			Dental Insurance Premiums	92.85
			Health Insurance Contribut	1,744.71
			Health Insurance Contribut	1,744.71
			Vision Insurance Contribut	16.80
			Vision Insurance Contribut	16.80
		INTERNAL REVENUE SERVICE	FICA	548.59
			Medicare	128.30
		ICMA	Retirement 401	547.83
		ICMA MEMBERSHIP PAYMENTS	2019 ICMA MEMBERSHIP-J.WOO	830.00
		HSA BANK	HSA Family/Dep. Contributi	225.00
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	3.21
			Group Dependent Life Ins	3.21
			Group Life Ins and Buy Up	3.78
			Group Life Ins and Buy Up	3.78
			Group Life Ins and Buy Up	15.60
			Group Life Ins and Buy Up	15.60
			Short Term Disability Ins	17.40
			Short Term Disability Ins	17.40
			TOTAL:	6,068.42
City Clerk	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	61.90
			Dental Insurance Premiums	61.90
			Health Insurance Contribut	496.49
			Health Insurance Contribut	496.49
			Vision Insurance Contribut	7.84
			Vision Insurance Contribut	7.84
		INTERNAL REVENUE SERVICE	FICA	145.61
			Medicare	34.05
		ICMA	Retirement 401	111.55
		AMERICAN FIDELITY ASSURANCE CO FLEX AC	Flexible Spending Accts -	10.42
			Flexible Spending Accts -	10.42
		HSA BANK	HSA Family/Dep. Contributi	75.00
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	2.14
			Group Dependent Life Ins	2.14
			Group Life Ins and Buy Up	3.78

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			Group Life Ins and Buy Up	3.78
			Group Life Ins and Buy Up	4.11
			Group Life Ins and Buy Up	4.11
			Short Term Disability Ins	11.60
			Short Term Disability Ins	11.60
			TOTAL:	1,562.77
City Treasurer	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	92.85
			Dental Insurance Premiums	92.85
			Health Insurance Contribut	221.23
			Health Insurance Contribut	221.23
			Health Insurance Contribut	581.57
			Health Insurance Contribut	581.57
			Health Insurance Contribut	496.49
			Health Insurance Contribut	496.49
			Vision Insurance Contribut	5.60
			Vision Insurance Contribut	5.60
			Vision Insurance Contribut	1.96
			Vision Insurance Contribut	1.96
			Vision Insurance Contribut	7.84
			Vision Insurance Contribut	7.84
		INTERNAL REVENUE SERVICE	FICA	653.35
			Medicare	152.81
		ICMA	Retirement 401	642.62
		HSA BANK	HSA Contribution	37.50
			HSA Family/Dep. Contributi	150.00
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	5.35
			Group Dependent Life Ins	5.35
			Group Life Ins and Buy Up	11.34
			Group Life Ins and Buy Up	11.34
			Group Life Ins and Buy Up	12.95
			Group Life Ins and Buy Up	12.95
			Short Term Disability Ins	17.40
			Short Term Disability Ins	17.40
			Short Term Disability Ins	10.53
			Short Term Disability Ins	10.53
			TOTAL:	4,566.50
Municipal Court	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	30.95
			Dental Insurance Premiums	30.95
			Health Insurance Contribut	581.57
			Health Insurance Contribut	581.57
			Vision Insurance Contribut	5.60
			Vision Insurance Contribut	5.60
		WASHBURN, WILLIAM F	NOV MUNICIPAL JUDGE SERVIC	1,763.17
		INTERNAL REVENUE SERVICE	FICA	92.38
			Medicare	21.60
		ICMA	Retirement 401	94.42
		TIMMY G LLC dba	COURT DISPLAY BOARD	75.00
		HSA BANK	HSA Family/Dep. Contributi	75.00
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	1.07
			Group Dependent Life Ins	1.07
			Group Life Ins and Buy Up	3.78
			Group Life Ins and Buy Up	3.78
			Short Term Disability Ins	5.80
			Short Term Disability Ins	5.80

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			TOTAL:	3,379.11
City Attorney	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	30.95
			Dental Insurance Premiums	30.95
			Health Insurance Contribut	581.57
			Health Insurance Contribut	581.57
			Vision Insurance Contribut	5.60
			Vision Insurance Contribut	5.60
		INTERNAL REVENUE SERVICE	FICA	42.00
			Medicare	79.84
		ICMA	Retirement 401	333.89
		HSA BANK	HSA Family/Dep. Contributi	75.00
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	1.07
			Group Dependent Life Ins	1.07
			Group Life Ins and Buy Up	12.57
			Group Life Ins and Buy Up	12.57
			Short Term Disability Ins	5.80
			Short Term Disability Ins	5.80
			TOTAL:	1,805.85
Building Inspection	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	77.37
			Dental Insurance Premiums	77.37
			Dental Insurance Premium	17.76
			Dental Insurance Premium	17.76
			Health Insurance Contribut	221.23
			Health Insurance Contribut	221.23
			Health Insurance Contribut	581.57
			Health Insurance Contribut	581.57
			Health Insurance Contribut	744.73
			Health Insurance Contribut	744.73
			Vision Insurance Contribut	5.60
			Vision Insurance Contribut	5.60
			Vision Insurance Contribut	1.96
			Vision Insurance Contribut	1.96
			Vision Insurance Contribut	5.88
			Vision Insurance Contribut	5.88
		INTERNAL REVENUE SERVICE	FICA	438.73
			Medicare	102.61
		ICMA	Retirement 401	432.32
		AT&T MOBILITY-CELLS	BLDG DEPT CELL PHONE	147.54
		HSA BANK	HSA Contribution	37.50
		PRINCIPAL LIFE INSURANCE COMPANY	HSA Family/Dep. Contributi	150.00
			Group Dependent Life Ins	1.60
			Group Dependent Life Ins	1.60
			Group Life Ins and Buy Up	5.67
			Group Life Ins and Buy Up	5.67
			Group Life Ins and Buy Up	3.72
			Group Life Ins and Buy Up	3.72
			Short Term Disability Ins	17.40
			Short Term Disability Ins	17.40
			Short Term Disabiilty Ins	2.46
			Short Term Disabiilty Ins	2.46
			TOTAL:	4,682.60
Building Maintenance	General Fund	AMEREN MISSOURI	FRONT OF CH 10/11-11/12/18	22.46
			CITY HALL 10/11-11/12/18	3,438.34

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		ALLIED SERVICES LLC	DEC TRASH SERVICE	142.86
		INTERNAL REVENUE SERVICE	FICA	55.80
			Medicare	13.05
		TRACEY OLIVER DBA KEEPING CONDOS CLEAN	CITY HALL JANITORIAL SERV	1,380.75
		SUMMIT NATURAL GAS OF MISSOURI INC	SERV 10/15-11/15/18	113.57
			TOTAL:	5,166.83
Parks	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	30.95
			Dental Insurance Premiums	30.95
			Dental Insurance Premium	17.76
			Dental Insurance Premium	17.76
			Health Insurance Contribut	221.23
			Health Insurance Contribut	221.23
			Health Insurance Contribut	581.57
			Health Insurance Contribut	581.57
			Vision Insurance Contribut	3.92
			Vision Insurance Contribut	3.92
		WALMART COMMUNITY/GEGRB	OFFICE SUPPLIES	3.47
			CONCESSION SUPPLIES	26.72
			CONCESSION SUPPLIES	6.66
		ALLIED SERVICES LLC	DEC TRASH SERVICE	42.85
		INTERNAL REVENUE SERVICE	FICA	391.28
			Medicare	91.51
		ICMA	Retirement 401	281.63
		AT&T MOBILITY-CELLS	PARK CELL PHONE	89.12
		AMEREN MISSOURI	PARK RD SIGN 10/11-11/12/1	73.65
			PARK MAINT BLDG 10/11-11/1	116.59
			PARK DISPLAY C 10/11-11/13	11.24
			SOCCER FIELDS 10/11-11/13/	127.31
			PARK DISPLAY D 10/11-11/12	11.24
			BALL FIELDS 10/11-11/13/18	1,061.89
			PARK DISPLAY B 10/11-11/13	12.00
			PARK DISPLAY A 10/11-11/13	11.24
			PARK IRRG PUMP 10/11-11/12	11.41
		HSA BANK	HSA Contribution	37.50
			HSA Family/Dep. Contributi	162.68
			Medical Reimbursement	145.83
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	1.07
			Group Dependent Life Ins	1.07
			Group Life Ins and Buy Up	3.78
			Group Life Ins and Buy Up	3.78
			Group Life Ins and Buy Up	4.54
			Group Life Ins and Buy Up	4.54
			Short Term Disability Ins	11.60
			Short Term Disability Ins	11.60
			TOTAL:	4,468.66
Human Resources	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	30.95
			Dental Insurance Premiums	30.95
			Health Insurance Contribut	496.49
			Health Insurance Contribut	496.49
			Vision Insurance Contribut	3.92
			Vision Insurance Contribut	3.92
		WALMART COMMUNITY/GEGRB	TV FOR PUBLIC WORKS	605.85
			EAR PHONES-COMPUTERS AT P	19.76
		WHITE, RON	MEAL REIMB-SAFETY SUMMIT	50.00

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
		INTERNAL REVENUE SERVICE	FICA	157.97
			Medicare	36.94
		ICMA	Retirement 401	158.89
		VANDEVOORT, MATT	MEAL REIMB-SAFETY SUMMIT	50.00
		HSA BANK	HSA Family/Dep. Contributi	75.00
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	1.07
			Group Dependent Life Ins	1.07
			Group Life Ins and Buy Up	4.58
			Group Life Ins and Buy Up	4.58
			Short Term Disability Ins	5.80
			Short Term Disability Ins	5.80
		BECKMAN, JENNIFER	MEAL REIMB-SAFETY SUMMIT	50.00
			TOTAL:	2,290.03
Overhead	General Fund	CHARTER COMMUNICATIONS HOLDING CO LLC	SERV 12/1-12/31/18	51.15
			TOTAL:	51.15
Police	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	495.20
			Dental Insurance Premiums	495.20
			Dental Insurance Premium	106.56
			Dental Insurance Premium	88.80
			Health Insurance Contribut	1,106.15
			Health Insurance Contribut	1,106.15
			Health Insurance Contribut	5,234.13
			Health Insurance Contribut	5,234.13
			Health Insurance Contribut	2,978.94
			Health Insurance Contribut	2,978.94
			Vision Insurance Contribut	50.40
			Vision Insurance Contribut	50.40
			Vision Insurance Contribut	9.80
			Vision Insurance Contribut	9.80
			Vision Insurance Contribut	27.44
			Vision Insurance Contribut	27.44
		WALMART COMMUNITY/GECRB	CANDY	194.72
			CANDY	59.64
			POSTER FRAME	9.87
		INTERNAL REVENUE SERVICE	FICA	2,076.36
			FICA	2,815.32
			Medicare	485.62
			Medicare	658.43
		ICMA	Retirement 401	2,009.38
			Retirement 401	2,780.02
		O'DAY, MICHAEL	MEAL REIMB-MPR LEGAL UPDAT	25.00
		DAVIS, TODD	MEAL REIMB-MPR LEGAL UPDAT	25.00
		AT&T MOBILITY-CELLS	POLICE DEPT CELL PHONES	35.62
		AMERICAN FIDELITY ASSURANCE COMPANY	Amerian Fidelity	9.95
		GORSLINE, TOM	MILEAGE REIMB 11/2-11/8/18	49.49
			FOOD REIMB-CIT COUNCIL	150.00
		HSA BANK	HSA Contribution	187.50
			HSA Family/Dep. Contributi	1,125.00
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	22.47
			Group Dependent Life Ins	21.40
			Group Life Ins and Buy Up	56.70
			Group Life Ins and Buy Up	52.92
			Group Life Ins and Buy Up	49.40
			Group Life Ins and Buy Up	49.40

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			Short Term Disability Ins	121.80
			Short Term Disability Ins	116.00
			Short Term Disability Ins	15.28
			Short Term Disability Ins	15.28
			TOTAL:	33,217.05
911 Center	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	185.70
			Dental Insurance Premiums	185.70
			Dental Insurance Premium	53.28
			Dental Insurance Premium	53.28
			Health Insurance Contribut	442.46
			Health Insurance Contribut	442.46
			Health Insurance Contribut	1,744.71
			Health Insurance Contribut	1,744.71
			Health Insurance Contribut	992.98
			Health Insurance Contribut	992.98
			Vision Insurance Contribut	22.40
			Vision Insurance Contribut	22.40
			Vision Insurance Contribut	3.92
			Vision Insurance Contribut	3.92
			Vision Insurance Contribut	7.84
			Vision Insurance Contribut	7.84
		WALMART COMMUNITY/GEGRB	AVL MONITOR-DISPATCH	278.00
			WRLS SILENT	11.88
		AT & T/CITY HALL	911 PHONE SERV 11/23-12/22	1,020.07
		INTERNAL REVENUE SERVICE	FICA	573.02
			FICA	860.89
			Medicare	134.01
			Medicare	201.35
		ICMA	Retirement 401	495.20
			Retirement 401	696.69
		ASANTE, KWABENA	MILEAGE REIMB 11/16-11/22/	11.99
		CHARTER COMMUNICATIONS HOLDING CO LLC	SERV 12/1-12/31/18	104.41
			SERV 12/1-12/31/18	25.57
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	10.42
			American Fidelity	10.42
		HSA BANK	HSA Contribution	75.00
			HSA Family/Dep. Contributi	375.00
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	5.35
			Group Dependent Life Ins	5.35
			Group Life Ins and Buy Up	30.24
			Group Life Ins and Buy Up	30.24
			Short Term Disability Ins	52.20
			Short Term Disability Ins	52.20
			Short Term Disability Ins	4.79
			Short Term Disability Ins	4.79
			TOTAL:	11,975.66
Planning	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	46.43
			Dental Insurance Premiums	46.43
			Health Insurance Contribut	744.74
			Health Insurance Contribut	744.74
			Vision Insurance Contribut	1.96
			Vision Insurance Contribut	1.96
		INTERNAL REVENUE SERVICE	FICA	165.93
			Medicare	38.81

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		ICMA	Retirement 401	165.23
		HSA BANK	HSA Family/Dep. Contributi	75.00
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	1.61
			Group Dependent Life Ins	1.61
			Group Life Ins and Buy Up	1.89
			Group Life Ins and Buy Up	1.89
			Group Life Ins and Buy Up	5.30
			Group Life Ins and Buy Up	5.30
			Short Term Disability Ins	5.80
			Short Term Disability Ins	5.80
			Short Term Disabiilty Ins	2.46
			Short Term Disabiilty Ins	2.46
			TOTAL:	2,065.35
Information Technology General Fund		MIDWEST PUBLIC RISK	Dental Insurance Premiums	30.95
			Dental Insurance Premiums	30.95
			Health Insurance Contribut	992.98
			Health Insurance Contribut	992.98
			Vision Insurance Contribut	7.84
			Vision Insurance Contribut	7.84
		INTERNAL REVENUE SERVICE	FICA	262.36
			Medicare	61.36
		ICMA	Retirement 401	259.52
		AT&T INTERNET/IP SERVICES	LCF INTERNET 10/19-11/18/1	1,245.63
			CH & GG INTERNET 10/19-11/	2,419.73
			PARK INTERNET 10/19-11/18/	884.67
		CHARTER COMMUNICATIONS HOLDING CO LLC	SERV 12/1-12/31/18	284.40
		AT&T MOBILITY-CELLS	POLICE LAPTOPS 10/13-11/12	1,291.00
			IT DEPT CELL PHONES	46.22
			INTERNET CONNECTION	3.47
		HSA BANK	HSA Family/Dep. Contributi	150.00
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	2.14
			Group Dependent Life Ins	2.14
			Group Life Ins and Buy Up	11.85
			Group Life Ins and Buy Up	11.85
			Short Term Disability Ins	11.60
			Short Term Disability Ins	11.60
			TOTAL:	9,023.08
Economic Development	General Fund	WALMART COMMUNITY/GEGRB	GIFT CARDS FOR FALL FEST	221.08
			GIFT CARDS FOR FALL FEST	53.94
			GIFT CARDS FOR FALL FEST	53.94
		OLIVARRI, JOHN	VDAY CANDY	40.88
			TOTAL:	369.84
NON-DEPARTMENTAL	Transportation	MIDWEST PUBLIC RISK	Dental Insurance Premiums	87.88
			Dental Insurance Premiums	87.88
			Health Insurance Contribut	93.30
			Health Insurance Contribut	93.30
			Health Insurance Contribut	91.74
			Health Insurance Contribut	91.74
			Health Insurance Premiums	259.59
			Health Insurance Premiums	259.59
			Vision Insurance Contribut	14.95
			Vision Insurance Contribut	14.95
			Vision Insurance Contribut	5.22

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			Vision Insurance Contribut	5.22
			Vision Insurance Contribut	10.48
			Vision Insurance Contribut	10.48
		MO DEPT OF REVENUE	State Withholding	266.74
		INTERNAL REVENUE SERVICE	Fed WH	976.59
			FICA	899.46
			Medicare	210.36
		LEGALSHIELD	Pre-Paid Legal Premiums	3.22
			Pre-Paid Legal Premiums	3.22
		ICMA	Retirement 457 &	352.49
			Retirement 457	161.35
			Loan Repayments	44.36
			Loan Repayments	33.64
			Retirement Roth IRA	65.80
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	187.84
			American Fidelity	187.84
			Amerian Fidelity	35.91
			Amerian Fidelity	35.91
		TEXAS LIFE INSURANCE CO	Texas Life After Tax	12.62
			Texas Life After Tax	12.62
		HSA BANK	HSA Contribution	33.50
			HSA Family/Dep. Contributi	446.86
		PRINCIPAL LIFE INSURANCE COMPANY	Group Life Ins and Buy Up	18.57
			Group Life Ins and Buy Up	18.58
		DENNIS J BARTON III	18ML-AC00021, 18-GARN931	81.25
			TOTAL:	5,215.05
Transportation	Transportation	MIDWEST PUBLIC RISK	Dental Insurance Premiums	206.13
			Dental Insurance Premiums	206.14
			Dental Insurance Premium	23.80
			Dental Insurance Premium	23.80
			Health Insurance Contribut	296.45
			Health Insurance Contribut	296.45
			Health Insurance Contribut	1,355.06
			Health Insurance Contribut	1,355.06
			Health Insurance Contribut	1,489.46
			Health Insurance Contribut	1,489.46
			Health Insurance Premiums	571.49
			Health Insurance Premiums	571.49
			Vision Insurance Contribut	14.96
			Vision Insurance Contribut	14.96
			Vision Insurance Contribut	5.24
			Vision Insurance Contribut	5.24
			Vision Insurance Contribut	10.46
			Vision Insurance Contribut	10.46
		ALLIED SERVICES LLC	DEC TRASH SERVICE	38.60
		INTERNAL REVENUE SERVICE	FICA	899.44
			Medicare	210.35
		ICMA	Retirement 401	871.16
		PETTY CASH	CLEANING SUPPLIES	6.32
			POSTAGE	5.21
			GLOVES	8.52
			POSTAGE	10.40
		AT&T MOBILITY-CELLS	TRANS DEPT CELL PHONES	96.04
		DONALD MAGGI, INC	MACE RD IMPROVEMENTS	57,118.75
		TRACEY OLIVER DBA KEEPING CONDOS CLEAN	TRANS JANITORIAL SERV	270.30

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	3.55
			American Fidelity	3.55
		AMERICAN FIDELITY ASSURANCE CO FLEX AC	Flexible Spending Accts -	13.85
			Flexible Spending Accts -	13.85
		HSA BANK	HSA Contribution	50.25
			HSA Family/Dep. Contributi	387.07
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	8.56
			Group Dependent Life Ins	8.56
			Group Life Ins and Buy Up	18.98
			Group Life Ins and Buy Up	18.98
			Group Life Ins and Buy Up	14.50
			Group Life Ins and Buy Up	14.51
			Short Term Disability Ins	34.79
			Short Term Disability Ins	34.78
			Short Term Disabiilty Ins	12.67
			Short Term Disabiilty Ins	12.67
			TOTAL:	68,132.32
NON-DEPARTMENTAL	Water Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	74.51
			Dental Insurance Premiums	74.51
			Health Insurance Contribut	93.29
			Health Insurance Contribut	93.29
			Health Insurance Contribut	60.85
			Health Insurance Contribut	60.85
			Vision Insurance Contribut	20.50
			Vision Insurance Contribut	20.50
			Vision Insurance Contribut	3.26
			Vision Insurance Contribut	3.26
			Vision Insurance Contribut	2.58
			Vision Insurance Contribut	2.58
		MO DEPT OF REVENUE	State Withholding	218.24
		INTERNAL REVENUE SERVICE	Fed WH	895.64
			FICA	806.28
			Medicare	188.56
		LEGALSHIELD	Pre-Paid Legal Premiums	3.13
			Pre-Paid Legal Premiums	3.13
		ICMA	Retirment 457 &	58.77
			Retirement 457	126.46
			Loan Repayments	58.43
			Loan Repayments	16.08
			Loan Repayments	24.02
			Loan Repayments	52.79
			Loan Repayments	9.88
			Retirement Roth IRA	64.35
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	135.10
			American Fidelity	135.10
			Amerian Fidelity	49.03
			Amerian Fidelity	49.03
		TEXAS LIFE INSURANCE CO	Texas Life After Tax	12.24
			Texas Life After Tax	12.24
		HSA BANK	HSA Contribution	8.25
			HSA Family/Dep. Contributi	53.46
		PRINCIPAL LIFE INSURANCE COMPANY	Group Life Ins and Buy Up	18.57
			Group Life Ins and Buy Up	18.57
		DENNIS J BARTON III	18ML-AC00021, 18-GARN931	81.24
			TOTAL:	3,608.57

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
Water	Water Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	174.87
			Dental Insurance Premiums	174.88
			Dental Insurance Premium	23.62
			Dental Insurance Premium	23.62
			Health Insurance Contribut	294.24
			Health Insurance Contribut	294.23
			Health Insurance Contribut	1,355.06
			Health Insurance Contribut	1,355.06
			Health Insurance Contribut	988.02
			Health Insurance Contribut	988.04
			Vision Insurance Contribut	20.50
			Vision Insurance Contribut	20.50
			Vision Insurance Contribut	3.26
			Vision Insurance Contribut	3.26
			Vision Insurance Contribut	2.58
			Vision Insurance Contribut	2.58
		WALMART COMMUNITY/GEGRB	BASTER	3.94
			DEC TRASH SERVICE	38.60
			FICA	806.31
			Medicare	188.57
		ICMA	Retirement 401	798.52
		CAMDEN COUNTY RECORDER OF DEEDS	LIEN RELEASE	12.50
			CLEANING SUPPLIES	6.31
		PETTY CASH	STAMPS	10.00
		AT&T MOBILITY-CELLS	WATER SEWER MASTER PLAN CO	28.20
			WATER DEPT CELL PHONES	215.80
		TRACEY OLIVER DBA KEEPING CONDOS CLEAN	WATER JANITORIAL SERV	270.31
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	3.44
			American Fidelity	3.44
		AMERICAN FIDELITY ASSURANCE CO FLEX AC	Flexible Spending Accts -	13.85
			Flexible Spending Accts -	13.85
		AMEREN MISSOURI	SWISS VILG WELL 10/25-11/2	1,181.15
		MANKEY, KYLE	MILEAGE REIMB 11/14-11/20/	54.50
		HSA BANK	HSA Contribution	49.88
			HSA Family/Dep. Contributi	324.00
		PATTERSON, JOHN	MILEAGE REIMB 11/21-11/27/	125.35
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	7.46
			Group Dependent Life Ins	7.46
			Group Life Ins and Buy Up	22.65
			Group Life Ins and Buy Up	22.65
			Group Life Ins and Buy Up	6.97
			Group Life Ins and Buy Up	6.98
			Short Term Disability Ins	28.88
			Short Term Disability Ins	28.87
			Short Term Disabiilty Ins	12.13
			Short Term Disabiilty Ins	12.13
			TOTAL:	10,029.02
NON-DEPARTMENTAL	Sewer Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	75.03
			Dental Insurance Premiums	75.03
			Health Insurance Contribut	93.69
			Health Insurance Contribut	93.69
			Health Insurance Contribut	92.05
			Health Insurance Contribut	92.05
			Vision Insurance Contribut	14.95
			Vision Insurance Contribut	14.95

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			Vision Insurance Contribut	5.24
			Vision Insurance Contribut	5.24
			Vision Insurance Contribut	6.54
			Vision Insurance Contribut	6.54
		FAMILY SUPPORT PAYMENT CENTER	Case ID 41434906	136.15
		MO DEPT OF REVENUE	State Withholding	512.36
		INTERNAL REVENUE SERVICE	Fed WH	1,713.98
			FICA	1,083.25
			Medicare	253.33
		LEGALSHIELD	Pre-Paid Legal Premiums	3.13
			Pre-Paid Legal Premiums	3.13
		ICMA	Retirement 457 &	66.55
			Retirement 457	253.52
			Loan Repayments	45.71
			Loan Repayments	21.11
			Loan Repayments	21.24
			Loan Repayments	104.27
			Retirement Roth IRA	84.85
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	126.01
			American Fidelity	126.01
			Amerian Fidelity	37.91
			Amerian Fidelity	37.91
		TEXAS LIFE INSURANCE CO	Texas Life After Tax	27.74
			Texas Life After Tax	27.74
		HSA BANK	HSA Contribution	8.25
			HSA Family/Dep. Contributi	189.48
		PRINCIPAL LIFE INSURANCE COMPANY	Group Life Ins and Buy Up	19.14
			Group Life Ins and Buy Up	19.13
		DENNIS J BARTON III	18ML-AC00021, 18-GARN931	83.70
			TOTAL:	5,580.60
Sewer	Sewer Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	176.10
			Dental Insurance Premiums	176.08
			Dental Insurance Premium	41.38
			Dental Insurance Premium	41.38
			Health Insurance Contribut	515.46
			Health Insurance Contribut	515.47
			Health Insurance Contribut	1,360.87
			Health Insurance Contribut	1,360.87
			Health Insurance Contribut	1,494.44
			Health Insurance Contribut	1,494.42
			Vision Insurance Contribut	14.94
			Vision Insurance Contribut	14.94
			Vision Insurance Contribut	5.22
			Vision Insurance Contribut	5.22
			Vision Insurance Contribut	6.56
			Vision Insurance Contribut	6.56
		ALLIED SERVICES LLC	DEC TRASH SERVICE	38.60
		INTERNAL REVENUE SERVICE	FICA	1,083.24
			Medicare	253.33
		ICMA	Retirement 401	999.65
		CAMDEN COUNTY RECORDER OF DEEDS	LIEN RELEASE	12.50
		PETTY CASH	GLOVES	8.52
			CLEANING SUPPLIES	6.32
			WATER SEWER MASTER PLAN CO	28.20
			POSTAGE	25.75

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		CARD SERVICES 0248	SAFETY BOOTS-C.DUNCAN	174.99
		AT&T MOBILITY-CELLS	SEWER DEPT CELL PHONES	215.80
		TRACEY OLIVER DBA KEEPING CONDOS CLEAN	SEWER JANITORIAL SERV	270.31
		STARK, CHAD	MILEAGE REIMB 11/21-11/28/	55.59
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	3.43
			American Fidelity	3.43
		AMERICAN FIDELITY ASSURANCE CO FLEX AC	Flexible Spending Accts -	3.56
			Flexible Spending Accts -	3.56
		AMEREN MISSOURI	GRINDER PUMPS & LIFT STATI	2,209.62
			GRINDER PUMPS & LIFT STATI	4,341.44
			GRINDER PUMPS & LIFT STATI	5,946.97
			5874 HWY 54 10/25-11/27/18	2.11
			1075 RUNABOUT 10/24-11/26/	18.32
		HSA BANK	HSA Contribution	87.37
			HSA Family/Dep. Contributi	401.25
		WALKER, DUSTIN	REIMB CDL LICENSE FEE	70.00
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	7.52
			Group Dependent Life Ins	7.52
			Group Life Ins and Buy Up	18.85
			Group Life Ins and Buy Up	18.85
			Group Life Ins and Buy Up	18.84
			Group Life Ins and Buy Up	18.82
			Short Term Disability Ins	34.93
			Short Term Disability Ins	34.95
			Short Term Disabiilty Ins	12.88
			Short Term Disabiilty Ins	12.88
			TOTAL:	23,679.81
NON-DEPARTMENTAL	Ambulance Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	39.57
			Dental Insurance Premiums	39.57
			Health Insurance Contribut	80.08
			Health Insurance Contribut	80.08
			Vision Insurance Contribut	11.20
			Vision Insurance Contribut	11.20
			Vision Insurance Contribut	3.92
			Vision Insurance Contribut	3.92
			Vision Insurance Contribut	3.92
			Vision Insurance Contribut	3.92
		MO DEPT OF REVENUE	State Withholding	148.00
			State Withholding	305.00
		INTERNAL REVENUE SERVICE	Fed WH	555.94
			Fed WH	945.59
			FICA	454.89
			FICA	767.86
			Medicare	106.38
			Medicare	179.60
		ICMA	Retirment 457 &	66.23
			Retirement 457	15.00
			Loan Repayments	122.24
			Loan Repayments	14.14
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	103.00
			American Fidelity	103.00
			Amerian Fidelity	64.43
			Amerian Fidelity	64.43
		AMERICAN FIDELITY ASSURANCE CO FLEX AC	Flexible Spending Accts -	95.00
			Flexible Spending Accts -	95.00

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		HSA BANK	HSA Family/Dep. Contributi	125.00
		ONE TIME VENDOR WOOD, DONNA	WOOD, DONNA:AMB OVERPAYMEN	75.03
		WPS GHA	WPS GHA:AMBULANCE OVERPAYM	218.61
			TOTAL:	4,901.75
Ambulance	Ambulance Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	92.85
			Dental Insurance Premiums	92.85
			Dental Insurance Premium	35.52
			Dental Insurance Premium	35.52
			Health Insurance Contribut	442.46
			Health Insurance Contribut	442.46
			Health Insurance Contribut	1,163.14
			Health Insurance Contribut	1,163.14
			Vision Insurance Contribut	11.20
			Vision Insurance Contribut	11.20
			Vision Insurance Contribut	3.92
			Vision Insurance Contribut	3.92
			Vision Insurance Contribut	3.92
			Vision Insurance Contribut	3.92
		INTERNAL REVENUE SERVICE	FICA	454.89
			FICA	767.86
			Medicare	106.38
			Medicare	179.60
		ICMA	Retirement 401	440.22
			Retirement 401	611.11
		CHARTER COMMUNICATIONS HOLDING CO LLC	SERV 12/1-12/31/18	25.57
		AT&T MOBILITY-CELLS	AMB DEPT CELL PHONES	64.17
		AMERICAN FIDELITY ASSURANCE COMPANY	Amerian Fidelity	10.42
			Amerian Fidelity	10.42
		HSA BANK	HSA Contribution	75.00
			HSA Family/Dep. Contributi	150.00
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	6.42
			Group Dependent Life Ins	6.42
			Group Life Ins and Buy Up	18.90
			Group Life Ins and Buy Up	18.90
			Group Life Ins and Buy Up	3.97
			Group Life Ins and Buy Up	3.97
			Short Term Disability Ins	23.20
			Short Term Disability Ins	23.20
			Short Term Disabiilty Ins	9.24
			Short Term Disabiilty Ins	9.24
			TOTAL:	6,525.12
NON-DEPARTMENTAL	Lee C. Fine Airpor	MIDWEST PUBLIC RISK	Dental Insurance Premiums	21.10
			Dental Insurance Premiums	21.10
			Health Insurance Contribut	64.06
			Health Insurance Contribut	64.06
			Vision Insurance Contribut	14.56
			Vision Insurance Contribut	14.56
			Vision Insurance Contribut	1.96
			Vision Insurance Contribut	1.96
		MO DEPT OF REVENUE	State Withholding	20.00
			State Withholding	97.20
		INTERNAL REVENUE SERVICE	Fed WH	79.33
			Fed WH	232.83
			FICA	170.94

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			FICA	344.32
			Medicare	39.98
			Medicare	80.53
		ICMA	Retirement 457	89.00
			Loan Repayments	44.51
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	37.13
			American Fidelity	37.13
			Amerian Fidelity	14.94
			Amerian Fidelity	14.94
		TEXAS LIFE INSURANCE CO	Texas Life After Tax	7.88
			Texas Life After Tax	7.88
			TOTAL:	1,521.90
Lee C. Fine Airport	Lee C. Fine Airpor	MIDWEST PUBLIC RISK	Dental Insurance Premiums	49.52
			Dental Insurance Premiums	49.52
			Dental Insurance Premium	17.76
			Dental Insurance Premium	17.76
			Health Insurance Contribut	221.23
			Health Insurance Contribut	221.23
			Health Insurance Contribut	930.51
			Health Insurance Contribut	930.51
			Vision Insurance Contribut	14.56
			Vision Insurance Contribut	14.56
			Vision Insurance Contribut	1.96
			Vision Insurance Contribut	1.96
		ALLIED SERVICES LLC	DEC TRASH SERVICE	35.42
		AMEREN MISSOURI	LCF RUNWAY LTS 10/26-11/28	43.63
			LCF FIREHOUSE 10/26-11/28/	194.51
		INTERNAL REVENUE SERVICE	FICA	170.94
			FICA	344.32
			Medicare	39.98
			Medicare	80.53
		ICMA	Retirement 401	165.43
			Retirement 401	313.82
		DISH NETWORK	SERV 11/29-12/28/18	79.03
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	10.42
			American Fidelity	10.42
		HSA BANK	HSA Contribution	37.50
			HSA Family/Dep. Contributi	120.00
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	2.78
			Group Dependent Life Ins	2.78
			Group Life Ins and Buy Up	7.56
			Group Life Ins and Buy Up	7.56
			Group Life Ins and Buy Up	7.27
			Group Life Ins and Buy Up	7.27
			Short Term Disability Ins	9.28
			Short Term Disability Ins	9.28
			Short Term Disabiilty Ins	8.57
			Short Term Disabiilty Ins	8.57
			TOTAL:	4,187.95
NON-DEPARTMENTAL	Grand Glaize Airpo	MIDWEST PUBLIC RISK	Dental Insurance Premiums	31.66
			Dental Insurance Premiums	31.66
			Health Insurance Contribut	16.02
			Health Insurance Contribut	16.02
			Health Insurance Contribut	61.16

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			Health Insurance Contribut	61.16
			Vision Insurance Contribut	2.24
			Vision Insurance Contribut	2.24
			Vision Insurance Contribut	7.84
			Vision Insurance Contribut	7.84
		MO DEPT OF REVENUE	State Withholding	25.00
			State Withholding	66.80
		INTERNAL REVENUE SERVICE	Fed WH	79.04
			Fed WH	194.24
			FICA	133.78
			FICA	213.31
			Medicare	31.28
			Medicare	49.88
		ICMA	Retirement 457	30.00
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	32.40
			American Fidelity	32.40
			Amerian Fidelity	9.96
			Amerian Fidelity	9.96
			TOTAL:	1,145.89
Grand Glaize Airport	Grand Glaize Airpo	CITY OF OSAGE BEACH	SERV 10/22-11/20/18	57.04
		MIDWEST PUBLIC RISK	Dental Insurance Premiums	74.28
			Dental Insurance Premiums	74.28
			Health Insurance Contribut	232.63
			Health Insurance Contribut	232.63
			Health Insurance Contribut	992.98
			Health Insurance Contribut	992.98
			Vision Insurance Contribut	2.24
			Vision Insurance Contribut	2.24
			Vision Insurance Contribut	7.84
			Vision Insurance Contribut	7.84
		ALLIED SERVICES LLC	DEC TRASH SERVICE	35.42
		AMEREN MISSOURI	GG AP HANGAR 10/25-11/27/1	28.79
			GG TBLC EXT D 10/25-11/27/	320.53
			GG AP SHOP 10/25-11/27/18	40.59
			GG AP 10/25-11/27/18	12.17
			TBLC EXT D GG 10/25-11/27/	26.76
			GG AP HANGAR E8 10/25-11/2	21.53
			GG AP SLEEPY 10/25-11/27/1	18.24
		INTERNAL REVENUE SERVICE	FICA	133.78
			FICA	213.31
			Medicare	31.28
			Medicare	49.88
		ICMA	Retirement 401	129.46
			Retirement 401	214.15
		HSA BANK	HSA Family/Dep. Contributi	180.00
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	2.57
			Group Dependent Life Ins	2.57
			Group Life Ins and Buy Up	7.56
			Group Life Ins and Buy Up	7.56
			Group Life Ins and Buy Up	1.97
			Group Life Ins and Buy Up	1.97
			Short Term Disability Ins	8.12
			Short Term Disability Ins	8.12
			Short Term Disabiilty Ins	4.28
			Short Term Disabiilty Ins	4.28
			TOTAL:	4,181.87

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
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===== FUND TOTALS =====			
10	General Fund		133,956.33
20	Transportation		73,347.37
30	Water Fund		13,637.59
35	Sewer Fund		29,260.41
40	Ambulance Fund		11,426.87
45	Lee C. Fine Airport Fund		5,709.85
47	Grand Glaize Airport Fund		5,327.76

	GRAND TOTAL:		272,666.18

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
City Attorney	General Fund	THOMSON REUTERS - WEST	NOV INFO CHARGES	330.00
			TOTAL:	330.00
Building Inspection	General Fund	EZARDS	PADLOCK & KEYS	20.37
		STAPLES BUSINESS ADVANTAGE	ERGO KEYBOARD	15.14
			TOTAL:	35.51
Building Maintenance	General Fund	EZARDS	CLIPS & HOOKS FOR HOLIDAY	6.78
		PRAIRIEFIRE COFFEE & ROASTERS	CH WATER COOLER RENTAL	38.51
		STAPLES BUSINESS ADVANTAGE	RENUZIT,ANTIBAC,URNL SCRNL	152.10
		CROWN LINEN SERVICE INC	CH FLOOR MATS	33.91
			TOTAL:	231.30
Parks	General Fund	ADVANCED TURF SOLUTIONS INC	ICE MELT	31.00
		O'REILLY AUTOMOTIVE STORES INC	STABILIZER	8.99
		BIG O TIRES AND SERVICE CENTERS	NEW TIRE FOR TORO WORKMAN	108.32
		MAGRUDER LIMESTONE CO INC	GRAVEL	24.27
			TOTAL:	172.58
Human Resources	General Fund	LAKE REGIONAL OCCUPATIONAL MEDICINE	PRE-EMPLOYMENT TESTING	240.00
			POST ACCIDENT TESTING	45.00
			FLU SHOTS	50.00
		LAKE REGIONAL HEALTH SYSTEM	HEALTH FAIR LAB DRAWS	4,016.00
		1138 INC DBA VALIDITY SCREENING SOLUTI	PRE-EMPLOYMENT SCREENING	45.00
		LAKE REGIONAL PHARMACY	FLU SHOTS	830.00
			TOTAL:	5,226.00
Overhead	General Fund	PITNEY BOWES GLOBAL	LEASE PAYMENT 9/30-12/29/1	403.62
		AMAZON CAPITAL SERVICES INC	PHONE SYS MODIFICATION PAR	297.96
		UNITED PARCEL SERVICE INC	PROMOTIONAL TESTING POSTAG	17.53
			TOTAL:	719.11
Police	General Fund	SUN BADGE CO	BADGES & REPAIRS	1,070.50
		O'REILLY AUTOMOTIVE STORES INC	LIGHT BULB - PD 27	5.09
		HEDRICK MOTIV WERKS LLC	OIL CHANGE-PD 19	65.00
			OIL CHANGE-PD 31	65.00
			OIL CHANGE-PD 33	65.00
			OIL CHANGE-FM3J8N	65.00
		CREATIVE SERVICES OF NEW ENGLAND	JUNIOR OFFICER BADGE STICK	234.95
		EPROMOS PROMOTIONAL PRODUCTS INC DBA	BOTTLE WITH POLICE HAT	333.38
			TOTAL:	1,903.92
911 Center	General Fund	WIRELESS USA INC	DEC SERVICE CONTRACT	225.00
		MEDICAL PRIORITY CONSULTANTS INC DBA	ENGLT,GARCIA,GREENE,MACOR	1,119.00
			TRNG EXPENSE/CONTINGENCY F	500.00
		NELSON SYSTEMS INC	2019 EQUIPMENT BASE CHARGE	3,220.80
			TOTAL:	5,064.80
Information Technology	General Fund	D&B POWER ASSOCIATES INC	YEARLY APC MAINT 9/2018-9/	6,796.00
			TOTAL:	6,796.00
Economic Development	General Fund	VACATION NEWS	NOV CALENDAR BILLING	150.00
			TOTAL:	150.00
Transportation	Transportation	EZARDS	LIGHT CONTROL-STREET BLDG	11.99
		PURCELL TIRE & RUBBER CO	NEW TIRE	104.98

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			NEW TIRES-TRAILER	300.50
		FASTENCO INC	TRUCK MAINT PARTS	127.15
		FASTENAL CO	WING NUT	2.66
			GLOVES,PUSHINUNCORD,EYEWEA	65.55
		ARAMARK UNIFORM & CAREER APPAREL GROUP	TRANS DEPT UNIFORMS	40.17
			TRANS DEPT FLOOR MATS	4.97
			TRANS DEPT UNIFORMS	40.17
			TRANS DEPT FLOOR MATS	4.97
		GB MAINTENANCE SUPPLY	TRASH BAGS	34.90
		O'REILLY AUTOMOTIVE STORES INC	AIR FLTR,PB BLAST,TRACT FL	152.81
			FUEL FILTER	15.01
			HOSE,PUSHON RIGID,CLAMP-VA	8.14
			UNION-BIG VAC	1.74
			SLEEVE-BIG VAC	0.82
			BRAKE LINE-BIG VAC	9.54
			FUEL HOSE & FILTER-BIG VAC	25.93
			WIRE TIES & FUSES TRKS 63,	13.48
			WIRE TIES & FUSES TRKS 63,	16.98
		CAMDEN COUNTY RECORDER OF DEEDS	COPIES	5.00
		MAGRUDER LIMESTONE CO INC	GRAVEL	35.70
		DREDGING INC DBA SCOTTS CONCRETE	CONCRETE-MACE RD	325.00
		AMAZON CAPITAL SERVICES INC	TRIMMER HEAD & SPARK PLUGS	39.02
		MOHAWK RESOURCES LTD	PORTABLE VEHICLE LIFT	10,294.74
		MISSOURI DEPARTMENT OF CORRECTIONS	WORK AGREEMENT 7/25-11/10/	487.76
			TOTAL:	12,169.68
Water	Water Fund	EZARDS	BUSHING	6.99
			WATER LINE REPAIR ON NICH0	3.86
			SCADA CONDUIT FOR ANALYZER	5.46
		MEEKS BUILDING CENTER	SCADA CONDUIT FOR WELLS	31.21
		FASTENAL CO	CLDGRD FOAMNTRL PR	16.18
		ARAMARK UNIFORM & CAREER APPAREL GROUP	WATER DEPT UNIFORMS	28.64
			WATER DEPT FLOOR MATS	4.97
			WATER DEPT UNIFORMS	28.64
			WATER DEPT FLOOR MATS	4.97
		GB MAINTENANCE SUPPLY	TRASH BAGS	34.89
		MO ONE CALL SYSTEM INC	LOCATES	50.40
		SCHULTE SUPPLY INC	NEPTUNE ANTENNAS	249.50
		O'REILLY AUTOMOTIVE STORES INC	SPARK PLUG	2.99
			STABILIZER	5.99
		CONSOLIDATED ELECTRICAL DISTR, INC	SCADA WIRE FOR ANALYZER	9.77
		POSTMASTER	DEC UTILITY BILL POSTAGE	400.00
		CORE & MAIN LP	PLUMBING PARTS	35.14
			PRESSURE REDUCING VALVE	466.53
			METER ADAPTER & PAINT	164.92
			CHEMICAL PUMP REBUILD	340.00
		LO ENVIRONMENTAL LLC	WATER TESTING	50.00
		MOHAWK RESOURCES LTD	PORTABLE VEHICLE LIFT	10,294.74
			TOTAL:	12,235.79
Sewer	Sewer Fund	EZARDS	KEY RING-C.HANKS	7.15
		PURCELL TIRE & RUBBER CO	TIRE REPAIR - TRUCK 67	21.40
		AMOS SEPTIC SERVICE INC	JET SEWER LINES IN TTA 11/	180.00
		FASTENAL CO	SAWZALL BLADES	59.59
			ZIP TIES	275.10
			PUMP REBUILDING PARTS	120.55

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DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			DRILL BITS	47.96
			SEWER PARTS	7.35
			HAND WIPES-TRK 71	22.72
			BOLTS & DRILL BITS	18.83
			SAWZALL BLADES-TRK 71	44.48
			FLUID OIL PUMP & QUIK LINK	504.53
		ARAMARK UNIFORM & CAREER APPAREL GROUP	SEWER DEPT UNIFORMS	35.80
			SEWER DEPT FLOOR MATS	4.97
			SEWER DEPT UNIFORMS	42.80
			SEWER DEPT FLOOR MATS	4.97
		GB MAINTENANCE SUPPLY	TRASH BAGS	34.89
		MO ONE CALL SYSTEM INC	LOCATES	50.40
		O'REILLY AUTOMOTIVE STORES INC	OIL-PUMP TRUCKS & REBUILDI	69.99
			OIL-PUMP TRUCKS & REBUILDI	69.99
			PUMP REBUILDING SUPPLIES	48.97
			BULLET TERM-SEWER PUMP	3.99
			GEN BATTERIES-31-5,53-1 &	477.18
			BATTERY CORE RETURN	155.13-
		CONSOLIDATED ELECTRICAL DISTR, INC	PLUMBING PARTS	262.62
			MEASURE TAPE	95.55
			PLUMBING PARTS	1,000.38
		POSTMASTER	PART FOR PROCTER	34.65
		CORE & MAIN LP	DEC UTILITY BILL POSTAGE	400.00
			MANHOLE & LID-STONE LEDGE	405.79
			GLOVES	67.95
			PLUMBING PARTS-ALL ABOUT B	110.05
		CLIFFORD POWER SYSTEMS	GENERATOR MAINT-54-3 ROCKW	173.11
			GENERATOR MAINT-29-5 PASSO	174.11
			GENERATOR MAINT-53-1 NORMA	174.11
			GENERATOR MAINT-KK4-9	174.11
			GENERATOR MAINT-CITY HALL	160.11
			GENERATOR MAINT-KK3-7	174.11
			GENERATOR MAINT-KK1-A	160.11
			GENERATOR MAINT-54-7 SANDS	201.11
			GENERATOR MAINT-TRAILER	174.11
			GENERATOR SERVICE KK3-7	3,579.80
			GENERATOR SERV 53-1 NORMAN	398.88
			GENERATOR SERV 53-1 NORMAN	165.08
		MOHAWK RESOURCES LTD	PORTABLE VEHICLE LIFT	10,294.74
			TOTAL:	20,378.96
Ambulance	Ambulance Fund	LEON UNIFORM CO INC	UNIFORMS	568.00
		ALAN J WILSON MD	SEPT MEDICAL DIRECTOR SERV	1,000.00
			OCT MEDICAL DIRECTOR SERVI	1,000.00
			TOTAL:	2,568.00
Lee C. Fine Airport	Lee C. Fine Airpor	EZARDS	GLOVES	6.29
		NAEGLER OIL CO	LCF JET FUEL	13,723.80
			LCF EQUIPMENT & SATELLITE	46.00
			LCF JET FUEL	19,571.09
			TOTAL:	33,347.18
Grand Glaize Airport	Grand Glaize Airpo	EZARDS	COFFEE FILTER BASKET	1.99
		GB MAINTENANCE SUPPLY	PAPER TOWELS & TOILET PAPE	58.56
		NAEGLER OIL CO	GG EQUIPMENT & SATELLITE F	46.00
			TOTAL:	106.55

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
Non-Departmental	TIF - Prewitt's Po	GILMORE & BELL PC	POST-ISSUANCE TAX COMPLIAN	1,600.00_
			TOTAL:	1,600.00

===== FUND TOTALS =====		
10	General Fund	20,629.22
20	Transportation	12,169.68
30	Water Fund	12,235.79
35	Sewer Fund	20,378.96
40	Ambulance Fund	2,568.00
45	Lee C. Fine Airport Fund	33,347.18
47	Grand Glaize Airport Fund	106.55
60	TIF - Prewitt's Point	1,600.00

	GRAND TOTAL:	103,035.38

City of Osage Beach**Agenda Item Summary**Date of Board of Aldermen Meeting: 12/20/18Originator: *(Name/Title)* Jeana Woods, City AdministratorDate Submitted: 12/07/18**Agenda Item Title:**

Bill 18-59 - An ordinance of the City of Osage Beach, Missouri, adopting an annual budget for the fiscal year beginning January 1, 2019, and ending December 31, 2019, and appropriating funds pursuant thereto.

Presented by: *(Name/Title)* Jeana Woods, City Administrator**Requested Action:**
☐
☐
☒
☐

Motion to Approve

First Reading of Bill # _____

Second Reading of Bill # 18-59

Resolution # _____

☐
☐
☐

Proclamation

Public Hearing

Other (Describe) _____

Ordinance Reference for Action: (i.e. RSMo Section, Ordinance # & Title)

City Code Chapter 135.020.B.2. Budget and Financial Control. Adoption. - The Mayor and Board of Aldermen shall adopt the annual budget prior to the first day of the fiscal year, January 1.

Deadline for Action: YES ☒ NO ☐

If yes, explain:

FY2019 annual budget shall be adopted prior to January 1, 2019.

Fiscal Impact:Not Applicable ☒Budgeted Item: YES ☐ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: _____

FY____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☐ NO ☒

If yes, list attachments:

Bill 18-59

Department Comments and Recommendation:

N/A

City Administrator Comments and Recommendation:

The first reading of Bill 18.59 was read and passed by the Board of Aldermen on December 6, 2018.

The full operating budget draft #2 was included in the December 6, 2018 agenda packet and represented the changes as directed during the budget workshops including the request to meet reserve balances. The following are the appropriated expenditures set forth in said budget set for approval. The full operating budget draft #2 is available for viewing at City Hall.

General Fund	\$ 7,316,349
CIT Fund	\$ 1,962,332
Transportation Fund	\$ 4,937,024
Water Fund	\$ 4,765,897
Sewer Fund	\$ 3,197,196
Ambulance Fund	\$ 619,432
Lee C Fine Airport Fund	\$ 9,136,610
Grand Glaize Airport Fund	\$ 298,842
Prewitt's Point TIF	\$ 2,397,000
Dierbergs TIF	\$ 778,500
 TOTAL EXPENDITURES	 \$ 35,409,182

BILL NO. 18-59

ORDINANCE NO. 18.59

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, ADOPTING AN ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2019, AND ENDING DECEMBER 31, 2019, AND APPROPRIATING FUNDS PURSUANT THERETO

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI, AS FOLLOWS, TO WIT:

Section 1. That the budget for the City of Osage Beach, Missouri, for the fiscal year beginning January 1, 2019 and ending December 31, 2019, a copy of which is attached hereto as Exhibit A, is made a part hereof as if fully set forth herein is hereby adopted.

Section 2. That funds are hereby appropriated for expenditures set forth in said budget and approved as follows:

General Fund	\$ 7,352,008
CIT Fund	\$ 2,521,000
Transportation Fund	\$ 5,559,315
Water Fund	\$ 4,740,161
Sewer Fund	\$ 3,280,759
Ambulance Fund	\$ 623,465
Lee C Fine Airport Fund	\$ 919,462
Grand Glaize Airport Fund	\$ 555,495
Prewitt's Point TIF	\$ 2,309,000
Dierbergs TIF	<u>\$ 707,000</u>
 TOTAL EXPENDITURES	 \$ 28,567,665

Section 3. This Ordinance shall be in full force and effect January 1, 2019.

READ FIRST TIME: December 6, 2018 READ SECOND TIME: _____

I hereby certify that Ordinance No. 18.59 was duly passed on _____, by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:	Nays:
Abstain:	Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Dorothy Urlicks, Deputy City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

Bill No. 18-59
Page 2

Ordinance No.18.59

I hereby approve Ordinance No. 18.59.

Date

John Olivarri, Mayor

ATTEST:

Dorothy Urlicks, Deputy City Clerk

City of Osage Beach**Agenda Item Summary**Date of Board of Aldermen Meeting: 12/20/18Originator: *(Name/Title)* Cindy Leigh, Human Resources GeneralistDate Submitted: 12/07/18**Agenda Item Title:**

Bill 18-60 - Amend City code Chapter 125: Human Resources System (Personnel) Rules and Regulations
Section 125.050.G.1 Merit and Lump Sum Increases.

Presented by: *(Name/Title)* Cindy Leigh, Human Resources Generalist**Requested Action:**

- ☐ Motion to Approve
- ☐ First Reading of Bill # _____
- ☒ Second Reading of Bill # 18-60
- ☐ Resolution # _____

- ☐ Proclamation
- ☐ Public Hearing
- ☐ Other (Describe) _____

Ordinance Reference for Action: (i.e. RSMo Section, Ordinance # & Title)

Board of Aldermen approval required per Section 110.230. Ordinances, Resolutions, Etc. – Generally and
Section 110.240 Adoption of Ordinances.

Deadline for Action: YES ☒ NO ☐

If yes, explain:

The Pay Plan Merit increases are reflected in the 2019 Budget to be effective January 1, 2019.

Fiscal Impact:Not Applicable ☐Budgeted Item: YES ☒ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: Salary line item 00-00-711000 for each department

FY ____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☒ NO ☐

If yes, list attachments:

Bill 18-60 and Merit Increase Policy

Department Comments and Recommendation:

The proposed change to City Code Section 125.050.G.1 Merit Increase Policy is changing the percentage of the merit increases employees are eligible for beginning January 1, 2019. This proposed change brings the merit increase percentages back to the level they were before 2017.

This change has a cost of approximately \$23,495.59 over a two year period. The cost for 2019 is included in the proposed 2019 budget and was discussed during the budget workshops.

Following are the proposed merit increase percentage changes.

Performance	Quartile 1	Quartile 2	Quartile 3	Quartile 4
4	3.5% to 5%	3.25% to 4%	3% to 3.5%	2.75% to 3%
3	3% to 4%	2.75% to 3.25%	2.5% to 2.75%	2.25% to 2.5%
2	2.5% to 3%	2.25% to 2.5%	2% to 2.25%	1.75% to 2.00%
1	0% to 0%	0% to 0%	0% to 0%	0% to 0%

Changes to Section 125.050.G.1 and the Merit Increase Policy are included.

City Administrator Comments and Recommendation:

The first reading was read and passed by the Board of Aldermen on December 6, 2018.

Per City Code 110.230, Bill 18-60 is in correct form as per City Attorney.

I concur with the HR Generalist's recommendations.

BILL NO. 18-60

ORDINANCE NO. 18.60

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI AMENDING THE HUMAN RESOURCES SYSTEM (PERSONNEL) RULES AND REGULATIONS CHAPTER SECTION: 125.050.G.1 PAY AND COMPENSATION

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI AS FOLLOWS:

Section 1. That Section 125.050. Pay and Compensation, Item G is amended to read as follows:

G. *Individual Employee Pay Adjustments.* Individual pay adjustments may be made in any of the following ways:

1. Merit and lump sum increases. Refer to Merit Increase Policy dated ~~01/01/17~~ **01/01/19**.

Section 2. That this Ordinance shall be in full force and effect from and after the date of passage and approval of the Mayor.

READ FIRST TIME: December 6, 2018 READ SECOND TIME: _____

I hereby certify that the above Ordinance No. 18.60 was duly passed on _____, by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:	0	Nays:	0
Abstain:	0	Absent:	0

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Dorothy Urlicks, Deputy City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 18.60.

John Olivarri, Mayor

Date

ATTEST:

Dorothy Urlicks, Deputy City Clerk

Chapter 125. Human Resource System (Personnel) Rules and Regulations

Section 125.050. Pay and Compensation.

- G. *Individual Employee Pay Adjustments.* Individual pay adjustments may be made in any of the following ways:
1. Merit and lump sum increases. Refer to Merit Increase Policy dated ~~01/01/17~~
01/01/19.



CITY OF OSAGE BEACH
MERIT INCREASE POLICY

Effective January 1, 2017-2019

CITY OF OSAGE BEACH
MERIT INCREASE POLICY

City of Osage Beach Merit Increase Policy Statement

The City of Osage Beach understands the need for employees to know what their strengths and weaknesses are and what is expected of them to perform the important elements of their jobs. The City will strive to provide a consistent evaluation to provide developmental and honest feedback and a judicious merit system for the employees on an end-of-probation and annual basis.

Policy and Procedures

1. Application

The purpose of this policy is to provide information and direction pertaining to merit increases for all employees.

2. Policy and Procedures

- A. All employees will be evaluated for their specific evaluation period annually. The performance evaluation includes the following sections; Goals and Objectives, Strength and Need for Improvement, and the Competency Rating. The performance evaluations have a total of 11 categories with total points assessed as follows:

Clearly Outstanding	=	4 points
Exceeds Expectations	=	3 points
Meets Expectations	=	2 points
Needs Improvement	=	1 point
Unsatisfactory/At Risk	=	0 points

- B. Each employee has the opportunity to earn a merit increase based on the employee's annual performance evaluation points. The amount of the merit increase varies with the individual employee's performance evaluation and what quartile the employee is in within the pay plan level and shall be based on the following merit point system:

3.6 – 4.0	=	2.75 3% - 3.5 5% Merit Increase
2.6 – 3.5	=	2.25 2.5% - 3.00 4% Merit Increase
1.6 – 2.5	=	1.75 2% - 2.50 3% Merit Increase
1.0 – 1.5	=	0 % Merit Increase
0.0 – 0.9	=	0 % Merit Increase – 3 or 6 Month Probation

- C. Employees will be eligible for an annual merit increase twelve (12) months after successful completion of their six (6) month probation period.
- D. Merit Increases cannot exceed the salary range assigned to a position.
- E. Employees who have reached the maximum of their pay range shall receive a 1.5% lump sum increase at the time of their performance evaluation if the evaluation is Exceeds or Outstanding.
- F. Problems leading up to an unacceptable rating shall be discussed prior to the evaluation.

- G. If an employee is placed on 3-month or 6-month probation, bi-weekly meetings will be scheduled with the employee and the Department Head/Supervisor to review his/her progress. The City Administrator will be notified and given regular updates as to the progress being made. At the end of the probation, if the employee has brought his/her performance up to 'Meets Expectations', he/she will receive a merit increase for the remaining months of the annual evaluation. The employee will be re-evaluated again on their regular annual evaluation date but will not be reimbursed for the months spent on probation.
- H. If an employee is placed on a 3-month probation and has not improved his/her performance, he/she will be given an additional 3 months to improve. If no improvement is made at that time, he/she will be terminated. At no time will a probation period be extended beyond 6 months.
- I. It is the Department Manager/ Supervisor's responsibility to initiate the evaluation process. Evaluations cover a specific time period. End-of-Probation evaluations are due in memo format only and annual evaluations are due in the formal format on the evaluation forms. Both are due by the end of the evaluation period.
- J. Lump Sum Merit – A Lump Sum Merit is a merit increase based on a recommendation from the employee's Department Head and approved by the City Administrator. A one-time lump sum increase may be awarded to reflect an employee's contribution to the City for a task or suggestion. No lump sum increase payment can exceed 3% of the employee's base annual wage/salary.

City of Osage Beach**Agenda Item Summary**Date of Board of Aldermen Meeting: 12/20/18Originator: *(Name/Title)* Nicholas Edelman, Public Works DirectorDate Submitted: 12/06/18**Agenda Item Title:**

Bill 18-61 - Amending Ordinance No. 17-80 Adopting the 2018 Annual Budget, Transfer of Funds for Necessary Expenses.

Presented by: *(Name/Title)* Nicholas Edelman, Public Works Director**Requested Action:**
☐
☐
☒
☐

Motion to Approve

First Reading of Bill # _____

Second Reading of Bill # 18-61

Resolution # _____

☐
☐
☐

Proclamation

Public Hearing

Other (Describe) _____

Ordinance Reference for Action: *(i.e. RSMo Section, Ordinance # & Title)*

Board of Aldermen approval required for budget amendments over \$5,000 per Municipal Code Chapter 135; Article II: Purchasing, Procurement, Transfers, and Sales.

Deadline for Action: YES ☒ NO ☐

If yes, explain:

Must be completed before the end of FY2018

Fiscal Impact:Not Applicable ☒Budgeted Item: YES ☐ NO ☒

If no, provide funding source: _____

Budget Line Item/Title: _____

FY____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☒ NO ☐

If yes, list attachments:

Bill 18.61

Department Comments and Recommendation:

This Budget Amendment is needed for additional roadway maintenance material needed for the year. At the September 6, Board of Aldermen Meeting, we asked for approval to purchase crack seal material in the amount not to exceed \$31,000. We discussed that we would need a budget amendment if the crack seal was approved. This was work that was originally planned in 2019 but we are able to start on it earlier.

The following Amendment is needed:

	Original Item	Amended Item
20-00-761300 Road Repair & Maintenance	\$20,000	\$56,960

The original budgeted amount in 20-00-761300 was \$20,000, with requested material of \$31,000, in addition to other patching materials used for other roads, an amendment of \$36,960 is requested. The additional patching materials has been spent for Indian Trace and other roads. We are going to slurry seal Indian Trace and was trying to repair this area prior to it being sealed.

The funds for the amendment will come from Unrestricted Funds in the Transportation Department.

The Public Works Department recommends approval.

City Administrator Comments and Recommendation:

The first reading was read and passed by the Board of Aldermen on December 6, 2018.

Per City Code 110.230, Bill 18-61 is in correct form as per City Attorney.

I concur with Public Works Director's recommendation.

BILL NO. 18-61

ORDINANCE NO.18.61

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AMENDING ORDINANCE NO. 17.80 ADOPTING THE 2018 ANNUAL BUDGET, TRANSFER OF FUNDS FOR NECESSARY EXPENSES.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, AS FOLLOWS, TO WIT:

Section 1. That the 2018 Annual Budget adopted as Ordinance No. 17.80 is hereby amended by appropriating additional funds as follows:

	Original Item	Amended Item
20-00-761300 Road Repair & Maintenance	\$20,000	\$56,960

Section 2. In all other respects the 2018 Annual Budget adopted in Ordinance No. 17.80 remains in full force and effect.

Section 3. That this Ordinance shall be in full force and effect upon date of passage and approval by the Mayor.

READ FIRST TIME: December 6, 2018

READ SECOND TIME:

I hereby certify that the above Ordinance No. 18.61 was duly passed on _____ by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstain:

Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Dorothy Urlicks, Deputy City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 18.61.

John Olivarri, Mayor

Date

ATTEST:

Dorothy Urlicks, Deputy City Clerk

City of Osage Beach**Agenda Item Summary**Date of Board of Aldermen Meeting: 12/20/18Originator: *(Name/Title)* Mike Welty/Assistant City AdministratorDate Submitted: 12/07/18**Agenda Item Title:**

Bill 18-62 - Amending Ordinance No. 17-80 Adopting the 2018 Annual Budget, Transfer of Funds for Necessary Expenses.

Presented by: *(Name/Title)* Mike Welty/Assistant City Administrator**Requested Action:**☐

Motion to Approve

☐

First Reading of Bill # _____

☒Second Reading of Bill # 18-62☐

Resolution # _____

☐

Proclamation

☐

Public Hearing

☐

Other (Describe) _____

Ordinance Reference for Action: *(i.e. RSMo Section, Ordinance # & Title)*

Board of Aldermen approval required for budget amendments over \$5,000 per Municipal Code Chapter 135; Article II: Purchasing, Procurement, Transfers, and Sales.

Deadline for Action: YES ☒ NO ☐

If yes, explain:

Must be completed before the end of FY2018

Fiscal Impact:Not Applicable ☒Budgeted Item: YES ☐ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: _____

FY____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☒ NO ☐

If yes, list attachments:

Bill 18-62

Department Comments and Recommendation:**Amendment #1**

Jet fuel sales are significantly up in 2018 at Lee Fine Airport and so a budget amendment needs to be made to account for the increase in expense in 45-00-733500 Credit Card Disc and 45-00-762550 Jet Fuel/Resell. We are forecasting jet fuel revenue to be around \$621,000 with an Original Budget of \$490,000.00.

The Budget Amendment is as follows:

	Original Amount	Amended Amount
45-00-733500 Credit Card Disc	\$12,000	\$17,900
45-00-762550 Jet Fuel/Resell	\$380,000	\$495,000

Amendment #2

At the September 21, 2017 Board of Alderman meeting authorization was given for Precision Auto to repair our existing fuel truck at an amount not to exceed \$17,563.09. The truck was repaired and returned to the Airport in late April of 2018 at a cost \$15,454.67 coded to 45-00-743200 Vehicle Maintenance. This expenditure is a carry over from FY2017 and based on current spending the follow budget amendment to FY2018 is needed.

The Budget Amendment is as follows:

	Original Amount	Amended Amount
45-00-743200 Vehicle Maintenance	\$6,000	\$16,000

Amendment #3

In May of 2018 we began selling jet fuel at the Grand Glaize Airport. We are forecasting jet fuel revenue to be approximately \$12,000 in 2018. \$9,863 needs to be budgeted to line item 47-00-762550 Jet Fuel/Resell to account for the expense.

The Budget Amendment is as follows:

	Original Amount	Amended Amount
47-00-762550 Jet Fuel/Resell	\$0.00	\$9,832

The Assistant City Administrator recommends approval.

City Administrator Comments and Recommendation:

The first reading was read and passed by the Board of Aldermen on December 6, 2018.

Per City Code 110.230, Bill 18-62 is in correct form as per City Attorney.

I concur with the Assistant City Administrator's recommendation.

BILL NO. 18-62

ORDINANCE NO.18.62

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AMENDING ORDINANCE NO. 17.80 ADOPTING THE 2018 ANNUAL BUDGET, TRANSFER OF FUNDS FOR NECESSARY EXPENSES.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, AS FOLLOWS, TO WIT:

Section 1. That the 2018 Annual Budget adopted as Ordinance No. 17.80 is hereby amended by appropriating additional funds or reducing appropriations as follows:

	Original Item	Amended Item
45-00-733500 Credit Card Disc	\$12,000	\$17,900
45-00-762550 Jet Fuel/Resell	\$380,000	\$495,000
45-00-743200 Vehicle Maintenance	\$6,000	\$16,000
47-00-762550 Jet Fuel/Resell	\$0.00	\$9,832

Section 2. In all other respects the 2018 Annual Budget adopted in Ordinance No. 17.80 remains in full force and effect.

Section 3. That this Ordinance shall be in full force and effect upon date of passage and approval by the Mayor.

READ FIRST TIME: December 6, 2018

READ SECOND TIME: _____

I hereby certify that the above Ordinance No. 18.62 was duly passed on _____ by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstain:

Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Dorothy Urlicks, Deputy City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 18.62.

John Olivarri, Mayor

Date

ATTEST:

Dorothy Urlicks, Deputy City Clerk

City of Osage Beach**Agenda Item Summary**Date of Board of Aldermen Meeting: 12/20/18Originator: *(Name/Title)* Ty Dinsdale, Airport ManagerDate Submitted: 12/07/18**Agenda Item Title:**

Bill 18-63 – Authorize the Mayor to Execute AMENDMENT #3 to the State Block Grant Agreement for the Lee C. Fine Taxiway Phase 1 Project 15-046B-1 with the Missouri Highways and Transportation Commission.

Presented by: *(Name/Title)* Ty Dinsdale, Airport Manager**Requested Action:**☐

Motion to Approve

☐

First Reading of Bill # _____

☒Second Reading of Bill # 18-63☐

Resolution # _____

☐

Proclamation

☐

Public Hearing

☐

Other (Describe) _____

Ordinance Reference for Action: (i.e. RSMo Section, Ordinance # & Title)

Board of Aldermen approval required for purchases over \$15,000 per Municipal Code Chapter 135; Article II: Purchasing, Procurement, Transfers, and Sales.

Deadline for Action: YES ☒ NO ☐

If yes, explain:

This agreement needs to be signed and back to MODot by December 31, 2018

Fiscal Impact:Not Applicable ☒Budgeted Item: YES ☒ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: _____

FY____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☒ NO ☐

If yes, list attachments:

Bill 18.63; Grant Agreement

Department Comments and Recommendation:

This agreement will allow the Lee C Fine Reconstruction Phase I project time period of September 30, 2018 to be extended to March 30, 2019, to allow for the finalization of the billing and final paperwork.

The Airports and Public Works Department recommends approval.

City Administrator Comments and Recommendation:

The first reading was read and passed by the Board of Aldermen on December 6, 2018.

Per City Code 110.230, Bill 18-63 is in correct form as per City Attorney.

In March 2018, Amendment #2 approved the September 30, 2018, extension. This is the final amendment needed to complete Phase I of the project.

I concur with the departments' recommendation.

BILL NO. 18-63

ORDINANCE NO. 18.63

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AUTHORIZING THE MAYOR TO EXECUTE AMENDMENT #3 TO THE STATE BLOCK GRANT AGREEMENT FOR PROJECT 15-045B-1 LCF PARALLEL TAXIWAY RECONSTRUCTION WITH THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION.

WHEREAS, the City of Osage Beach entered into an agreement with the Missouri Highways and Transportation Commission for the project titled Reconstruct Parallel Taxiway-Phase 1 Design at the Lee C. Fine Memorial Airport; and

WHEREAS, the City desires to enter into Amendment #3 to complete, extend or continue the original agreement.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI, AS FOLLOWS, WIT.

Section 1. The Board of Aldermen hereby authorizes the Mayor to execute on behalf of the City amendment 2 to the state block grant agreement for project 15-045B-1 LCF parallel taxiway reconstruction with the Missouri Highways and Transportation Commission, under substantially the same as under the terms set forth in Exhibit A.

Section 2. The project time period of September 30, 2018, will be extended to March 30, 2019 to allow for completion of the work.

Section 3. The City Administrator is hereby authorized to take such further actions as are necessary to carry out the intent of this Ordinance and Contract.

Section 4. This Ordinance shall be in full force and effect from date of passage and approval by the Mayor.

READ FIRST TIME: December 6, 2018 READ SECOND TIME: _____

I hereby certify that the above Ordinance No. 18.63 was duly passed on _____, by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:	0	Nays:	0
Abstain:	0	Absent:	0

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Dorothy Urlicks, Deputy City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 18.63.

Date

John Olivarri, Mayor

ATTEST:

Dorothy Urlicks, Deputy City Clerk

CCO Form: MO18

Approved: 05/94 (MLH)

Revised: 03/17 (MWH)

Modified:

Sponsor: City of Osage Beach – Lee C. Fine

Project No.: 15-046B-1

CFDA Number: CFDA #20.106

CFDA Title: Airport Improvement Program

Federal Agency: Federal Aviation Administration, Department of Transportation

**MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION
AMENDMENT TO STATE BLOCK GRANT AGREEMENT**

AMENDMENT #3

THIS AGREEMENT AMENDMENT is entered into by the Missouri Highways and Transportation Commission (hereinafter, "Commission") and the City of Osage Beach (hereinafter, "Sponsor").

WITNESSETH:

WHEREAS, the parties entered into an Agreement executed by the Sponsor on March 17, 2016, and executed by the Commission on March 29, 2016, (hereinafter, "Original Agreement") under which the Commission granted the sum not to exceed Two Hundred Two Thousand One Hundred Fifteen Dollars (\$202,115) to the Sponsor to assist with Reconstruct Parallel Taxiway-Phase 1 Design; and

WHEREAS, the parties entered into an Amendment #1 to the Original Agreement executed by the Sponsor on November 9, 2016, and executed by the Commission on November 15, 2016, (hereinafter, "Amendment #1") under which the Commission granted an additional sum not to exceed One Million Nine Hundred Ninety-Five Thousand Three Hundred Thirty-One Dollars (\$1,995,331) to the Sponsor to assist with Reconstruct Parallel Taxiway-Phase 1 Design and Construction; and

WHEREAS, the parties entered into an Amendment #2 to the Original Agreement executed by the Sponsor on March 23, 2018, and executed by the Commission on April 10, 2018, (hereinafter, "Amendment #2") under which the Commission extended the project time period from November 30, 2017 to September 30, 2018 to allow for completion of the work; and

WHEREAS, the parties desire to extend the project time period to allow for completion of the work.

NOW, THEREFORE, in consideration of the mutual covenants, promises and representations in this Agreement, the parties agree as follows:

(1) **PROJECT TIME SCHEDULE**: Based upon the revised project schedule, the project time period of September 30, 2018 will be extended to March 30, 2019, to

allow for completion of the work. Paragraph (1) of Amendment #2 is hereby amended accordingly.

(2) ADDITIONAL PROVISIONS: The following provisions are applicable.

(A) The project will be carried out in accordance with the assurances (Exhibit 1) given by the Sponsor to the Commission as specified in Amendment #2.

(B) This Amendment shall expire and the Commission shall not be obligated to pay any part of the costs of the project unless this grant amendment has been executed by the Sponsor on or before December 31, 2018, or such subsequent date as may be prescribed in writing by the Commission.

(C) All other terms and conditions of the Original Agreement, Amendment #1, and Amendment #2 entered into between the parties shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have entered into this Agreement on the date last written below:

Executed by the Sponsor this ____ day of _____, 20____.

Executed by the Commission this ____ day of _____, 20____.

**MISSOURI HIGHWAYS AND
TRANSPORTATION COMMISSION**

CITY OF OSAGE BEACH

By _____

Title _____

Title _____

Secretary to the Commission

By _____

Title _____

Approved as to Form:

Approved as to Form:

Commission Counsel

Title _____

Ordinance No. _____
(if applicable)

CERTIFICATE OF SPONSOR'S ATTORNEY

I, _____, acting as attorney for the Sponsor do hereby certify that in my opinion the Sponsor is empowered to enter into the foregoing grant Agreement under the laws of the State of Missouri. Further, I have examined the foregoing grant Agreement and the actions taken by said Sponsor and Sponsor's official representative have been duly authorized and that the execution thereof is in all respects due and proper and in accordance with the laws of the said state and the Airport and Airway Improvement Act of 1982, as amended. In addition, for grants involving projects to be carried out on property not owned by the Sponsor, there are no legal impediments that will prevent full performance by the Sponsor. Further, it is my opinion that the said grant constitutes a legal and binding obligation of the Sponsor in accordance with the terms thereof.

CITY OF OSAGE BEACH

Name of Sponsor's Attorney (typed)

Signature of Sponsor's Attorney

Date _____

City of Osage Beach**Agenda Item Summary**Date of Board of Aldermen Meeting: 12/20/18Originator: *(Name/Title)* Kellie Atkins, IT ManagerDate Submitted: 12/17/18**Agenda Item Title:**

Bill 18-64 - An Ordinance of the City of Osage Beach, Missouri, Authorizing the Mayor to Execute a Contract with Infinitech Consulting LLC for IT support services.

Presented by: *(Name/Title)* Kellie Atkins, IT Manager**Requested Action:**
☐
☐
☒
☐

Motion to Approve

First Reading of Bill # _____

Second Reading of Bill # 18-64

Resolution # _____

☐
☐
☐

Proclamation

Public Hearing

Other (Describe) _____

Ordinance Reference for Action: (i.e. RSMo Section, Ordinance # & Title)

Board of Aldermen approval required for purchases over \$15,000 per Municipal Code Chapter 135; Article II: Purchasing, Procurement, Transfers, and Sales.

Deadline for Action: YES ☒ NO ☐

If yes, explain:

The IT Department would like to begin working with Infinitech on Jan. 1, 2019.

Fiscal Impact:Not Applicable ☐Budgeted Item: YES ☒ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: 10-19-733800 Professional ServicesFY 19 Budgeted Amount: \$ 30,000.00

Expenditures to Date _____: (\$ _____)

Available: \$ 30,000.00Requested Amount: \$ 30,000.00Attachments: YES ☒ NO ☐

If yes, list attachments:

Bill 18-64; Infinitech Master Service Agreement

Department Comments and Recommendation:

A Request for Qualification (RFQ) was sent out in late September to formally begin a relationship with an IT support services company that meets our current and future needs.

The City choose an IT Support Services partner who would meet the following criteria: Expertise in the versions of VMware our City uses, expertise with both Juniper and Cisco switches, experience in both virtual and physical hardware which includes our virtual environment infrastructure, expedite IT purchases by contributing knowledge on industry best practices, experience with software licensing within a VDI and ability to assist in an emergency capacity with a reasonable response time.

5 Bids were received and Infinitel Consulting LLC was selected as the most qualified firm based upon the following 4 scored skills needed: 1.) Experience and Technical Competence, 2.) Capacity, Capability, and Customer Service, 3.) Past Record of Performance, and 4.) Price.

The consultant chosen will be used to assist with future IT projects including but not limited to:

1. Wyse terminal replacement
2. Anti-Virus software deployment
3. Adobe licensing upgrade
4. Replace networking equipment such as Juniper Switches and outdated wireless access points.
5. VMWARE Horizon software version upgrade.
6. Windows OS Version Upgrade.
7. Location-based printer deployment needed for a VDI environment.
8. AutoCad Upgrade.
9. ArcGis ESRI version upgrade.
10. Network shared folder security assessment.

Infinitel is a IT Consulting firm with offices in Columbia that currently work with the City of Jefferson, the City of Columbia, the City of Warrensburg, and Lincoln University among others. Their references and qualifications have been thoroughly vetted and we are ready to move forward.

The IT Manager recommends approval.

City Administrator Comments and Recommendation:

The first reading was read and passed by the Board of Aldermen on December 6, 2018.

Per City Code 110.230, Bill 18-64 is in correct form as per City Attorney.

This item is a not-to-exceed request of \$30,000 for services as needed per the scope identified by the department. The item is included in the FY2019 Operating Budget Draft and was discussed during the budget workshops.

I concur with the IT Manager's recommendation.

BILL NO. 18-64

ORDINANCE NO. 18.64

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH INFINITECH CONSULTING LLC. FOR IT SUPPORT SERVICES

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI, AS FOLLOWS, WIT.

Section 1. The Board of Aldermen hereby authorizes the Mayor to execute on behalf of the City a contract with Infinitel Consulting LLC for IT Support Services.

Section 2. Total expenditures or liability authorized under this Ordinance shall not exceed thirty thousand dollars (\$30,000) per year.

Section 3. The City Administrator is hereby authorized to take such further actions as are necessary to carry out the intent of this Ordinance and Contract.

Section 4. This Ordinance shall be in full force and effect on and after _____.

READ FIRST TIME: December 6, 2018

READ SECOND TIME: _____

I hereby certify that the above Ordinance No. 18.64 was duly passed on _____ by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes: 0

Nays: 0

Abstain: 0

Absent: 0

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Dorothy Urlicks, Deputy City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 18.64.

Date

John Olivarri, Mayor

ATTEST:

Dorothy Urlicks, Deputy City Clerk

CITY OF OSAGE BEACH CONSULTANT MASTER SERVICES AGREEMENT

THIS AGREEMENT dated this ____ day of _____, 2018, by and between the City of Osage Beach, (herein "City") and _____ (herein "Consultant").

IN CONSIDERATION OF the performance of the services rendered under this Agreement and payment for such services, the parties agree to the following:

1. **Services** - As authorized by the City the Consultant shall provide the City professional services for the benefit of the City as set forth in approved scopes of work from time to time submitted by Consultant and accepted by City or via phone inquiries for support, and the Consultant shall provide the City, as applicable, with the services, reports, studies, surveys, plans, specifications, and other work outlined. Consultant agrees to provide all such services in a timely manner as established by the timelines set forth in the approved scope of work, or in the absence of the designation, within a reasonable time after receipt of City directives. Consultant agrees to provide services by and through qualified personnel under standards and conditions generally accepted by professionals in the field or occupations for which services are provided. Services shall be provided based upon the Scope of Services described or by any additional proposals provided to the Consultant by the City or the City's Information Technology Department (IT) contacting the Consultant to assist the City over the phone or via a virtual private network (VPN) connection to the City's network. No work shall be performed nor shall compensation be paid for Consultant work performed without a City approved written proposal for professional services or phone support authorized by the City Administrator, the Assistant City Administrator or the IT Manager. Proposals for additional services shall be in written form and shall be specifically responsive to the criteria provided by the City. All work performed by the Consultant, based upon City approval shall be subject to the terms and conditions of this agreement unless otherwise specifically agreed upon by the City and Consultant in writing. All proposals or phone inquiries for work submitted to the Consultant by the City for work shall at a minimum contain the following:
 - a. **Phone Support** - The consultant is authorized to provide phone support or to remotely log into the City's network via an authorized VPN connection at the discretion of the City's IT Manager or City Administration to assist the City in emergency situations or from time to time when the IT Department needs expertise in installing, maintaining, updating, and troubleshooting network switches, virtual and physical Microsoft servers, storage devices, desktop PC's, thin or zero clients used in a virtual environment, or if the City needs assistance with other IT related duties such as software licensing including licensing within a VDI environment.
 - b. **Scope of Project Services** - Each proposal for services that require a project initiation shall contain a detailed project description, including any applicable drawings, of work to be performed by the Consultant. When the City provides the Consultant with a written and/or graphic request for proposal, the Consultant's

proposal shall be responsive to the request with the same or greater level of specificity required by the request for proposal. The Consultant shall specifically identify services which are included as basic services and those services which are excluded from basic services in the proposal. Services which the Consultant does not identify as excluded from basic services under the proposal and which are necessary for successful completion of the work in the judgment of the City shall be presumed to be a part of basic services under the proposal. If a request for proposal requires the Consultant to provide optional services, the Consultant's proposal shall respond to the options requested, or provide reasons why the Consultant cannot provide respond to the request for optional services

- c. **Creation of Contract Documents-** Consultant shall not without the express written permission of the City draft and/or create any contract documents, except for technical specifications and plans, for any project that Consultant is assigned. Consultant shall not be compensated for any contract documents drafted or created which are in violation of this provision. In the event that the Consultant is asked to draft and/or create contract documents by the City, then said contract documents must be in compliance with the City's then existing contract standards for public projects and no compensation shall be provided to Consultant for contract documents which fail to meet the City's standards.
- d. **Time for Completion** - Each proposal for services shall contain a description of the estimated time to complete each task or item of work to be performed by the Consultant under the proposal. When the City provides the Consultant with a written and/or graphic request for proposal, the Consultant's proposal shall be responsive to any request for estimated or maximum completion times for work with the same or greater level of specificity required by the request for proposal unless otherwise specified in a specific proposal.
- e. **Compensation** - Each proposal for services shall state the basis of compensation on either: (1) an hourly fee plus expense basis with a statement of a maximum compensation to be charged, or, (2) a lump sum payment of compensation for all work to be performed, or, (3) a payment based upon unit prices. Proposals for compensation for an hourly fee plus expense basis shall provide detailed time and expense estimates to support a maximum contract amount to be charged and shall be consistent with the hourly rates, unit prices and reimbursement rates made a part of this agreement by reference in paragraph two (2) below. When the City or City's representative requests the Consultant to provide work on an hourly fee plus expense basis, the Consultant's proposal shall be responsive to the request and shall not propose payment on another basis unless otherwise authorized. Unit price proposals shall identify and estimate the quantity of units as a part of the proposal when they can be identified and estimated, or as necessary in response to a particular request for proposal requesting such information. Each proposal for services shall also state a proposed payment schedule at a frequency no greater than monthly in such amounts as are consistent with amount of work to be performed and billed. Reimbursable expenses proposed shall be specifically identified and estimated as a part of the proposal with a statement of the maximum amount to be

charged unless the City's request for proposal specifies otherwise.

- f. **Signatures** - Consultant proposals for services under this agreement shall be signed and dated by the Consultant or an authorized representative of the Consultant (as applicable) and shall be considered binding offers to contract open for acceptance by the City for an indefinite duration unless limited in the proposal or withdrawn prior to acceptance by the City. All proposals for services under this agreement shall be on forms approved by the City; use of the signature block shown in this agreement on a proposal for services shall be considered an adequate signature block. In the absence of a City provided form, the signature block shall contain a signature line for the City of Osage Beach by the its City Manager and a signature line for attestation by the City Clerk. In addition, the signature block shall contain a line for insertion of the date the proposal is approved by the City.
2. **Compensation** - In consideration for the Consultant's provision of services under this agreement, the City agrees to compensate the Consultant for services rendered in accordance with the compensation set forth in the proposal for the project for which compensation is sought. No increases in the rates and charges set forth in the proposal shall be permitted without the written authorization of the City. Payments shall be made within thirty (30) days of receipt of invoice by the City. Invoices shall be submitted periodically as mutually agreed upon by the City and Consultant, or in the absence of such agreement, upon completion of the work constituting the task or project for which services are provided. Invoices for services on an hourly fee plus expense basis shall individually describe the task or project by name, show hours expended by classes of personnel in increments of not less than one-half hour and rates applied, as well as describe work performed during the invoice period; reimbursable expenses shall be itemized. Invoices for services performed on a unit price basis shall identify the task or project by name, identify and quantify units charged for services during the invoice period. Invoices for services on a lump sum basis shall identify the task or project by name and the invoiced amount. Periodic invoices shall not exceed the amounts permitted in the Consultant's proposal approved by the City. When periodic requests for payment are made, they shall only reflect charges for services already complete. City may retain five percent (5%) of any partial payment pending final completion of the contract services to correct any deficiencies in performance. The City reserves the right to withhold payment for inadequately documented invoices until documented as required herein. The City further reserves the right to withhold payments for unperformed services or services not performed on a timely basis in accordance with the Consultant's proposal when delays in performance of services are not attributable to the City, or as a result of a billing dispute between the City and Consultant. No penalty shall be assessed to City for such amounts withheld until after any dispute is resolved in Consultant's favor.

At the conclusion of each phase of work, if applicable, Consultant and City will review the scope of work and deliverables set out in the Consultant's Proposal to confirm Consultant has met the defined expectations. If the deliverables do not confirm, City will notify Consultant in writing within thirty (30) days of receiving the deliverables or services that they do not conform. Consultant shall have a reasonable period of time, based upon the severity, and complexity, to correct the non-conformity.

Consultant shall cooperate with City to procure any materials or equipment on a sales tax-free basis to the extent permitted by law. City shall provide to Consultant any documents necessary to ensure exemption from sales tax.

- a. The Consultant fees listed in exhibit A and B of this agreement shall be used for the life of this agreement

3. **City Responsibilities** - City agrees to furnish Consultant with all current and available information for each project assigned to Consultant, along with any information necessitated by changes in work or services initiated by the City which may affect services rendered hereunder. Consultant shall notify City of all information it may require from City or other Consultants and Consultants of City sufficiently in advance so as to avoid delay of the work to be completed by Consultant.

To the extent services or deliverables include the design or implementation of hardware or software systems, City agrees to be responsible for making all management decisions. These decisions include but are not limited to the systems to be evaluated and selected, the design of those systems, the controls to be tested, the security and system procedures to be implemented, the scope and timetable of the implementation, testing, training and conversion plan.

City agrees to maintain the appropriate licenses in compliance with all manufacturers' license requirements during the term of this agreement.

4. **Coordination of Work and Work Product** - Consultant shall coordinate all work with the City's designated representative for each project assigned to Consultant and submit to the City's representative all work product in written or graphic form (and in electronic form if requested) as applicable or required. All reports, surveys, test data, memoranda, samples, plans, specifications, and other documents or materials submitted by or to the City shall be considered the property of the City. When available and requested by the City, work product shall be provided in electronic form at actual cost in media compatible for use with City software and equipment, and Adobe .pdf format shall be acceptable.
5. **Protection of Work, Property and Persons** - To the extent Consultant's work will require any field work, testing, sampling, or otherwise involve physical installation, alteration or repair of a permanent nature, the requirements of this section shall apply. The Consultant will be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with their services provided under this Agreement. The Consultant will take all necessary precautions for the safety of, and will provide the necessary protection to prevent damage, injury or loss to all of its employees providing work under this Agreement and other persons who may be affected thereby, all the provided services and all materials or equipment to be incorporated therein, whether in storage on or off the site, and other property at the site or adjacent thereto, including trees, shrubs, lawns, walks, pavements, roadways, structures and utilities not designated for removal, relocation or replacement in the course of construction. The Consultant shall comply with all pertinent provisions of the Occupational Safety and Health Administration (OSHA), and any State Safety and Health agency requirements.

- a. The Consultant will comply with all applicable laws, ordinances, rules, regulations and orders of any public body having jurisdiction. The Consultant will erect and maintain, as required by the conditions and progress of the services, all necessary safeguards for safety and protection. The Consultant will notify City of adjacent utilities when prosecution of the request for proposal may affect them. The Consultant will remedy all damage, injury or loss to any property caused, directly or indirectly, in whole or part, by the Consultant, any subconsultant or any person directly or indirectly employed by any of them or anyone for whose acts they may be liable.
 - b. In emergencies affecting the safety of persons or the scope of work or property at the site or adjacent thereto, the Consultant, without special instructions or authorization from the City, shall act to prevent threatened damage, injury or loss. The Consultant will give the City prompt written notice of any significant changes in the scope of work caused thereby, and a change order shall thereupon be issued covering the changes and deviations involved.
6. **Insurance Requirements** - Consultant shall purchase and maintain such insurance as will protect it from claims set forth below which may arise out of, or result from the Consultant's work, whether such execution be by the Consultant, any subconsultant, or by anyone directly or indirectly employed by any of them, or by anyone whose acts any of them may be liable:
- a. **Workers Compensation** - Claims under workmen's compensation, disability benefit and other similar employee benefit acts in amounts required by law. In case any class of employees engaged in hazardous work under this Agreement at the site of the project is not protected under the workmen's compensation statute, the Consultant shall provide, and shall cause each subconsultant to provide, adequate and suitable insurance for the protection of its employees not otherwise protected.
 - b. **Bodily Injury** - Claims for damages because of bodily injury, occupational sickness or disease, or death of employees in the amounts required by law.
 - c. **Personal Injury** - Claims for damages insured by usual personal injury liability coverage which are sustained (1) by any person as a result of an offense directly or indirectly related to the employment of such person by the Consultant, or (2) by any other person.
 - d. **Third Person Bodily Injury** - Claims for damages because of bodily injury, sickness or disease, or death of any person other than employees in the amount of at least \$420,606.00 per person and \$2,804,046.00 per occurrence, or such amounts as are annually listed as the governmental immunity waiver in Section 537.610, RSMo., as annually listed.

- e. **Automobile Coverage** - Claims for damages because of injuries to persons and property arising out of the operation of the following in the execution of projects:
 - i. Consultant's own automobiles and trucks,
 - ii. Automobiles and trucks now owned by the Contract.

The insurance shall cover the use of the above-mentioned automobiles and trucks both on and off the site of the project. The minimum amounts of such insurance shall be the same as required for Public Liability and Property Damage Insurance.

- f. **Professional Liability**- Claims for damages resulting from errors or omissions of the Consultant or its employees in the amount of at least \$1,000,000.00 combined single limit.
- g. **Public Liability and Property Damage** - Claims for damages because of damage to any property, building, or structure on or adjacent to the City's premises, or the injury to or destruction of property resulting from the project in the amount of at least \$420,606.00 per person and \$2,804,046.00 per occurrence, or such amounts as are annually listed as the governmental immunity waiver in Section 537.610, RSMo., as annually listed.
- h. **SubConsultant** - The Consultant shall secure Consultant's Contingent or Protective Liability and Property Damage to protect the Consultant from any and all claims arising from the operations of subConsultant employed by the Consultant. The minimum amounts of such insurance shall be as required for Public Liability and Property Damage Insurance.

Certificates of Insurance acceptable to the City shall be filed with the City prior to the commencement of any work assigned under this Agreement. These certificates shall contain a provision that coverage afforded under the policies will not be cancelled unless at least fifteen (15) days prior WRITTEN NOTICE has been given to the City and shall name the City as an additional insured by endorsement.

- 7. **Indemnification** - Failure of Consultant or subConsultant to obtain or maintain such insurance during this Agreement, or to provide proper proofs thereof upon request of the City, shall not diminish, waive or otherwise reduce the Consultant's obligations to maintain such insurance coverage and Consultant shall indemnify and hold the City and all its personnel harmless from and against any and all claims, damages, losses and expenses, including reasonable attorney's fees and litigation costs, arising out of or resulting from the performance of services, provided that any such claim, damage, loss or expenses, is caused in whole or in part by the negligent act, omission and or liability of the Consultant, its agents, employees, or its subConsultants. In addition, any and all claims against the City or employees, by any employee of the Consultant, any SubConsultant, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Consultant or

any SubConsultant under workmen's compensation acts, disability benefit acts or other employee benefits act. Further, Consultant shall hold City harmless from any failure by Consultant to complete their work in compliance with all applicable local, state and federal regulations.

8. **Delegation and Subcontracting** - Unless otherwise proposed and approved in the Consultant's proposal for services, the Consultant shall not delegate or subcontract any work to be performed by the Consultant under this agreement to any other person, business or entity without the express advance written approval of the City for such delegation or subcontract work.
 - a. The Consultant shall be fully responsible to the City for the acts and omissions of its subConsultants, and of persons either directly or indirectly employed by them, as the Consultant is for the acts and omissions of persons directly employed by it.
 - b. The Consultant shall cause appropriate provisions to be inserted in all subcontracts related to this Agreement to bind subConsultants to the Consultant by the terms of this Agreement insofar as applicable to the work of the subConsultants and give the Consultant the same power in regard to terminating any subcontract that the City may exercise over the Consultant under any provision of this Agreement.
 - c. All subConsultants shall be required to comply with the General Insurance Provisions of Section 6 of this Agreement, and Consultant shall cause appropriate provisions to be inserted in all subcontracts related to this Agreement to bind subConsultants to said requirements.
9. **Warranty**- Consultant warrants that the services will be performed with reasonable care in a diligent and competent manner. Consultant warrants that any deliverables and equipment reasonably conform to the City's expectations and are fit for the particular purpose.

Consultant does not warrant and is not responsible for any third-party products or services, unless City is unable to remedy any problems or issues with said third parties due to the actions of Consultant or its employees.
10. **Records and Samples** - To the extent not otherwise transferred to the City's possession, Consultant agrees to retain and provide the City with reasonable access to all work product, records, papers and other documents involving transactions and work related to or performed under this agreement for a period of three (3) years after this agreement expires. When services involve testing or sampling, Consultant agrees to either retain all test products or samples collected by or submitted to Consultant or return same to the City as mutually agreed upon. In absence of agreement, Consultant shall not dispose of test samples or products without notice to or consent by the City or the City's representative.
11. **Additional Services** - No compensation shall be paid for any service rendered by the Consultant considered an additional service beyond the scope of services approved by the City unless rendition of that service and expense thereof has been authorized in writing by

the City in advance of performance of such service. Any additional services performed by the Consultant prior to such authorization by the City shall be deemed a part of basic services for work performed under a City approved proposal for services governed by this agreement, whether enumerated in this agreement or not, for which the Consultant shall be entitled to no additional compensation.

12. **City Authorization** -When the term City is used in this agreement, it shall mean the government of the City of Osage Beach, Missouri or the City of Osage Beach Board of Alderman, as the context requires. It is further understood and agreed that the City Administrator and/or the Assistant City Administrator and/or the IT Manager is authorized to request further service under this agreement. In this regard, it is understood and agreed that the Consultant shall be entitled to rely upon verbal authorization when given by these agents as well as written authorization given by the City.

13. **Period of Services and Termination** – This Master Agreement shall be in force for a period of three years and shall cover all work approved by the City during that period. In no event shall the Consultant perform services for the City beyond thirty-six (36) months from execution of this Contract without execution of a new written contract. All work shall be completed within the time provided for in the proposal for that scope of work or as quickly and efficiently as possible in the case of phone or remote support. The City reserves the right to terminate this agreement at any time with or without cause by giving the Consultant sixty (60) days written notice of termination. Upon receipt of such notice, Consultant shall discontinue all services in connection with the performance of services authorized under this agreement or City approved proposal for services not completable within a 60-day timeframe and City shall upon invoice remit payment for all authorized services completed up to the date of termination. Upon payment of this invoice, the Consultant shall deliver any and all work product including drawings, plans, and specifications, or other documents, prepared as instruments of service, whether complete or in progress. It is further agreed that if services are terminated the Consultant shall be compensated for all services rendered through the date of termination not to exceed the amount authorized for services through the date of termination. If the City questions the extent of work on a final invoice, the Consultant shall give the City the opportunity to review and evaluate all work upon which the invoice is based prior to payment. This agreement or work performed under the provisions of this agreement may also be terminated by the Consultant with sixty (60) days written notice in the event the City shall substantially fail to perform in accordance with the terms and conditions of this agreement, through no fault of the Consultant. In the event of termination by the Consultant, the other provisions concerning termination contained in this paragraph shall be applicable.

14. **Governing Law** - This agreement shall be governed by the laws of the state of Missouri and it is agreed that this agreement is made in Camden County, Missouri and that Camden County, Missouri is proper venue for any action pertaining to the interpretation or enforcement of any provision within or services performed under this agreement.

15. **Enrollment in the Federal Work Authorization Program (E-Verify)** - The Consultant is informed that pursuant to Section 285.530, RSMo, as a condition of the award of this contract in excess of five thousand dollars (\$5,000.00), the successful bidder shall, by

sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection to the contracted services. Successful bidders shall also sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection to the contracted services.

16. **Nature of Relationship** - Consultant herein is an independent Consultant and shall not act as an agent for the City, nor shall Consultant be deemed to be an employee of the City for any purposes whatsoever. The Consultant shall not enter into any agreement or incur any obligations on the City's behalf or commit the City in any manner.

Neither Party will use the other party's name, trademarks, service marks, logos, trade names, and/or branding without such party's prior written consent. Notwithstanding the foregoing, Consultant may mention City's name and provide a general description of the services provided under this Agreement in Consultant's client lists and marketing materials.

17. **Conflict of Interest** - Consultant hereby covenants that at the time of execution of this Agreement it has no other contractual or employment relationships which would create any actual or perceived conflict of interest. The Consultant further agrees that during the term of this Agreement neither the Consultant nor any of its employees shall acquire any other contractual relationships which create such a conflict. Consultant shall complete the required Conflict of Interest Form attached hereto and shall have an affirmative duty to update said form if there are any changes to the answers provided therein during the term of this Agreement.

18. **Non-Solicitation** - During the term of this agreement and for a period of one (1) year following its expiration or termination, neither party will actively solicit, employ or otherwise engage any of the other party's employees (including former employees) who were involved in the provision of services under this agreement. This provision is enforceable by injunction without the need for posting bond.

19. **Confidentiality** - With respect to any information supplied in connection with this Agreement and designated by either party as confidential, or which the recipient should reasonably believe is confidential based on its subject matter or the circumstances of its disclosure, recipient agrees to protect the confidential information in a reasonable and appropriate manner, and use and reproduce the confidential information only as necessary to perform its obligations under this Agreement and for no other purpose, except as may be required by law or court order. The obligations in this section will not apply to information which is: (i) publicly known, (ii) already known to the recipient, (iii) lawfully disclosed by a third party, (iv) independently developed; or (v) disclosed pursuant to legal requirement or order. Subject to the foregoing, the recipient may disclose the confidential information on a need-to-know basis to the recipient's Consultants, agents and affiliates who agree to maintain its confidential nature. This provision shall survive the expiration and/or termination of this Agreement.

20. **Deliverables**- Upon payment to Consultant in connection with this Agreement, all right,

title and interest in the deliverables will become City's sole and exclusive property. The Consultant may also retain its work papers, proprietary information, processes, methodologies, techniques, ideas, concepts, trade secrets, know-how and software, including such information as existed prior to the delivery of the services and anything which Consultant may discover, create or develop during the provision of services for the City; however the City shall be furnished, at no additional cost, one copy of items or documents created pursuant to the provision of services for the City.

Except for software owned by and/or proprietary to Consultant, to the extent the deliverables contain Consultant's proprietary information, Consultant grants City a non-exclusive, non-assignable, royalty-free license to use it in connection with the deliverables under any scope of work and proposal submitted by Consultant and for no other purpose. To the extent the deliverables contain the proprietary information of a third party, City agrees to comply with such third party's terms of license as the same are communicated to City.

Consultant shall furnish to City, copies of all records, field notes and tests which were developed in the course of work for the City and for which compensation has been received by the Consultant.

21. **Miscellaneous** - This agreement constitutes the entire agreement of the parties superseding all prior negotiations, written or verbal, and may only be amended by signed writing executed by the parties through their authorized representatives hereunder.

IN WITNESS WHEREOF, the parties have executed this agreement by their duly authorized signatories effective the date and year first-above written.

Consultant

CITY OF OSAGE BEACH, MISSOURI

BY:

John Olivarri, Mayor

DATE:

DATE:

ATTEST:

Dorothy Urlicks, Deputy City Clerk

Exhibit A

Standard Published Rates

Level III Technical Support:

Specialized support for virtual environments, Storage Area Networks, specialized server applications, advanced network security devices.

Hourly Rate -- \$185.00

Billed in ½ hour increments, Minimum one hour

Remote Support and Phone Support: No charge for less than 15 minutes. Over 15 minutes charges will start from beginning of call and will be billed in ½ hour increments.

Level II Technical Support:

Support for servers, Microsoft AD and Exchange, firewall, network switching, non-specialized server applications

Hourly Rate -- \$135.00

Charges include repair time plus onsite visit charges.

Billed in ½ hour increments, Minimum one hour

Remote Support and/or Phone Support: No charge for less than 15 minutes. Over 15 minutes charges will start from beginning of call and will be billed in ½ hour increments.

Level I Technical Support:

Support for workstations, desktops, printers and other peripheral devices, physical cabling, backup applications, etc.

Hourly Rate -- \$105.00

Charges include repair time plus onsite visit charges.

Billed in ½ hour increments, Minimum one hour

Remote Support and/or Phone Support: No charge for less than 15 minutes. Over 15 minutes charges will start from beginning of call and will be billed in ½ hour increments.

After Hours Support:	Weekday Evenings:	5:00 PM – 8:00AM	Standard rate x 1.5
	Saturday:	12:00AM-11:59PM	Standard rate x 1.5
	Sunday:	12:00AM – Monday 7:59AM	Standard rate x 2
	InfiniTech Observed Holidays:		Standard rate x 2

On Site Visit: Travel time assessed at ½ the engineer's standard hourly rate.

Exhibit B

Block Time Support Options

InfiniTech's Block Time Support Agreement provides our clients with prepaid engineering and technical support labor hours that can be utilized for any technical support or project-based services. By purchasing prepaid labor hours, clients can ensure consistent discounted labor rates as well as priority response to emergency issues.

		\$5000 Block Agreement	\$10,000 Block Agreement
Level I Technical Support	Support for workstations, desktops, printers and other peripheral devices, physical cabling, backup applications, etc.	\$90 / hour	\$85 / hour
Level II Technical Support	Support for Servers, Microsoft AD and Exchange, Firewall, and Network Switching, Non-Specialized Server Applications.	\$125 / hour	\$120 / hour
Level III Technical Support	Specialized support for Virtual Environments, Storage Area Networks, Routers, Specialized Server Applications, Advanced Network Security Devices	\$165 / hour	\$150 / hour

Corporate Information

Mailing address:

InfiniTech Consulting
2401 Bernadette Dr
Suite 209
Columbia, MO 65203

Federal Tax ID: 46-5612422

Established: July 2014

InfiniTech is not a MBE/WBE/DBE

InfiniTech is the exclusive named services subcontractor on the State of Missouri's Prime Vendor Contract.

InfiniTech has never failed to qualify on any project supervised by any department of the State or Federal government

**NOTICE AND INSTRUCTIONS TO VENDORS
REGARDING HIRING OF ILLEGAL WORKERS**

Pursuant to Missouri statute RSMo 285.530(1), no business entity or employer shall knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri.

As a condition for the award of any contract or grant in excess of five-thousand dollars (\$5,000.00) by the City of Osage Beach, Missouri to a business entity, the business entity (Company or individual) shall:

- 1) By sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services.
- 2) Sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

The City of Osage Beach, Missouri, in order to comply with sections 285.525 through 285.550 RSMo, requires the following for bids and contract documents:

Required Affidavit for Contracts over \$5,000.00 –

Company shall comply with the provisions of Section 285.525 through 285.550 RSMo.

Contract award is contingent on Company providing an acceptable notarized affidavit stating the following:

1. Company is enrolled in and participates in a federal work authorization program with respect to the employees working in connection with the contracted services; and
2. Company does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

A form for such affidavit is included herein.

Required Documentation of Program Enrollment –

Company must provide documentation evidencing current enrollment in a federal work authorization program (e.g. electronic signature page from E-Verify program's Memo of Understanding (MOU)).

The City of Osage Beach requires companies that are not already enrolled and participating in a federal work authorization program to do so. E-Verify is an example of this type of program. Information regarding E-Verify is available at www.dhs.gov or by calling 888-464-4218.

Pursuant to RSMo.285.530, the bidding party shall:

- 1) Participate in the Federal Work Authorization Program (E-Verify), which verifies employment eligibility for all of their employees and provide City with an affidavit confirming such participation.
- 2) Provide an affidavit that they do not knowingly employ any person who is an unauthorized alien in connection with the contracted services to the City.
- 3) Verify all employees of bidding party working in connection with the City project through such E-Verify program and provide proof of such to City for each such employee.
- 4) Require all subcontractors for the project to:
 - a. Require in writing in its contract with the subcontractor that all contractors for the City project comply with the provisions of RSMo.285.530.1 requiring that no business entity knowingly hire or employ an unauthorized alien within the State of Missouri.

- b. Require all subcontractors to provide a sworn affidavit under the penalty of perjury attesting that the subcontractor's employees are lawfully present in the United States. A copy of such affidavits shall be provided to the City.

**WORKERS ELIGIBILITY VERIFICATION AFFIDAVIT FOR ALL
CITY OF OSAGE BEACH CONTRACT AGREEMENTS IN EXCESS OF \$5,000**

(For joint ventures or contracts by more than one individual, a separate affidavit is required for each person or business entity)

State of Missouri)
County of Camden)ss

On this _____ day of _____, 20____, before me appeared _____, personally known to me or proved to me on the basis of (name) satisfactory evidence to be a person whose name is subscribed to this affidavit, who being by me duly sworn, deposed as follows:

My name is _____, and I am of sound mind, capable of making this affidavit, and personally certify the facts herein stated, as required by Section 285.530, RSMo, to enter into any contract agreement with the City of Osage Beach to perform my job, task, employment, labor, personal services, or any other activity for which compensation is provided, expected, or due, including but not limited to all activities conducted by business entities.

I am the _____ of _____, and I am duly authorized
(Position) (Name of Business Entity)
Directed, and/or empowered to act officially and properly on behalf of this business entity.

I hereby affirm and warrant that the aforementioned business entity is enrolled in a federal work authorization program operated by the United States Department of Homeland Security to verify information of existing and newly hired employees. The aforementioned business entity shall participate in said program with respect to all employees working in connection under the within contract agreement with the City of Osage Beach.

I have attached documentation to this affidavit to evidence enrollment/participation by the aforementioned business entity in a federal work authorization program, as required by section 285.530 RSMo.

I hereby affirm and warrant that the aforementioned business entity does not and shall not knowingly employ, in connection to work under the within stated contract agreement with the City of Osage Beach, and alien who does not have the legal right or authorization under federal law to work in the United States, as defined in 8 U.S.C. § 1324 a(h)(3).

I am aware and recognize that, unless certain contract and affidavit conditions are satisfied pursuant to Section 285.530 RSMo, the aforementioned business entity may be held liable under Section 385.525 through 285.550 RSMo, for subcontractors that knowingly employ or continue to employ unauthorized alien to work within the State of Missouri.

I acknowledge that I am signing this affidavit as a free act and deed of the aforementioned business entity and not under duress.

Affiant Signature

Subscribed and sworn to before me this _____ day of _____, 20_____.

Notary Public

My Commission Expires:_____

Seal:

City of Osage Beach**Agenda Item Summary**Date of Board of Aldermen Meeting: 12/20/18Originator: *(Name/Title)* Jeana Woods/City AdministratorDate Submitted: 12/07/18**Agenda Item Title:**

Bill 18-65 - An Ordinance of the City of Osage Beach, Missouri, Authorizing the Mayor to Execute an Amendment to the Lee C Fine Airport Lease for the Purpose of Removing from the City's Leased Premises a Certain House Located within the Park and Adjacent to the Airport.

Presented by: *(Name/Title)* Jeana Woods/City Administrator**Requested Action:**☐

Motion to Approve

☐

First Reading of Bill # _____

☒Second Reading of Bill # 18-65☐

Resolution # _____

☐

Proclamation

☐

Public Hearing

☐

Other (Describe) _____

Ordinance Reference for Action: (i.e. RSMo Section, Ordinance # & Title)

Board of Aldermen approval required per Section 110.230. Ordinances, Resolutions, Etc. – Generally and Section 110.240 Adoption of Ordinances.

Deadline for Action: YES ☐ NO ☒

If yes, explain:

Fiscal Impact:Not Applicable ☒Budgeted Item: YES ☐ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: _____

FY ____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☒ NO ☐

If yes, list attachments:

Bill 18-65; Proposed Lease Amendment from Missouri Department of Natural Resources (Exhibit A); Letter from Missouri Department of Natural Resources

Department Comments and Recommendation:

N/A

City Administrator Comments and Recommendation:

The first reading was read and passed by the Board of Aldermen on December 6, 2018.

Per City Code 110.230, Bill 18-65 is in correct form as per City Attorney.

The City contacted the Missouri Department of Natural Resources (MoDNR) last year to inquire about the residential structure located at the LCF Airport. The house is unoccupied, in need of repair or demolition, and the City has no use for the structure. This lease amendment will transfer to MoDNR the house at Lee C Fine airport that is currently included in the airport lease.

I recommend approval of Bill 18.65.

BILL NO. 18-65

ORDINANCE NO. 18.65

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AUTHORIZING THE MAYOR TO EXECUTE AND AMENDMENT TO THE LEE C. FINE AIRPORT LEASE FOR THE PURPOSE OF REMOVING FROM THE CITY'S LEASED PREMISES A CERTAIN HOUSE LOCATED WITHIN THE PARK AND ADJACENT TO THE AIRPORT

WHEREAS, the Board of Aldermen find that the house at the Lee C. Fine Airport in the Lake of the Ozarks State Park is in need of repair and is a burden to the City's operations of the airport and the City administration has requested the Department of Natural Resources take over responsibility for the house which the Department has agreed to do and the Department has prepared and submitted to the City the Amendment to the existing lease agreement which is attached to this ordinance as Exhibit "A" and that such an Amendment is in the best interest of the City and the park:

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, AS FOLLOWS:

Section 1. That the Mayor is authorized to execute on behalf of the city the Amendment to the Lee C. Fine Memorial Airport Lease attached hereto as Exhibit "A".

Section 2. The City Administrator is hereby authorized to take such further actions as are necessary to carry out the intent of this Ordinance.

Section 3. Severability

The chapters, sections, paragraphs, sentences, clauses and phrases of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional or otherwise invalid by the valid judgment or degree of any Court of any competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this ordinance since the same would have been enacted by the Board of Aldermen without the incorporation in this ordinance of any such unconstitutional or invalid phrase, clause, sentence, paragraph or section.

Section 4. Repeal of Ordinances not to affect liabilities, etc.

Whenever any part of this ordinance shall be repealed or modified, either expressly or by implication, by a subsequent ordinance, that part of the ordinance thus repealed or modified shall continue in force until the subsequent ordinance repealing or modifying the ordinance shall go into effect unless therein otherwise expressly provided; but no suit, prosecution, proceeding, right, fine or penalty instituted, created, given, secured or accrued under this ordinance previous to its repeal shall not be affected, released or discharged but may be prosecuted, enjoined and recovered as fully as if this ordinance or provisions had continued in force, unless it shall be therein otherwise expressly provided.

Section 5. This Ordinance shall take effect and be in full force from and after its passage by the Board of Aldermen and approval by the Mayor.

READ FIRST TIME: December 6, 2018

READ SECOND TIME: _____

Bill No. 18-65
Page 2

Ordinance No. 18.65

I hereby certify that the above Ordinance No. 18.65 was duly passed on _____, by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstentions:

Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Dorothy Urlicks Deputy, City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 18.65.

Date

John Olivarri, Mayor

ATTEST:

Dorothy Urlicks Deputy City Clerk

AMENDMENT of Lease Agreement dated March 5, 1999

By and Between

Missouri Department of Natural Resources

And

City of Osage Beach

This Amendment is entered this ____ day of _____, 2018 by and between the Missouri Department of Natural Resources, Division of State Parks ("Lessor"), and the city of Osage Beach, a political subdivision of the State of Missouri (Lessee").

WHEREAS, Lessor and Lessee entered a Lease Agreement dated March 5, 1999 for the Lee C. Fine Memorial Airport, as amended; and

WHEREAS, Lessee indicates there is a residence structure that no longer serves a function for airport operations and wishes to remove the structure from the leased premises, and Lessor is amenable to removing the structure from the property description comprising the "premises," and to memorializing the change by written lease amendment.

NOW THEREFORE, in consideration of the mutual covenants contained in the Lease Agreement and of other mutual consideration, acknowledged to be adequate and sufficient, the parties agree to amend the Lease Agreement as follows:

1. The definition of Existing Improvements comprising the premises found at Article II B.8. Residence, defined as "an area comprising approximately 2,340 square feet of usable space under roof" and identified as LABS # 53778 is hereby deleted from the description of the leased premises, and the sequential numbering relating to other Existing Improvements is adjusted accordingly.
2. Lessor and Lessee agree that Lessee shall have no further right to use, or responsibility for, said Residence, subject to Lessee's agreement to work cooperatively with Lessor regarding water use at the Residence should Lessor make such a request.
3. The below identified parties are authorized to enter this Amendment on behalf of the parties, and acknowledge that this Amendment is being entered in reliance on such representation.

IN WITNESS WHEREOF, the parties hereby enter this Amendment effective when signed by the Department.

MISSOURI DEPARTMENT OF
NATURAL RESOURCES

CITY OF OSAGE BEACH

By: Ben Ellis, Director
Division of State Parks

By: _____
Its: _____ (title)
Printed Name: _____

Date: _____

Date: _____



October 24, 2018

ATTN: Jeana Woods, City Administrator
c/o City of Osage Beach
1000 City Parkway
Osage Beach MO 65065

RE: Amended Lease Agreement for Lee C. Fine Memorial Airport

Dear Ms. Woods,

Attached for your signature, please find two copies of the amendment of the lease agreement dated March 5, 1999 by between Department of Natural Resources and the City of Osage Beach regarding the Lee C. Fine Memorial Airport. This amended lease agreement is made upon the request of the City of Osage Beach and Lee C. Fine Memorial Airport. Upon signature of the respective parties of the City of Osage Beach, please return the two copies to myself for signature from Director Ben Ellis and I will return a fully signed and executed copy to you.

Please contact me at (573) 526-4786, via email at robert.price@dnr.mo.gov, or by mail at PO Box 176, Jefferson City, MO 65102 if you have any questions. Thank you in advance for your time and consideration.

Sincerely,

MISSOURI STATE PARKS

R. Zane Price
Real Estate Manger

Enclosure

City of Osage Beach**Agenda Item Summary**Date of Board of Aldermen Meeting: 12/20/18Originator: *(Name/Title)* Mike Welty, Assistant City AdministratorDate Submitted: 12/04/18**Agenda Item Title:**

Bill 18-68 - An Ordinance of the City of Osage Beach, Missouri, Authorizing the Mayor to modify the service agreement with Tyler Technologies for the new Executime Payroll Management System.

Presented by: *(Name/Title)* Mike Welty, Assistant City Administrator**Requested Action:**☐

Motion to Approve

☒First Reading of Bill # 18-68☒Second Reading of Bill # 18-68☐

Resolution # _____

☐

Proclamation

☐

Public Hearing

☐

Other (Describe) _____

Ordinance Reference for Action: (i.e. RSMo Section, Ordinance # & Title)

Board of Aldermen approval required for purchases over \$15,000 per Municipal Code Chapter 135; Article II: Purchasing, Procurement, Transfers, and Sales.

Deadline for Action: YES ☒ NO ☐

If yes, explain:

We need to proceed in order to get scheduled with Tyler Technologies, Inc. for installation, training, and support before the end of February 2019.

Fiscal Impact:Not Applicable ☐Budgeted Item: YES ☒ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: 10-19-774251 - Computer Software

FY <u>18</u> Budgeted Amount:	\$ <u>38,006.00</u>
Expenditures to Date _____:	(\$ <u>10,766.00</u>)
Available:	\$ <u>27,240.00</u>
Requested Amount:	\$ <u>4,000.00</u>

Attachments: YES ☒ NO ☐

If yes, list attachments:

Bill 18-68, Quote for additional advanced scheduling, Quote for VPN device

Department Comments and Recommendation:

We need to make a couple of adjustments to the Executime agreement:

Adjustment #1

When first planning this project we worked with Tyler Technologies to insure that we had all of the necessary hardware. The time clocks we are installing need a Virtual Private Network (VPN) device to insure that the employee information they record and communicate stays secure. We had originally thought that because of the way our network was setup it would not be necessary to purchase such a device.

10-19-774251 - Computer Software

FY18 Budgeted amount for this project \$25,006.00

Originally requested Amount \$19,236.00

VPN Device: \$4000.00 (backup enclosed)

New Total Request: \$23,236.00

Adjustment #2

As we have gotten deeper into this project it has become apparent that we need to expand the advance scheduling to all emergency services to accommodate their scheduling needs. We had previously thought that advance scheduling would only be needed for the Ambulance Department.

10-19-774250/Computer Equipment

FY18 Budgeted amount for this project \$15,050.00

Originally requested Amount \$9,580.00

Additional Advance Scheduling cost: \$387.00 (backup enclosed)

New Total Request: \$9,967.00

This project is still under budget even after these changes. No adjustment is necessary to the 2018 budget.

City Administrator Comments and Recommendation:

Per City Code 110.230, Bill 18-68 is in correct form as per City Attorney.

The original contracted amount was a not-to-exceed amount of \$28,816 approved by the Board of Aldermen through Bill 18.18 in March 2018. This request increases this not-to-exceed amount to \$33,203 to accommodate the additions stated above needed for the project.

Implementing this electronic time management system is an important project for us in improving efficiency, reducing errors, decreasing time theft, and reducing paper and printing cost. Staff has worked diligently on this project over the last several months and I am pleased that we remain under budget overall.

These are necessary adjustments to the project to further the efficiency of the system. I concur with the Assistant City Administrator's recommendation.

BILL NO. 18-68

ORDINANCE NO. 18.68

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AUTHORIZING THE MAYOR TO MODIFY THE SERVICE AGREEMENT WITH TYLER TECHNOLOGIES FOR THE NEW ESECUTIME PAYROLL MANAGEMENT SYSTEM

BE IT ORDAINT BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, AS FOLLOWS, TO WIT:

Section 1. Bill 18.18 is hereby amended to modify to increase the contract amount to \$33,203.00. All other respects of Bill 18.18 remains unchanged.

Section 2. The City Administrator is hereby authorized to take such further actions as are necessary to carry out the intent of this Ordinance and Contract.

Section 3. This Ordinance shall be in full force and effect from date of passage and approval by the Mayor.

READ FIRST TIME: _____ READ SECOND TIME: _____

I hereby certify that the above Ordinance No. 18.68 was duly passed on _____ by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:	0	Nays:	0
Abstain:	0	Absent:	0

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Dorothy Urlicks, Deputy City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 18.68.

Date

John Olivarri, Mayor

ATTEST:

Dorothy Urlicks, Deputy City Clerk



Quoted By: Brian Baker
 Date: 11/21/2018
 Quote Expiration: 5/20/2019
 Quote Name: City of Osage Beach, MO - ExecuTime Advanced Scheduling License increase
 Quote Number: 2018-61608
 Quote Description:

Sales Quotation For

City of Osage Beach
 1000 City Pkwy
 Osage Beach, MO 65065-3058
 Phone +1 (573) 302-2000

SaaS

			One Time Fees		
Description	# Years	Annual Fee	Impl. Hours	Impl. Cost	Data Conversion

Additional:

ExecuTime Advanced Scheduling License Increase (SaaS)	1.0	\$387.00	0	\$0.00	\$0.00
TOTAL:		\$387.00	0	\$0.00	\$0.00

Summary

	One Time Fees	Recurring Fees
Total SaaS	\$0.00	\$387.00
Total Tyler Software	\$0.00	\$0.00
Total Tyler Services	\$0.00	\$0.00
Total 3rd Party Hardware, Software and Services	\$0.00	\$0.00
Summary Total	\$0.00	\$387.00
Contract Total	\$387.00	

Unless otherwise indicated in the contract or Amendment thereto, pricing for optional items will be held for Six (6) months from the Quote date or the Effective Date of the Contract, whichever is later.

Customer Approval:	_____	Date:	_____
Print Name:	_____	P.O. #:	_____

All primary values quoted in US Dollars

Comments

Tyler's quote contains estimates of the amount of services needed, based on our preliminary understanding of the size and scope of your project. The actual amount of services depends on such factors as your level of involvement in the project and the speed of knowledge transfer.

Unless otherwise noted, prices submitted in the quote do not include travel expenses incurred in accordance with Tyler's then-current Business Travel Policy.

Tyler's prices do not include applicable local, city or federal sales, use excise, personal property or other similar taxes or duties, which you are responsible for determining and remitting.

In the event Client cancels services less than two (2) weeks in advance, Client is liable to Tyler for (i) all non-refundable expenses incurred by Tyler on Client's behalf; and (ii) daily fees associated with the cancelled services if Tyler is unable to re-assign its personnel.

Implementation hours are scheduled and delivered in four (4) or eight (8) hour increments.

Tyler provides onsite training for a maximum of 12 people per class. In the event that more than 12 users wish to participate in a training class or more than one occurrence of a class is needed, Tyler will either provide additional days at then-current rates for training or Tyler will utilize a Train-the-Trainer approach whereby the client designated attendees of the initial training can thereafter train the remaining users.

Tyler's cost is based on all of the proposed products and services being obtained from Tyler. Should significant portions of the products or services be deleted, Tyler reserves the right to adjust prices accordingly.

The Munis SaaS fees are based on 16 concurrent users. Should the number of concurrent users be exceeded, Tyler reserves the right to re-negotiate the SaaS fees based upon any resulting changes in the pricing categories.

Client agrees that items in this sales quotation are, upon Client's signature of same, hereby added to the Agreement between the parties, and subject to its terms. Additionally, and notwithstanding anything in the Agreement to the contrary, payment for said items shall conform to the following conditions: Licensee fees for Tyler and 3rd party products are due when Tyler makes such software available for download by the Client (for the purpose of this quotation, the 'Availability Date') or delivery (if not software); Maintenance fees, prorated for the term commencing when on the Availability Date and ending on the last day of the current annual support term for Tyler Software currently licensed to the Client, are due on the Availability Date; Fees for services, unless otherwise indicated, plus expenses, are payable upon delivery.

Increase Advanced Scheduling Hosting for up to 50 employees.



Quoted By: Robb Ann Perry
 Quote Expiration: 3/18/2019
 Quote Name: City of Osage Beach - ExecuTime VPN
 Quote Number: 2018-57674
 Quote Description:

Sales Quotation For

City of Osage Beach
 1000 City Pkwy
 Osage Beach , MO 65065-3058
 Phone: +1 (573) 302-2000

Other Services

Description	Quantity	Unit Price	Extended Price	Maintenance
ExecuTime VPN Start up Fee	1	\$4,000	\$4,000	\$0
TOTAL:			\$4,000	\$0

Summary

	One Time Fees	Recurring Fees
Total Tyler Services	\$4,000	\$0
Total Third Party Hardware, Software and Services	\$0	\$0
Summary Total	\$4,000	\$0
Contract Total	\$4,000	

Unless otherwise indicated in the contract or Amendment thereto, pricing for optional items will be held for Six (6) months from the Quote date or the Effective Date of the Contract, whichever is later.

Customer Approval: _____ Date: _____

Print Name: _____ P.O.#: _____

Comments

Client agrees that items in this sales quotation are, upon Client's signature of same, hereby added to the Agreement between the parties, and subject to its terms. Additionally, and notwithstanding anything in the Agreement to the contrary, payment for said items shall conform to the following conditions: License fees for Tyler and 3rd party products are due when Tyler makes such software available for download by the Client (for the purpose of this quotation, the 'Availability Date') or delivery (if not software); Maintenance fees, prorated for the term commencing when on the Availability Date and ending on the last day of the current annual support term for Tyler Software currently licensed to the Client, are due on the Availability Date; Fees for services, unless otherwise indicated, plus expenses, are payable on delivery.

City of Osage Beach**Agenda Item Summary**Date of Board of Aldermen Meeting: 12/20/18Originator: *(Name/Title)* Jeana Woods/City AdministratorDate Submitted: 12/11/18**Agenda Item Title:**

Bill 18-69 - An ordinance of the City of Osage Beach, Missouri, amending the Human Resources System (Personnel) Rules & Regulations Chapter Section: 125.120 Attendance and Leaves; E. Occupational Leaves; 9. Holidays.

Presented by: *(Name/Title)* Jeana Woods/City Administrator**Requested Action:**

- ☐ Motion to Approve
- ☒ First Reading of Bill # 18.69
- ☒ Second Reading of Bill # 18.69
- ☐ Resolution # _____

- ☐ Proclamation
- ☐ Public Hearing
- ☐ Other (Describe) _____

Ordinance Reference for Action: (i.e. RSMo Section, Ordinance # & Title)

Board of Aldermen approval required per Section 110.230. Ordinances, Resolutions, Etc. – Generally and Section 110.240 Adoption of Ordinances.

Deadline for Action: YES ☒ NO ☐

If yes, explain:

The observed holiday changes are proposed to go into effect January 1, 2019.

Fiscal Impact:Not Applicable ☒Budgeted Item: YES ☐ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: _____

FY____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☒ NO ☐

If yes, list attachments:

Bill 18.69; marked changes to Chapter 125, Section 125.120.

Department Comments and Recommendation:

N/A

City Administrator Comments and Recommendation:

The discussion on observed City holidays took place at the December 6, 2018 Board of Aldermen meeting. In addition to approving the closure of City facilities in observance of Christmas Eve in 2018, the Board voted to approve the following list of City observed holidays beginning FY2019; adding President's Day, Christmas Eve, and removing Good Friday.

This request is to approve Bill 18.69 which validates and makes the appropriate changes to City Code Chapter 125 based on that approval by the Board.

Observed Holidays beginning FY2019:

New Year's Day

Dr. Martin Luther King, Jr. Birthday

President's Day

Memorial Day

Independence Day

Labor Day

Veterans Day

Thanksgiving Day

Friday after Thanksgiving

Christmas Eve

Christmas Day

Any Friday immediately following a City holiday which falls on Thursday

BILL NO. 18-69

ORDINANCE NO. 18.69

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI AMENDING THE HUMAN RESOURCES SYSTEM (PERSONNEL) RULES AND REGULATIONS CHAPTER SECTION: 125.120 ATTENDANCE AND LEAVES; E. OCCUPATIONAL LEAVES; 9. HOLIDAYS.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI AS FOLLOWS:

Section 1. That Section 125.120 Attendance and Leaves; E. Occupational Leaves; 9. Holidays is deleted and a new Section 125.120 Attendance and Leaves; E. Occupational Leaves; 9. Holidays is enacted:

9. Holidays. The holidays to be observed by full-time employees except shift workers are:
 - a. New Year's Day.
 - b. Dr. Martin Luther King, Jr. Birthday.
 - c. President's Day.
 - d. Memorial Day.
 - e. Independence Day.
 - f. Labor Day.
 - g. Veterans Day.
 - h. Thanksgiving Day.
 - i. Friday after Thanksgiving.
 - j. Christmas Eve.
 - k. Christmas Day.
 - l. Any Friday immediately following a City holiday which falls on Thursday.

All full-time employees of the City shall receive normal compensation for the legal holidays listed above and any other days or part of a day during which the public offices of the City shall be closed. All full-time employees shall receive compensation in proportion to the average number of hours normally scheduled to work. Probationary employees shall be considered for purposes of this Section to be full-time employees.

It shall be the policy of the City to ensure that all full-time employees enjoy the same number of holidays each year. The standard shall be the number of holidays in a particular year which will be celebrated by employees when a holiday falls on Sunday, the following Monday shall be observed as the holiday. When a holiday falls on Saturday, the preceding Friday shall be observed as the holiday. In such years when Christmas Day falls on a Saturday, affecting the observance of the Christmas Eve holiday, the preceding Thursday and Friday shall be observed as the Christmas Eve and Christmas Day holidays respectively. In such years when Christmas Eve falls on a Sunday

affecting the observance of the Christmas Day holiday, the preceding Friday shall be observed as the Christmas Eve holiday and the following Monday shall be observed as the Christmas Day holiday.

Any regular employee in the City service who shall be required to perform work or render services on a regularly scheduled holiday shall:

Receive a day off at his/her regular pay rate in lieu of the holiday missed; or

At the option of the City he/she may be compensated at the City's approved overtime rate for his/her service on the regularly scheduled holiday. The recommendation for payment must be recommended for approval by his/her appointed official and approved by the City Administrator.

Shift Workers. Due to difficulty in scheduling, shift workers shall receive the same number of paid hours, credited as special leave, as other City employees receive in holiday hours. The hours of special holiday leave will be credited to each employee's holiday leave bank after each holiday is observed. No shift worker may carry over more than twenty-four (24) hours of holiday leave from one (1) calendar year to the next; requests for carryover must be in writing. All hours of holiday leave not used or carried over shall be paid for on a special paycheck in December of each year. Upon separation, any accumulated or approved carryover holiday leave hours shall be paid to the employee.

Section 2. That this Ordinance shall be in full force and effect from and after the date of passage and approval of the Mayor.

READ FIRST TIME: _____ READ SECOND TIME: _____

I hereby certify that the above Ordinance No. 18.69 was duly passed on _____, by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:	0	Nays:	0
Abstain:	0	Absent:	0

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Dorothy Urlicks, Deputy City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 18.69.

John Olivarri, Mayor

Date

ATTEST:

Dorothy Urlicks, Deputy City Clerk

Chapter 125: Human Resources system (Personnel) Rules and Regulations

Section 125.120 Attendance and Leaves.

E. Occupational Leaves.

9. Holidays. The holidays to be observed by full-time employees except shift workers are:

- a. New Year's Day.
- b. Dr. Martin Luther King, Jr. Birthday.
- c. **President's Day.**
- c. ~~Good Friday.~~
- d. Memorial Day.
- e. Independence Day.
- f. Labor Day.
- g. Veterans Day.
- h. Thanksgiving Day.
- i. Friday after Thanksgiving.
- j. **Christmas Eve.**
- ~~k.~~ Christmas Day.
- ~~l.~~ Any Friday immediately following a City holiday which falls on Thursday.

All full-time employees of the City shall receive normal compensation for the legal holidays listed above and any other days or part of a day during which the public offices of the City shall be closed. All full-time employees shall receive compensation in proportion to the average number of hours normally scheduled to work. Probationary employees shall be considered for purposes of this Section to be full-time employees.

It shall be the policy of the City to ensure that all full-time employees enjoy the same number of holidays each year. The standard shall be the number of holidays in a particular year which will be celebrated by employees when a holiday falls on Sunday, the following Monday shall be observed as the holiday. When a holiday falls on Saturday, the preceding Friday shall be observed as the holiday. **In such years when Christmas Day falls on a Saturday, affecting the observance of the Christmas Eve holiday, the preceding Thursday and Friday shall be observed as the Christmas Eve and Christmas Day holidays respectively. In such years when Christmas Eve falls on a Sunday affecting the observance of the Christmas Day holiday, the preceding Friday shall be observed as the Christmas Eve holiday and the following Monday shall be observed as the Christmas Day holiday.**

Any regular employee in the City service who shall be required to perform work or render services on a regularly scheduled holiday shall:

Receive a day off at his/her regular pay rate in lieu of the holiday missed; or

At the option of the City he/she may be compensated at the City's approved overtime rate for his/her service on the regularly scheduled holiday. The recommendation for payment must be recommended for approval by his/her appointed official and approved by the City Administrator.

Shift Workers. Due to difficulty in scheduling, shift workers shall receive the same number of paid hours, credited as special leave, as other City employees receive in holiday hours. The hours of special holiday leave will be credited to each employee's holiday leave bank after each holiday is observed. No shift worker may carry over more than twenty-four (24) hours of holiday leave from one (1) calendar year to the next; requests for carryover must be in writing. All hours of holiday leave not used or carried over shall be paid for on a special paycheck in December of each year. Upon separation, any accumulated or approved carryover holiday leave hours shall be paid to the employee.

City of Osage Beach**Agenda Item Summary**Date of Board of Aldermen Meeting: 12/20/18Originator: *(Name/Title)* Nicholas Edelman, Public Works DirectorDate Submitted: 12/10/18**Agenda Item Title:**

Motion to approve 20 - S20, 5 - S26, 5 - S26 HH, 20 - PE45, 4 - PE 80 Grinder Pumps in the amount of \$156,081.50 from Municipal Equipment Company, Inc.

Presented by: *(Name/Title)* Nicholas Edelman, Public Works Director**Requested Action:**☒

Motion to Approve

☐

First Reading of Bill # _____

☐

Second Reading of Bill # _____

☐

Resolution # _____

☐

Proclamation

☐

Public Hearing

☐

Other (Describe) _____

Ordinance Reference for Action: (i.e. RSMo Section, Ordinance # & Title)

Board of Aldermen approval required for purchases over \$15,000 per Municipal Code Chapter 135; Article II: Purchasing, Procurement, Transfers, and Sales.

Deadline for Action: YES ☐ NO ☒

If yes, explain:

Fiscal Impact:Not Applicable ☐Budgeted Item: YES ☒ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: 35-00-743300 Repair of SystemFY 19 Budgeted Amount: \$ 285,000.00Expenditures to Date 12/10/18: (\$ 0.00)Available: \$ 285,000.00Requested Amount: \$ 156,081.50Attachments: YES ☒ NO ☐

If yes, list attachments:

Municipal Equipment Company quote

Department Comments and Recommendation:

This is for the purchase of grinder pumps - a FY2019 budgeted item. The City has standardized around ABS/Sulzer pumps. Municipal Equipment is the authorized manufacturer's representative for this area.

Municipal Equipment was asked to provide quotes for these pumps and they are attached. The initial purchase consists of buying 20 - S20, 5 - S26, 5 - S26 HH, 20 - PE45, 4 - PE80 pumps in the amount of \$156,081.50.

The Sewer Department is buying a few pumps that we have never purchased in the past, but we have used them. The S26 HH is a high head pump that ABS/Sulzer has recently brought to the market. We have tested a few of them and have had good results. We would like to purchase 5 of these. These pumps can be used in place of the PE 45 in certain applications. They weigh less and cost less.

The Public Works Department would like to proceed.

City Administrator Comments and Recommendation:

This is a FY2019 budgeted purchase request.

I concur with the Public Works Director's recommendation.



QUOTE

Mr. Eric Hibdon
City of Osage Beach, MO

November 27, 2018

RE: 2019 Stock Grinder Pump Quote

Dear Eric,

We are pleased to offer the following for the grinder pumps stock bid:

Twenty (20) Sulzer model S20/2W submersible grinder pumps with 2 horsepower, 3450 RPM, 230 volt, single motors and 32' power/control cable

PRICE.....\$1,357.40 each

Five (5) Sulzer model S26/2W submersible grinder pumps with 3.5 horsepower, 3450 RPM, 230 volt, single phase motors and 32' power/control cable

PRICE.....\$2,224.60 each

Five (5) Sulzer model S26/2W HH submersible grinder pumps with 3.5 horsepower, 3450 RPM, 230 volt, single phase motors and 32' power/control cable

PRICE.....\$2,429.50 each

Twenty (20) Sulzer model PE45/2W submersible grinder pumps with 6 horsepower, 3450 RPM, 230 volt, single phase motors and 32' power/control cable

PRICE.....\$4,125.55 each

Four (4) Sulzer model PE80/2 submersible grinder pumps with 10.7 horsepower, 3450 RPM, 460 volt, 3 phase motors and 32' power/control cable

PRICE.....\$5,788.00 each

I look forward to hearing from you. Please let me know if there are any questions or comments.

Sincerely,

A handwritten signature in blue ink that reads "Derrick Brandt".

Derrick Brandt

General Notes and Comments:

- The prices shown above include associated freight costs
- The prices are firm for 60 days from the date of the proposal
- Payment terms for this order would be: **NET 30 Days**
- The prices shown above do not include applicable taxes.
- Municipal Equipment Company shall not, in any event, be liable for indirect, special, consequential, or liquidated damages or penalties of any kind for any reason.

If you would like to place an order for this equipment, please sign below and return to our office.

Accepted by

Company

Date

City of Osage Beach**Agenda Item Summary**Date of Board of Aldermen Meeting: 12/20/18Originator: *(Name/Title)* Jeana Woods/City AdministratorDate Submitted: 12/12/18**Agenda Item Title:**

Motion to ratify the City's Mission Statement by the Mayor and Board of Aldermen.

Presented by: *(Name/Title)* Jeana Woods/City Administrator**Requested Action:**☒

Motion to Approve

☐

First Reading of Bill # _____

☐

Second Reading of Bill # _____

☐

Resolution # _____

☐

Proclamation

☐

Public Hearing

☐

Other (Describe) _____

Ordinance Reference for Action: *(i.e. RSMo Section, Ordinance # & Title)*

N/A

Deadline for Action: YES ☒ NO ☐**If yes, explain:**

Staff would like a ratified mission statement by the current Board of Aldermen to include in the final annual budget document.

Fiscal Impact:Not Applicable ☒Budgeted Item: YES ☐ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: _____

FY ____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☒ NO ☐**If yes, list attachments:**

Mission Statement

Department Comments and Recommendation:

N/A

City Administrator Comments and Recommendation:

Annually the Board of Aldermen is asked to re-adopt or ratify the City's mission statement which is placed in the annual budget document. In addition, any new aldermen signatures are added to the statement. The Mayor and Board of Aldermen will each be asked to sign an original document immediately following the meeting.

In addition to being included in the annual budget document, the mission statement is also displayed in City offices.



Mission Statement

Our mission is to provide superior municipal services and conduct all City business with openness and integrity, and to be recognized as a safe and appealing place to live, a supportive environment to conduct business, and a premier visitor destination.

Adopted by the Board of Aldermen of the City of Osage Beach, November 1, 2001.
Readopted and ratified by the Board of Aldermen, December 20, 2018.

By our signatures affixed hereto, we the undersigned hereby adopt the Mission Statement of the City of Osage Beach and pledge to uphold it.

John Olivarri, Mayor

Greg Massey
Alderman, Ward 1

Kevin Rucker
Alderman, Ward 1

Phyllis Marose
Alderman, Ward 2

Jeff Bethurem, President of the Board
Alderman, Ward 2

Tom Walker
Alderman, Ward 3

Richard Ross
Alderman, Ward 3

City of Osage Beach**Agenda Item Summary**Date of Board of Aldermen Meeting: 12/20/18Originator: *(Name/Title)* Richard Ross/AldermanDate Submitted: 12/11/18**Agenda Item Title:**

Discussion - City sidewalk locations and prioritizing of a plan.

Presented by: *(Name/Title)* Jeana Woods/City Administrator**Requested Action:**

- ☐ Motion to Approve
- ☐ First Reading of Bill # _____
- ☐ Second Reading of Bill # _____
- ☐ Resolution # _____

- ☐ Proclamation
- ☐ Public Hearing
- ☒ Other (Describe)

Discussion**Ordinance Reference for Action: *(i.e. RSMo Section, Ordinance # & Title)***

N/A

Deadline for Action: YES ☐ NO ☒

If yes, explain:

Fiscal Impact:Not Applicable ☒Budgeted Item: YES ☐ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: _____

FY ____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☐ NO ☒

If yes, list attachments:

Department Comments and Recommendation:

N/A

City Administrator Comments and Recommendation:

Alderman Ross has requested a discussion with the Board of Aldermen and staff regarding identifying existing sidewalks and what is a reasonable period of time developing where we would like to have sidewalks and prioritizing a plan.