

NOTICE OF MEETING AND EXECUTIVE SESSION OF THE BOARD OF ALDERMEN AGENDA



**CITY OF OSAGE BEACH
BOARD OF ALDERMEN MEETING**

1000 City Parkway
Osage Beach, MO 65065
573/302-2000 FAX 573/302-0528
www.osagebeach.org

TENTATIVE AGENDA

REGULAR MEETING & EXECUTIVE SESSION

**December 06, 2018 – 6:00 P.M.
CITY HALL**

******* Note: Make sure your cell phone is turned off or on a silent tone only. Please sign the attendance sheet located at the podium if you desire to address the Board. Agendas and packets are available on the back table and on the City's website at www.osagebeach.org.**

**CALL TO ORDER
Pledge of Allegiance
Roll Call**

MAYOR'S COMMUNICATIONS

CITIZENS' COMMUNICATIONS

- This is a time set aside on the agenda for citizens and visitors to address the Mayor and Board on any topic that is not a public hearing. The Board will not take action on any item not listed on the agenda, but the Mayor and Board welcome and value input and feedback from the public. Speakers will be restricted to three minutes unless otherwise permitted. Minutes may not be donated or transferred from one speaker to another.

APPROVAL OF CONSENT AGENDA

If the Board desires, the consent agenda may be approved by a single motion.

- Minutes of Regular Board Meeting of November 15, 2018 (Page 1)
- Minutes of the Special Board Meetings of October 29 & 30
And November 6 & 8, 2018 (Page 5)
- Bills List (Page 21)

UNFINISHED BUSINESS.

- A. **Bill 18-57.** Amending Ordinance No. 17-80 Adopting the 2018 Annual Budget,
Transfer of Funds for Necessary Expenses.
Second Reading. (Page 48)
- B. **Bill 18-58.** Amending Ordinance No. 17-80 Adopting the 2018 Annual Budget,
Transfer of Funds for Necessary Expenses.
Second Reading. (Page 51)

NEW BUSINESS

- A. **Public Hearing.** on Bill 18.59 - FY2019 Operating Budget Adoption. (Page 54)
- B. **Bill 18-59.** FY2019 Operating Budget
First Reading (Page 55)
- C. **Bill 18-60.** Amend City Code Chapter 125: Human Resources System (Personnel)
Rules and Regulations Section 125.050.G.1 Merit and Lump Sum Increases.
First Reading (Page 170)
- D. **Bill 18-61.** Amending Ordinance No. 17-80 Adopting the 2018 Annual Budget, Transfer
of Funds for Necessary Expenses
First Reading (Page 179)
- E. **Bill 18-62.** Amending Ordinance No. 17-80 Adopting the 2018 Annual Budget, Transfer
of Funds for Necessary Expenses
First Reading (Page 182)
- F. **Bill 18-63.** Authorize the Mayor to execute AMENDMENT #3 to the State Block Grant
Agreement for the Lee C. Fine Taxiway Phase 1 Project 15-046B-1 with the Missouri
Highways and Transportation Commission
First Reading (Page 186)
- G. **Bill 18-64.** Authorize the Mayor to execute a Master Service Agreement with Infinitech
Consulting LLC for IT Support Services.
First Reading (Page 193)
- H. **Bill 18-65.** Amendment to Lee C. Fine Airport Lease Agreement to Transfer the Existing
Residence Structure to the Department of Natural Resources
First Reading (Page 212)

- I. **Bill 18-66.** Authorize Mayor to Execute a Contract with Dr. Douglas Wilson D.O. to Provide Medical Director Service to the Osage Beach Ambulance Service.
First and Second Reading (Page 218)
- J. **Bill 18-67.** An Ordinance of the City of Osage Beach, Missouri, authorizing the Mayor to modify the three (3) year service agreement with Mitel for the installation, service, and management of a new Voice over IP (VoIP) phone system.
First and Second Reading (Page 226)
- K. **Motion.** Annual approval to adjust/reduce accounts receivable for Water & Sewer by \$987.41, Ambulance by \$152,412.40 and Parks by \$0 and Airports \$0. (Page 246)
- L. **Motion.** To Approve Disposal of Specific Items Deemed as Surplus Property. (Page 251)
- M. **Discussion.** City Holidays. (Page 253)
- N. **Discussion.** Event Support Section 100.300. (Page 256)
- O. **Discussion.** Contractor License/Occupational License; Regulations; Continuation. (Page 263)
- P. **Discussion.** City Clerk Selection Committee. (Page 273)

COMMUNICATIONS FROM MEMBERS OF THE BOARD OF ALDERMEN

STAFF COMMUNICATIONS

ADJOURN

Representatives of the news media may obtain copies of this notice by contacting the following:

Dorothy Urlicks, Deputy City Clerk
1000 City Parkway
Osage Beach, MO 65065
573-302-2000 ex 230

If any member of the public requires a specific accommodation as addressed by the Americans with Disabilities Act, please contact the City Clerk's office forty-eight hours in advance of the meeting at the above telephone number.

DRAFT

MINUTES OF THE REGULAR MEETING OF THE BOARD OF
ALDERMEN
OF THE CITY OF OSAGE BEACH, MISSOURI

November 15, 2018

The Board of Aldermen of the City of Osage Beach, Missouri, met to conduct a Regular Meeting on Thursday, November 15, 2018, at 6:00 p.m. at City Hall. The following were present: Mayor John Olivarri, Alderman Richard Ross, Alderman Kevin Rucker, Alderman Jeff Bethurem, Alderman Greg Massey, Alderman Phyllis Marose, and Alderman Tom Walker. Dorothy Urlicks, Deputy City Clerk, was present and performed the duties of that office.

Citizens Communications.

John Porth from Central Bank of Lake of the Ozarks and spoke about the strengths of their bank. Rodney Bax and Cheri Walz from Providence Bank spoke about the strengths of their bank.

Consent Agenda.

Alderman Rucker moved to approve the Consent Agenda which included the Minutes of the Regular Board Meeting of November 1, 2018, the Bills List, and Liquor License approval for W Nails, LLC. The motion was seconded by Alderman Marose. The motion was voted on and unanimously passed on a voice vote.

Unfinished Business.

BILL 18-54 – An Ordinance of the City of Osage Beach, Missouri, Authorizing the Mayor to Execute a Contract with Central Bank of Lake of the Ozarks (Central Bank) for Banking Services.

City Treasurer Karri Bell stated that the first reading of Bill 18-54 was approved by the Board on October 18, 2018 and deferred by the Board on November 1, 2018.

After a lengthy discussion, Mayor Olivarri presented the first reading of Bill No. 18-54 to become Ordinance 18.54 by title only. It was noted that Bill No. 18-54 to become Ordinance 18.54 had been available for public review.

Alderman Bethurem moved to approve the second reading of Bill No. 18-54 to become Ordinance 18.54 as presented. Alderman Ross seconded the motion. The following roll call vote was taken to approve the second and final reading of Bill No. 18-54 and to pass same into ordinance: “Ayes”: Alderman Massey, Alderman Walker, Alderman Ross and Alderman Bethurem “Nays”: Alderman Marose and Alderman Rucker. Bill No. 18-54 was passed and approved as Ordinance No. 18.54.

DRAFT

New Business. **PRESENTATION.**

Osage Beach Parkway Sidewalks Phase 5 Bridge Improvements by HG Green, Inc. Jason Dohrmann and Kevin Brehm spoke about the sidewalks for the Osage Beach Parkway Sidewalks Phase 5 Bridge Improvements.

BILL 18-56 – Authorizing the Mayor to Execute Construction Contract OB18-018 Waste Oil Furnace Project.

Public Works Director Nick Edelman stated that this project is to install a Waste Oil Furnace in the Public Works Transportation Building; however the cost is split equally between the Transportation, Water and Sewer Funds. Total budget = \$22,200 (each \$7,400)

Mayor Olivarri presented the first reading of Bill No. 18-56 by title only. It was noted that Bill No. 18-56 had been available for public review.

Alderman Marose moved to approve the first reading of Bill No. 18-56 as presented. Alderman Ross seconded the motion.

Mayor Olivarri presented the second reading of Bill No. 18-56 by title only.

Alderman Rucker moved to approve the second reading of Bill No. 18-56 as presented. Alderman Walker seconded the motion. The following roll call vote was taken to approve the second and final reading of Bill No. 18-56 and to pass same into ordinance: “Ayes”: Alderman Marose, Alderman Walker, Alderman Ross, Alderman Rucker, Alderman Bethurem and Alderman Massey. “Nays”: None. Bill No. 18-56 was passed and approved as Ordinance No. 18.56.

BILL 18-57 - Amending Ordinance No. 17-80 Adopting the 2018 Annual Budget, Transfer of Funds for Necessary Expenses.

Assistant City Administrator Mike Welty explained the Ordinance requesting amendment of 2018 Annual Budget to be amended as follows:

	Original Item	Amended Item
10-10-743100 Maintenance & Repair	\$42,000	\$62,218
10-10-774202 Recreation Equipment	\$8,000	\$13,149

Mayor Olivarri presented the first reading of Bill No. 18-57 by title only. It was noted that Bill No. 18-57 had been available for public review. Alderman Ross moved to approve the first reading of Bill No. 18-57 as presented. Alderman Marose seconded the motion. First reading was approved on a unanimous voice vote.

DRAFT

BILL 18-58 - Amending Ordinance No. 17-80 Adopting the 2018 Annual Budget, transfer of Funds for Necessary Expenses.

Public Works Director Nicholas Edelman requested the 2018 Annual Budget to be amended as follows:

	Original Item	Amended Item
45-00-773216 Taxiway Project	\$140,000	\$494,620

Mayor Olivarri presented the first reading of Bill No. 18-58 by title only. It was noted that Bill No. 18-58 had been available for public review. .

Alderman Rucker moved to approve the first reading of Bill No. 18-58 to become Ordinance 18.58 as presented. Alderman Ross seconded the motion. First reading was approved on a unanimous voice vote.

Communications from Members of the Board of Aldermen.

Alderman Rucker asked about the unfinished bleachers at Peanick Park. Assistant City Administrator Mike Welty explained that they would be finished this winter.

Alderman Marose felt that all four to the budget meetings went very smoothly and the staff was well prepared. The snowflakes are up and look nice and she wished everyone a Happy Thanksgiving.

Executive Session. Alderman Massey moved to close the meeting pursuant to RSMo. Section 60.021(1), Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Alderman Rucker seconded the motion. The following roll call was taken to close the meeting: “Ayes”: Alderman Bethurem, Alderman Massey, Alderman Marose, Alderman Walker, Alderman Ross, Alderman Rucker. “Nays”: None. The meeting was therefore closed.

CLOSED SESSION

Alderman Ross moved to open the meeting. Alderman Rucker seconded the motion. The following roll call vote was taken to open the meeting: “Ayes”: Alderman Massey, Alderman Marose, Alderman Walker, Alderman Ross, Alderman Rucker, and Alderman Bethurem. “Nays”: None. The meeting was therefore opened.

No announcements were made following the closed session.

DRAFT

Adjourn.

There being no further business to come before the Board, the meeting adjourned at 7:55 p.m.

I, Dorothy Urlicks, Deputy City Clerk of the City of Osage Beach, Missouri, do hereby certify that the above foregoing is a true and complete journal of proceedings of the regular meeting of the Board of Aldermen of the City of Osage Beach, Missouri, held on November 15, 2018.

Dorothy Urlicks, Deputy City Clerk

John Olivarri, Mayor

DRAFT

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF
ALDERMEN
OF THE CITY OF OSAGE BEACH, MISSOURI

October 29, 2018

CALL TO ORDER

The Board of Aldermen of the City of Osage Beach, Missouri, met at 6:00 p.m. on Monday, October 29, 2018, at City Hall. The following were present: Mayor John Olivarri, Alderman Tom Walker, Alderman Phyllis Marose, Alderman Richard Ross, Alderman Kevin Rucker, Alderman Jeff Bethurem, and Alderman Greg Massey. Staff in Attendance were City Administrator Jeana Woods, Assistant City Administrator Mike Welty, Administrative Assistant Angel Quade, Police Chief Todd Davis, Human Resources Generalist Cindy Leigh, Building Official Ron White, and IT Manager Kelli Atkins. City Clerk Cynthia Lambert was also present and performed the duties of that office.

PROPOSED 2019 BUDGET

City Administrator Jeana Woods distributed copies of the Board of Aldermen Budget Items for Discussion with responses in red. City Administrator Woods stated that as the Board proceeds through the budget she would review those particular responses.

City Administrator Jeana Woods also distributed the FY2019 Operating Budget Fund Summary sheet, the Depreciation/Replacement/Capitol Asset Plan, the Transportation Fund: Depreciation & Replacement Asset Plan, the Waterworks System User Charge – Appendix B Depreciation and Replacement Account, and the Wastewater System User Charge – Appendix B Depreciation and Replacement Account sheets for the Board’s use during the budget process.

City Administrator Jean Woods stated that included with the budget was her memo “FY2019 Operating Budget Draft #1 Summary” which gives a brief description of the budget and how it was arrived out. City Administrator Woods reminded Board Members that several updated pages to Draft #1 Budget had been e-mailed last week and reminded everyone to replace those pages in their budget books if they had not already done so.

City Administrator Woods stated that Page 11 of Draft #1 of the Budget included a Summary of Operating & Maintenance (O & M) Expenditures by department which helps to give an overall snapshot of the budget.

OVERALL RESERVE POLICY

City Administrator Jeana Woods reviewed the City’s Reserve Policy as set out in Ordinance 16.85. City Administrator Woods noted that the policy sets out targeted goals and did not

DRAFT

mandate any specific percentage. Woods further noted that while this year's reserve fund numbers were not quite on target they are close, and that she anticipated the policy's targeted amounts would be achievable, barring the unexpected within the next few years.

Aldermen Rucker inquired if the funds included any amounts that were over or under budgeted amounts and would be rolled over into the 2019 budget. City Administrator stated that based on projected 2018 expenditures any available funds are rolled into the 2019 budget.

OVERALL PERSONNEL & BENEFITS

City Administrator Jeana Woods reviewed the Summary of Personnel Expenditures noting that personnel expenses are projected to be down 5.8 for 2018 and an increase of only .9% for the 2019 Budget year. City Administrator Woods stated there were no major changes to the Pay Plan, however, the recommendation is to return the Merit Matrix back to where it had been in previous years. Human Resources Generalist Cindy Leigh gave an overview of the City's overall personnel benefits.

Alderman Ross asked about doing all staff evaluations at the same time. Human Resources Generalist Leigh stated that all directors/managers evaluations had been moved to March 1st and that once the City's Excutime was operational after the first of the year along with use of the City's NeoGov program that staff would be looking into making the evaluation process more efficient and timelier.

Human Resources Generalist Cindy Leigh reviewed the City's Workers' Compensation claims during the past fiscal year and how that has affected the City's rate. Alderman Ross stated that last year there was discussion regarding hiring a Risk Manager, however, it appears the trend has changed, and that option would not be necessary at this time.

City Administrator Jeana Woods reviewed several of the items on the BOA Budget Items list for Discussion list including Item #5 from Alderman Rucker – Retirement plan. Several options were discussed including sources of funding for additional costs involved in increasing the retirement benefit for employees.

City Administrator Woods stated that she would bring back to the Board a plan, so they can make a decision. In addition, City Administrator Woods stated that staff would review the current Plan documents with IMCA for a clearer understanding of the plan including loans against retirement savings.

City Administrator Jeana Woods reviewed Items # 2, #3, #5, and #6 brought forward by Alderman Bethurem. City Administrator noted that in response to Item #2 regarding training/professional development as individual department budgets are presented the various trainings and conferences being requested would be explained. City Administrator

DRAFT

Woods also noted there are several trainings that the City will have throughout the year for staff. Human Resources Generalist Cindy Leigh stated that in response to Item #3 she has looked into the Myers Briggs study as well as other studies, noting that it would depend on the what results the Board was looking for in determining what would best fit the needs of the City. Alderman Bethurem stated that if the City hopes to be the Best of the Best that being able to communicate better and more effectively is essential.

City Administrator Jeana Woods stated that Item #5 regarding insurance bids would be discussed later in the budget process.

GENERAL FUND SUMMARY (Fund 10)

City Administrator Jean Woods reviewed page 12 of the FY2019 Operating Budget. City Administrator Woods stated that the sales tax revenue projection had remained the same as what was budgeted for 2018. In addition, City Administrator Woods stated that she and City Attorney Ed Rucker were working on a pamphlet regarding taxing options and would have it reading for distribution to the Board soon. General discussion followed with the general consensus that a separate work session regarding revenue stream options be established during the first quarter of 2019.

Following concerns raised by Alderman Rucker, City Administrator Woods stated that staff would review the FICA/FMED line items for the various departments to ensure the calculations are correct.

Discussion followed regarding revenues and expenditures including one-time settlements.

BREAK

The Board took a break at 7:20 p.m. and reconvened at 7:40 p.m.

MAYOR & BOARD OF ALDERMAN (10-01)

City Administrator Jeana Woods reviewed the proposed FY2019 budget for the Mayor and Board of Aldermen including a breakdown of expenditures for Training & Conferences. Discussion followed regarding the cost for and the overall effectiveness of the Strategic Planning Meeting.

A motion was made by Alderman Ross to reduce Account 10 01-729200 Training & Conferences by \$5,000 and look into other options for the Strategic Planning Meeting. The motion was seconded by Alderman Bethurem, which passed on a voice vote with Alderman Rucker voting Nay.

DRAFT

COLLECTOR (10-02)

City Administrator Woods gave a brief review of the City Collector's upcoming budget. Discussion followed as to the need and function of the position.

CITY ADMINISTRATOR (10-03)

City Administrator Jeana Woods gave a brief review of her Department's overall budget noting that changes in Personnel from the 2018 budget stem from a changeover in the Administrative Assistant. City Administrator reviewed the various conferences included in the Training & Conferences line item. General discussion followed regarding changes from the 2018 budget to the 2019 draft budget.

CITY CLERK (10-04)

City Clerk Cynthia Lambert reviewed the City Clerk's proposed FY2019 budget and reviewed the various Training and Conferences being requested. Alderman Rucker thanked City Administrator Woods for reassessing the receptionist as a part-time position when it became vacant this year.

CITY TREASURER (10-05)

City Treasurer Karri Bell reviewed the budget for the City Treasurer's Department and noted that as of January 1, 2018, the Accounts Receivable position was moved from the City Clerk to the City Treasurer which accounts for changes in the Personnel section of the budget starting in 2018. City Treasurer Bell reviewed the various items being requested under Training & Conferences noting that attendance at the International Conference was not being requested this year as many of the topics are redundant from previous years.

MUNICIPAL COURT (10-06)

City Administrator Jeana Woods reviewed the Municipal Court budget. City Administrator Woods noted that while not all of the expenses requested in the Training & Conference budget were not expended in 2018, it is anticipated that they will be used in 2019 in order for staff to retain certifications. General discussion followed regarding expenses for the Public Defender line item.

CITY ATTORNEY (10-07)

In the absence of City Attorney Ed Rucker, City Administrator Jeana Wood reviewed the City Attorney's proposed budget including requests for Training & Conferences.

BUILDING INSPECTION (10-08)

Building Official Ron White reviewed the Building Inspection draft Budget including a breakdown of the Training & Conferences and the increase in the Books & Subscriptions line item. General discussion followed.

DRAFT

BUILDING MAINTENANCE (10-09)

Building Official Ron White briefly reviewed the expenditures associated with the Building Maintenance Department. Building Official Ron White also provided additional detail regarding the items requested under the Operating Capital. Discussion followed regarding the items requested, associated costs, and other possible considerations. Alderman Rucker recommended staff look into the costs associated with the plastic overlay for the windows recently installed at the School of the Osage to determine if that would work as well as bulletproof glass and be more cost effective. Building Official White stated he would check into it and get back to the Board with his findings.

City Administrator Woods stated that after conferring with the City Attorney it was determined that the items on the Building Maintenance Capital Outlay with the exception of the Office Door Lockdown Devices and Reclaimite Rear Parking Lot can be paid out of the CIT funds since it is infrastructure. General discussion followed on the various capital outlay items.

ADJOURN

There being no further business to come before the Board of Aldermen, the meeting adjourned at 8:35 p.m.

I, Cynthia Lambert, City Clerk, does hereby certify that the above foregoing is a true and complete journal of proceedings of the meeting of the Special Board of Aldermen meeting of the City of Osage Beach, Missouri, held on October 29, 2018.

Cynthia Lambert, City Clerk

John Olivarri, Mayor

DRAFT

**MINUTES OF THE SPECIAL MEETING OF THE BOARD OF
ALDERMEN
OF THE CITY OF OSAGE BEACH, MISSOURI**

October 30, 2018

CALL TO ORDER

The Board of Aldermen of the City of Osage Beach, Missouri, met at 6:00 p.m. on Monday, October 30, 2018, at City Hall. The following were present: Mayor John Olivarri, Alderman Richard Ross, Alderman Kevin Rucker, Alderman Jeff Bethurem*, Alderman Greg Massey, Alderman Marose, and Alderman Walker. Staff in Attendance were City Administrator Jeana Woods, Assistant City Administrator Mike Welty, Administrative Assistant Angel Quade, Police Chief Todd Davis, Lt. Mike O'Day, Treasurer Karri Bell, City Planner Cary Patterson, Parks Manager Matt Vandevoort, Human Resources Generalist Cindy Leigh, Building Official Ron White, IT Manager Kelli Atkins, and City Attorney Ed Rucker. City Clerk Cynthia Lambert was also present and performed the duties of that office.

PROPOSED 2019 BUDGET**PARKS & RECREATION (10-10)**

City Administrator Jeana Woods gave a brief overview of the Parks budget which begins on page 35 of Draft #1 of the 2019 Budget.

Alderman Marose questioned the increase in fees which was explained by Park Manager Vandevoort. General discussion followed regarding revenue brought in by fees versus expenses as well as looking at ways to increase revenues and reduce overall expenses. Discussed followed regarding line items which were overbudget and the policy and process of bringing overbudgeted amounts to the Board.

Parks Manager Matt Vandevoort distributed a copy of LWCF Grant Projects and a Field 2 Contours of the City Park Study. City Administrator Jeana Woods noted that page 37 needed to be corrected Peanick Park Batting Cage Surface should be listed with (Part 2 of 2 LWCF Grant) and the City Park. Field 2 Outfield Reconstruction is not a LWCF grant. Discussion followed on various line items with suggestions made for achieving better results. Alderman Ross recommend Jeff Sommerer with the Osage National Golf Resort be contacted for his suggestions in improving the Outfield 2 Renovations. After further discussion Mayor Olivarri asked Alderman Ross to facilitate a meeting with Mr. Sommerer & the City's Park Manager.

City Administrator Jeana Woods stated that in response to Alderman Bethurem's Item #1 on the BOA Budget Items for Discussion, a Park Master Plan would cost between \$50,000 and \$150,000 depending on what information and the depth and detail in the Plan the Board

DRAFT

wants to pursue. Additional discussion followed as to the various budgeted line items and capital requests. Following discussion regarding the sponsorship signage at the ballfields, Parks Manager Vandevort stated that he is working to find donors. General discussion followed regarding the two City parks, opportunities for growth, and benefits the parks bring to the City.

HUMAN RESOURCES (10-12)

Human Resources Generalist Cindy Leigh reviewed her departmental budget for the upcoming fiscal year. Alderman Marose inquired as to the expenses relative to the Tuition Reimbursement line item. Human Resources Generalist City Leigh explained the City's Tuition Reimbursement Policy. General discussion followed concerning the Compensation Plan and the services provided by the consultant. Alderman Ross inquired if another survey would be going out to employees this year. Human Resources Generalist Leigh stated that she and the City Administrator had recently begun working on a new survey. Alderman Rucker inquired as to the increase in insurance costs. Human Resources Generalist Leigh explained how the estimated increase was computed. Additional discussion followed concerning insurance, rates, and how they are computed. Discussion followed regarding different line items and changes in expenditures from FY2018 to FY2019.

OVERHEAD (10-13)

City Administrator Jeana Woods explained the different items listed under Overhead. Assistant City Administrator Mike Welty reviewed a few of the expenditure amounts were posted to the incorrect line. General discussion followed as to expenditures for Property & Liability Insurance, how and when they are bid out, use of MoPRIMA and MPR. Alderman Massey requested that a breakdown of the services and benefits provided by MPR in addition to the insurance pools be provided to the Board in the near future.

BREAK

The Board took a break at 7:30 p.m. and reconvened at 7:50 p.m. *Alderman Bethurem did not return.

POLICE (10-14)

City Administrator Jeana Woods reviewed the lower Personnel costs and how they were arrived at. City Administrator Woods stated that she would look into the proposed Holiday Pay amount to ensure it is correct.

Police Chief Todd Davis reviewed the Operations and Maintenance portion of his departmental budget and explained significant changes throughout. In response to question concerning the increase in the Training & Conference budget, Lt. O'Day explained that their police personnel are now required to have 24 continuing education hours per year as

DRAFT

opposed to 48 hours over three years which had been the mandate in the past. General discussion followed on various items including the number of vehicles, number of officers and how that number if determined, replacement of a canine unit in the future. Lt. O'Day explained the need for three detectives in the Police Department in response to Alderman Ross' inquire. Alderman Ross also inquired as to the need of both a full-time Evidence Clerk and a full-time Records Clerk. City Attorney Ed Rucker stated that the full-time Evidence Clerk was useful to uphold the change of custody for evidence used in court cases and the retention of evidence for future use for appeals, or post-conviction relief matters. General discussion followed regarding the requested Capital Outlay items.

911 CENTER (10-15)

City Administrator Jeana Woods reviewed the proposed expenditures for the 911 Center. City Administrator Woods stated that staff had been working with the scheduling options to better accommodate the needs of the 911 Center. Discussion followed regarding the costs for personnel and overtime as well as the increase in the Maintenance/Support Services and 911 Expenses.

Alderman Rucker inquired what the City is doing to market use of the 911 Center by other agencies. General discussion followed as to infrastructure challenges, fee structures, and the 911 Center location.

PLANNING (10-16)

City Planner Cary Patterson gave a brief review of his budget noting that he had not requested any Training & Conference money for the 2019 fiscal year. General discussion followed regarding the Planning Department Budget.

IT (10-19)

IT Manager Kellie Atkins give a breakdown of the overall IT budget. Alderman Ross inquired as to the increase in some of the line items. IT Manager Atkins stated that new dedicated lines were added to Lee C. Fine Airport and Parks in addition to updating our virtual system. Alderman Ross also inquired as to the need for an additional IT Specialist. IT Manager Atkins gave a breakdown of job responsibilities for all three positions and the need for additional support for the ever-growing technology throughout the City based on not only personal experience but research of other public entity IT Departments of similar size. IT Manager Atkins also noted that she would be moving towards more centralized printers instead of printers on every desk.

DRAFT

EMERGENCY MANAGEMENT (10-20)

Police Chief Todd Davis stated that he oversaw the Emergency Management duties. Alderman Rucker stated that he felt the Emergency Management responsibilities should reside with someone else because during an emergency the Chief would be busy overseeing police responsibilities. Chief Davis stated that staff would look into that recommendation.

ECONOMIC DEVELOPMENT (10-21)

City Administrator Jeana Woods briefly reviewed the Economic Development budget for the upcoming fiscal year including the Training & Conferences and Community Promotions. City Administrator Woods also noted that funding was put in the budget under Professional Services for a consultant such as Bruxton if the Board decides to go in that direction. General discussion followed regarding various line items including the 2017 and 2018 Professional Services amount, Community Promotions & Programs and bringing back fireworks to one of the City's Community Events.

Alderman Ross stated that better clarification of what falls under the Community Event Support is needed. General discussion followed. Alderman Massey requested this item be placed on a future Board Agenda for discussion and that the original ordinance establishing this fund be included in the packet at that time. Alderman Rucker asked for statistical information to see what the City is getting in return for the financial support. City Attorney Rucker stated that the evidence about such a return is often anecdotal and statistical information such as sales tax data would be difficult if not impossible to determine based on the way sales tax is submitted by merchants to the Department of Revenue and forwarded from the Department of Revenue to the City.

City Administrator Woods stated that she had not added an Economic Developer position to the budget as the cost with benefits for such a position would be too costly at this time.

Alderman Rucker noted that funding for Professional Services of \$50,000 if not used in 2018 could be used to help offset the deficit in the General Fund Reserve.

TRANSFER TO OTHER FUNDS (10-90)

City Administrator Jeana Woods noted that the only Transfer was to the Ambulance Fund which would be addressed more specifically in a later budget work session.

ADJOURN

There being no further business to come before the Board of Aldermen, the meeting adjourned at 9:40 p.m.

Minutes
Special Board of Aldermen Meeting

10/30/18
Page 5

DRAFT

I, Cynthia Lambert, City Clerk, does hereby certify that the above foregoing is a true and complete journal of proceedings of the meeting of the Special Board of Aldermen meeting of the City of Osage Beach, Missouri, held on October 30, 2018.

Cynthia Lambert, City Clerk

John Olivarri, Mayor

DRAFT**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF ALDERMEN
OF THE CITY OF OSAGE BEACH, MISSOURI**

November 6, 2018

CALL TO ORDER

The Board of Aldermen of the City of Osage Beach, Missouri, met at 6:00 p.m. on Monday, November 6, 2018, at City Hall. The following were present: Mayor John Olivarri, Alderman Kevin Rucker, Alderman Greg Massey, Alderman Marose, Alderman Tom Walker, and Alderman Richard Ross. Absent: Alderman Jeff Bethurem. Staff in attendance were City Administrator Jeana Woods, Assistant City Administrator Mike Welty, Administrative Assistant Angel Quade, City Attorney Ed Rucker, Human Resources Generalist Cindy Leigh, City Treasurer Karri Bell, Public Works Director Nick Edelman, Public Works Supervisor Eric Hibdon, and Civil Engineer Kim Ingham. City Clerk Cynthia Lambert was also present and performed the duties of that office.

PROPOSED 2019 BUDGET**CIT (Fund 19)**

City Administrator Jeana Woods reviewed the Capital Improvement Tax Fund summary sheet. City Administrator Woods further explained as to how the Operations & Maintenance Expenditures of \$342,857 were determined.

TRANSPORTATION (Fund 20)

Public Works Director Nick Edelman and Supervisor Eric Hibdon responded to questions raised by Aldermen regarding various line items. Public Works Director Edelman handed out a breakdown of the 2019 Slurry Seal, Reclamite, and CRF projects for the Board's review. Public Works Supervisor Hibdon reviewed a handout of the Key Largo Site Map and staff's plan for cleaning up and maintaining that area. General discussion followed.

Alderman Ross questioned the rise in Salaries and Overtime line items. Public Works Director Edelman noted that the Civil Engineer position had been filled mid-year 2018 and that various projects including those done at night and snow & ice removal are reflective in the overtime hours. General discussion followed regarding the use of flextime and managing work hours.

General discussion followed on various line items. Alderman Ross noted that with the increase in technology normally comes a decrease in personnel costs which he does not see. Discussion followed regarding various jobs particularly the department secretary positions and the need for change as there are advancements in technology.

DRAFT

The Board reviewed the various requests for Capital Outlay. Assistant City Administrator Mike Welty explained the need for the monitors, tablets, PC, and switches. Public Works Director Edelman and Supervisor Hibdon responded to questions raised on various pieces of equipment.

Alderman Rucker raised concerns regarding the Mace Road Project. Public Works Director Edelman stated that they are behind their original timeline, but are making progress finalizing easements, acquiring rights-of-way, working on moving of utilities, etc. Discussion followed regarding the use of the \$1.31 million of Unrestricted Funds for the Mace Road Project. General discussion followed regarding other street projects.

Public Works Director Edelman stated that there have been discussions with MoDOT and the Osage Beach Road District regarding extension of the Lazy Days Road to the commercial building where the VA clinic is located. General discussion followed regarding the estimated costs, design, and street lighting.

WATER (Fund 30)

City Administrator Jeana Woods reviewed the Water Fund summary stating there was no increase in fees. General discussion followed regarding various line items. Public Works Director Nick Edelman then reviewed various projects including the schedule of cleaning and painting of water towers.

SEWER (Fund 35)

City Administrator Jeana Woods reviewed various items of the Sewer Fund budget. General discussion followed regarding vehicle maintenance of City vehicles and the possibility of doing some of the basic vehicle maintenance in house. Additional discussion followed regarding the City's sewer treatment plant, the sewer pipe under the Grand Glaize bridge, and consideration of a second treatment plant and its location.

ADJOURN

There being no further business to come before the Board of Aldermen, the meeting adjourned at 8:25 p.m.

I, Cynthia Lambert, City Clerk, does hereby certify that the above foregoing is a true and complete journal of proceedings of the meeting of the Special Board of Aldermen meeting of the City of Osage Beach, Missouri, held on November 6, 2018.

Cynthia Lambert, City Clerk

John Olivarri, Mayor

DRAFT**MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF ALDERMEN
OF THE CITY OF OSAGE BEACH, MISSOURI**

November 8, 2018

CALL TO ORDER

The Board of Aldermen of the City of Osage Beach, Missouri, met at 6:00 p.m. on Monday, November 8, 2018, at City Hall. The following were present: Mayor John Olivarri, and Alderman Jeff Bethurem, Alderman Phyllis Marose, Alderman Tom Walker, Alderman Richard Ross, and Alderman Kevin Rucker. Absent was Alderman Greg Massey. Staff in attendance included City Administrator Jeana Woods, Assistant City Administrator Mike Welty, City Attorney Ed Rucker, Administrative Assistant Angel Quade, Human Resources Generalist Cindy Leigh, Police Chief Todd Davis, Ambulance Supervisor Floyd Handy, Public Works Director Nick Edelman, and Airport Manager Ty Dinsdale, City Clerk Cynthia Lambert was also present and performed the duties of that office.

PROPOSED 2019 BUDGET**AMBULANCE (Fund 40)**

City Administrator Jeana Woods briefly reviewed the proposed revenues and expenditures for the Ambulance Fund. Discussion followed concerning the revenues. City Administrator Woods stated fees had increased at the beginning of 2018. City Treasurer Bell stated that a new company has taken over collections, which will cause a temporary setback in overall collections during the transition.

General discussion followed regarding the City discontinuing ambulance service, the hospital taking over ambulance service, and various advantages and disadvantages of providing ambulance services. Additional discussion followed regarding various expense line items.

LEE C FINE AIRPORT (Fund 45)

City Administrator Jeana Woods explained the Revenues section of the proposed Lee C. Fine Airport Fund budget. General discussion followed regarding overall revenues for Lee C. Fine Airport. Airport Manager Ty Dinsdale stated he will contact area airports to ensure the City's hanger rates are in line with rates throughout the area.

General discussion followed regarding expenses including administrative reimbursement, credit card expenses, and vehicle maintenance.

City Administrator Jeana Woods stated that she had recently received an Amendment to the Lease with DNR which will return the rental house at the airport back to DNR. City

DRAFT

Administrator Woods stated that she anticipated being able to bring the Bill to approve the lease amendment to the Board at their December 6th Regular Board Meeting.

GRAND GLAIZE AIRPORT (Fund 47)

City Administrator Woods reviewed the Grand Glaize Airport FY2019 summary.

General discussion followed regarding various line item expenses including training and conferences, JetA Fuel, and Maintenance and Repairs. Additional discussion followed regarding Capital Outlay items.

PREWITT'S POINT TIF (Fund 60)

City Administrator Jeana Woods noted that this fund paid the Prewitt Point TIF Bonds, and that all monies were restricted until 2023.

DIERBERGS TIF (Fund 61)

City Administrator Jeana Woods stated that this particular TIF was a “pay as you go” plan; noting that only when funds come in are payments made to Dierbergs.

MISCELLANEOUS DISCUSSIONS

2019 Retirement Change Recommendation

In response to discussions from an earlier budget meeting, Human Resources Generalist Cindy Leigh distributed a copy of the 2019 Retirement Change Recommendations for enhancing the City employees’ retirement package. HR General Leigh reviewed various options and costs and recommended that the new program, if adopted be rolled out July 1, 2019, which would provide staff time to educate employees on the enhancements. Mayor Olivarri asked if the Board was in favor of amending the draft budget by adding a 1% matching program to the City’s retirement program effective July 1, 2019. The following roll call vote was taken. “Ayes”: Alderman Marose, Alderman Rucker, and Alderman Ross. “Nays”: Alderman Walker and Alderman Bethurem.

MPR's PROPERTY AND LIABILITY PROGRAM

In response to discussions from a budget meeting, Human Resources Generalist Cindy Leigh distributed information regarding MPR’s Property and Liability Program which included a listing of some of the additional features provided through MPR. General discussion followed regarding the property and liability insurance noting that no motion had previously been made to go out to bid for the property and liability insurance.

DRAFT

GENERAL FUND OPERATING CAPITAL

City Administrator Jeana Woods distributed a list of General Fund Operating Capital and explained the breakdown of funding. Alderman Ross inquired if a Reserve Policy existed for the CIT Fund. City Administrator Woods that the City does not have a Reserve Policy for CIT funds. General discussion followed regarding the one-time use of CIT funds.

Alderman Bethurem recommended removal of the Reclamite Rear Parking Lot, Exterior Concrete Work, City Hall LED Sign, and City Hall Parking Lot Improvements (Overlay) projects be removed from the budget. General discussion followed. A motion was made by Alderman Rose to remove the Reclamite Rear Parking Lot and the City Hall Parking Lot Improvements (Overlay) projects from the budget. The motion was seconded by Alderman Bethurem. On a voice vote all voted in favor.

Alderman Bethurem recommended removal of the City Hall LED Parkway Sign Project from the budget. General discussion followed. The general consensus of the Board was to leave the City Hall LED Parkway Sign Project in the budget.

Discussion followed regarding the Flooring Replacement on Police Department Side Project. It was the general consensus the bids should be per areas since not all of the flooring needs to be replaced. It was the general consensus of the Board to leave the Flooring Replacement on the Police Department Side Project in the budget with the Board providing final approval as to what areas would actually be replaced.

Alderman Ross made a motion to remove the City Park – Field 2 Outfield Reconstruction Project from the budget. General discussion followed regarding the need for the field work as well as the type of work that needed to be done as well as future renovations of the remaining fields. The motion failed for lack of a second.

A motion was made by Alderman Ross to remove the City Park Pond Dock Project from the budget. The motion was seconded by Alderman Bethurem. The motion passed unanimously on a voice vote. Following additional discussion on this item, City Administrator Woods noted that staff had been investigating other options for a dock at the pond including a possible grant through the Department of Conservation and would bring that information back to the Board.

General discussion followed regarding the Veteran's Memorial Plaza. City Administrator Wood stated that this project would not move forward until matching revenues can be obtained.

A motion was made by Alderman Ross to remove the City Park Entrance Gate Project from the budget. The motion was seconded by Alderman Marose. General discussion followed. On a voice vote the motion passed 4-1 with Alderman Rucker voting no.

DRAFT

Alderman Bethurem made a motion to have a dedicated line item to include \$10,000 for the Aquapalooza. General discussion followed regarding the amount of revenue brought into the city from the event. Mayor Olivarri reminded the Board the Alderman Massey and requested a Work Session to review the ordinance regarding event funding requests. Following additional discussion, the motion failed for lack of a second.

Alderman Bethurem stated he would like to see \$50,000 for mowing put in the budget for mowing in case MoDOT falls short on maintaining rights-of-ways, ramps, etc. General discussion followed. Alderman Ross made a motion to put \$25,000 in the budget for mowing if MoDOT is unable to maintain various areas in the City which the Board would need to approve any expenditure from that account. The motion was seconded by Alderman Marose. The motion passed unanimously on a voice vote.

Alderman Ross recommended that the secretarial positions at Public Works be reduced to 1.5 for FY2019 with the plan of reducing to just one position by the end of June. General discussion followed regarding the reductions of personnel, lack of a Reduction in Staff Policy, EEOC concerns, and potential liability. City Administrator Woods stated that she and City Attorney Rucker would begin work on a Reduction in Staff Policy and procedures and would have the information to the Board no later than the end of the first quart of 2019. The general consensus was to revisit this issue as soon as the Reduction in Staff Policy and procedures to reviewed by the Board.

Alderman Ross stated that he recommends that the budget be adjusted so that the Reserve Fund is within target. General discussion followed. City Administrator Woods stated that she would make the adjustments to the budget based on the decisions made by the Board during the four budget meetings and work to bring the proposed budget in line with meeting the General Reserve Fund targets. City Administrator Woods asked that if any Board members had any recommendations for additional cuts to let her know as she would be getting out the synopsis of the proposed budget out to the Board within two weeks and Draft #2 of the budget out in three weeks.

ADJOURN

There being no further business to come before the Board of Aldermen, the meeting adjourned at 8:55 p.m.

I, Cynthia Lambert, City Clerk, does hereby certify that the above foregoing is a true and complete journal of proceedings of the meeting of the Special Board of Aldermen meeting of the City of Osage Beach, Missouri, held on November 8, 2018.

Cynthia Lambert, City Clerk

John Olivarri, Mayor

**CITY OF OSAGE BEACH
BILLS LIST
December 6, 2018**

Bills Paid Prior to Board Meeting	378,114.86
Payroll Paid Prior to Board Meeting	247,478.32
SRF Transfer Prior to Board Meeting	242,866.71
TIF Transfer Dierbergs	33,900.49
TIF Transfer Prewitt's Pt	57,003.36
Bills Pending Board Approval	355,496.87
Total Expenses	<u>1,314,860.61</u>

22

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	General Fund	MIDWEST PUBLIC RISK	ADJUST PR DEDUCTIONS	1,496.60
			ADJUST PR DEDUCTIONS	88.28
			ADJUST PR DEDUCTIONS	45.92
			Dental Insurance Premiums	527.60
			Dental Insurance Premiums	527.60
			Health Insurance Contribut	800.80
			Health Insurance Contribut	800.80
			Health Insurance Contribut	519.86
			Health Insurance Contribut	519.86
			Vision Insurance Contribut	112.00
			Vision Insurance Contribut	112.00
			Vision Insurance Contribut	23.52
			Vision Insurance Contribut	23.52
			Vision Insurance Contribut	74.48
			Vision Insurance Contribut	74.48
		MO DEPT OF REVENUE	OCT CVC COLLECTIONS	912.64
		FAMILY SUPPORT PAYMENT CENTER	Case #31550944	138.46
			Case #31550944	138.46
			Cse #16CMDR00112	173.08
			Cse #16CMDR00112	173.08
		MO DEPT OF REVENUE	BOOKS, MISC SALES TAX	2.73
			State Withholding	2,807.00
			State Withholding	2,710.00
		MO TREASURER BUDGET DIRECTOR	OCT PEACE OFFICER TRAINING	128.00
		INTERNAL REVENUE SERVICE	Fed WH	9,552.59
			Fed WH	9,276.37
			FICA	6,630.88
			FICA	6,758.59
			Medicare	1,550.79
			Medicare	1,580.64
		LEGALSHIELD	ADJUST PAYROLL DEDUCTIONS	0.01-
			Pre-Paid Legal Premiums	55.80
			Pre-Paid Legal Premiums	55.80
		ICMA	Loan Repayment	365.59
			Loan Repayment	365.59
			Loan Repayment	170.36
			Loan Repayment	170.36
			Loan Repayment	182.93
			Loan Repayment	182.93
			Loan Repayment	233.04
			Loan Repayment	233.04
			Loan Repayment	63.78
			Loan Repayment	63.78
			Retirment 457 &	273.68
			Retirment 457 &	1,321.74
			Retirement 457	1,225.00
			Retirement 457	1,225.00
			Loan Repayments	81.88
			Loan Repayments	81.88
			Loan Repayments	620.02
			Loan Repayments	620.02
			Loan Repayments	166.50
			Loan Repayments	166.50
			Loan Repayments	144.72
			Loan Repayments	144.72
			Loan Repayments	274.96

23

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			Loan Repayments	274.96
			Loan Repayments	209.74
			Loan Repayments	209.74
			Loan Repayments	43.41
			Loan Repayments	43.41
			Loan Repayments	47.57
			Loan Repayments	47.57
			Loan Repayments	348.65
			Loan Repayments	311.17
			Retirement Roth IRA %	164.31
			Retirement Roth IRA %	164.31
			Retirement Roth IRA	380.00
			Retirement Roth IRA	380.00
		CAMDEN COUNTY ASSOC COURT	OTHER AGENCY CASH BOND	550.00
		COLONIAL LIFE & ACCIDENT	ADJUST PR DEDUCTIONS	0.01-
			Colonial Supplemental Insu	30.86
			Colonial Supplemental Insu	30.86
		CITIZENS AGAINST DOMESTIC VIOLENCE	OCT CADV COLLECTIONS	256.00
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	1,596.68
			American Fidelity	1,596.68
			Amerian Fidelity	822.60
			Amerian Fidelity	822.60
			ADJUST PAYROLL DEDUCTIONS	195.54-
		AMERICAN FIDELITY ASSURANCE CO FLEX AC	ADJUST PAYROLL DEDUCTIONS	150.00
			Flexible Spending Accts -	93.74
			Flexible Spending Accts -	93.74
		TEXAS LIFE INSURANCE CO	ADJUST PR DEDUCTIONS	0.03-
			Texas Life After Tax	144.01
			Texas Life After Tax	144.01
		HSA BANK	HSA Contribution	135.00
			HSA Contribution	135.00
			HSA Family/Dep. Contributi	1,842.66
			HSA Family/Dep. Contributi	1,842.66
		SHERIFFS RETIREMENT SYSTEM	OCT COLLECTIONS	384.00
		PRINCIPAL LIFE INSURANCE COMPANY	ADJUST PAYROLL DEDUCTIONS	229.01
			ADJUST PAYROLL DEDUCTIONS	61.49-
			Group Life Ins and Buy Up	76.35
			Group Life Ins and Buy Up	76.35
			Group Life Ins and Buy Up	25.00
			Group Life Ins and Buy Up	25.00
		ONE TIME VENDOR	Bond Refund:180096996-01	40.00
			Bond Refund:180096996-01	100.00
			Bond Refund:170487293-01	60.50
			Bond Refund:170487294-01	332.50
			Bond Refund:170486958-01	2.50
			Bond Refund:170486960-01	2.50
			Bond Refund:180096600-01	107.50
			Bond Refund:180096601-01	75.00
			Bond Refund:180096602-01	80.00
			TOTAL:	71,041.32
Mayor & Board	General Fund	VISELLI, NANCY	PLANNING COMMISSION MEETIN	25.00
		HY-VEE FOOD & DRUG STORES INC	FLOWERS - D. WELCH	75.00
		INTERNAL REVENUE SERVICE	FICA	328.83
			Medicare	76.90
		BANKCARD SERV 9239	MEMORIAL DONATION-T.DINSDA	75.00

24

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		ICMA	Retirement 401	318.23
		EBLING, SUSAN	PLANNING COMMISSION MEETIN	25.00
		MYLER, MICHELLE	PLANNING COMMISSION MEETIN	25.00
		CHISHOLM, DON	PLANNING COMMISSION MEETIN	25.00
		RAND, ROGER	PLANNING COMMISSION MEETIN	25.00
		KIRN, TONY	PLANNING COMMISSION MEETIN	25.00
		STURN, DON	PLANNING COMMISSION MEETIN	25.00
			TOTAL:	1,048.96
Collector	General Fund	INTERNAL REVENUE SERVICE	FICA	6.20
			Medicare	1.45
			TOTAL:	7.65
City Administrator	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	92.85
			Dental Insurance Premiums	92.85
			Health Insurance Contribut	1,744.71
			Health Insurance Contribut	1,744.71
			Vision Insurance Contribut	16.80
			Vision Insurance Contribut	16.80
		INTERNAL REVENUE SERVICE	FICA	496.93
			FICA	496.93
			Medicare	116.22
			Medicare	116.22
		ICMA	Retirement 401	497.85
			Retirement 401	497.85
		HSA BANK	HSA Family/Dep. Contributi	225.00
			HSA Family/Dep. Contributi	225.00
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	3.21
			Group Dependent Life Ins	3.21
			Group Life Ins and Buy Up	3.78
			Group Life Ins and Buy Up	3.78
			Group Life Ins and Buy Up	15.60
			Group Life Ins and Buy Up	15.60
			Short Term Disability Ins	17.40
			Short Term Disability Ins	17.40
			TOTAL:	6,460.70
City Clerk	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	61.90
			Dental Insurance Premiums	61.90
			Health Insurance Contribut	496.49
			Health Insurance Contribut	496.49
			Vision Insurance Contribut	7.84
			Vision Insurance Contribut	7.84
		INTERNAL REVENUE SERVICE	FICA	242.66
			FICA	240.71
			Medicare	56.75
			Medicare	56.29
		ICMA	Retirement 401	216.67
			Retirement 401	216.68
		AMERICAN FIDELITY ASSURANCE CO FLEX AC	Flexible Spending Accts -	10.42
			Flexible Spending Accts -	10.42
		HSA BANK	HSA Family/Dep. Contributi	75.00
			HSA Family/Dep. Contributi	75.00
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	2.14
			Group Dependent Life Ins	2.14
			Group Life Ins and Buy Up	3.78

25

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			Group Life Ins and Buy Up	3.78
			Group Life Ins and Buy Up	4.11
			Group Life Ins and Buy Up	4.11
			Short Term Disability Ins	11.60
			Short Term Disability Ins	11.60
			TOTAL:	2,376.32
City Treasurer	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	92.85
			Dental Insurance Premiums	92.85
			Health Insurance Contribut	221.23
			Health Insurance Contribut	221.23
			Health Insurance Contribut	581.57
			Health Insurance Contribut	581.57
			Health Insurance Contribut	496.49
			Health Insurance Contribut	496.49
			Vision Insurance Contribut	5.60
			Vision Insurance Contribut	5.60
			Vision Insurance Contribut	1.96
			Vision Insurance Contribut	1.96
			Vision Insurance Contribut	7.84
			Vision Insurance Contribut	7.84
		INTERNAL REVENUE SERVICE	FICA	561.91
			FICA	568.37
			Medicare	131.42
			Medicare	132.93
		ICMA	Retirement 401	554.14
			Retirement 401	560.39
		HSA BANK	HSA Contribution	37.50
			HSA Contribution	37.50
			HSA Family/Dep. Contributi	150.00
			HSA Family/Dep. Contributi	150.00
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	5.35
			Group Dependent Life Ins	5.35
			Group Life Ins and Buy Up	11.34
			Group Life Ins and Buy Up	11.34
			Group Life Ins and Buy Up	12.95
			Group Life Ins and Buy Up	12.95
			Short Term Disability Ins	17.40
			Short Term Disability Ins	17.40
			Short Term Disabiilty Ins	10.53
			Short Term Disabiilty Ins	10.53
			TOTAL:	5,814.38
Municipal Court	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	30.95
			Dental Insurance Premiums	30.95
			Health Insurance Contribut	581.57
			Health Insurance Contribut	581.57
			Vision Insurance Contribut	5.60
			Vision Insurance Contribut	5.60
		INTERNAL REVENUE SERVICE	FICA	80.32
			FICA	80.32
			Medicare	18.78
			Medicare	18.78
		ICMA	Retirement 401	82.75
			Retirement 401	82.75
		HSA BANK	HSA Family/Dep. Contributi	75.00

26

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			HSA Family/Dep. Contributi	75.00
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	1.07
			Group Dependent Life Ins	1.07
			Group Life Ins and Buy Up	3.78
			Group Life Ins and Buy Up	3.78
			Short Term Disability Ins	5.80
			Short Term Disability Ins	5.80
			TOTAL:	1,771.24
City Attorney	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	30.95
			Dental Insurance Premiums	30.95
			Health Insurance Contribut	581.57
			Health Insurance Contribut	581.57
			Vision Insurance Contribut	5.60
			Vision Insurance Contribut	5.60
		INTERNAL REVENUE SERVICE	FICA	331.14
			FICA	331.14
			Medicare	77.44
			Medicare	77.44
		ICMA	Retirement 401	323.99
			Retirement 401	323.99
		HSA BANK	HSA Family/Dep. Contributi	75.00
			HSA Family/Dep. Contributi	75.00
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	1.07
			Group Dependent Life Ins	1.07
			Group Life Ins and Buy Up	12.57
			Group Life Ins and Buy Up	12.57
			Short Term Disability Ins	5.80
			Short Term Disability Ins	5.80
			TOTAL:	2,890.26
Building Inspection	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	77.37
			Dental Insurance Premiums	77.37
			Dental Insurance Premium	17.76
			Dental Insurance Premium	17.76
			Health Insurance Contribut	221.23
			Health Insurance Contribut	221.23
			Health Insurance Contribut	581.57
			Health Insurance Contribut	581.57
			Health Insurance Contribut	744.73
			Health Insurance Contribut	744.72
			Vision Insurance Contribut	5.60
			Vision Insurance Contribut	5.60
			Vision Insurance Contribut	1.96
			Vision Insurance Contribut	1.96
			Vision Insurance Contribut	5.88
			Vision Insurance Contribut	5.88
		INTERNAL REVENUE SERVICE	FICA	420.54
			FICA	413.56
			Medicare	98.36
			Medicare	96.72
		ICMA	Retirement 401	416.16
			Retirement 401	409.40
		BANKCARD SERV 7663	ELECTRIC CHAINSAW	76.90
			ICC CERT RENEWAL-K.PHELPS	85.00
		WEX INC	BLDG DEPT FUEL	175.86

27

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		HSA BANK	HSA Contribution	37.50
			HSA Contribution	37.50
			HSA Family/Dep. Contributi	187.50
			HSA Family/Dep. Contributi	187.50
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	1.60
			Group Dependent Life Ins	1.60
			Group Life Ins and Buy Up	5.67
			Group Life Ins and Buy Up	5.67
			Group Life Ins and Buy Up	3.72
			Group Life Ins and Buy Up	3.72
			Short Term Disability Ins	17.40
			Short Term Disability Ins	17.40
			Short Term Disabiilty Ins	2.46
			Short Term Disabiilty Ins	2.46
			TOTAL:	6,016.39
Building Maintenance	General Fund	INTERNAL REVENUE SERVICE	FICA	60.51
			FICA	39.06
			Medicare	14.15
			Medicare	9.14
		BANKCARD SERV 7663	CROCKTOBERFEST SUPPLIES	9.64
		AMAZON CAPITAL SERVICES INC	TEMPERATURE HUMIDITY SENSO	123.75
			TOTAL:	256.25
Parks	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	30.95
			Dental Insurance Premiums	30.95
			Dental Insurance Premium	17.76
			Dental Insurance Premium	17.76
			Health Insurance Contribut	221.23
			Health Insurance Contribut	221.23
			Health Insurance Contribut	581.57
			Health Insurance Contribut	581.57
			Vision Insurance Contribut	3.92
			Vision Insurance Contribut	3.92
		INTERNAL REVENUE SERVICE	FICA	359.08
			FICA	347.11
			Medicare	83.99
			Medicare	81.18
		ICMA	Retirement 401	203.50
			Retirement 401	203.50
		LOWE'S	SCREWS	2.60
		BANKCARD SERV 7663	OVERSEEDER RENTAL	240.00
			FALL FEST ADVERTISING	35.00
		WEX INC	PARK DEPT FUEL	691.55
		AMEREN MISSOURI	LOWER DIAMOND LTS 10/4-11/	11.83
			42 BALL PRK LTS 10/4-11/4/	15.20
		WEST, GREG	UMPIRE 4 GAMES 11/7/18	100.00
		HSA BANK	HSA Contribution	37.50
			HSA Contribution	37.50
			HSA Family/Dep. Contributi	75.00
			HSA Family/Dep. Contributi	75.00
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	1.07
			Group Dependent Life Ins	1.07
			Group Life Ins and Buy Up	3.78
			Group Life Ins and Buy Up	3.78
			Group Life Ins and Buy Up	4.54

28

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			Group Life Ins and Buy Up	4.54
			Short Term Disability Ins	11.60
			Short Term Disability Ins	11.60
		BLAIR, JERRY LYNN JR	UMPIRE 4-11/7 & 1-11/8	125.00
			TOTAL:	4,477.38
Human Resources	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	30.95
			Dental Insurance Premiums	30.95
			Health Insurance Contribut	496.49
			Health Insurance Contribut	496.49
			Vision Insurance Contribut	3.92
			Vision Insurance Contribut	3.92
		HY-VEE FOOD & DRUG STORES INC	FOOD FOR CROCKTOBERFEST	109.98
			LUNCH & LEARN FOOD	307.98
		INTERNAL REVENUE SERVICE	FICA	139.68
			FICA	139.68
			Medicare	32.67
			Medicare	32.67
		ICMA	Retirement 401	141.19
			Retirement 401	141.19
		BANKCARD SERV 0833	PD BOOKS	251.67
		HSA BANK	HSA Family/Dep. Contributi	75.00
			HSA Family/Dep. Contributi	75.00
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	1.07
			Group Dependent Life Ins	1.07
			Group Life Ins and Buy Up	4.58
			Group Life Ins and Buy Up	4.58
			Short Term Disability Ins	5.80
			Short Term Disability Ins	5.80
		AMAZON CAPITAL SERVICES INC	HEALTH FAIR PRIZES	347.56
			TOTAL:	2,879.89
Overhead	General Fund	AT & T/CITY HALL	CITY PHONE SERV 11/5-12/4/	1,947.65
		BANKCARD SERV 9239	GO TO MTG PLAN 10/2018-10/	367.05
		WEX INC	CITY HALL GPS	350.00
		XEROX CORPORATION DBA XEROX FINANCIAL	CITY HALL	226.42
			TOTAL:	2,891.12
Police	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	526.15
			Dental Insurance Premiums	526.15
			Dental Insurance Premium	106.56
			Dental Insurance Premium	106.56
			Health Insurance Contribut	1,106.15
			Health Insurance Contribut	1,106.15
			Health Insurance Contribut	5,234.13
			Health Insurance Contribut	5,234.13
			Health Insurance Contribut	3,475.43
			Health Insurance Contribut	3,475.43
			Vision Insurance Contribut	50.40
			Vision Insurance Contribut	50.40
			Vision Insurance Contribut	9.80
			Vision Insurance Contribut	9.80
			Vision Insurance Contribut	31.36
			Vision Insurance Contribut	31.36
		INTERNAL REVENUE SERVICE	FICA	2,748.43
			FICA	2,602.62

29

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			Medicare	642.77
			Medicare	608.67
		WOODS SUPER MARKETS INC 2068	PRISONER MEAL	2.85
			PRISONER MEAL	5.49
		ICMA	Retirement 401	2,738.40
			Retirement 401	2,597.27
		AMERICAN FIDELITY ASSURANCE COMPANY	Amerian Fidelity	9.95
			Amerian Fidelity	9.95
		BANKCARD SERV 0833	TARGETS	952.17
			DEFENSIVE EDGE TRNG-M.O'DA	450.00
			KWIK KAR MEMBERSHIP-T.DAVI	26.00
			TRANSUNION	25.00
		WEX INC	POLICE DEPT FUEL	4,810.08
			POLICE DEPT CAR WASHES	144.00
		XEROX CORPORATION DBA XEROX FINANCIAL	POLICE	202.87
		HSA BANK	HSA Contribution	187.50
			HSA Contribution	187.50
			HSA Family/Dep. Contributi	1,125.00
			HSA Family/Dep. Contributi	1,125.00
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	23.54
			Group Dependent Life Ins	23.54
			Group Life Ins and Buy Up	56.70
			Group Life Ins and Buy Up	56.70
			Group Life Ins and Buy Up	53.56
			Group Life Ins and Buy Up	53.56
			Short Term Disability Ins	127.60
			Short Term Disability Ins	127.60
			Short Term Disabiilty Ins	19.65
			Short Term Disabiilty Ins	15.28
			TOTAL:	42,839.21
911 Center	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	185.70
			Dental Insurance Premiums	185.70
			Dental Insurance Premium	71.04
			Dental Insurance Premium	71.04
			Health Insurance Contribut	663.69
			Health Insurance Contribut	663.69
			Health Insurance Contribut	1,744.71
			Health Insurance Contribut	1,744.71
			Health Insurance Contribut	992.98
			Health Insurance Contribut	992.98
			Vision Insurance Contribut	22.40
			Vision Insurance Contribut	22.40
			Vision Insurance Contribut	5.88
			Vision Insurance Contribut	5.88
			Vision Insurance Contribut	7.84
			Vision Insurance Contribut	7.84
		AT & T/CITY HALL	911 PHONE SERV 10/23-11/22	1,049.82
		INTERNAL REVENUE SERVICE	FICA	744.44
			FICA	723.58
			Medicare	174.12
			Medicare	169.24
		ICMA	Retirement 401	806.59
			Retirement 401	602.52
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	10.42
			American Fidelity	10.42

30

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
		BANKCARD SERV 0833	LODGING-K.GARCIA	391.56
			EMD RECERT EXAM-B.GREENE	80.00
			LODGING REFUND-K.ASANTE	7.98-
			LODGING-S.OWENS	122.72
			LODGING-L. MCDONALD	122.72
			LODGING-W. FOSTER	176.40
		HSA BANK	HSA Contribution	150.00
			HSA Contribution	75.00
			HSA Family/Dep. Contributi	375.00
			HSA Family/Dep. Contributi	375.00
			Medical Reimbursement	187.50
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	5.35
			Group Dependent Life Ins	5.35
			Group Life Ins and Buy Up	34.02
			Group Life Ins and Buy Up	34.02
			Short Term Disability Ins	58.00
			Short Term Disability Ins	58.00
			Short Term Disabiilty Ins	4.79
			Short Term Disabiilty Ins	4.79
			TOTAL:	13,931.87
Planning	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	46.43
			Dental Insurance Premiums	46.43
			Health Insurance Contribut	744.74
			Health Insurance Contribut	744.75
			Vision Insurance Contribut	1.96
			Vision Insurance Contribut	1.96
		INTERNAL REVENUE SERVICE	FICA	190.93
			FICA	194.18
			Medicare	44.65
			Medicare	45.41
		ICMA	Retirement 401	188.83
			Retirement 401	191.98
		HSA BANK	HSA Family/Dep. Contributi	112.50
			HSA Family/Dep. Contributi	112.50
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	1.61
			Group Dependent Life Ins	1.61
			Group Life Ins and Buy Up	1.89
			Group Life Ins and Buy Up	1.89
			Group Life Ins and Buy Up	5.30
			Group Life Ins and Buy Up	5.30
			Short Term Disability Ins	5.80
			Short Term Disability Ins	5.80
			Short Term Disabiilty Ins	2.46
			Short Term Disabiilty Ins	2.46
			TOTAL:	2,701.37
Information Technology	General Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	30.95
			Dental Insurance Premiums	30.95
			Health Insurance Contribut	992.98
			Health Insurance Contribut	992.98
			Vision Insurance Contribut	7.84
			Vision Insurance Contribut	7.84
		INTERNAL REVENUE SERVICE	FICA	254.31
			FICA	246.30
			Medicare	59.47

31

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			Medicare	57.60
		BANKCARD SERV 9239	DOMAIN REGISTRATION	400.00
		ICMA	Retirement 401	375.52
			Retirement 401	243.96
		AT&T INTERNET/IP SERVICES	WEB FILTER 11/5-12/4/18	128.97
		BANKCARD SERV 7663	FRONTCC,MONITOR,COMPUTER E	85.53
			FRONT DESK CREDIT CARD PC	538.57
		HSA BANK	HSA Family/Dep. Contributi	300.00
			HSA Family/Dep. Contributi	150.00
			Medical Reimbursement	187.50
		ATKINS, KELLIE	MILEAGE REIMB-DELL EMC L &	52.54
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	2.14
			Group Dependent Life Ins	2.14
			Group Life Ins and Buy Up	11.85
			Group Life Ins and Buy Up	11.85
			Short Term Disability Ins	11.60
			Short Term Disability Ins	11.60
		AMAZON CAPITAL SERVICES INC	ETHERNET CABLE, GALAXY S7	29.73
			HDMI CABLE FOR CITY LAPTOP	43.25
			OFFICE CHAIR	144.98
			PENS, FLASH DRIVE	63.65
			TOTAL:	5,476.60
Economic Development	General Fund	BANKCARD SERV 9239	LODGING-J.WOODS	175.06
			LOREDC MEETING	28.89
			LODGING CREDIT-J. WOODS	25.21
		LOWE'S	FALL FEST ELECTRIC	36.08
		BANKCARD SERV 7663	FALL FEST SUPPLIES	214.65
			TOTAL:	429.47
NON-DEPARTMENTAL	Transportation	MIDWEST PUBLIC RISK	Dental Insurance Premiums	74.69
			Dental Insurance Premiums	74.69
			Health Insurance Contribut	53.26
			Health Insurance Contribut	53.26
			Health Insurance Contribut	91.74
			Health Insurance Contribut	91.74
			Health Insurance Premiums	259.59
			Health Insurance Premiums	259.59
			Vision Insurance Contribut	9.35
			Vision Insurance Contribut	9.35
			Vision Insurance Contribut	5.86
			Vision Insurance Contribut	5.22
			Vision Insurance Contribut	10.48
			Vision Insurance Contribut	10.48
		MO DEPT OF REVENUE	State Withholding	211.76
			State Withholding	212.42
		INTERNAL REVENUE SERVICE	Fed WH	834.20
			Fed WH	804.69
			FICA	821.32
			FICA	814.93
			Medicare	192.08
			Medicare	190.58
		LEGALSHIELD	Pre-Paid Legal Premiums	3.22
			Pre-Paid Legal Premiums	3.22
		ICMA	Retirment 457 &	338.49
			Retirment 457 &	338.49

32

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			Retirement 457	163.21
			Retirement 457	163.21
			Loan Repayments	44.36
			Loan Repayments	44.36
			Loan Repayments	33.64
			Loan Repayments	33.63
			Retirement Roth IRA	65.80
			Retirement Roth IRA	65.80
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	104.54
			American Fidelity	104.54
			Amerian Fidelity	24.11
			Amerian Fidelity	24.11
		TEXAS LIFE INSURANCE CO	Texas Life After Tax	12.62
			Texas Life After Tax	12.62
		HSA BANK	HSA Contribution	33.50
			HSA Contribution	33.50
			HSA Family/Dep. Contributi	64.06
			HSA Family/Dep. Contributi	447.39
		PRINCIPAL LIFE INSURANCE COMPANY	Group Life Ins and Buy Up	18.57
			Group Life Ins and Buy Up	18.58
		DENNIS J BARTON III	18ML-AC00021, 18-GARN931	76.13
			18ML-AC00021, 18-GARN931	76.13
			TOTAL:	7,439.11
Transportation	Transportation	MIDWEST PUBLIC RISK	Dental Insurance Premiums	175.18
			Dental Insurance Premiums	175.18
			Dental Insurance Premium	29.66
			Dental Insurance Premium	23.80
			Health Insurance Contribut	369.46
			Health Insurance Contribut	296.45
			Health Insurance Contribut	773.49
			Health Insurance Contribut	773.49
			Health Insurance Contribut	1,489.47
			Health Insurance Contribut	1,489.46
			Health Insurance Premiums	571.49
			Health Insurance Premiums	571.49
			Vision Insurance Contribut	9.36
			Vision Insurance Contribut	9.36
			Vision Insurance Contribut	5.89
			Vision Insurance Contribut	5.24
			Vision Insurance Contribut	10.46
			Vision Insurance Contribut	10.46
		INTERNAL REVENUE SERVICE	FICA	821.29
			FICA	814.90
			Medicare	192.11
			Medicare	190.61
		ICMA	Retirement 401	799.07
			Retirement 401	808.73
		CAMDEN COUNTY RECORDER OF DEEDS	BURTON DUENKE,EL TERRA,FS	63.00
		LOWE'S	HY-VEE STREET LIGHT	61.50
			HY-VEE STREET LIGHT	2.69
			HY-VEE STREET LIGHT	21.89
			WEED BARRIER-PASSOVER ISLA	113.70
			WEED BARRIER-PASSOVER ISLA	90.96
		BANKCARD SERV 5106	54" DECK FOR ZERO TURN MOW	270.00
			PW MANAGEMENT PRCTS MANUAL	28.61

33

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		DONALD MAGGI, INC	MACE RD IMPROVEMENTS	73,374.20
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	3.55
			American Fidelity	3.55
		AMERICAN FIDELITY ASSURANCE CO FLEX AC	Flexible Spending Accts -	13.85
			Flexible Spending Accts -	13.85
		KOVIK & SON TREE SERVICE LLC	TREE SERV-DOGWOOD& APPLE B	975.00
		WCA WASTE CORPORATION	PORTA POTTY SERV 10/1-10/3	83.00
		WEX INC	ENG -TRANS FUEL	77.32
			TRANS DEPT FUEL	2,629.13
			TRANS GPS	316.75
		XEROX CORPORATION DBA XEROX FINANCIAL	TRANSPORTATION	75.47
		AMEREN MISSOURI	PW CT MTR 10/14-11/13/18	218.50
		AMEREN MISSOURI	792 PASSOVER LTS 10/11-11/	84.68
			1075 NICHOLS LTS 10/14-11/	173.57
			872 PASSOVER LTS 10/11-11/	97.79
			KK DR LTG 10/1-10/30/18	115.14
			680 PASSOVER LTS 10/11-11/	66.74
			MAINT SALT BLDG 10/7-11/5/	12.08
			ST LTG SERV 10/1-11/1/18	3,822.16
			CUST OWNED ST LTS 10/1-11/	1,434.13
		HSA BANK	HSA Contribution	50.25
			HSA Contribution	50.25
			HSA Family/Dep. Contributi	399.75
			HSA Family/Dep. Contributi	399.75
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	7.49
			Group Dependent Life Ins	7.49
			Group Life Ins and Buy Up	15.20
			Group Life Ins and Buy Up	15.20
			Group Life Ins and Buy Up	16.81
			Group Life Ins and Buy Up	14.50
			Short Term Disability Ins	36.69
			Short Term Disability Ins	34.79
			Short Term Disabilty Ins	7.17
			Short Term Disabiilty Ins	7.17
		AMAZON CAPITAL SERVICES INC	TONER	13.83
			TONER	27.65
			TOTAL:	95,762.90
NON-DEPARTMENTAL	Water Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	74.51
			Dental Insurance Premiums	74.51
			Health Insurance Contribut	93.29
			Health Insurance Contribut	93.29
			Health Insurance Contribut	60.85
			Health Insurance Contribut	60.85
			Vision Insurance Contribut	20.50
			Vision Insurance Contribut	20.50
			Vision Insurance Contribut	3.91
			Vision Insurance Contribut	3.26
			Vision Insurance Contribut	2.58
			Vision Insurance Contribut	2.58
		MO DEPT OF REVENUE	WATER SALES TAX	3,770.30
			State Withholding	170.80
			State Withholding	191.46
		INTERNAL REVENUE SERVICE	Fed WH	737.74
			Fed WH	780.95
			FICA	713.00

34

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			FICA	727.71
			Medicare	166.75
			Medicare	170.20
		LEGALSHIELD	Pre-Paid Legal Premiums	3.13
			Pre-Paid Legal Premiums	3.13
		ICMA	Retirement 457 &	54.87
			Retirement 457 &	54.87
			Retirement 457	126.46
			Retirement 457	126.46
			Loan Repayments	58.43
			Loan Repayments	58.43
			Loan Repayments	16.08
			Loan Repayments	16.08
			Loan Repayments	24.02
			Loan Repayments	24.02
			Loan Repayments	52.79
			Loan Repayments	52.80
			Loan Repayments	9.88
			Loan Repayments	9.88
			Retirement Roth IRA	64.35
			Retirement Roth IRA	64.35
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	135.10
			American Fidelity	135.10
			Amerian Fidelity	49.03
			Amerian Fidelity	49.03
		TEXAS LIFE INSURANCE CO	Texas Life After Tax	12.24
			Texas Life After Tax	12.24
		HSA BANK	HSA Contribution	8.25
			HSA Contribution	8.25
			HSA Family/Dep. Contributi	53.46
			HSA Family/Dep. Contributi	53.46
		PRINCIPAL LIFE INSURANCE COMPANY	Group Life Ins and Buy Up	18.57
			Group Life Ins and Buy Up	18.57
		DENNIS J BARTON III	18ML-AC00021, 18-GARN931	76.13
			18ML-AC00021, 18-GARN931	76.13
		ONE TIME VENDOR DUNCAN, TAMMY	02-3070-02	35.69
		BRIGGS, RANDALL R	04-0610-01	104.23
			TOTAL:	9,605.05
Water	Water Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	174.87
			Dental Insurance Premiums	174.87
			Dental Insurance Premium	29.48
			Dental Insurance Premium	23.62
			Health Insurance Contribut	367.25
			Health Insurance Contribut	294.24
			Health Insurance Contribut	1,355.06
			Health Insurance Contribut	1,355.06
			Health Insurance Contribut	988.02
			Health Insurance Contribut	988.02
			Vision Insurance Contribut	20.50
			Vision Insurance Contribut	20.50
			Vision Insurance Contribut	3.91
			Vision Insurance Contribut	3.26
			Vision Insurance Contribut	2.58
			Vision Insurance Contribut	2.58
		INTERNAL REVENUE SERVICE	FICA	713.01

35

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			FICA	727.73
			Medicare	166.77
			Medicare	170.22
		ICMA	Retirement 401	708.25
			Retirement 401	722.50
		CAMDEN COUNTY RECORDER OF DEEDS	LIEN RELEASE	12.50
		LOWE'S	SCREWDRIVER BIT SET	15.19
			MULCH FRO LOCK LN	9.48
			SURVEY STAKES	14.42
			LIGHT BULBS	136.60
			CABINET FOR COLUMBIA TOWER	157.70
			REGULATOR PARTS	26.25
			BREAKER & PLUMBING PARTS	43.32
		BANKCARD SERV 5106	PW MANAGEMENT PRCTS MANUAL	28.61
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	3.44
			American Fidelity	3.44
		AMERICAN FIDELITY ASSURANCE CO FLEX AC	Flexible Spending Accts -	13.85
			Flexible Spending Accts -	13.85
		WEX INC	ENG -WATER FUEL	77.32
			WATER DEPT FUEL	1,209.41
			WATER GPS	141.75
		XEROX CORPORATION DBA XEROX FINANCIAL	WATER	75.47
		AMEREN MISSOURI	PW CT MTR 10/14-11/13/18	218.49
		AMEREN MISSOURI	PARKVIEW WELL 10/11-11/12/	381.48
			BLUFF WATER TWR 10/7-11/5/	3,316.94
			COLLEGE WELL 10/4-11/4/18	84.43
			WELL #2 9/30-10/26/18	101.64
			SWISS VILG WELL 9/26-10/25	2,426.22
			COLUMBIA WELL 10/11-11/12/	1,240.13
			COLUMBIA TOWER 10/11-11/12	112.32
		EZRA THOMAS REYNOLDS DBA	CDL TRNG-D.WALKER,T.STOUFE	550.00
		HSA BANK	HSA Contribution	49.88
			HSA Contribution	49.87
			HSA Family/Dep. Contributi	324.01
			HSA Family/Dep. Contributi	324.00
		DEVORE, CALEB	MILEAGE REIMB 11/7-11/14/1	89.93
		PATTERSON, JOHN	MILEAGE REIMB 10/24-10/30/	50.14
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	7.46
			Group Dependent Life Ins	7.46
			Group Life Ins and Buy Up	22.65
			Group Life Ins and Buy Up	22.65
			Group Life Ins and Buy Up	9.28
			Group Life Ins and Buy Up	6.98
			Short Term Disability Ins	30.78
			Short Term Disability Ins	28.88
			Short Term Disabiilty Ins	12.13
			Short Term Disabiilty Ins	12.13
		AMAZON CAPITAL SERVICES INC	TONER	13.82
			TONER	27.64
		STOUFER, TOMMIE L	MILEAGE REIMB 10/31-11/6/1	56.24
			TOTAL:	20,572.48
NON-DEPARTMENTAL	Sewer Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	88.22
			Dental Insurance Premiums	88.22
			Health Insurance Contribut	133.73
			Health Insurance Contribut	133.73

36

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			Health Insurance Contribut	92.05
			Health Insurance Contribut	92.05
			Vision Insurance Contribut	20.55
			Vision Insurance Contribut	20.55
			Vision Insurance Contribut	3.95
			Vision Insurance Contribut	5.24
			Vision Insurance Contribut	6.54
			Vision Insurance Contribut	6.54
		FAMILY SUPPORT PAYMENT CENTER	Case ID 41434906	136.15
		MO DEPT OF REVENUE	State Withholding	414.44
			State Withholding	426.12
		INTERNAL REVENUE SERVICE	Fed WH	1,437.75
			Fed WH	1,473.39
			FICA	929.28
			FICA	970.80
			Medicare	217.34
			Medicare	227.05
		LEGALSHIELD	Pre-Paid Legal Premiums	3.13
			Pre-Paid Legal Premiums	3.13
		ICMA	Retirement 457 &	59.97
			Retirement 457 &	54.55
			Retirement 457	253.52
			Retirement 457	253.52
			Loan Repayments	45.71
			Loan Repayments	45.71
			Loan Repayments	21.11
			Loan Repayments	21.11
			Loan Repayments	21.24
			Loan Repayments	21.24
			Loan Repayments	104.27
			Loan Repayments	104.27
			Retirement Roth IRA	84.85
			Retirement Roth IRA	84.85
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	209.31
			American Fidelity	209.31
			Amerian Fidelity	49.71
			Amerian Fidelity	49.71
		TEXAS LIFE INSURANCE CO	Texas Life After Tax	27.74
			Texas Life After Tax	27.74
		HSA BANK	HSA Contribution	8.25
			HSA Contribution	8.25
			HSA Family/Dep. Contributi	189.48
			HSA Family/Dep. Contributi	189.48
		PRINCIPAL LIFE INSURANCE COMPANY	Group Life Ins and Buy Up	19.14
			Group Life Ins and Buy Up	19.13
		DENNIS J BARTON III	18ML-AC00021, 18-GARN931	78.43
			18ML-AC00021, 18-GARN931	78.43
			TOTAL:	9,269.98
Sewer	Sewer Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	207.05
			Dental Insurance Premiums	207.05
			Dental Insurance Premium	29.66
			Dental Insurance Premium	41.38
			Health Insurance Contribut	369.44
			Health Insurance Contribut	515.46
			Health Insurance Contribut	1,942.44

37

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			Health Insurance Contribut	1,942.44
			Health Insurance Contribut	1,494.43
			Health Insurance Contribut	1,494.44
			Vision Insurance Contribut	20.54
			Vision Insurance Contribut	20.54
			Vision Insurance Contribut	3.92
			Vision Insurance Contribut	5.22
			Vision Insurance Contribut	6.56
			Vision Insurance Contribut	6.56
		INTERNAL REVENUE SERVICE	FICA	929.30
			FICA	970.81
			Medicare	217.29
			Medicare	227.00
		ICMA	Retirement 401	918.81
			Retirement 401	924.91
		CAMDEN COUNTY RECORDER OF DEEDS	LIEN RELEASE	12.50
		LOWE'S	STEEL PLUMBING PARTS	18.00
			SURVEY STAKES	14.42
			STEEL PLUMBING PARTS	101.06
			CONTAINER	2.36
			PLUMBING PARTS	31.06
			AIR HOSE & ENDS	54.07
		BANKCARD SERV 5106	PW MANAGEMENT PRCTS MANUAL	28.61
		EARP, NATHAN	MILEAGE REIMB 11/7-11/14/1	147.15
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	3.43
			American Fidelity	3.43
		AMERICAN FIDELITY ASSURANCE CO FLEX AC	Flexible Spending Accts -	3.56
			Flexible Spending Accts -	3.56
		WEX INC	ENG -SEWER FUEL	77.32
			SEWER DEPT FUEL	1,391.13
			SEWER GPS	216.50
			SEWER	75.47
		XEROX CORPORATION DBA XEROX FINANCIAL	GRINDER PUMPS & LIFT STATI	2,330.57
		AMEREN MISSOURI	CLEARWOOD LN 10/2-10/31/18	12.92
			42 RV PARK 10/7-11/5/18	15.46
			4631 WINDSOR DR 10/11-11/1	11.41
			PREWITTS PT 10/4-11/4/18	50.53
			PW LIFT STN 10/14-11/13/18	13.85
			PW CT MTR 10/14-11/13/18	218.49
			PA HE TSI 10/7-11/5/18	12.17
			GRINDER PUMPS & LIFT STATI	4,683.78
			PONDEROSA 54-29 10/11-11/1	11.92
			1089 OB RD 10/11-11/12/18	11.49
			5707 OB PKWY 10/11-11/12/	12.67
			GRINDER PUMPS & LIFT STATI	2,660.50
			GRINDER PUMPS & LIFT STATI	5,685.55
		EZRA THOMAS REYNOLDS DBA	CDL TRNG-D.WALKER,T.STOUFE	550.00
		HSA BANK	HSA Contribution	87.37
			HSA Contribution	87.38
			HSA Family/Dep. Contributi	401.24
			HSA Family/Dep. Contributi	401.25
		LIEDEL, BRIAN	MILEAGE REIMB 10/31-11/7/1	58.86
			MILEAGE REIMB 11/14-11/21/	117.72
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	8.59
			Group Dependent Life Ins	8.59
			Group Life Ins and Buy Up	22.63

38

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			Group Life Ins and Buy Up	22.63
			Group Life Ins and Buy Up	14.22
			Group Life Ins and Buy Up	18.83
			Short Term Disability Ins	31.13
			Short Term Disability Ins	34.93
			Short Term Disabiilty Ins	18.38
			Short Term Disabiilty Ins	18.38
		AMAZON CAPITAL SERVICES INC	TONER	13.82
			TONER	27.65
			TOTAL:	32,353.79
NON-DEPARTMENTAL	Ambulance Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	39.57
			Dental Insurance Premiums	39.57
			Health Insurance Contribut	80.08
			Health Insurance Contribut	80.08
			Vision Insurance Contribut	11.20
			Vision Insurance Contribut	11.20
			Vision Insurance Contribut	3.92
			Vision Insurance Contribut	3.92
			Vision Insurance Contribut	3.92
			Vision Insurance Contribut	3.92
		MO DEPT OF REVENUE	State Withholding	287.00
			State Withholding	242.00
		INTERNAL REVENUE SERVICE	Fed WH	898.82
			Fed WH	773.96
			FICA	772.23
			FICA	688.16
			Medicare	180.62
			Medicare	160.94
		ICMA	Retirment 457 &	60.98
			Retirment 457 &	60.98
			Retirement 457	15.00
			Retirement 457	15.00
			Loan Repayments	122.24
			Loan Repayments	122.24
			Loan Repayments	14.14
			Loan Repayments	14.14
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	103.00
			American Fidelity	103.00
			Amerian Fidelity	64.43
			Amerian Fidelity	64.43
		AMERICAN FIDELITY ASSURANCE CO FLEX AC	Flexible Spending Accts -	95.00
			Flexible Spending Accts -	95.00
		HSA BANK	HSA Family/Dep. Contributi	125.00
			HSA Family/Dep. Contributi	125.00
		ONE TIME VENDOR PRATT, KENNETH	PRATT, KENNETH:AMB OVERPAY	45.64
		ANTHEM BLUE CROSS BLUE	AMBULANCE OVERPAYMENT REFU	245.61
			TOTAL:	5,771.94
Ambulance	Ambulance Fund	MIDWEST PUBLIC RISK	Dental Insurance Premiums	92.85
			Dental Insurance Premiums	92.85
			Dental Insurance Premium	35.52
			Dental Insurance Premium	35.52
			Health Insurance Contribut	442.46
			Health Insurance Contribut	442.46
			Health Insurance Contribut	1,163.14

39

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			Health Insurance Contribut	1,163.14
			Vision Insurance Contribut	11.20
			Vision Insurance Contribut	11.20
			Vision Insurance Contribut	3.92
			Vision Insurance Contribut	3.92
			Vision Insurance Contribut	3.92
			Vision Insurance Contribut	3.92
		INTERNAL REVENUE SERVICE	FICA	772.23
			FICA	688.16
			Medicare	180.62
			Medicare	160.94
		ICMA	Retirement 401	556.90
			Retirement 401	553.08
		AMBULANCE REIMBURSEMENT SYSTEMS INC	OCT AMBULANCE REIMBURSEMEN	1,792.69
		AMERICAN FIDELITY ASSURANCE COMPANY	Amerian Fidelity	10.42
			Amerian Fidelity	10.42
		BANKCARD SERV 0833	LODGING-C.SMITH	237.31
			WHEN TO WORK 11/9/18-2/9/1	80.00
		WEX INC	AMB FUEL	490.35
		HANDY, FLOYD	PARKING REIMB-EMS WORLD EX	35.00
		HSA BANK	HSA Contribution	75.00
			HSA Contribution	75.00
			HSA Family/Dep. Contributi	150.00
			HSA Family/Dep. Contributi	150.00
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	6.42
			Group Dependent Life Ins	6.42
			Group Life Ins and Buy Up	18.90
			Group Life Ins and Buy Up	18.90
			Group Life Ins and Buy Up	3.97
			Group Life Ins and Buy Up	3.97
			Short Term Disability Ins	23.20
			Short Term Disability Ins	23.20
			Short Term Disabiilty Ins	9.24
			Short Term Disabiilty Ins	9.24
			TOTAL:	9,647.60
NON-DEPARTMENTAL	Lee C. Fine Airpor	MIDWEST PUBLIC RISK	Dental Insurance Premiums	21.10
			Dental Insurance Premiums	21.10
			Health Insurance Contribut	64.06
			Health Insurance Contribut	64.06
			Vision Insurance Contribut	14.56
			Vision Insurance Contribut	14.56
			Vision Insurance Contribut	1.96
			Vision Insurance Contribut	1.96
		MO DEPT OF REVENUE	LCF SALES TAX	1,615.09
			State Withholding	71.00
			State Withholding	44.80
		INTERNAL REVENUE SERVICE	Fed WH	249.96
			Fed WH	179.56
			FICA	327.60
			FICA	279.72
			Medicare	76.62
			Medicare	65.42
		ICMA	Retirement 457	89.00
			Retirement 457	89.00
			Loan Repayments	38.55

40

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
			Loan Repayments	38.55
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	37.13
			American Fidelity	37.13
			Amerian Fidelity	14.94
			Amerian Fidelity	14.94
		TEXAS LIFE INSURANCE CO	Texas Life After Tax	7.88
			Texas Life After Tax	7.88
			TOTAL:	3,488.13
Lee C. Fine Airport	Lee C. Fine Airpor	MIDWEST PUBLIC RISK	Dental Insurance Premiums	49.52
			Dental Insurance Premiums	49.52
			Dental Insurance Premium	17.76
			Dental Insurance Premium	17.76
			Health Insurance Contribut	221.23
			Health Insurance Contribut	221.23
			Health Insurance Contribut	930.51
			Health Insurance Contribut	930.51
			Vision Insurance Contribut	14.56
			Vision Insurance Contribut	14.56
			Vision Insurance Contribut	1.96
			Vision Insurance Contribut	1.96
		AMEREN MISSOURI	LCF RD WELL 10/8-11/7/18	11.24
			LCF TERMINAL BLDG 10/8-11/	291.18
			LCF HANGAR 2 10/8-11/7/18	19.85
			LCF NEW AP HANGAR	52.99
		INTERNAL REVENUE SERVICE	FICA	327.60
			FICA	279.72
			Medicare	76.62
			Medicare	65.42
		ICMA	Retirement 401	284.42
			Retirement 401	247.35
		LOWE'S	GLOVES	9.49
			DOOR CASING	40.59
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	10.42
			American Fidelity	10.42
		WEX INC	LCF FUEL	41.54
			LCF GPS	50.00
		HSA BANK	HSA Contribution	37.50
			HSA Contribution	37.50
			HSA Family/Dep. Contributi	120.00
			HSA Family/Dep. Contributi	120.00
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	2.78
			Group Dependent Life Ins	2.78
			Group Life Ins and Buy Up	7.56
			Group Life Ins and Buy Up	7.56
			Group Life Ins and Buy Up	7.27
			Group Life Ins and Buy Up	7.27
			Short Term Disability Ins	9.28
			Short Term Disability Ins	9.28
			Short Term Disabiilty Ins	8.57
			Short Term Disabiilty Ins	8.57
			TOTAL:	4,675.85
NON-DEPARTMENTAL	Grand Glaize Airpo	MIDWEST PUBLIC RISK	Dental Insurance Premiums	31.66
			Dental Insurance Premiums	31.66
			Health Insurance Contribut	16.02

41

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			Health Insurance Contribut	16.02
			Health Insurance Contribut	61.16
			Health Insurance Contribut	61.16
			Vision Insurance Contribut	2.24
			Vision Insurance Contribut	2.24
			Vision Insurance Contribut	7.84
			Vision Insurance Contribut	7.84
		MO DEPT OF REVENUE	GG SALES TAX	25.61
			State Withholding	61.00
			State Withholding	38.20
		INTERNAL REVENUE SERVICE	Fed WH	177.08
			Fed WH	137.25
			FICA	212.50
			FICA	178.87
			Medicare	49.69
			Medicare	41.83
		ICMA	Retirement 457	30.00
			Retirement 457	30.00
		AMERICAN FIDELITY ASSURANCE COMPANY	American Fidelity	32.40
			American Fidelity	32.40
			Amerian Fidelity	9.96
			Amerian Fidelity	9.96
			TOTAL:	1,304.59
Grand Glaize Airport	Grand Glaize Airpo	MIDWEST PUBLIC RISK	Dental Insurance Premiums	74.28
			Dental Insurance Premiums	74.28
			Health Insurance Contribut	232.63
			Health Insurance Contribut	232.63
			Health Insurance Contribut	992.98
			Health Insurance Contribut	992.98
			Vision Insurance Contribut	2.24
			Vision Insurance Contribut	2.24
			Vision Insurance Contribut	7.84
			Vision Insurance Contribut	7.84
		BANKCARD SERV 3333	CO-AX CABLE	251.96
			BASE ANTENNA	203.85
		INTERNAL REVENUE SERVICE	FICA	212.50
			FICA	178.87
			Medicare	49.69
			Medicare	41.83
		ICMA	Retirement 401	198.02
			Retirement 401	180.82
		LOWE'S	WIRELESS SURVEILLANCE	370.50
		CHARTER COMMUNICATIONS HOLDING CO LLC	SERV 11/16-12/15/18	83.08
		WEX INC	GG FUEL	88.00
			GG GPS	25.00
		HSA BANK	HSA Family/Dep. Contributi	180.00
			HSA Family/Dep. Contributi	180.00
		PRINCIPAL LIFE INSURANCE COMPANY	Group Dependent Life Ins	2.57
			Group Dependent Life Ins	2.57
			Group Life Ins and Buy Up	7.56
			Group Life Ins and Buy Up	7.56
			Group Life Ins and Buy Up	1.97
			Group Life Ins and Buy Up	1.97
			Short Term Disability Ins	8.12
			Short Term Disability Ins	8.12

42

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			Short Term Disabiilty Ins	4.28
			Short Term Disabiilty Ins	4.28
			TOTAL:	4,913.06

===== FUND TOTALS =====		
10	General Fund	173,310.38
20	Transportation	103,202.01
30	Water Fund	30,177.53
35	Sewer Fund	41,623.77
40	Ambulance Fund	15,419.54
45	Lee C. Fine Airport Fund	8,163.98
47	Grand Glaize Airport Fund	6,217.65

	GRAND TOTAL:	378,114.86

43

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	General Fund	LAKE SUN LEADER 81525 & 1586450 CAMDEN COUNTY RECORDER OF DEEDS	SURPLUS AUCTION	103.50
			WARRANTY DEEDS	8.00
			TOTAL:	111.50
City Clerk	General Fund	LAKE SUN LEADER 81525 & 1586450	CANDIDATE FILING	198.00
			TOTAL:	198.00
City Treasurer	General Fund	STAPLES BUSINESS ADVANTAGE	CALENDARS,TAPE,WHITE OUT,B	59.59
			CALENDAR	12.36
			TOTAL:	71.95
City Attorney	General Fund	THOMSON REUTERS - WEST STAPLES BUSINESS ADVANTAGE	WEST INFO CHARGES	330.00
			BATTERIES & PENS	39.19
			TOTAL:	369.19
Building Inspection	General Fund	INTERNATIONAL CODE COUNCIL INC STAPLES BUSINESS ADVANTAGE	APPROVED STICKERS	44.50
			PENS	16.00
			TOTAL:	60.50
Building Maintenance	General Fund	Z W USA INC DBA ZERO WASTE USA FASTENAL CO GB MAINTENANCE SUPPLY PRAIRIEFIRE COFFEE & ROASTERS BUTLER SUPPLY CO SURECUT LAWN CARE LLC BEISHIR LOCK & SECURITY ELLIS BATTERY SPECIALISTS LLC RICOH USA INC CROWN LINEN SERVICE INC AMAZON CAPITAL SERVICES INC CHEM-AQUA INC GEO SERVICES LLC	PET WASTE BAGS	70.94
			AMBULANCE SENSOR	207.87
			URINAL DEODORIZER, PAPER T	19.58
			COFFEE & HOT COCOA	104.85
			LIGHT BULBS	66.90
			OCT GROUNDS MAINTENANCE	2,186.43
			CONTROL BADGE CLEANING KIT	46.29
			CONFIGURE EMAIL ACCESS CON	40.00
			REPAIR CH LOWER ENTRY DOOR	375.00
			APC BATTERIES FOR IT	74.85
			REPAIR PRINTER	275.90
			CH FLOOR MATS	33.81
			BABY CHANGING BED LINERS	34.94
			WATER TREATMENT PROGRAM	885.60
			WINTERIZE FLUID COOLER	500.00
			TOTAL:	4,922.96
Parks	General Fund	ADVANCED TURF SOLUTIONS INC SOUTHWEST STONE SUPPLY INC RHONDA BARKER DBA PROMO 4 U	STRAINER GASKET	4.00
			MULCH FOR ALDERMAN FLOWER	67.80
			SPRING/SUMMER COED CHAMP S	283.85
			TOTAL:	355.65
Human Resources	General Fund	LAKE REGIONAL OCCUPATIONAL MEDICINE STROKE DETECTION PLUS AMAZON CAPITAL SERVICES INC	VACCINATIONS	25.00
			PRE-EMPLOYMENT SCREENINGS	150.00
			POST ACCIDENT SCREENINGS	40.00
			STROKE & BONE DENSITY SCRIN	4,270.00
			LAPTOP CASES	24.97
			TOTAL:	4,509.97
Overhead	General Fund	ALPHAGRAPHS OF OSAGE BEACH UNITED PARCEL SERVICE INC	CERTIFICATE FOLDERS	762.80
			PROMOTIONAL TESTING	13.85
			TOTAL:	776.65
Police	General Fund	MO VOCATIONAL ENTERPRISES LEON UNIFORM CO INC	BUSINESS CARDS-J.JACKSON	16.00
			UNIFORMS-T.DAVIS	126.00
			UNIFORM-T.DAVIS	68.00
			UNIFORM-J.JACKSON	108.50

44

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		LAKE CLEANERS INC DBA DAMSEL DRY CLEAN	UNIFORM ALTERATIONS-J.JACK	42.00
		LAKE SUN LEADER 81525 & 1586450	BID-VEHICLE MAINT & REPAIR	67.50
		HEDRICK MOTIV WERKS LLC	REPLACE WATER PUMP-PD 27	1,176.13
			OIL CHG,BRAKE PADS,WATER P	1,466.70
		STAPLES BUSINESS ADVANTAGE	CALENDAR REFILL & PENS	49.11
			RETURN DESK PAD	41.60
			MEMOBOOK,CD ENVELOPES,PENS	35.28
			COPY PAPER	28.06
			TOTAL:	3,141.68
911 Center	General Fund	NATL ACADEMIES OF EMERGENCY DISPATCH D	EMD RECERT-OWENS & MCDONAL	100.00
		MISSOURI 911 DIRECTORS ASSOC	MBRSHR RNWL-ASANTE 10/18-9	75.00
		WEST SAFETY SOLUTIONS CORP	V-VAAS FEE 11/3-12/2/18	3,525.00
			TOTAL:	3,700.00
Information Technology	General Fund	SYNERCOMM INC	JUNIPER SUPPORT SERVICES	11,322.10
		TYLER TECHNOLOGIES INC	EXECUTIME PROJECT	343.75
			EXECUTIME PROJECT	250.00
			TOTAL:	11,915.85
Economic Development	General Fund	RAPID SIGNS	SPONSOR SIGNS	220.00
		FASTENAL CO	CABLE TIES	21.32
		HOLIDAY DESIGNS INC	LED BULBS-HOLIDAY DISPLAYS	5,000.00
		VACATION NEWS	OCT CALENDAR BILLING	150.00
		AMAZON CAPITAL SERVICES INC	FM TRANSMITTER-CHRISTMAS M	177.57
			TOTAL:	5,568.89
Transportation	Transportation	RP LUMBER INC	POST LEVEL,CEMENT GROOVR,F	22.97
			WOOD FOR TRUCK BEDS	54.00
		FASTENAL CO	BOLT-CUTTING EDGE ON KUBOT	5.15
		ARAMARK UNIFORM & CAREER APPAREL GROUP	TRANS DEPT UNIFORMS	40.17
			TRANS DEPT FLOOR MATS	4.97
			TRANS DEPT UNIFORMS	40.17
			TRANS DEPT FLOOR MATS	4.97
		GB MAINTENANCE SUPPLY	PAPER TOWELS, TOILET PAPER	39.77
		ECONO SIGNS & BARRICADE LLC	STREET SIGNS	110.37
		O'REILLY AUTOMOTIVE STORES INC	NEW BATTERY - BOBCAT	111.95
			BATTERY & CORE RETURN-BOBC	88.48
			COPPER PLUG FOR CHAINSAW	4.29
			SPRAY PAINT	13.98
			OIL - TRUCK 63	185.94
		PRAIRIEFIRE COFFEE & ROASTERS	COFFEE	30.60
			COFFEE,HOTCOCOA,CREAMER,SU	42.18
		ASAP REBUILDERS LLC	NEW STARTER FOR TORO MOWER	115.00
		CAMDEN COUNTY RECORDER OF DEEDS	EASEMENT	13.00
		CROWN POWER & EQUIPMENT	ROLL PINS & BEACON FOR KUB	79.73
		DAM STEEL SUPPLY	PARTS FOR SALT BED # 62	90.00
		CORE & MAIN LP	SWIVEL ADAPTER FOR SWEEPER	115.95
		PRECISION AUTO & TIRE SERVICE LLC	OIL CHG,ROTORS,BRAKE PADS-	641.37
		BIG O TIRES AND SERVICE CENTERS	TIRES FOR TRAILER	195.16
		MAGRUDER LIMESTONE CO INC	GRAVEL-MACE RD	76.55
		ALPHAGRAPHS OF OSAGE BEACH	PW CITY VEHICLE DECALS	78.28
		HR GREEN INC	OB PKWY SIDEWALKS PH 5 -10	18,568.75
		STAPLES BUSINESS ADVANTAGE	CALENDARS & PENS	22.84
		WILLARD ASPHALT PAVING INC	COLD MIX ASPHALT	316.80
		AMAZON CAPITAL SERVICES INC	55 GAL STORAGE TOTE BOXES	81.72

45

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		MELVIN D DUNCAN DBA DOUG'S HOE'S AND R	ROCK FOR PASSOVER ISLANDS	384.00
			ROCK FOR PASSOVER ISLANDS	288.00
		ONE TIME VENDOR CLYDE I WILSON EXCAVAT	CREEK ROCK-PASSOVER ISLAND	170.00
			TOTAL:	21,860.15
Water	Water Fund	EZARDS	PLUMBING PARTS	2.07
		WATER & SEWER SUPPLY INC	WATER PARTS	9,777.61
		MEEKS BUILDING CENTER	BLADES FOR SAW	59.05
		GRAINGER INC	EXHAUST FAN & BLOWER	280.50
		RP LUMBER INC	SHIMS FOR SCHOOL METER	3.99
		FASTENAL CO	SAFETY GLASSES & GLOVES	8.45
			BOLT-CUTTING EDGE ON KUBOT	5.14
		ARAMARK UNIFORM & CAREER APPAREL GROUP	WATER DEPT UNIFORMS	28.64
			WATER DEPT FLOOR MATS	4.97
			WATER DEPT UNIFORMS	28.64
			WATER DEPT FLOOR MATS	4.97
		GB MAINTENANCE SUPPLY	PAPER TOWELS, TOILET PAPER	39.77
		GOEHRI, GEORGE	DEC INSURANCE PREMIUM	49.70
		MO ONE CALL SYSTEM INC	LOCATES	64.80
		SCHULTE SUPPLY INC	ANTENNA & POWER CABLE-MTR	390.00
		TALLMAN COMPANY	PLUMBING PARTS	2.12
		PRAIRIEFIRE COFFEE & ROASTERS	COFFEE	30.60
			COFFEE,HOTCOCOA,CREAMER,SU	42.18
		CROWN POWER & EQUIPMENT	ROLL PINS & BEACON FOR KUB	12.83
		CORE & MAIN LP	MANHOLE LADDER	231.00
			PRESSURE REGULATOR & PIPE	80.26
		PRECISION AUTO & TIRE SERVICE LLC	OIL CHANGE TIRE REPAIR- TR	81.94
		ALPHAGRAPHS OF OSAGE BEACH	PW CITY VEHICLE DECALS	78.26
		STAPLES BUSINESS ADVANTAGE	CALENDARS & PENS	22.85
		DREDGING INC DBA SCOTTS CONCRETE	CONCRETE FOR WATER REPAIR	592.50
			CONCRETE	474.00
		SIDENER ENVIRONMENTAL SERVICES INC	WALCHEM PUMPS	905.96
		AMAZON CAPITAL SERVICES INC	55 GAL STORAGE TOTE BOXES	81.72
			TOTAL:	13,384.52
Sewer	Sewer Fund	EZARDS	PRESSURE WASHER PARTS	7.89
			SPRAYER & HANDLE FOR SHOP	27.98
			PLUMBING PARTS	13.56
			BATTERIES	15.99
			BATTERY CALIPERS	9.18
		FASTENCO INC	LOCK PIN,SWVL ML 90, BRASS	57.84
		FASTENAL CO	BOLT-CUTTING EDGE ON KUBOT	5.14
		ARAMARK UNIFORM & CAREER APPAREL GROUP	SEWER DEPT UNIFORMS	35.80
			SEWER DEPT FLOOR MATS	4.97
			SEWER DEPT UNIFORMS	35.80
			SEWER DEPT FLOOR MATS	4.97
		GB MAINTENANCE SUPPLY	PAPER TOWELS, TOILET PAPER	39.77
		MO ONE CALL SYSTEM INC	LOCATES	64.80
		EWT HOLDINGS III CORP	ODOR CONTROL	1,025.00
			ODOR CONTROL	750.00
		TALLMAN COMPANY	LIME CLEANER FOR JETTER	25.65
		MUNICIPAL EQUIPMENT CO	PUMP REBUILDING PARTS	566.83
		O'REILLY AUTOMOTIVE STORES INC	BATTERY CABLE FOR JETTER	15.99
			TRAILER JACK - JETTER	45.99
			RETURN TRAILER JACK - JETT	45.99
			HYDROLIC HOSE-TRK 67 CRANE	34.17

46

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			SHOP TOWELS	12.99
		PRAIRIEFIRE COFFEE & ROASTERS	COFFEE	30.60
			PW WATER COOLER RENTAL	35.00
			COFFEE, HOTCOCOA, CREAMER, SU	42.19
		LAKE OZARK-OSAGE BEACH JOINT SEWER PLA	OCT MONTHLY FLOWS	39,501.71
		CROWN POWER & EQUIPMENT	ROLL PINS & BEACON FOR KUB	12.83
		CORE & MAIN LP	PARTS FOR GRAVITY MAIN IN	200.98
			MACE RD PIPE LUBE	12.00
			GLOVES	22.65
			GLOVES	45.30
		MAGRUDER LIMESTONE CO INC	GRAVEL - MACE RD	158.80
		CORROSION TECHNOLOGIES INC	CALIBRATION SERVICE	375.00
		ALPHAGRAPHS OF OSAGE BEACH	PW CITY VEHICLE DECALS	78.26
		STAPLES BUSINESS ADVANTAGE	CALENDARS & PENS	22.85
		DREDGING INC DBA SCOTTS CONCRETE	THRUSH BLOCKS	297.00
		LO ENVIRONMENTAL LLC	WATER TESTING	25.00
		AMAZON CAPITAL SERVICES INC	MAGNET SHEET	30.14
			55 GAL STORAGE TOTE BOXES	81.72
			TOTAL:	43,726.35
Ambulance	Ambulance Fund	BOUND TREE MEDICAL LLC	RETURN MEDICAL SUPPLIES	14.86
			MEDICAL SUPPLIES	46.76
			MEDICAL SUPPLIES	10.89
			MEDICAL SUPPLIES	386.97
			MEDICAL SUPPLIES	25.20
		HEDRICK MOTIV WERKS LLC	SWAP SNOW TIRES-MEDIC 8	20.00
		MCLARTY JCFO LLC DBA	WHEEL ALIGNMENT - MEDIC 8	219.97
		STAPLES BUSINESS ADVANTAGE	TONER	137.92
			COPY PAPER	28.06
		ALAN J WILSON MD	NOV MEDICAL DIRECTOR SERVI	1,000.00
			TOTAL:	1,860.91
Lee C. Fine Airport	Lee C. Fine Airpor	NAEGLER OIL CO	LCF JET FUEL	14,477.62
			LCF EQUIP CHRGR & SATELLITE	46.00
		BOWLING ELECTRIC MACHINE	BALL BEARING & START SWITC	109.50
		CRAWFORD, MURPHY & TILLY INC	LCF TAXIWAY PROJ 2 9/1-9/2	3,421.36
		EMERY SAPP & SONS INC	LCF RECONSTRUCTION TAXIWAY	220,030.12
			TOTAL:	238,084.60
NON-DEPARTMENTAL	Grand Glaize Airpo	O'REILLY AUTOMOTIVE STORES INC	NEW BATTERY-AUCTION PLOW	113.41
			TOTAL:	113.41
Grand Glaize Airport	Grand Glaize Airpo	EZARDS	FUEL FILTER	7.99
		PURCELL TIRE & RUBBER CO	TIRE REPAIR - 1950 TRACTOR	17.22
		NAEGLER OIL CO	GG EQUIP CHRGR & SATELLITE	46.00
		TIMMY G LLC dba	POSTAGE	7.47
		MESSICK FARM EQUIPMENT INC DBA MESSICK	TRACTOR PARTS	280.93
			FUEL PUMP & FILTERS	186.54
			KNOB & SWITCH	217.99
			TOTAL:	764.14

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
------------	------	-------------	-------------	---------

===== FUND TOTALS =====			
10	General Fund		35,702.79
20	Transportation		21,860.15
30	Water Fund		13,384.52
35	Sewer Fund		43,726.35
40	Ambulance Fund		1,860.91
45	Lee C. Fine Airport Fund		238,084.60
47	Grand Glaize Airport Fund		877.55

	GRAND TOTAL:		355,496.87

City of Osage Beach**Agenda Item Summary**Date of Board of Aldermen Meeting: 12/06/18Originator: *(Name/Title)* Mike Welty/Assistant City AdministratorDate Submitted: 11/16/18**Agenda Item Title:**

Bill 18-57 - Amending Ordinance No. 17-80 Adopting the 2018 Annual Budget, Transfer of Funds for Necessary Expenses.

Presented by: (Name/Title) Mike Welty/Assistant City Administrator**Requested Action:**
☐
☐
☒
☐

Motion to Approve

First Reading of Bill # _____

Second Reading of Bill # 18-57

Resolution # _____

☐
☐
☐

Proclamation

Public Hearing

Other (Describe) _____

Ordinance Reference for Action: (i.e. RSMo Section, Ordinance # & Title)

Board of Aldermen approval required for budget amendments over \$5,000 per Municipal Code Chapter 135; Article II: Purchasing, Procurement, Transfers, and Sales.

Deadline for Action: YES ☒ NO ☐

If yes, explain:

Must be completed before the end of FY2018

Fiscal Impact:Not Applicable ☒Budgeted Item: YES ☐ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: _____

FY____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☒ NO ☐

If yes, list attachments:

Bill 18-57

Department Comments and Recommendation:**Adjustment #1**

There were two incidents in which City property (one at the City Park and one at Peanick Park) was damaged by outside individuals requiring an adjustment to the budget to account for the expense of repairs.

City Park Electrical Damage :

- Incident occurred 11/6/2017
- Invoice from Reinhold Electric \$15,220
- City reimbursed \$12,720 from MPR on 3/27/2018
- Reimbursement posted to revenue account 10-00-600005 Insurance/Settlement

City Park Playground Damage:

- Incident occurred 3/23/2018
- Multiple invoices from Cunningham Recreation totaling \$4,997.66
- City will be reimbursed in full from Progressive Insurance
- Once reimbursement received, it will be posted to revenue account 10-00-600005 Insurance/Settlement

The Park's Department Maintenance & Repair account needs amended to account for these unexpected damages.

The Budget Amendment is as follows:

	Original Amount	Amended Amount
10-10-743100 Maintenance & Repair	\$42,000.00	\$62,218.00

Adjustment #2

In 2017 the Parks Department was budgeted to purchase a new piece of playground equipment. Unfortunately the equipment did not arrive until 2018 causing the invoice to be paid in 2018; therefore the cost of the purchase is a carryover from the 2017 budget.

Cost of the playground equipment is \$5,374.29. The Parks Department Recreation Equipment Account needs to be amended by \$5,149.00 to account for this carry over from FY2017.

The Budget Amendment is as follows:

	Original Amount	Amended Amount
10-10-774202 Recreation Equipment	\$8,000.00	\$13,149.00

The Assistant City Administrator recommends approval.

City Administrator Comments and Recommendation:

The first reading was read and passed by the Board of Aldermen on November 15, 2018.

Per City Code 110.230, Bill 18-57 is in correct form as per City Attorney.

The first amendment of \$20,218 has total insurance reimbursement of \$17,718 coded to revenue. The City is out of pocket the deductible of \$2,500. The second amendment is accounting for the carry-over expense from FY2017. This item funded from carry-over unrestricted funds from FY2017. I concur with the Asst City Administrator's recommendation.

BILL NO. 18-57

ORDINANCE NO. 18.57

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AMENDING ORDINANCE NO. 17.80 ADOPTING THE 2018 ANNUAL BUDGET, TRANSFER OF FUNDS FOR NECESSARY EXPENSES.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, AS FOLLOWS, TO WIT:

Section 1. That the 2018 Annual Budget adopted as Ordinance No. 17.80 is hereby amended by appropriating additional funds or reducing appropriations as follows:

	Original Item	Amended Item
10-10-743100 Maintenance & Repair	\$42,000	\$62,218
10-10-774202 Recreation Equipment	\$8,000	\$13,149

Section 2. In all other respects the 2018 Annual Budget adopted in Ordinance No. 17.80 remains in full force and effect.

Section 3. That this Ordinance shall be in full force and effect upon date of passage and approval by the Mayor.

READ FIRST TIME: November 15, 2018

READ SECOND TIME: _____

I hereby certify that the above Ordinance No. 18.57 was duly passed on _____ by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstain:

Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Dorothy Urlicks, Deputy City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 18.57.

John Olivarri, Mayor

Date

ATTEST:

Dorothy Urlicks, Deputy City Clerk

City of Osage Beach**Agenda Item Summary**Date of Board of Aldermen Meeting: 12/06/18Originator: *(Name/Title)* Nicholas Edelman, Public Works DirectorDate Submitted: 11/16/18**Agenda Item Title:**

Bill 18-58 - Amending Ordinance No. 17-80 Adopting the 2018 Annual Budget, Transfer of Funds for Necessary Expenses.

Presented by: (Name/Title) Nicholas Edelman, Public Works Director**Requested Action:**
☐
☐
☒
☐

Motion to Approve

First Reading of Bill # _____

Second Reading of Bill # 18-58

Resolution # _____

☐
☐
☐

Proclamation

Public Hearing

Other (Describe) _____

Ordinance Reference for Action: (i.e. RSMo Section, Ordinance # & Title)

Board of Aldermen approval required for budget amendments over \$5,000 per Municipal Code Chapter 135; Article II: Purchasing, Procurement, Transfers, and Sales.

Deadline for Action: YES ☒ NO ☐

If yes, explain:

Must be completed before the end of FY2018

Fiscal Impact:Not Applicable ☒Budgeted Item: YES ☒ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: _____

FY____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☒ NO ☐

If yes, list attachments:

Bill 18.58

Department Comments and Recommendation:

During the FY2018 Budget preparation, we thought that the Lee C. Fine Taxiway Phase 1 project would be completed in FY2017. This did not happen. The contractor wanted to go through the referee testing process. We have recently completed that process, and we will be processing the payment soon.

Another reason for this budget amendment is that we were over budget on the engineering. We talked about this during the February 1st Board of Aldermen Meeting. We budgeted only \$140,000 for this work prior to knowing the exact amount of this work.

Expenses for 45-00-773216 Taxiway Project (Taxiway project is a 90/10 Grant Project)

	Year to Date	Expenses remaining	Total
Taxiway Phase 1	\$80,361	\$223,600	\$303,961
Engineering Phase 1	\$3,024	\$10,000	\$13,024
Taxiway Phase 2	\$567		\$567
Engineering Taxiway Phase 2	\$167,647	\$3,421	\$171,068
Misc Surveys	\$6,000		\$6,000

The Budget Amendment required:

	Original Amount	Amended Amount
45-00-773216 Taxiway Project	\$140,000	\$494,620

The Public Works and Airport Departments recommend approval.

City Administrator Comments and Recommendation:

The first reading was read and passed by the Board of Aldermen on November 15, 2018.

Per City Code 110.230, Bill 18-58 is in correct form as per City Attorney.

The LCF Taxiway project is a 90% funded grant project for the expense adjustment noted above. I concur with the Public Works Director's recommendation.

BILL NO. 18-58

ORDINANCE NO.18.58

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AMENDING ORDINANCE NO. 17.80 ADOPTING THE 2018 ANNUAL BUDGET, TRANSFER OF FUNDS FOR NECESSARY EXPENSES.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, AS FOLLOWS, TO WIT:

Section 1. That the 2018 Annual Budget adopted as Ordinance No. 17.80 is hereby amended by appropriating additional funds as follows:

	Original Item	Amended Item
45-00-773216 Taxiway Project	\$140,000	\$494,620

Section 2. In all other respects the 2018 Annual Budget adopted in Ordinance No. 17.80 remains in full force and effect.

Section 3. That this Ordinance shall be in full force and effect upon date of passage and approval by the Mayor.

READ FIRST TIME: November 15, 2018

READ SECOND TIME:

I hereby certify that the above Ordinance No. 18.58 was duly passed on _____ by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstain:

Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Dorothy Urlicks, Deputy City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 18.58.

John Olivarri, Mayor

Date

ATTEST:

Dorothy Urlicks, Deputy City Clerk

City of Osage Beach**Agenda Item Summary**Date of Board of Aldermen Meeting: 12/06/18Originator: *(Name/Title)* Jeana Woods, City AdministratorDate Submitted: 11/26/18**Agenda Item Title:**

Public Hearing on Bill 18.59 - FY2019 Operating Budget Adoption.

Presented by: (Name/Title) Jeana Woods, City Administrator**Requested Action:**

- ☐ Motion to Approve
- ☐ First Reading of Bill # _____
- ☐ Second Reading of Bill # _____
- ☐ Resolution # _____

- ☐ Proclamation
- ☒ Public Hearing
- ☐ Other (Describe) _____

Ordinance Reference for Action: (i.e. RSMo Section, Ordinance # & Title)

City Code Chapter 135.020.B.2. Budget and Financial Control. Adoption. - The Mayor and Board of Aldermen shall adopt the annual budget prior to the first day of the fiscal year, January 1. A public hearing shall precede the adoption of the budget.

Deadline for Action: YES ☒ NO ☐

If yes, explain:

FY2019 annual budget shall be adopted prior to January 1, 2019.

Fiscal Impact:Not Applicable ☒Budgeted Item: YES ☐ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: _____

FY____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☐ NO ☒

If yes, list attachments:

City of Osage Beach**Agenda Item Summary**Date of Board of Aldermen Meeting: 12/06/18Originator: *(Name/Title)* Jeana Woods, City AdministratorDate Submitted: 11/26/18**Agenda Item Title:**

Bill 18.59 - An ordinance of the City of Osage Beach, Missouri, adopting an annual budget for the fiscal year beginning January 1, 2019, and ending December 31, 2019, and appropriating funds pursuant thereto.

Presented by: *(Name/Title)* Jeana Woods, City Administrator**Requested Action:**

- ☐ Motion to Approve
- ☒ First Reading of Bill # 18.59
- ☐ Second Reading of Bill # _____
- ☐ Resolution # _____

- ☐ Proclamation
- ☐ Public Hearing
- ☐ Other (Describe) _____

Ordinance Reference for Action: (i.e. RSMo Section, Ordinance # & Title)

City Code Chapter 135.020.B.2. Budget and Financial Control. Adoption. - The Mayor and Board of Aldermen shall adopt the annual budget prior to the first day of the fiscal year, January 1.

Deadline for Action: YES ☒ NO ☐

If yes, explain:

FY2019 annual budget shall be adopted prior to January 1, 2019.

Fiscal Impact:Not Applicable ☒Budgeted Item: YES ☐ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: _____

FY____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☐ NO ☒

If yes, list attachments:

Bill 18.59; FY2019 Operating Budget Draft #2.

Department Comments and Recommendation:

N/A

City Administrator Comments and Recommendation:

The enclosed budget draft #2 represents the changes as directed during the budget workshops including the request to meet reserve balances. The following are the appropriated expenditures set forth in said budget set for approval.

General Fund	\$ 7,316,349
CIT Fund	\$ 1,962,332
Transportation Fund	\$ 4,937,024
Water Fund	\$ 4,765,897
Sewer Fund	\$ 3,197,196
Ambulance Fund	\$ 619,432
Lee C Fine Airport Fund	\$ 9,136,610
Grand Glaize Airport Fund	\$ 298,842
Prewitt's Point TIF	\$ 2,397,000
Dierbergs TIF	\$ 778,500
TOTAL EXPENDITURES	\$ 35,409,182

This is a request for first reading, preceded by a public hearing. Second reading will follow, with any last minute amendments, at the next regularly scheduled Board of Aldermen meeting on December 20, 2018.

BILL NO. 18-59

ORDINANCE NO. 18.59

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, ADOPTING AN ANNUAL BUDGET FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2019, AND ENDING DECEMBER 31, 2019, AND APPROPRIATING FUNDS PURSUANT THERETO

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI, AS FOLLOWS, TO WIT:

Section 1. That the budget for the City of Osage Beach, Missouri, for the fiscal year beginning January 1, 2019 and ending December 31, 2019, a copy of which is attached hereto as Exhibit A, is made a part hereof as if fully set forth herein is hereby adopted.

Section 2. That funds are hereby appropriated for expenditures set forth in said budget and approved as follows:

General Fund	\$ 7,316,349
CIT Fund	\$ 1,962,332
Transportation Fund	\$ 4,937,024
Water Fund	\$ 4,765,897
Sewer Fund	\$ 3,197,196
Ambulance Fund	\$ 619,432
Lee C Fine Airport Fund	\$ 9,136,610
Grand Glaize Airport Fund	\$ 298,842
Prewitt's Point TIF	\$ 2,397,000
Dierbergs TIF	\$ 778,500
 TOTAL EXPENDITURES	 \$ 35,409,182

Section 3. This Ordinance shall be in full force and effect January 1, 2019.

READ FIRST TIME: _____

READ SECOND TIME: _____

I hereby certify that Ordinance No. 18.59 was duly passed on _____, by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstain:

Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Dorothy Urlicks, Deputy City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

Bill No. 18-59
Page 2

Ordinance No.18.59

I hereby approve Ordinance No. 18.59.

Date

John Olivarri, Mayor

ATTEST:

Dorothy Urlicks, Deputy City Clerk



**City of Osage Beach
FY2019
Operating Budget**

**BOA Draft #2
December 6, 2018**

**City of Osage Beach
FY2019 Operating Budget Draft #2**

Table of Contents

Budget Summary

Consolidated Fund Summary – All Funds-----	3
Personnel Summary – All Funds	
Organizational Chart-----	4
Personnel Schedule -----	8
Pay Plan -----	9
Personnel Expenditures -----	10
O&M Summary -----	11
Debt Summary -----	12

Governmental Funds

General Fund – Fund 10

Summary-----	13
Revenues-----	14
Expenditures Summary-----	16
<i>Mayor and Board of Aldermen</i> -----	19
<i>City Collector</i> -----	20
<i>City Administrator</i> -----	21
<i>City Clerk</i> -----	23
<i>City Treasurer</i> -----	25
<i>Municipal Court</i> -----	27
<i>City Attorney</i> -----	29
<i>Building Inspection</i> -----	31
<i>Building Maintenance</i> -----	33
<i>Parks and Recreation</i> -----	36
<i>Human Resources</i> -----	40
<i>Overhead</i> -----	42
<i>Police</i> -----	43
<i>911 Center</i> -----	46
<i>Planning</i> -----	48
<i>Information Technology</i> -----	50
<i>Emergency Management</i> -----	52
<i>Economic Development</i> -----	53
<i>Transfer to Other Funds</i> -----	55

Capital Improvement Fund (CIT) – Fund 19

Summary-----	56
Revenues-----	58
Expenditures -----	59

Transportation Fund – Fund 20

Summary-----	60
Revenues-----	62
Expenditures -----	63

Enterprise Funds**Water Fund – Fund 30**

Summary-----	68
Revenues-----	70
Expenditures-----	71

Sewer Fund – Fund 35

Summary-----	76
Revenues-----	78
Expenditures-----	79

Ambulance Fund – Fund 40

Summary-----	84
Revenues-----	86
Expenditures-----	87

Lee C Fine Fund – Fund 45

Summary-----	89
Revenues-----	91
Expenditures-----	92

Grand Glaize Fund – Fund 47

Summary-----	96
Revenues-----	98
Expenditures-----	99

Component Units – Tax Increment Financing (TIF) Districts**Prewitt’s Point TIF – Fund 60**

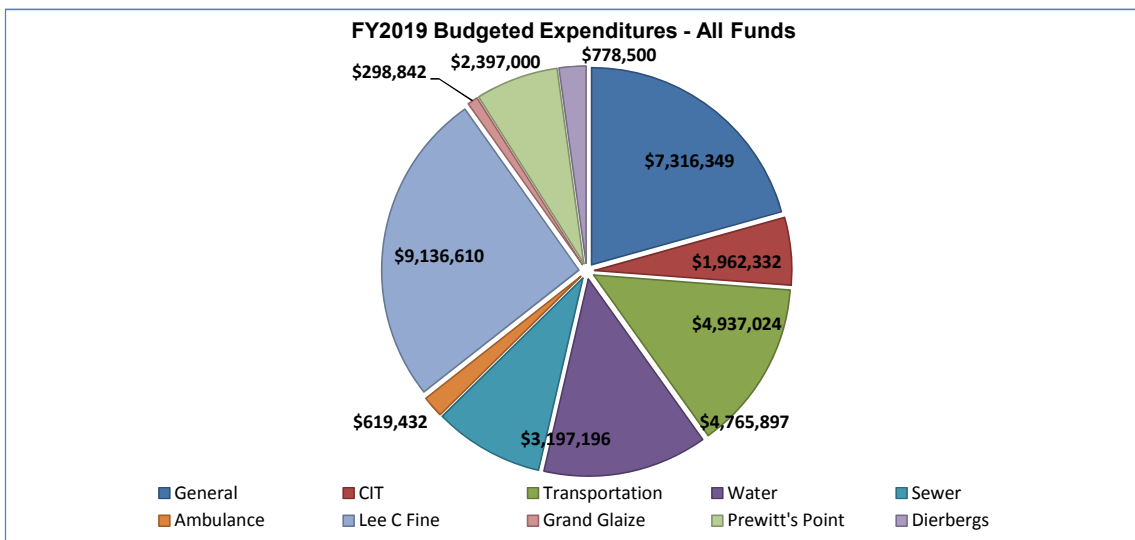
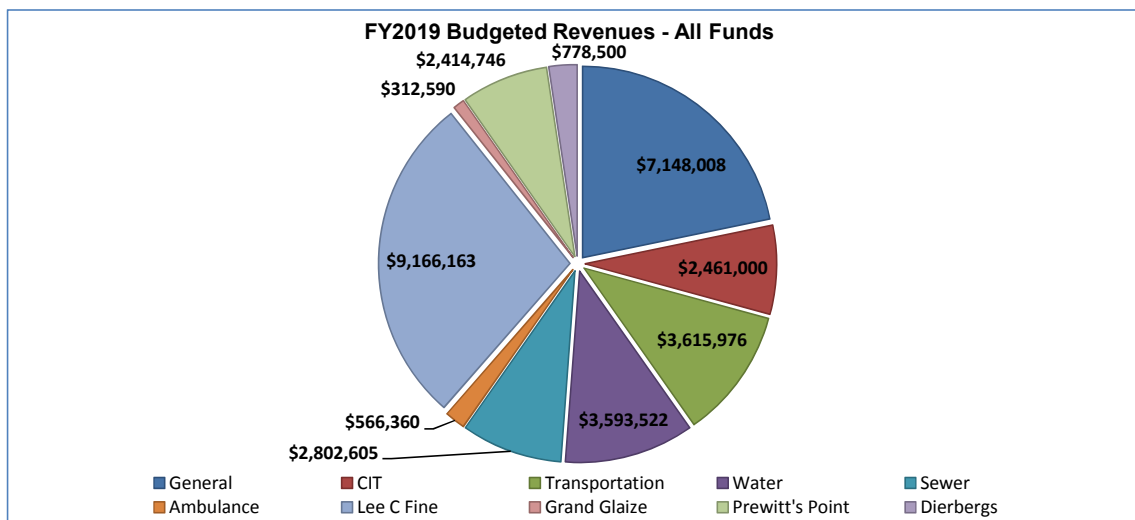
Summary-----	102
Revenues-----	104
Expenditures-----	105

Dierberg’s TIF – Fund 61

Summary-----	106
Revenues-----	108
Expenditures-----	109

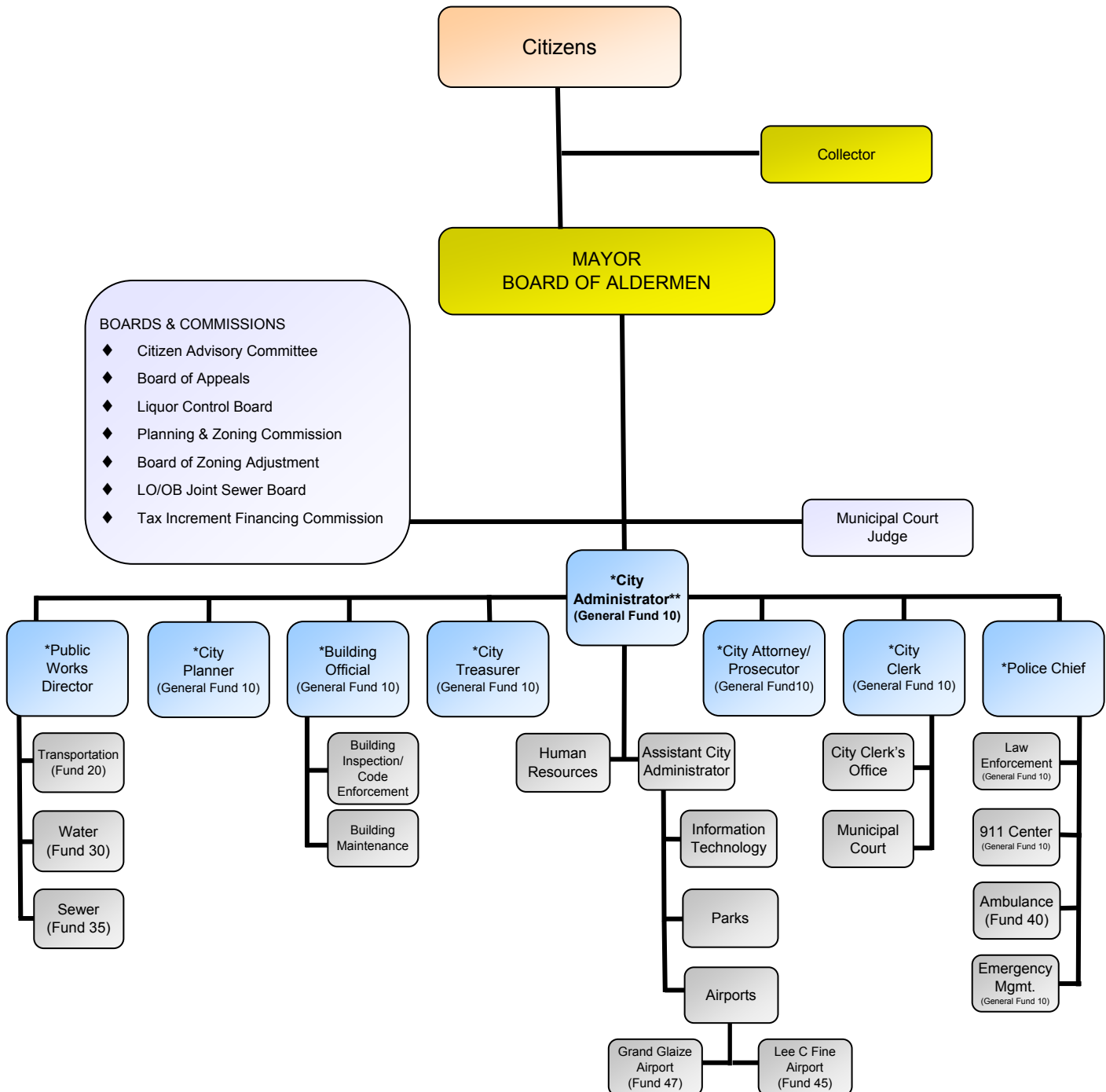
**City of Osage Beach
FY2019 Operating Budget
Fund Summary**

	Governmental Funds			Enterprise Funds					Component Units		TOTAL
	General	Capital Improvement Tax (CIT)	Transportation	Water	Sewer	Ambulance	Lee C Fine	Grand Glaize	Prewitt's Point	Dierbergs	
Cash & Equivalent Balance January 1, 2019	\$ 1,685,469	\$ 644,217	\$ 4,689,349	\$ 3,795,917	\$ 4,676,076	\$ 53,741	\$ 382	\$ 364	\$ 3,005,639	\$ -	\$ 18,551,154
Revenue	\$ 7,148,008	\$ 2,461,000	\$ 3,615,976	\$ 3,593,522	\$ 2,802,605	\$ 566,360	\$ 9,166,163	\$ 312,590	\$ 2,414,746	\$ 778,500	\$ 32,859,470
Expenditures											
Personnel Services	4,359,816	-	636,914	492,562	690,710	468,086	197,690	150,306	-	-	6,996,084
Operations & Maintenance	2,277,858	342,857	1,608,059	365,682	1,450,133	124,262	655,797	140,661	32,000	7,600	7,004,909
Capital Expenditures	388,675	-	2,371,051	1,225,803	346,628	-	8,283,123	7,875	-	-	12,623,155
Debt Service	-	-	-	2,681,850	709,725	27,084	-	-	2,365,000	770,900	6,554,559
Transfer to Other Funds	290,000	1,619,475	321,000	-	-	-	-	-	-	-	2,230,475
Total Expenditures	\$ 7,316,349	\$ 1,962,332	\$ 4,937,024	\$ 4,765,897	\$ 3,197,196	\$ 619,432	\$ 9,136,610	\$ 298,842	\$ 2,397,000	\$ 778,500	\$ 35,409,182
Cash & Equivalent Balance December 31, 2019	\$ 1,517,128	\$ 1,142,885	\$ 3,368,301	\$ 2,623,542	\$ 4,281,485	\$ 669	\$ 29,935	\$ 14,112	\$ 3,023,385	\$ -	\$ 16,001,442



**City of Osage Beach
FY2019 Operating Budget**

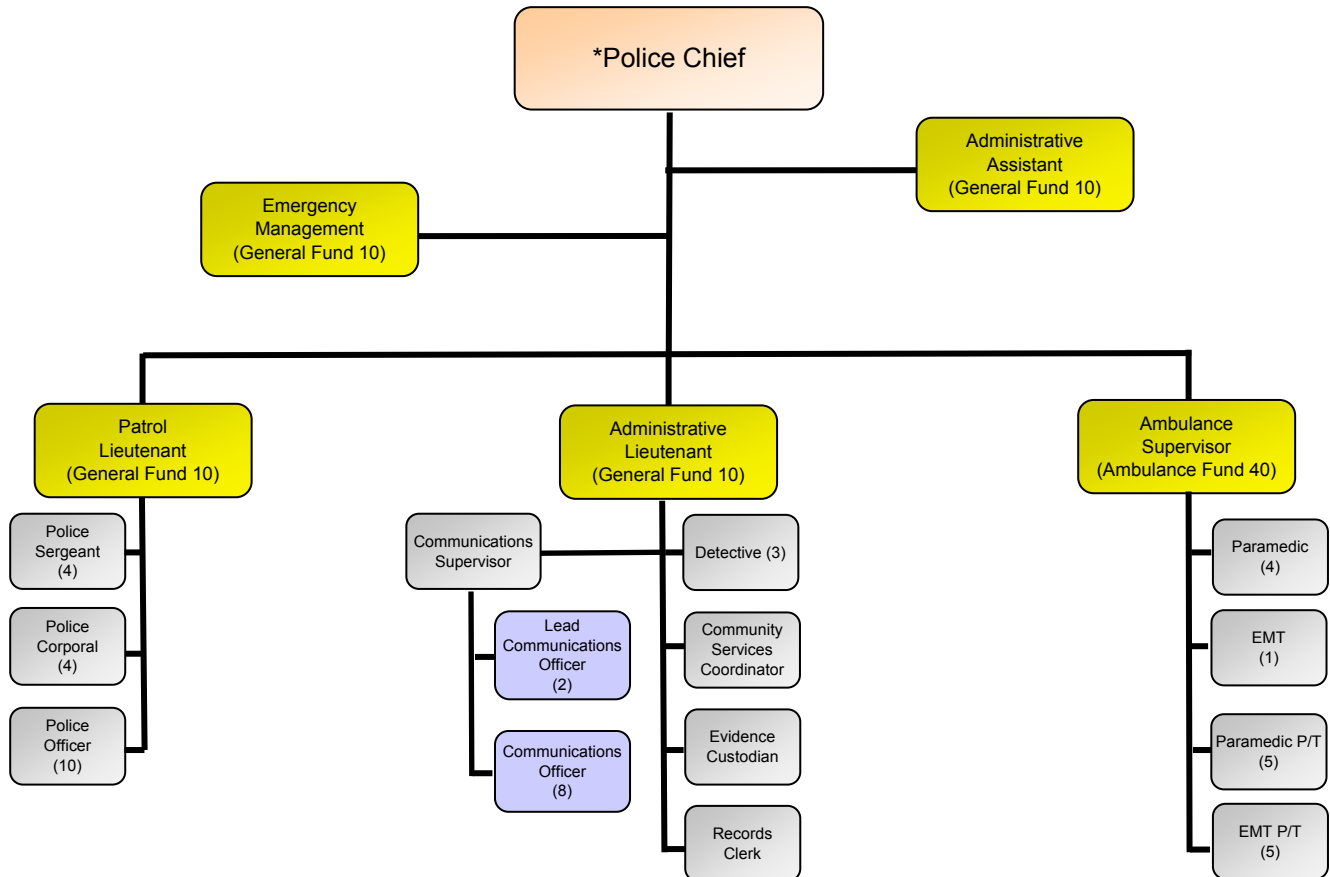
Organizational Chart



*Appointed Officials of the City; per City code Chapter 115.

**The City Administrator coordinates and supervises the operations of all departments; per City code 115.170
(The specific department's fund as outlined in the annually adopted budget is indicated in parenthesis.)
Detailed organizational charts for the Public Works and Police Departments are on the following pages.

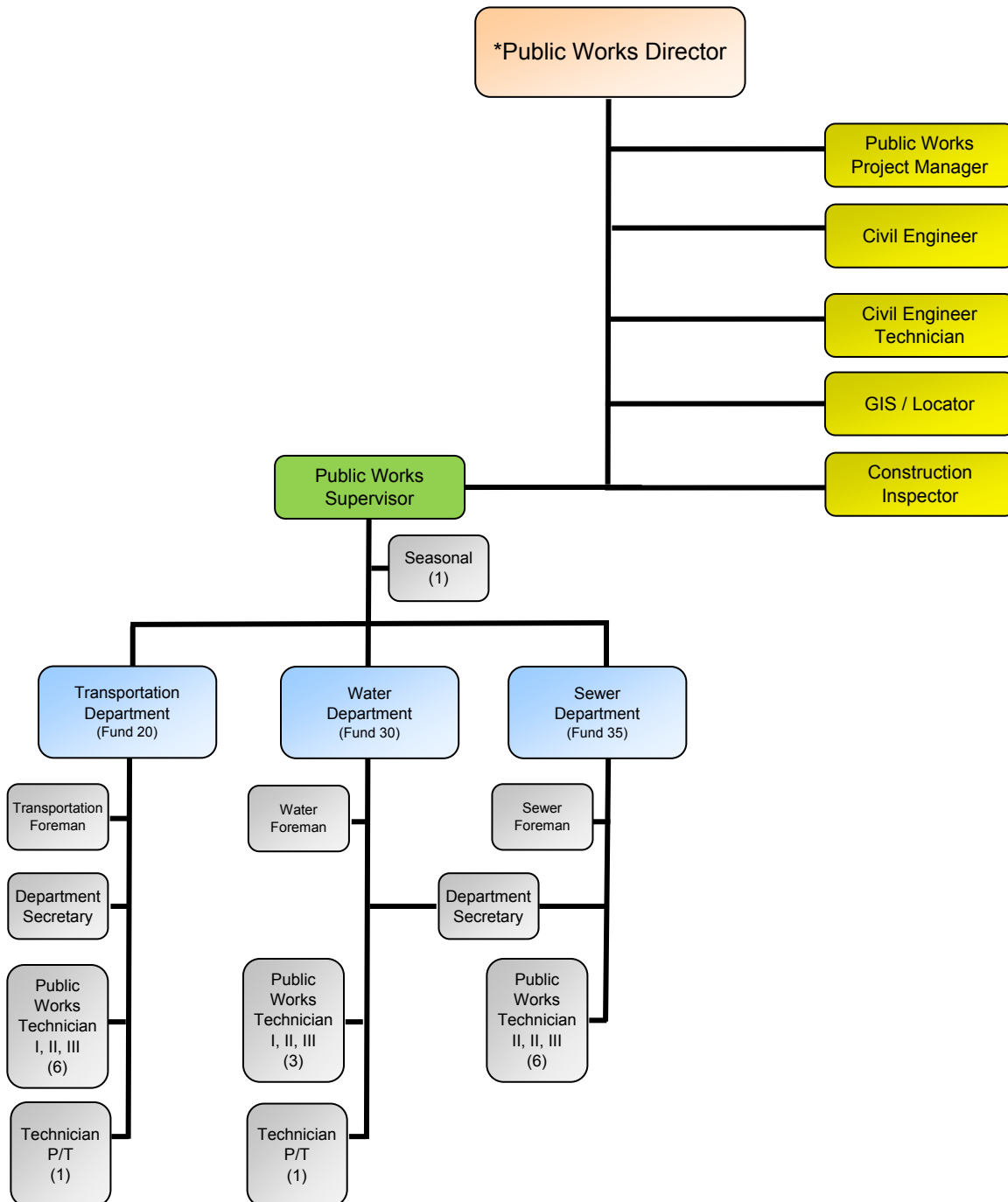
**City of Osage Beach
FY2019 Operating Budget
Police Department
Organizational Chart**



*Appointed Officials of the City; per City code Chapter 115.

**The City Administrator coordinates and supervises the operations of all departments; per City code 115.170 (The specific department's fund as outlined in the annually adopted budget is indicated in parenthesis.)

**City of Osage Beach
FY2019 Operating Budget
Public Works
Organizational Chart**



*Appointed Officials of the City; per City code Chapter 115.

**The City Administrator coordinates and supervises the operations of all departments; per City code 115.170 (The specific department's fund as outlined in the annually adopted budget is indicated in parenthesis.)

**City of Osage Beach
FY2019 Operating Budget**

Elected Officials

Mayor	John Olivarri
Ward 1	Greg Massey Kevin Rucker
Ward 2	Jeff Bethurem* Phyllis Marose
Ward 3	Thomas Walker Richard Ross
	*President of the Board

Management Team

City Administrator	Jeana Woods
Assistant City Administrator	Mike Welty
City Clerk	Vacant
City Treasurer	Karri Bell
City Attorney	Ed Rucker
Building Official	Ron White
Police Chief	Todd Davis
City Planner	Cary Patterson
Public Works Director	Nick Edelman
Parks and Recreation Manager	Matt Vandevoort
HR (Human Resources) Generalist	Cindy Leigh
IT (Information Technology) Manager	Kellie Atkins
Airport Manager	Ty Dinsdale

**City of Osage Beach
FY2019 Operating Budget**

Personnel Schedule

<u>Department</u>	<u>Full Time</u>	<u>Part-time/ Seasonal</u>	<u>Total</u>
City Administrator	3	0	3
City Clerk	2	1	3
City Treasurer	5	0	5
Municipal Court	1	0	1
City Attorney	1	0	1
Building Inspection	3.5	0	3.5
Building Maintenance	0	1	1
Parks & Recreation	3	4	7
Human Resources	1	0	1
Police	28	0	28
911 Center	11	0	11
Planning	1.5	0	1.5
Information Technology	3	0	3
Total General Fund	63	6	69
Transportation Fund	9.7	2.3	12
Water Fund	7.2	1.3	8.5
Sewer Fund	10.2	0.3	10.5
Ambulance Fund	6	9	15
Lee C. Fine Airport Fund	3.6	1	4.6
Grand Glaize Airport Fund	2.4	1	3.4
Total Personnel Authorized	102	21	123
FTEs (Full-time Equivalent)		10.3	112.3

**City of Osage Beach
FY2019 Operating Budget**

Employee Pay Plan

<u>Level</u>	<u>Pay Range</u>	<u>Position</u>	<u>Level</u>	<u>Pay Range</u>	<u>Position</u>
1	N/A	N/A	9	\$38,313 - \$57,469	Ambulance Supervisor
2	N/A	N/A			Building Inspector
3	\$17,254 - \$24,155	None			Community Services Coordinator
4	\$19,842 - \$27,778	None			Communications Supervisor
5	\$22,352 - \$32,411	Airport Technician			Construction Inspector
		Parks Technician I			Deputy City Clerk
		Receptionist			GIS/Locator
6	\$25,705 - \$37,273	Communications Officer			Police Corporal
		Emergency Medical Technician			Police Detective
		Evidence Custodian			Public Works III - Sewer
		Parks Technician II			Public Works Project Manager
		Public Works I - Transportation			Staff Accountant
		Public Works I - Water	10	\$44,059 - \$66,089	Civil Engineer
		Records Clerk			Human Resources Generalist
7	\$29,561 - \$42,863	Accounts Payable/Payroll Clerk			IT Specialist
		Accounts Receivable Clerk			Parks and Recreation Manager
		Department Secretary			Police Sergeant
		Lead Communications Officer			Public Works Foreman - Sewer
		Paramedic			Public Works Foreman - Trans
		Parks Technician III			Public Works Foreman - Water
		Public Works I - Sewer	11	\$49,675 - \$76,996	Airport Manager
		Public Works II- Transportation			Building Official
		Public Works II- Water			City Clerk
		Utility Billing Clerk			City Planner
8	\$33,315 - \$49,973	Administrative Assistant			Police Lieutenant
		Civil Engineering Technician			Public Works Supervisor
		Court Clerk	12	\$57,126 - \$88,545	IT Manager
		Police Officer	13	\$65,695 - \$101,827	Assistant City Administrator
		Public Works II - Sewer			City Treasurer
		Public Works III - Transportation			Police Chief
		Public Works III - Water	14	\$74,097 - \$118,554	Public Works Director
			15	\$85,211 - \$136,338	None
			16	\$97,993 - \$156,788	City Administrator
					City Attorney

**City of Osage Beach
FY2019 Operating Budget
Summary of Personnel Expenditures**

	FY2018 Budget	FY2018 Projected Year-End	<i>FY2018 Budget vs. FY2018 Projected Year-End</i>	FY2019 Budget	<i>FY2018 Budget vs. FY2019 Budget</i>
Salaries	4,572,940	4,315,421	-5.6%	4,541,066	-0.7%
Per Meeting Expense	16,500	14,200	-13.9%	16,500	0.0%
Overtime	167,000	191,838	14.9%	158,500	-5.1%
Holiday Pay	62,830	63,391	0.9%	70,296	11.9%
Educational Incentive	32,000	25,145	-21.4%	28,122	-12.1%
Commissions	1,100	900	-18.2%	1,000	-9.1%
Health Insurance	1,150,133	1,061,475	-7.7%	1,200,336	4.4%
Dental Insurance	64,144	58,931	-8.1%	66,419	3.5%
125 Medical Reimbursement	27,505	28,998	5.4%	26,617	-3.2%
Employee Life Insurance	12,503	11,694	-6.5%	12,139	-2.9%
Short Term Disability	14,975	13,261	-11.4%	14,458	-3.5%
Vision Insurance	9,290	8,420	-9.4%	9,571	3.0%
FICA/FMED	375,704	349,440	-7.0%	368,386	-1.9%
Retirement 401	281,096	258,117	-8.2%	292,507	4.1%
Unemployment Compensation	2,000	1,314	-34.3%	2,000	0.0%
Workers' Compensation	162,800	171,061	5.1%	188,167	15.6%
TOTAL Personnel Expenditures	\$6,952,520	\$6,573,606	-5.5%	\$6,996,084	0.6%

City of Osage Beach
FY2019 Operating Budget
Summary of Operations & Maintenance (O & M) Expenditures

	FY2018 Budget	FY2018 Projected Year-End	<i>FY2018 Budget vs. FY2018 Projected Year-End</i>	FY2019 Budget	<i>FY2018 Budget vs. FY2019 Budget</i>
Mayor & Board (01)	30,850	27,561	-10.7%	29,890	-3.1%
Collector (02)	0	0	0.0%	0	0.0%
City Administration (03)	15,335	15,917	3.8%	16,219	5.8%
City Clerk (04)	25,255	19,440	-23.0%	21,190	-16.1%
City Treasurer (05)	5,170	4,664	-9.8%	3,695	-28.5%
Municipal Court (06)	25,058	23,149	-7.6%	25,028	-0.1%
City Attorney (07)	11,200	7,800	-30.4%	10,850	-3.1%
Building Inspection (08)	13,625	10,941	-19.7%	12,323	-9.6%
Building Maintenance (09)	197,450	170,550	-13.6%	176,550	-10.6%
Parks & Recreation (10)	161,903	170,787	5.5%	160,891	-0.6%
Human Resources (12)	59,750	66,374	11.1%	67,310	12.7%
Overhead (13)	233,995	220,876	-5.6%	226,367	-3.3%
Police (14)	220,827	218,073	-1.2%	186,860	-15.4%
911 Center (15)	137,345	132,360	-3.6%	131,581	-4.2%
Planning (16)	8,385	3,025	-63.9%	5,600	-33.2%
Information Technology (19)	390,300	377,160	-3.4%	328,412	-15.9%
Emergency Management (20)	16,290	14,490	-11.0%	14,870	-8.7%
Economic Development (21)	801,860	765,693	-4.5%	860,222	7.3%
General Fund O & M Total	\$2,354,598	\$2,248,860	-4.5%	\$2,277,858	-3.3%
CIT Fund O & M Total	\$321,000	\$336,673	4.9%	\$342,857	6.8%
Transportation Fund O & M Total	\$2,519,042	\$1,790,364	-28.9%	\$1,608,059	-36.2%
Water Fund O & M Total	\$401,704	\$371,219	-7.6%	\$365,682	-9.0%
Sewer Fund O & M Total	\$1,506,604	\$1,461,806	-3.0%	\$1,450,133	-3.7%
Ambulance Fund O & M Total	\$133,665	\$127,958	-4.3%	\$124,262	-7.0%
Lee C Fine Airport Fund O & M Total	\$718,740	\$698,777	-2.8%	\$655,797	-8.8%
Grand Glaize Airport Fund O & M Total	\$154,562	\$124,277	-19.6%	\$140,661	-9.0%
Prewitt's Point TIF Fund O & M Total	\$29,000	\$31,907	10.0%	\$32,000	10.3%
Dierbergs TIF Fund O & M Total	\$7,200	\$7,595	5.5%	\$7,600	5.6%
TOTAL O & M Expenditures ALL FUNDS	\$8,146,115	\$7,199,436	-11.6%	\$7,004,909	-14.0%

**City of Osage Beach
FY2019 Operating Budget**

Debt Balances as of December 31, 2018

<u>Bond Issue</u>	<u>Original Principal</u>	<u>Outstanding Principal</u>
2002 SRF Water Revenue Bonds	24,585,000	8,430,000
2003 SRF Water Revenue Bonds	6,075,000	3,405,000
2007 SRF Water Revenue Bonds	2,550,000	1,390,000
Total SRF Water Revenue Bonds	\$33,210,000	\$13,225,000
2001 SRF Sewer Revenue Bonds	5,000,000	1,430,000
2005 SRF Sewer Revenue Bonds	4,950,000	2,245,000
Total SRF Sewer Revenue Bonds	\$9,950,000	\$3,675,000
2002/2012 TIF Bonds	7,775,000	1,885,000
2006 TIF Bonds	18,590,000	9,170,000
Total TIF Bonds	\$26,365,000	\$11,055,000
Total Bonded Debt	<u>\$69,525,000</u>	<u>\$27,955,000</u>
<u>Other Debt</u>		
Ambulance Lease Purchase Agreement	141,995	56,313
Total Other Debt	<u>\$141,995</u>	<u>\$56,313</u>

**City of Osage Beach
FY2019 Operating Budget**

General Fund Summary

Cash & Equivalent Balance January 1, 2019 - Estimated

Restricted - Fund Reserves	1,287,794
Restricted - Other	17,300
Unrestricted	380,375
TOTAL Cash & Equivalent Balance January 1, 2019	\$ 1,685,469

Revenue

Taxes	4,900,000
Franchise Fees	1,001,000
Licenses & Permits	152,100
Grants & Reimbursements	108,175
Fees	325,350
Other Income	441,908
Transfer From Other Funds	219,475
TOTAL Revenues	\$ 7,148,008

Expenditures

Personnel Services	4,359,816
Operations & Maintenance	2,277,858
Operating Capital	237,085
Capital Expenditures	151,590
Transfer to Other Funds	290,000
TOTAL Expenditures	\$ 7,316,349

Cash & Equivalent Balance December 31, 2019 - Estimated

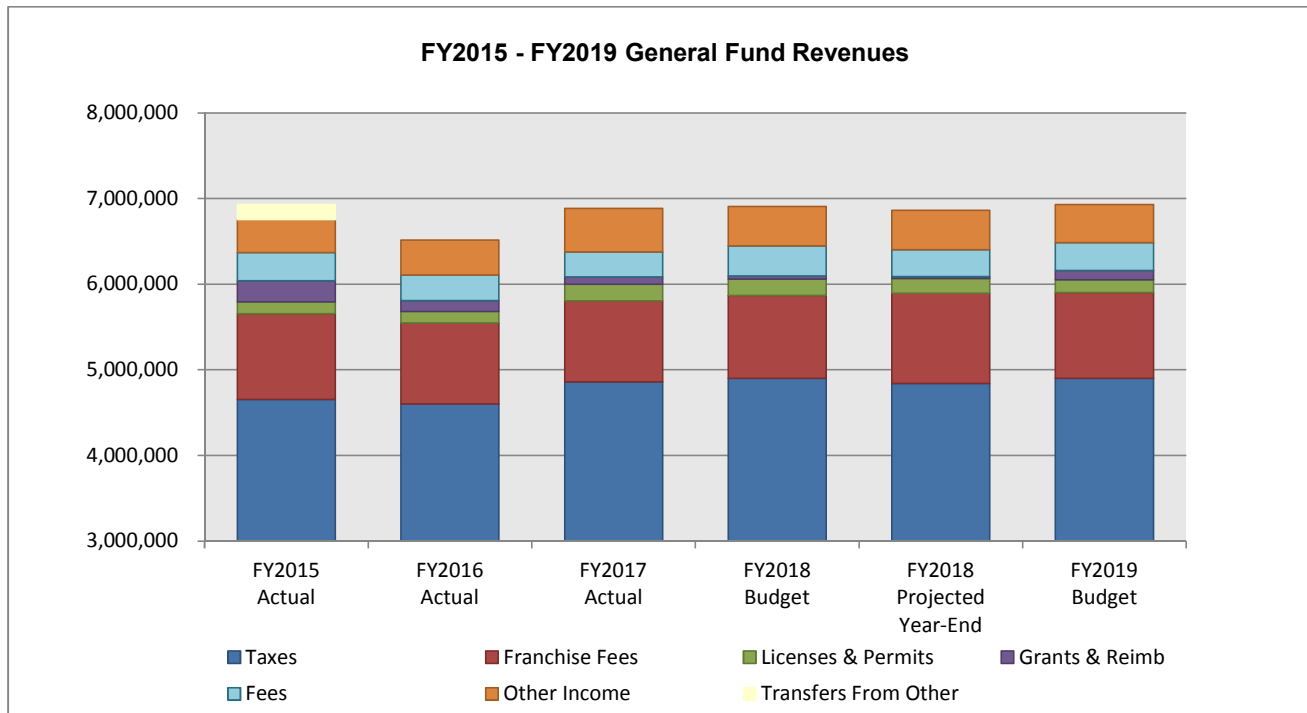
Restricted - Fund Reserves	1,415,764
Restricted - Other	17,300
Unrestricted	84,064
TOTAL Cash & Equivalent Balance December 31, 2019	\$ 1,517,128

**City of Osage Beach
FY2019 Operating Budget**

General Fund Revenues (Fund 10)		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Projected Year-End	FY2019 Budget
<u>Taxes</u>							
10 00-400000	Tax -- Sales	4,654,641	4,599,545	4,860,218	4,900,000	4,840,000	4,900,000
	Total Taxes	\$ 4,654,641	\$ 4,599,545	\$ 4,860,218	\$ 4,900,000	\$ 4,840,000	\$ 4,900,000
<u>Franchise Fees</u>							
10 00-410000	Franchise -- Electric	827,030	783,309	787,578	790,000	907,000	854,000
10 00-410100	Franchise -- Telephone	87,607	88,260	77,361	100,000	68,000	68,000
10 00-410200	Franchise -- Cable	62,978	56,674	56,715	55,000	56,000	56,000
10 00-410300	Franchise -- Natural Gas	22,518	19,189	21,043	22,000	23,000	23,000
	Total Franchise Fees	\$ 1,000,133	\$ 947,433	\$ 942,697	\$ 967,000	\$ 1,054,000	\$ 1,001,000
<u>Licenses and Permits</u>							
10 00-420000	Licenses -- Liquor	42,336	38,058	36,210	40,000	36,000	38,000
10 00-420100	Licenses - Contractor	15,155	14,000	13,965	15,000	15,000	15,000
10 00-420200	Licenses -- Business	23,640	23,906	23,027	25,000	24,000	24,000
10 00-420300	Licenses -- Dog	78	57	72	50	60	100
10 00-430100	Permits -- Bldg/Inspections	57,293	56,526	123,222	110,000	98,000	75,000
10 00-430101	Site Development	196	-	-	-	-	-
	Total Licenses and Permits	\$ 138,698	\$ 132,547	\$ 196,496	\$ 190,050	\$ 173,060	\$ 152,100
<u>Grants and Reimbursements</u>							
10 00-440000	Crime Prevention Grants	14,454	8,557	14,012	10,000	12,000	12,000
10 00-440150	Park Grants	6,550	-	33,174	3,400	6,386	78,175
10 00-440155	Community & Park Donations	-	15,208	6,210	20,000	1,998	15,000
10 00-440175	Solid Waste Grant	-	1,557	661	4,100	1,036	3,000
10 00-440182	FEMA/SEMA	224,950	103,602	32,375	-	-	-
	Total Grants and Reimbursements	\$ 245,954	\$ 128,923	\$ 86,432	\$ 37,500	\$ 21,420	\$ 108,175
<u>Fees</u>							
10 00-450100	Fees -- Municipal Court Fines	183,297	168,021	160,920	175,000	152,000	155,000
10 00-450200	Fees -- CVC Collections	507	441	450	450	450	450
10 00-450250	DWI PD Reimbursement	2,358	3,047	1,750	3,200	2,100	2,100
10 00-450300	Fees -- Rezoning/Tower Imp.	13,360	1,503	1,197	1,000	260	500
10 00-450400	Fees -- Copies, Maps, & Misc.	2,679	3,409	10,278	5,000	9,000	9,000
10 00-450450	Fees -- Park	13,331	23,164	11,982	28,000	39,000	44,000
10 00-450451	Fees - Park Concessions	18,650	32,749	33,735	38,000	41,000	45,000
10 00-450500	Fees -- Board of Adjustments	-	349	1,728	200	660	500
10 00-450600	Fees -- Police Reports	1,994	2,343	1,931	1,800	2,000	2,000
10 00-450700	Fees -- PD Training	2,738	2,386	2,433	2,300	2,300	2,300
10 00-450800	Fire Dept Communications	64,046	36,968	38,388	70,000	37,000	38,000
10 00-460060	Admin Fee TIF	26,024	24,663	27,466	28,200	26,500	26,500
	Total Fees	\$ 328,983	\$ 299,043	\$ 292,257	\$ 353,150	\$ 312,270	\$ 325,350

**City of Osage Beach
FY2019 Operating Budget**

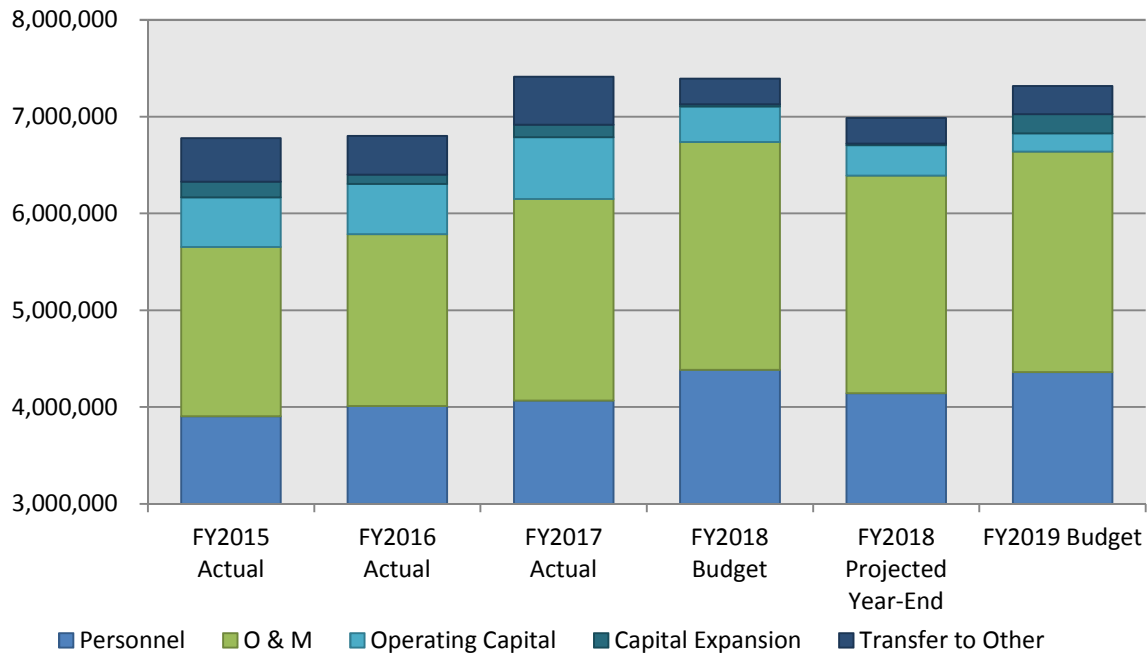
General Fund Revenues (Fund 10)		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Projected Year-End	FY2019 Budget
<u>Other Income</u>							
10 00-490000	Interest Earned	10,094	16,413	25,355	15,000	40,400	42,000
10 00-490200	Retirement Earnings	-	-	-	-	-	11,308
10 00-600000	Sale of Used Equipment	28,367	2,265	32,168	11,000	5,000	5,000
10 00-600002	Administrative Reimbursement	212,000	271,500	290,000	350,600	314,600	299,500
10 00-600004	TIF - Developer	50,651	29,090	84,535	10,000	5,000	10,000
10 00-600005	Insurance Payment	22,891	33,982	2,959	-	21,136	-
10 00-600006	Rental of Public Property	60,321	54,896	70,320	74,000	74,000	74,000
10 00-600100	Sale of History Books	167	763	437	100	280	100
Total Other Income		\$ 384,492	\$ 408,909	\$ 505,774	\$ 460,700	\$ 460,416	\$ 441,908
<u>Transfers From Other Funds</u>							
10 00-620019	Transfer from CIT Fund	175,000	34,000	-	-	-	219,475
Total Transfers From Other Funds		\$ 175,000	\$ 34,000	\$ -	\$ -	\$ -	\$ 219,475
Total General Fund Revenues		\$ 6,927,901	\$ 6,550,398	\$ 6,883,875	\$ 6,908,400	\$ 6,861,166	\$ 7,148,008



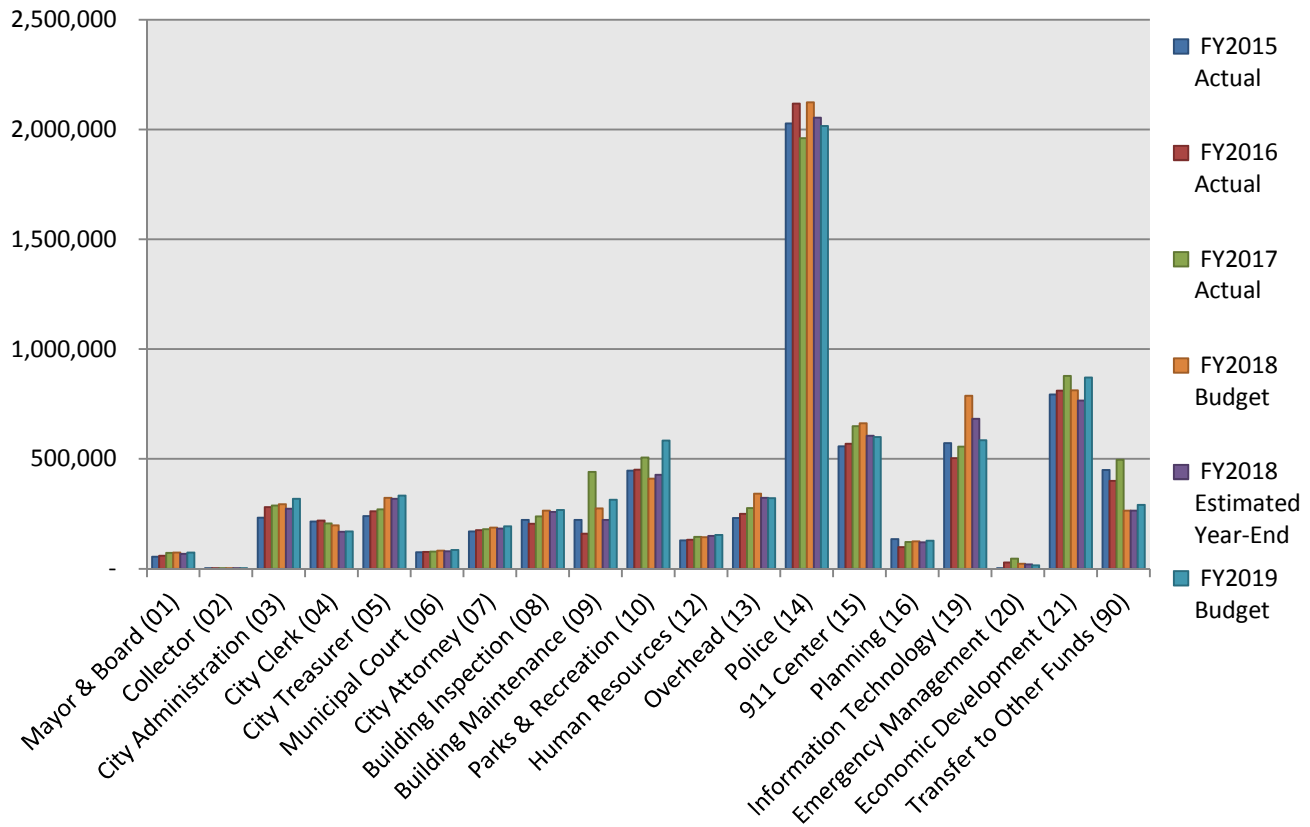
City of Osage Beach
FY2019 Operating Budget
General Fund Summary of Expenditures FY2015 - FY2019

	FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Estimated Year-End	FY2019 Budget
Mayor & Board (01)	54,449	59,209	71,629	73,855	67,877	72,986
Collector (02)	2,257	2,211	2,015	2,468	2,261	2,368
City Administration (03)	232,631	280,922	287,945	293,292	272,932	318,485
City Clerk (04)	215,182	219,571	206,267	198,083	168,580	170,129
City Treasurer (05)	239,799	261,723	270,550	323,089	318,102	332,809
Municipal Court (06)	74,654	75,860	78,051	81,796	79,956	84,594
City Attorney (07)	170,234	175,754	180,650	186,691	183,288	192,523
Building Inspection (08)	222,330	204,588	238,352	264,922	258,219	267,867
Building Maintenance (09)	222,480	159,473	440,646	274,324	222,840	313,710
Parks & Recreation (10)	446,776	451,083	506,529	410,553	426,877	583,299
Human Resources (12)	128,765	132,456	145,620	143,662	150,042	154,401
Overhead (13)	231,209	249,698	276,204	341,295	322,746	321,755
Police (14)	2,026,899	2,116,841	1,960,736	2,123,994	2,052,873	2,015,127
911 Center (15)	556,641	569,166	648,666	662,629	604,897	599,097
Planning (16)	134,643	97,639	121,006	124,382	120,319	126,922
Information Technology (19)	571,410	503,362	555,535	787,860	682,253	585,185
Emergency Management (20)	2,191	29,144	46,281	22,090	19,999	14,870
Economic Development (21)	793,479	811,214	878,402	811,860	765,693	870,222
Subtotal	6,326,029	6,399,914	6,915,084	7,126,845	6,719,754	7,026,349
Transfer to Other Funds (90)	450,000	400,500	496,000	265,000	265,000	290,000
TOTAL	\$ 6,776,029	\$ 6,800,414	\$ 7,411,082	\$ 7,391,843	\$ 6,984,754	\$ 7,316,349

FY2015 - FY2019 General Fund Expenditures



FY2015 - FY2019 General Fund Departmental Expenditures



City of Osage Beach
FY2019 Operating Budget
General Fund Summary of Expenditures by Category

	Personnel Services	Operations & Maintenance	Capital Expenditures	FY2019 TOTAL
Mayor & Board (01)	43,096	29,890	0	72,986
Collector (02)	2,368	0	0	2,368
City Administration (03)	302,266	16,219	0	318,485
City Clerk (04)	148,939	21,190	0	170,129
City Treasurer (05)	328,864	3,695	250	332,809
Municipal Court (06)	59,566	25,028	0	84,594
City Attorney (07)	181,673	10,850	0	192,523
Building Inspection (08)	255,544	12,323	0	267,867
Building Maintenance (09)	24,960	176,550	112,200	313,710
Parks & Recreation (10)	232,808	160,891	189,600	583,299
Human Resources (12)	87,091	67,310	0	154,401
Overhead (13)	95,388	226,367	0	321,755
Police (14)	1,818,852	186,860	9,415	2,015,127
911 Center (15)	467,516	131,581	0	599,097
Planning (16)	121,322	5,600	0	126,922
Information Technology (19)	189,563	328,412	67,210	585,185
Emergency Management (20)	0	14,870	0	14,870
Economic Development (21)	0	860,222	10,000	870,222
Subtotal	\$4,359,816	\$2,277,858	\$388,675	\$7,026,349
Transfer to Other Funds (90)				290,000
TOTAL	\$4,359,816	\$2,277,858	\$388,675	\$7,316,349

**City of Osage Beach
FY2019 Operating Budget**

General Fund Expenditures Mayor and Board of Aldermen (10-01)		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Projected Year-End	FY2019 Budget
<u>Personnel</u>							
10 01-711000	Salaries	19,600	18,681	19,800	19,800	19,600	19,800
10 01-717000	Per Meeting Expenses	14,075	16,400	16,650	16,500	14,200	16,500
10 01-721003	125 Medical Reimb.	1,167	276	1,750	1,750	1,750	1,750
10 01-722000	FICA/FMED - 7.65%	2,482	2,755	2,887	2,777	2,678	2,777
10 01-723000	Retirement 401	2,435	3,097	2,264	2,178	2,088	2,269
Total Personnel		\$ 39,759	\$ 41,209	\$ 43,351	\$ 43,005	\$ 40,316	\$ 43,096
<u>Operations and Maintenance</u>							
10 01-729200	Training & Conferences	9,594	9,228	18,311	20,500	17,200	17,690
10 01-754100	Public Relations	3,278	3,508	3,641	4,000	3,700	4,000
10 01-754105	Per Meeting Expense-Committees	-	1,100	2,725	2,500	2,600	4,000
10 01-761000	Supplies	337	1,426	1,454	1,500	1,500	1,500
10 01-764200	Memberships	1,480	2,737	2,147	2,350	2,561	2,700
Total Operations and Maintenance		\$ 14,689	\$ 17,999	\$ 28,278	\$ 30,850	\$ 27,561	\$ 29,890
Total Mayor and Board of Aldermen		\$ 54,449	\$ 59,209	\$ 71,629	\$ 73,855	\$ 67,877	\$ 72,986

**City of Osage Beach
FY2019 Operating Budget**

General Fund Expenditures Collector (10-02)		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Projected Year-End	FY2019 Budget
<u>Personnel</u>							
10 02-711000	Salaries	1,200	1,200	1,200	1,200	1,200	1,200
10 02-717100	Commissions .75 per License	896	854	672	1,100	900	1,000
10 02-722000	FICA/FMED - 7.65%	160	157	143	168	161	168
Total Personnel		\$ 2,257	\$ 2,211	\$ 2,015	\$ 2,468	\$ 2,261	\$ 2,368
Total Collector		\$ 2,257	\$ 2,211	\$ 2,015	\$ 2,468	\$ 2,261	\$ 2,368

**City of Osage Beach
FY2019 Operating Budget**

General Fund Expenditures City Administrator (10-03)		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Projected Year-End	FY2019 Budget
<u>Personnel</u>							
10 03-711000	Salaries	167,858	196,211	204,686	206,911	189,516	219,074
10 03-713000	Overtime	-	494	-	500	-	-
10 03-716000	Educational Incentive	2,192	1,875	1,750	2,250	1,472	1,500
10 03-721001	Health Insurance	27,394	35,633	34,053	35,760	36,314	46,128
10 03-721002	Dental Insurance	1,247	1,820	1,839	1,894	1,803	2,273
10 03-721003	125 Medical Reimb.	750	750	750	750	750	750
10 03-721004	Employee Life Insurance	464	439	464	528	483	528
10 03-721005	Short Term Disability	525	643	429	432	364	432
10 03-721006	Vision Insurance	203	274	278	313	306	370
10 03-722000	FICA/FMED - 7.65%	13,057	15,038	15,609	16,039	14,485	16,874
10 03-723000	Retirement 401	10,451	12,075	12,326	12,580	11,522	14,337
	Total Personnel	\$ 224,141	\$ 265,251	\$ 272,184	\$ 277,957	\$ 257,015	\$ 302,266
<u>Operations and Maintenance</u>							
10 03-729200	Training & Conferences	3,229	9,937	9,864	9,600	9,500	10,200
10 03-743180	Vehicle Allowance	1,500	1,500	1,500	1,500	1,500	1,500
10 03-744700	Mobile Devices & Service	463	463	980	960	1,058	1,070
10 03-761000	Supplies	1,598	1,969	1,122	1,200	1,900	1,500
10 03-764200	Memberships	1,440	1,802	2,295	2,075	1,959	1,949
	Total Operations and Maintenance	\$ 8,230	\$ 15,671	\$ 15,761	\$ 15,335	\$ 15,917	\$ 16,219
<u>Operating Capital</u>							
10 03-774260	Office Furniture	260	-	-	-	-	-
	Total Operating Capital	\$ 260	\$ -	\$ -	\$ -	\$ -	\$ -
	Total City Administrator	\$ 232,631	\$ 280,922	\$ 287,945	\$ 293,292	\$ 272,932	\$ 318,485

**City of Osage Beach
FY2019 Operating Budget
City Administrator**

Personnel Schedule

<u>Classification</u>	<u>Number Authorized</u>	<u>Pay Level</u>
City Administrator	1	16
Assistant City Administrator	1	13
Administrative Assistant	1	8
Total Number Authorized	3	

**City of Osage Beach
FY2019 Operating Budget**

General Fund Expenditures City Clerk (10-04)		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Projected Year-End	FY2019 Budget
<u>Personnel</u>							
10 04-711000	Salaries	137,560	142,037	131,692	118,235	105,098	112,864
10 04-716000	Educational Incentive	1,231	1,019	1,357	1,250	1,443	1,500
10 04-721001	Health Insurance	37,950	33,147	31,383	28,430	21,506	16,514
10 04-721002	Dental Insurance	2,135	1,951	2,442	2,208	1,784	1,515
10 04-721003	125 Medical Reimb.	750	750	1,042	750	667	500
10 04-721004	Employee Life Insurance	385	417	363	480	327	360
10 04-721005	Short Term Disability	607	573	417	432	335	288
10 04-721006	Vision Insurance	270	247	287	233	229	192
10 04-722000	FICA/FMED - 7.65%	10,353	10,647	10,089	9,141	8,078	8,749
10 04-723000	Retirement 401	8,360	7,987	8,066	7,169	5,433	6,457
	Total Personnel	\$ 199,600	\$ 198,775	\$ 187,138	\$ 168,328	\$ 144,900	\$ 148,939
<u>Operations and Maintenance</u>							
10 04-729200	Training & Conferences	3,040	3,352	4,517	8,200	5,400	5,900
10 04-733610	Maintenance/Support Services	895	-	-	1,500	2,000	2,650
10 04-733840	Records Management	1,484	2,304	2,949	2,500	200	1,000
10 04-734200	Code Codification	2,401	6,019	4,071	5,000	4,000	4,000
10 04-754000	Advertising	1,596	2,129	1,724	1,500	1,700	1,500
10 04-756000	Elections	3,261	3,317	2,809	4,000	4,000	4,000
10 04-761000	Supplies	1,838	2,358	1,582	1,500	1,500	1,500
10 04-764000	Books & Subscriptions	747	420	505	685	250	200
10 04-764200	Memberships	320	555	490	370	390	440
	Total Operations and Maintenance	\$ 15,582	\$ 20,453	\$ 18,647	\$ 25,255	\$ 19,440	\$ 21,190
<u>Operating Capital</u>							
10 04-774250	Computer Equipment	-	-	-	-	-	-
10 04-774251	Computer Software	-	-	-	4,500	4,240	-
10 04-774260	Office Furniture	-	342	482	-	-	-
	Total Operating Capital	\$ -	\$ 342	\$ 482	\$ 4,500	\$ 4,240	\$ -
	Total City Clerk	\$ 215,182	\$ 219,571	\$ 206,267	\$ 198,083	\$ 168,580	\$ 170,129

**City of Osage Beach
FY2019 Operating Budget
City Clerk**

Personnel Schedule

<u>Classification</u>	<u>Number Authorized</u>	<u>Pay Level</u>
City Clerk	1	11
Deputy City Clerk	1	9
Part-time Receptionist (FTE - .73)	1	N/A
Total Number Authorized	3	

**City of Osage Beach
FY2019 Operating Budget**

General Fund Expenditures City Treasurer (10-05)		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Projected Year-End	FY2019 Budget
<u>Personnel</u>							
10 05-711000	Salaries	172,072	197,049	202,968	233,736	231,997	238,780
10 05-713000	Overtime	596	-	128	-	-	-
10 05-716000	Educational Incentive	798	1,202	1,231	1,000	1,203	1,250
10 05-721001	Health Insurance	35,670	27,218	28,714	45,724	42,720	49,108
10 05-721002	Dental Insurance	1,655	1,333	1,167	2,208	2,335	3,031
10 05-721003	125 Medical Reimb.	1,000	1,000	1,000	1,250	1,250	1,250
10 05-721004	Employee Life Insurance	642	737	597	624	667	624
10 05-721005	Short Term Disability	682	845	570	720	670	720
10 05-721006	Vision Insurance	278	233	242	366	350	377
10 05-722000	FICA/FMED - 7.65%	13,161	15,245	15,997	17,957	17,870	18,362
10 05-723000	Retirement 401	10,541	12,153	12,587	14,084	14,176	15,362
	Total Personnel	\$ 237,095	\$ 257,015	\$ 265,201	\$ 317,669	\$ 313,238	\$ 328,864
<u>Operations and Maintenance</u>							
10 05-729200	Training & Conferences	654	3,367	3,991	3,500	3,069	2,050
10 05-733800	Professional Services	435	435	435	435	435	435
10 05-761000	Supplies	936	596	463	800	700	700
10 05-764000	Books & Subscriptions	-	-	-	75	-	-
10 05-764200	Memberships	310	310	360	360	460	510
	Total Operations and Maintenance	\$ 2,334	\$ 4,707	\$ 5,249	\$ 5,170	\$ 4,664	\$ 3,695
<u>Operating Capital</u>							
10 05-774260	Office Furniture	370	-	100	250	200	250
	Total Operating Capital	\$ 370	\$ -	\$ 100	\$ 250	\$ 200	\$ 250
	Total City Treasurer	\$ 239,799	\$ 261,723	\$ 270,550	\$ 323,089	\$ 318,102	\$ 332,809

**City of Osage Beach
FY2019 Operating Budget
City Treasurer**

Personnel Schedule

<u>Classification</u>	<u>Number Authorized</u>	<u>Pay Level</u>
City Treasurer	1	13
Staff Accountant	1	9
Accounts Payable/Payroll Clerk	1	7
Accounts Receivable Clerk	1	7
Utility Billing Clerk	1	7
Total Number Authorized	5	

Capital Outlay

Operating Capital

Office Chair	250
Total Office Furniture	\$250
Total Operating Capital	\$250

**City of Osage Beach
FY2019 Operating Budget**

General Fund Expenditures Municipal Court (10-06)		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Projected Year-End	FY2019 Budget
<u>Personnel</u>							
10 06-711000	Salaries	31,939	33,085	34,081	35,072	35,049	36,361
10 06-713000	Overtime	-	-	31	-	-	-
10 06-716000	Educational Incentive	250	250	452	500	500	500
10 06-721001	Health Insurance	12,964	14,156	14,204	14,928	15,137	16,080
10 06-721002	Dental Insurance	638	714	714	736	727	758
10 06-721003	125 Medical Reimb.	250	250	250	250	250	250
10 06-721004	Employee Life Insurance	135	151	120	120	118	120
10 06-721005	Short Term Disability	182	216	143	144	141	144
10 06-721006	Vision Insurance	116	129	129	133	132	137
10 06-722000	FICA/FMED - 7.65%	2,400	2,417	2,508	2,721	2,620	2,820
10 06-723000	Retirement 401	1,985	2,008	2,080	2,134	2,133	2,396
	Total Personnel	\$ 50,859	\$ 53,377	\$ 54,712	\$ 56,738	\$ 56,807	\$ 59,566
<u>Operations and Maintenance</u>							
10 06-729200	Training & Conferences	1,630	283	600	1,500	375	1,500
10 06-733220	Public Defender	-	-	250	500	500	750
10 06-733230	Municipal Judge	21,158	21,158	21,158	21,158	21,158	21,158
10 06-733800	Professional Services	-	-	-	500	160	300
10 06-761000	Supplies	1,007	892	1,146	1,200	650	1,100
10 06-764200	Memberships	-	150	185	200	306	220
	Total Operations and Maintenance	\$ 23,795	\$ 22,483	\$ 23,339	\$ 25,058	\$ 23,149	\$ 25,028
	Total Municipal Court	\$ 74,654	\$ 75,860	\$ 78,051	\$ 81,796	\$ 79,956	\$ 84,594

**City of Osage Beach
FY2019 Operating Budget
Municipal Court**

Personnel Schedule

<u>Classification</u>	<u>Number Authorized</u>	<u>Pay Level</u>
Court Clerk	1	8
Total Number Authorized	1	

**City of Osage Beach
FY2019 Operating Budget**

General Fund Expenditures City Attorney (10-07)		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Projected Year-End	FY2019 Budget
<u>Personnel</u>							
10 07-711000	Salaries	129,126	132,341	135,761	139,122	139,015	142,892
10 07-716000	Educational Incentive	750	750	750	750	750	750
10 07-721001	Health Insurance	14,345	14,156	14,215	14,928	15,137	16,080
10 07-721002	Dental Insurance	713	714	714	736	727	758
10 07-721003	125 Medical Reimb.	250	250	250	250	250	250
10 07-721004	Employee Life Insurance	359	359	315	336	330	336
10 07-721005	Short Term Disability	203	216	143	144	141	144
10 07-721006	Vision Insurance	129	129	129	133	132	137
10 07-722000	FICA/FMED - 7.65%	9,212	9,259	9,848	10,700	10,622	10,989
10 07-723000	Retirement 401	7,795	7,989	8,195	8,392	8,384	9,337
	Total Personnel	\$ 162,882	\$ 166,165	\$ 170,320	\$ 175,491	\$ 175,488	\$ 181,673
<u>Operations and Maintenance</u>							
10 07-729200	Training & Conferences	2,691	3,630	4,625	5,000	1,800	4,700
10 07-761000	Supplies	216	346	241	300	250	300
10 07-764000	Books & Subscriptions	3,266	4,400	4,634	4,600	4,600	4,700
10 07-764200	Memberships	1,178	1,212	830	1,300	1,150	1,150
	Total Operations and Maintenance	\$ 7,351	\$ 9,588	\$ 10,330	\$ 11,200	\$ 7,800	\$ 10,850
	Total City Attorney	<u>\$ 170,234</u>	<u>\$ 175,754</u>	<u>\$ 180,650</u>	<u>\$ 186,691</u>	<u>\$ 183,288</u>	<u>\$ 192,523</u>

City of Osage Beach
FY2019 Operating Budget
City Attorney

Personnel Schedule

<u>Classification</u>	<u>Number Authorized</u>	<u>Pay Level</u>
City Attorney	1	16
Total Number Authorized	1	

**City of Osage Beach
FY2019 Operating Budget**

General Fund Expenditures Building Inspection (10-08)		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Projected Year-End	FY2019 Budget
<u>Personnel</u>							
10 08-711000	Salaries	140,160	133,722	157,021	174,723	173,024	179,745
10 08-716000	Educational Incentive	2,923	2,846	2,500	3,000	2,404	2,500
10 08-721001	Health Insurance	43,059	38,046	37,438	42,276	41,919	43,368
10 08-721002	Dental Insurance	2,130	1,934	1,979	2,262	2,232	2,329
10 08-721003	125 Medical Reimb.	750	833	896	625	875	875
10 08-721004	Employee Life Insurance	505	457	331	288	272	288
10 08-721005	Short Term Disability	607	577	391	504	486	504
10 08-721006	Vision Insurance	386	342	325	360	339	329
10 08-722000	FICA/FMED - 7.65%	10,922	10,350	12,209	13,596	13,350	13,942
10 08-723000	Retirement 401	8,603	8,178	9,603	10,663	10,627	11,664
	Total Personnel	\$ 210,045	\$ 197,286	\$ 222,693	\$ 248,297	\$ 245,528	\$ 255,544
<u>Operations and Maintenance</u>							
10 08-729200	Training & Conferences	4,387	544	5,506	3,700	2,346	1,200
10 08-729400	Uniform Rental/Purchases	203	746	421	500	500	150
10 08-733610	Maintenance/Support Services	-	-	-	1,500	-	-
10 08-743200	Vehicle Maintenance	203	2,569	1,976	1,500	1,532	1,500
10 08-743415	Safety Equipment	-	-	207	250	250	200
10 08-744700	Mobile Devices & Service	1,215	1,571	2,563	2,400	2,400	2,100
10 08-761000	Supplies	1,541	758	1,692	1,700	1,700	1,700
10 08-762600	Gasoline/Fuel	1,220	978	1,700	1,800	1,800	1,700
10 08-764000	Books & Subscriptions	-	-	491	-	228	3,563
10 08-764200	Memberships	125	135	135	275	185	210
	Total Operations and Maintenance	\$ 8,895	\$ 7,302	\$ 14,691	\$ 13,625	\$ 10,941	\$ 12,323
<u>Operating Capital</u>							
10 08-774255	Machinery & Equipment	1,863	-	745	2,450	1,500	-
10 08-774260	Office Furniture	1,516	-	223	550	250	-
10 08-774265	Vehicle(s)	11	-	-	-	-	-
	Total Operating Capital	\$ 3,390	\$ -	\$ 968	\$ 3,000	\$ 1,750	\$ -
	Total Building Inspection	\$ 222,330	\$ 204,588	\$ 238,352	\$ 264,922	\$ 258,219	\$ 267,867

**City of Osage Beach
FY2019 Operating Budget
Building Inspection**

Personnel Schedule

<u>Classification</u>	<u>Number Authorized</u>	<u>Pay Level</u>
Building Official	1	11
Building Inspector	2	9
Department Secretary (Share w/ City Planner)	0.5	7
Total Number Authorized	3.5	

**City of Osage Beach
FY2019 Operating Budget**

General Fund Expenditures Building Maintenance (10-09)		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Projected Year-End	FY2019 Budget
<u>Personnel</u>							
10 09-711000	Salaries	-	9,964	21,938	20,100	15,732	23,186
10 09-722000	FICA/FMED - 7.65%	-	766	1,697	1,774	1,212	1,774
	Total Personnel	\$ -	\$ 10,730	\$ 23,635	\$ 21,874	\$ 16,944	\$ 24,960
<u>Operations and Maintenance</u>							
10 09-729400	Uniform Rental/Purchases	-	-	381	250	250	150
10 09-742000	Janitorial Service	18,688	-	16,498	18,000	16,500	17,500
10 09-742100	Trash Service	1,598	1,723	1,887	1,700	1,800	1,900
10 09-742200	Grounds Maintenance Service	14,650	18,091	16,843	17,000	17,000	19,000
10 09-742203	HVAC Maintenance	1,641	13	48,250	40,000	25,000	25,000
10 09-743100	Maintenance & Repair	46,965	52,618	32,780	35,000	35,000	35,000
10 09-743103	Supplies - Building/Janitorial	8,888	8,046	7,407	11,000	9,000	9,000
10 09-743104	Electric Service Bldg.	53,495	51,573	57,163	65,000	60,000	62,500
10 09-743110	Natural Gas Service	-	-	374	9,500	6,000	6,500
	Total Operations and Maintenance	\$ 145,925	\$ 132,064	\$ 181,583	\$ 197,450	\$ 170,550	\$ 176,550
<u>Operating Capital</u>							
10 09-774255	Machinery & Equipment	463	305	10,458	49,000	21,000	-
10 09-774256	Building Improvements	76,092	16,374	224,970	6,000	14,346	112,200
	Total Operating Capital	\$ 76,555	\$ 16,679	\$ 235,428	\$ 55,000	\$ 35,346	\$ 112,200
	Total Building Maintenance	\$ 222,480	\$ 159,473	\$ 440,646	\$ 274,324	\$ 222,840	\$ 313,710

**City of Osage Beach
FY2019 Operating Budget
Building Maintenance**

Personnel Schedule

<u>Classification</u>	<u>Number Authorized</u>	<u>Pay Level</u>
Part-time Building Maintenance (FTE - .73)	1	N/A
Total Number Authorized	1	

Capital Outlay

Operating Capital

Reclamite Rear Parking Lot	3,000
Flooring Replacement on Police Department Side (CIT Funds)	7,200
Ambulance Floor and Walls (CIT Funds)	22,000
City Hall LED Parkway Sign (CIT Funds)	30,000
Bulletproof Glass in Lobby (CIT Funds)	50,000
Total Building Improvements	\$112,200
Total Operating Capital	\$112,200

**City of Osage Beach
FY2019 Project Timeline
General Fund**

	Jan.	Feb.	Mar.	Apr.	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<u>Building Maintenance (09)</u>												
Reclaimite Rear Parking Lot												
Flooring Replacement on Police Department Side												
Ambulance Floor and Walls												
City Hall LED Parkway Sign												
Bulletproof Glass in Lobby												

**City of Osage Beach
FY2019 Operating Budget**

General Fund Expenditures Parks and Recreation (10-10)		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Projected Year-End	FY2019 Budget
<u>Personnel</u>							
10 10-711000	Salaries	114,997	123,688	133,313	160,367	158,977	168,632
10 10-713000	Overtime	851	196	1,790	1,000	1,000	1,000
10 10-716000	Educational Incentive	-	-	-	500	500	500
10 10-721001	Health Insurance	16,819	25,692	25,646	26,736	30,762	38,496
10 10-721002	Dental Insurance	951	1,534	1,542	1,581	1,690	1,950
10 10-721003	125 Medical Reimb.	292	750	750	750	750	750
10 10-721004	Employee Life Insurance	347	298	290	336	327	336
10 10-721005	Short Term Disability	489	649	428	432	402	432
10 10-721006	Vision Insurance	95	110	137	140	169	233
10 10-722000	FICA/FMED - 7.65%	8,914	9,372	10,277	12,383	12,269	13,015
10 10-723000	Retirement 401	5,267	6,066	6,846	6,976	6,819	7,464
	Total Personnel	\$ 149,022	\$ 168,355	\$ 181,019	\$ 211,201	\$ 213,665	\$ 232,808
<u>Operations and Maintenance</u>							
10 10-729200	Training & Conferences	2,426	2,861	3,371	1,660	1,840	2,627
10 10-729400	Uniform Rental/Purchases	972	966	919	745	525	600
10 10-733610	Maintenance/Support Services	-	-	-	-	2,940	2,940
10 10-742100	Trash Services	1,654	2,600	3,175	3,200	2,500	2,600
10 10-743100	Maintenance & Repair	46,362	53,784	41,009	62,218	62,218	42,000
10 10-743103	Supplies - Building/Janitorial	1,066	1,587	1,182	1,400	1,400	1,400
10 10-743108	Concession Supplies	8,603	20,354	18,781	24,000	27,500	29,000
10 10-743200	Vehicle Maintenance	6,606	8,106	4,340	6,500	5,500	5,200
10 10-743400	Equipment Repair	8,448	4,989	7,043	6,500	10,600	6,750
10 10-743415	Safety Equipment	38	315	1,013	600	400	600
10 10-744200	Rental/Lease Equipment	97	1,966	3,331	4,500	4,000	4,000
10 10-744700	Mobile Devices & Service	671	660	927	1,200	1,000	980
10 10-754000	Advertising	1,365	1,128	1,691	2,200	150	1,200
10 10-754248	League/Activities	1,520	3,290	3,217	16,000	15,775	26,554
10 10-761000	Supplies	6,750	10,492	10,492	10,500	10,000	10,200
10 10-762200	Electric Service	10,352	10,201	10,882	13,500	16,750	17,000
10 10-762600	Gasoline/Fuel	6,214	5,008	6,643	6,200	6,200	6,000
10 10-764131	Small Tools	78	589	1,190	600	975	650
10 10-764200	Memberships	195	354	474	380	514	590
	Total Operations and Maintenance	\$ 103,416	\$ 129,251	\$ 119,680	\$ 161,903	\$ 170,787	\$ 160,891
<u>Operating Capital</u>							
10 10-774202	Recreation Equipment	443	9,412	1,483	13,149	13,149	-
10 10-774203	Concession Equipment	365	18,845	364	-	-	600
10 10-774255	Machinery & Equipment	33,167	70,904	83,829	11,500	11,789	550
10 10-774256	Building Improvements	-	-	13,162	500	1,623	-
10 10-774265	Vehicle(s)	17	450	-	-	-	-
	Total Operating Capital	\$ 33,991	\$ 99,612	\$ 98,838	\$ 25,149	\$ 26,561	\$ 1,150

**City of Osage Beach
FY2019 Operating Budget**

General Fund Expenditures Parks and Recreation (10-10)		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Projected Year-End	FY2019 Budget
<u>Capital Expansion</u>							
10 10-773271	Irrigation System	-	-	978	-	-	-
10 10-773278	Park Improvements	160,347	53,590	102,306	10,300	13,864	156,450
10 10-773280	Park Pavilions	-	-	-	-	-	30,000
10 10-773281	Park Landscaping	-	276	3,708	2,000	2,000	2,000
Total Capital Expansion		\$ 160,347	\$ 53,866	\$ 106,992	\$ 12,300	\$ 15,864	\$ 188,450
Total Parks and Recreation		\$ 446,776	\$ 451,083	\$ 506,529	\$ 410,553	\$ 426,877	\$ 583,299

**City of Osage Beach
FY2019 Operating Budget
Parks and Recreation**

Personnel Schedule

<u>Classification</u>	<u>Number Authorized</u>	<u>Pay Level</u>
Parks and Recreation Manager	1	10
Parks Technician I, II, III	2	5, 6, or 7
Part-time Technician (FTE - .73)	1	N/A
Part-time Parks Secretary (FTE - .73)	1	N/A
Seasonals (FTE - 1.0)	2	N/A
Total Number Authorized	8	

Capital Outlay

Operating Capital

BBQ Grill	600
Total Concession Equipment	\$600
Air Compressor	550
Total Machinery & Equipment	\$550
Total Operating Capital	\$1,150

Capital Expansion

Peanick Park Batting Cage Surface (Part 2 of 2 LWCF Grant & CIT Funds)	6,750
Peanick Park Aerial Utility Burial (CIT Funds)	7,500
City Park - Field 2 Outfield Reconstruction (CIT Funds)	25,000
Peanick Park - Field 2 Dugouts (Part 2 of 2 LWCF Grant & CIT Funds)	29,200
Peanick Park Basketball Court (Part 2 of 2 LWCF Grant & CIT Funds)	88,000
Total Park Improvements	\$156,450
Peanick Park Pavilion (Part 2 of 2 LWCF Grant & CIT Funds)	30,000
Total Park Pavilions	\$30,000
Landscaping and Trees (Grant 40%; CIT 60%)	2,000
Total Park Landscaping	\$2,000
Total Capital Expansion	\$188,450

**City of Osage Beach
FY2019 Project Timeline
General Fund**

	Jan.	Feb.	Mar.	Apr.	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<u>Parks (10)</u>												
Peanick Park Batting Cage Surface												
Peanick Park Aerial Utility Burial												
City Park - Field 2 Outfield Reconstruction												
Peanick Park - Field 2 Dugouts												
Peanick Park Basketball Court												
Peanick Park Pavilion												

**City of Osage Beach
FY2019 Operating Budget**

General Fund Expenditures Human Resources (10-12)		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Projected Year-End	FY2019 Budget
<u>Personnel</u>							
10 12-711000	Salaries	55,504	58,602	60,091	60,414	60,181	61,839
10 12-716000	Educational Incentive	500	500	500	750	750	1,000
10 12-721001	Health Insurance	12,322	12,413	12,399	13,032	13,185	13,968
10 12-721002	Dental Insurance	714	714	714	736	727	758
10 12-721003	125 Medical Reimb.	250	250	250	250	250	250
10 12-721004	Employee Life Insurance	172	180	147	144	138	144
10 12-721005	Short Term Disability	203	216	143	144	141	144
10 12-721006	Vision Insurance	94	90	90	93	92	96
10 12-722000	FICA/FMED - 7.65%	4,164	4,358	4,473	4,679	4,545	4,807
10 12-723000	Retirement 401	3,371	3,554	3,646	3,670	3,659	4,085
	Total Personnel	\$ 77,294	\$ 80,878	\$ 82,453	\$ 83,912	\$ 83,668	\$ 87,091
<u>Operations and Maintenance</u>							
10 12-729200	Training & Conferences	1,801	2,004	2,530	2,000	1,644	2,000
10 12-733415	Job Class/Compensation Plan	2,400	3,425	4,000	4,500	3,200	5,000
10 12-733422	Medical - Vaccinations	1,000	745	750	750	750	750
10 12-733425	Safety & Wellness Programs	14,710	14,981	16,807	15,000	15,000	15,000
10 12-733427	Drug Testing/Physicals	3,249	3,051	2,150	3,000	2,655	3,000
10 12-733429	Recruitment Costs	-	31	-	-	-	-
10 12-733430	Pre-employment Testing	2,880	3,376	4,320	4,500	4,500	4,500
10 12-733432	Educational Reimbursement	3,255	1,560	-	2,000	11,160	10,000
10 12-733800	Professional Services	2,400	2,416	3,416	3,000	2,485	3,000
10 12-754000	Advertising	9,573	9,251	11,540	6,000	6,000	5,000
10 12-754110	Employee Programs & Development	9,437	9,969	15,965	18,000	18,000	18,000
10 12-761000	Supplies	575	438	1,381	650	650	650
10 12-764200	Memberships	190	332	308	350	330	410
	Total Operation and Maintenance	\$ 51,471	\$ 51,578	\$ 63,167	\$ 59,750	\$ 66,374	\$ 67,310
	Total Human Resources	\$ 128,765	\$ 132,456	\$ 145,620	\$ 143,662	\$ 150,042	\$ 154,401

City of Osage Beach
FY2019 Operating Budget
Human Resources

Personnel Schedule

<u>Classification</u>	<u>Number Authorized</u>	<u>Pay Level</u>
Human Resource Generalist	1	10
Total Number Authorized	1	

**City of Osage Beach
FY2019 Operating Budget**

General Fund Expenditures Overhead (10-13)		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Projected Year-End	FY2019 Budget
<u>Personnel</u>							
10 13-725000	Unemployment Compensation	-	216	6,150	2,000	1,314	2,000
10 13-726000	Workers' Compensation	49,009	56,169	72,503	80,300	84,898	93,388
	Total Personnel	\$ 49,009	\$ 56,385	\$ 78,653	\$ 82,300	\$ 86,212	\$ 95,388
<u>Operations and Maintenance</u>							
10 13-729100	Notary/Blanket Bonds	482	396	715	600	600	500
10 13-733000	Contractual	1,156	599	616	625	625	625
10 13-733440	Financial Services	31,109	30,501	32,847	34,000	33,900	34,000
10 13-733610	Maintenance/Support Services	4,130	4,156	4,322	5,500	4,500	2,720
10 13-733800	Professional Services	3,163	4,200	4,200	4,000	3,850	3,850
10 13-743102	Telephone Service	40,607	38,353	22,460	37,000	29,000	25,200
10 13-743200	Vehicle Maintenance	-	-	-	750	1,000	600
10 13-743300	Repair of System - Telephone	553	1,264	70	9,000	6,000	3,000
10 13-743400	Equipment Repair	-	-	-	1,000	-	-
10 13-744500	Rental/Lease-Postage Equipment	1,614	1,614	1,614	1,620	1,615	1,615
10 13-752000	Insurance Property & Liability	90,101	102,043	120,907	120,000	128,997	134,157
10 13-752100	Self Insurance Claim	149	-	-	-	1,189	-
10 13-761000	Supplies	3,958	6,152	4,584	5,000	4,500	5,000
10 13-761100	Postage	4,651	2,602	4,828	4,500	4,900	4,900
10 13-761150	Contingency	-	-	388	10,000	-	10,000
10 13-762600	Gasoline/Fuel	-	-	-	400	200	200
	Total Operations and Maintenance	\$ 181,672	\$ 191,882	\$ 197,551	\$ 233,995	\$ 220,876	\$ 226,367
<u>Operating Capital</u>							
10 13-774261	Office Equip & Machinery	527	1,431	-	25,000	15,658	-
	Total Operating Capital	\$ 527	\$ 1,431	\$ -	\$ 25,000	\$ 15,658	\$ -
	Total Overhead	\$ 231,209	\$ 249,698	\$ 276,204	\$ 341,295	\$ 322,746	\$ 321,755

**City of Osage Beach
FY2019 Operating Budget**

General Fund Expenditures Police (10-14)		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Projected Year-End	FY2019 Budget
<u>Personnel</u>							
10 14-711000	Salaries	1,150,136	1,197,486	1,146,286	1,235,598	1,193,798	1,187,400
10 14-713000	Overtime	60,128	50,053	43,017	45,000	54,000	45,000
10 14-714000	Holiday Pay	40,816	37,830	37,847	39,185	39,603	43,701
10 14-716000	Educational Incentive	8,741	8,635	8,212	9,500	9,380	9,750
10 14-721001	Health Insurance	273,187	289,486	276,614	334,938	301,984	317,685
10 14-721002	Dental Insurance	15,870	17,029	15,442	17,987	16,567	18,507
10 14-721003	125 Medical Reimb.	6,750	7,104	6,515	7,252	8,612	6,722
10 14-721004	Employee Life Insurance	3,746	4,084	2,996	3,288	3,268	3,156
10 14-721005	Short Term Disability	4,911	5,692	3,347	4,176	3,682	4,009
10 14-721006	Vision Insurance	2,218	2,554	2,391	2,937	2,529	2,902
10 14-722000	FICA/FMED - 7.65%	96,360	98,115	92,755	101,690	98,561	98,368
10 14-723000	Retirement 401	76,230	77,162	73,419	79,716	77,469	81,652
	Total Personnel	\$ 1,739,093	\$ 1,795,230	\$ 1,708,841	\$ 1,881,267	\$ 1,809,453	\$ 1,818,852
<u>Operations and Maintenance</u>							
10 14-729200	Training & Conferences	13,732	10,969	10,926	16,123	16,123	16,500
10 14-729400	Uniform Rental/Purchases	18,981	15,274	22,853	20,000	20,000	20,000
10 14-733000	Contractual	-	-	-	-	3,500	3,500
10 14-733610	Maintenance/Support Services	1,861	5,968	4,090	16,679	10,000	14,220
10 14-733800	Professional Services	-	141	58	20,500	47,700	500
10 14-734000	Animal Control	634	137	1,676	2,420	650	1,500
10 14-735000	Joint Narcotics Program	10,000	10,000	10,000	-	-	-
10 14-743100	Maintenance & Repair	8,805	7,466	4,948	10,000	8,000	10,000
10 14-743107	Maintenance & Repair/Radio	-	-	-	4,200	1,000	2,000
10 14-743200	Vehicle Maintenance	17,749	13,530	25,705	30,000	25,000	27,000
10 14-743415	Safety Equipment	-	-	-	1,000	-	1,000
10 14-744700	Mobile Devices & Service	5,096	5,449	5,436	5,750	5,750	5,200
10 14-754000	Advertising	68	65	-	300	150	300
10 14-754200	Crime Prevention - DARE	568	674	385	-	-	-
10 14-754202	Search/Drug Canine	950	1,329	1,484	2,000	1,000	-
10 14-754250	Community Promotions	1,255	1,253	4,090	4,005	2,500	4,000
10 14-761000	Supplies	8,871	4,740	7,776	9,000	5,500	8,000
10 14-761001	Supplies - Evidence	1,150	775	2,140	2,000	2,000	2,000
10 14-761100	Postage	977	589	241	1,000	100	500
10 14-762600	Gasoline/Fuel	45,070	40,739	47,085	55,000	52,500	55,000
10 14-763000	Boarding Prisoners	1,107	122	64	1,000	-	250
10 14-763100	Prisoner Medical Supplies	5	194	-	500	100	250
10 14-764000	Books & Subscriptions	2,468	340	315	125	25	-
10 14-764200	Memberships	815	1,400	1,777	1,975	1,975	2,140
10 14-765100	Firearms & Range Expense	15,639	12,798	9,816	15,750	13,500	12,000
10 14-765200	Investigation Fund	795	967	1,167	1,500	1,000	1,000
	Total Operations and Maintenance	\$ 156,592	\$ 134,918	\$ 162,032	\$ 220,827	\$ 218,073	\$ 186,860

City of Osage Beach
FY2019 Operating Budget

General Fund Expenditures Police (10-14)		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Projected Year-End	FY2019 Budget
<u>Operating Capital</u>							
10 14-774250	Computer Equipment	-	-	-	15,900	16,558	9,415
10 14-774251	Computer Software	-	6,805	-	-	-	-
10 14-774255	Machinery & Equipment	1,200	-	-	-	-	-
10 14-774260	Office Furniture	4,755	-	-	-	-	-
10 14-774261	Office Equip & Machinery	-	3,234	1,617	-	3,000	-
10 14-774265	Vehicle(s)	121,405	66,611	73,872	-	-	-
10 14-774266	Police Equipment	3,854	110,044	14,374	6,000	5,789	-
Total Operating Capital		\$ 131,214	\$ 186,693	\$ 89,863	\$ 21,900	\$ 25,347	\$ 9,415
Total Police		\$ 2,026,899	\$ 2,116,841	\$ 1,960,736	\$ 2,123,994	\$ 2,052,873	\$ 2,015,127

**City of Osage Beach
FY2019 Operating Budget
Police**

Personnel Schedule

<u>Classification</u>	<u>Number Authorized</u>	<u>Pay Level</u>
Police Chief	1	13
Lieutenant	2	11
Sergeant	4	10
Corporal	4	9
Detective	3	9
Community Services Coordinator	1	9
Police Officer	10	8
Administrative Assistant	1	8
Evidence Custodian	1	6
Records Clerk	1	6
Total Number Authorized	28	

Capital Outlay

Operating Capital

Video PC	1,200
Tablets for Investigations (2)	1,700
Mobile Computer Terminals and Accessories (2)	6,515
Total Computer Equipment	\$9,415
Total Operating Capital	\$9,415

**City of Osage Beach
FY2019 Operating Budget**

General Fund Expenditures 911 Center (10-15)		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Projected Year-End	FY2019 Budget
<u>Personnel</u>							
10 15-711000	Salaries	282,062	286,746	285,182	325,803	280,593	281,857
10 15-713000	Overtime	22,743	15,237	21,911	9,000	34,138	9,000
10 15-714000	Holiday Pay	10,818	9,772	9,869	11,224	11,022	12,445
10 15-716000	Educational Incentive	2,933	3,251	2,731	3,000	1,615	1,872
10 15-721001	Health Insurance	86,412	75,104	69,523	115,348	92,149	107,869
10 15-721002	Dental Insurance	5,921	5,506	5,245	7,154	5,508	6,408
10 15-721003	125 Medical Reimb.	2,314	2,396	2,771	2,751	2,750	2,393
10 15-721004	Employee Life Insurance	1,074	1,119	919	864	734	752
10 15-721005	Short Term Disability	1,783	1,921	1,305	1,584	1,279	1,378
10 15-721006	Vision Insurance	646	679	705	913	791	817
10 15-722000	FICA/FMED - 7.65%	24,033	23,924	24,583	26,701	23,978	23,346
10 15-723000	Retirement 401	19,135	19,045	18,969	20,942	17,980	19,379
Total Personnel		\$ 459,874	\$ 444,701	\$ 443,713	\$ 525,284	\$ 472,537	\$ 467,516
<u>Operations and Maintenance</u>							
10 15-729200	Training & Conferences	8,467	3,389	5,035	8,965	8,500	7,475
10 15-729400	Uniform Rental/Purchases	1,130	153	1,937	720	-	-
10 15-733000	Contractual	-	221	153	300	300	300
10 15-733610	Maintenance/Support Services	6,300	44,925	88,994	99,867	99,867	100,208
10 15-743100	Maintenance & Repair	1,510	353	209	1,000	1,000	500
10 15-743107	Maintenance & Repair/Radio	6,708	3,318	3,974	4,200	2,000	2,000
10 15-743415	Safety Equipment	-	-	-	200	-	200
10 15-744400	Rental/Lease Terminal	6,990	4,020	870	900	900	900
10 15-744700	Mobile Devices & Service	463	463	490	500	500	500
10 15-753010	Internet Connections	-	270	1,080	2,000	1,300	1,300
10 15-753200	911 Expense	15,280	17,369	16,859	16,800	16,800	16,800
10 15-754000	Advertising	68	-	-	200	-	200
10 15-761000	Supplies	1,015	481	789	1,000	500	500
10 15-7262600	Gasoline/Fuel	-	-	60	150	150	150
10 15-764200	Memberships	543	543	543	543	543	548
Total Operations and Maintenance		\$ 48,473	\$ 75,506	\$ 120,993	\$ 137,345	\$ 132,360	\$ 131,581
<u>Operating Capital</u>							
10 15-774251	Computer Software	2,500	-	-	-	-	-
10 15-774260	Office Furniture	1,616	3,525	-	-	-	-
10 15-774267	Communication Equipment	44,179	45,434	83,960	-	-	-
Total Operating Capital		\$ 48,294	\$ 48,959	\$ 83,960	\$ -	\$ -	\$ -
Total 911 Center		\$ 556,641	\$ 569,166	\$ 648,666	\$ 662,629	\$ 604,897	\$ 599,097

**City of Osage Beach
FY2019 Operating Budget
911 Center**

Personnel Schedule

<u>Classification</u>	<u>Number Authorized</u>	<u>Pay Level</u>
Communications Supervisor	1	9
Lead Communications Officer	2	7
Communications Officer	8	6
Total Number Authorized	11	

**City of Osage Beach
FY2019 Operating Budget**

General Fund Expenditures Planning (10-16)		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Projected Year-End	FY2019 Budget
<u>Personnel</u>							
10 16-711000	Salaries	90,116	70,437	81,819	83,039	84,147	86,078
10 16-716000	Educational Incentive	125	-	18,522	-	-	-
10 16-721001	Health Insurance	24,431	13,014	1,067	19,548	19,729	20,952
10 16-721002	Dental Insurance	1,170	745	375	1,104	1,089	1,137
10 16-721003	125 Medical Reimb.	500	333	225	375	375	375
10 16-721004	Employee Life Insurance	325	204	211	240	221	240
10 16-721005	Short Term Disability	366	217	135	216	204	216
10 16-721006	Vision Insurance	101	42	6,140	140	130	144
10 16-722000	FICA/FMED - 7.65%	6,866	5,316	4,917	6,353	6,349	6,585
10 16-723000	Retirement 401	5,419	4,183	-	4,982	5,050	5,595
Total Personnel		\$ 129,420	\$ 94,491	\$ 113,411	\$ 115,997	\$ 117,294	\$ 121,322
<u>Operations and Maintenance</u>							
10 16-729200	Training & Conferences	395	770	3,232	2,500	-	-
10 16-729400	Uniform Rental/Purchases	122	-	-	-	-	-
10 16-733800	Professional Services	375	-	1,013	1,830	500	1,500
10 16-733820	Recording Fees	-	-	30	500	250	500
10 16-743200	Vehicle Maintenance	88	143	-	-	-	-
10 16-744700	Mobile Devices & Service	780	463	490	500	550	550
10 16-755000	Print and Publish	290	160	1,639	1,500	500	1,500
10 16-761000	Supplies	1,175	238	165	500	500	500
10 16-761100	Postage	186	319	322	750	500	750
10 16-762600	Gasoline/Fuel	588	35	-	-	-	-
10 16-764000	Books & Subscriptions	800	-	-	-	-	-
10 16-764200	Memberships	185	185	205	305	225	300
Total Operations and Maintenance		\$ 4,983	\$ 2,313	\$ 7,096	\$ 8,385	\$ 3,025	\$ 5,600
<u>Operating Capital</u>							
10 16-774255	Machinery & Equipment	240	-	-	-	-	-
10 16-774260	Office Furniture	-	836	499	-	-	-
Total Operating Capital		\$ 240	\$ 836	\$ 499	\$ -	\$ -	\$ -
Total Planning		\$ 134,643	\$ 97,639	\$ 121,006	\$ 124,382	\$ 120,319	\$ 126,922

**City of Osage Beach
FY2019 Operating Budget
Planning**

Personnel Schedule

<u>Classification</u>	<u>Number Authorized</u>	<u>Pay Level</u>
City Planner	1	11
Department Secretary (Share w/ Building Inspection)	0.5	7
Total Number Authorized	1.5	

**City of Osage Beach
FY2019 Operating Budget**

General Fund Expenditures Information Technology (10-19)		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Projected Year-End	FY2019 Budget
<u>Personnel</u>							
10 19-711000	Salaries	141,230	143,202	174,414	111,557	72,167	131,225
10 19-713000	Overtime	-	-	-	-	1,743	-
10 19-721001	Health Insurance	11,811	11,946	17,129	33,864	20,785	35,976
10 19-721002	Dental Insurance	1,123	1,124	1,321	1,894	980	1,894
10 19-721003	125 Medical Reimb.	646	500	771	750	500	750
10 19-721004	Employee Life Insurance	375	375	353	456	255	456
10 19-721005	Short Term Disability	406	433	309	432	248	432
10 19-721006	Vision Insurance	91	91	132	273	149	261
10 19-722000	FICA/FMED - 7.65%	10,783	10,997	13,250	12,822	5,597	10,039
10 19-723000	Retirement 401	7,943	7,839	10,174	10,056	4,330	8,530
	Total Personnel	\$ 174,408	\$ 176,507	\$ 217,853	\$ 172,104	\$ 106,754	\$ 189,563
<u>Operations and Maintenance</u>							
10 19-729200	Training & Conferences	2,407	75	1,102	6,000	7,310	8,775
10 19-733610	Maintenance/Support Services	144,456	133,961	138,528	173,400	161,000	213,017
10 19-733800	Professional Services	-	-	35,925	131,001	135,000	30,000
10 19-743200	Vehicle Maintenance	280	658	-	-	-	-
10 19-743400	Equipment Repair	3,004	700	933	3,000	450	1,500
10 19-744700	Mobile Devices & Service	1,420	1,350	1,182	1,200	1,200	1,200
10 19-753010	Internet Connections	25,581	27,661	64,929	75,000	71,700	73,420
10 19-761000	Supplies	427	340	196	500	500	500
10 19-762600	Gasoline/Fuel	176	127	102	-	-	-
10 19-764200	Memberships	-	275	199	199	-	-
	Total Operations and Maintenance	\$ 177,749	\$ 165,147	\$ 243,096	\$ 390,300	\$ 377,160	\$ 328,412
<u>Operating Capital</u>							
10 19-774131	Tools	835	12	838	1,000	-	500
10 19-774250	Computer Equipment	132,058	87,794	11,013	158,086	158,000	28,760
10 19-774251	Computer Software	-	53,477	29,195	38,006	34,500	10,100
10 19-774253	Printers	4,194	4,896	270	3,900	3,000	2,000
10 19-774255	Machinery & Equipment	240	6,310	-	24,464	2,689	9,800
10 19-774260	Office Furniture	-	514	-	-	150	150
10 19-774261	Office Equip & Machinery	562	1,840	-	-	-	-
10 19-774267	Communication Equip - Network	81,365	6,864	53,270	-	-	15,900
	Total Operating Capital	\$ 219,254	\$ 161,708	\$ 94,586	\$ 225,456	\$ 198,339	\$ 67,210
	Total Information Technology	\$ 571,410	\$ 503,362	\$ 555,535	\$ 787,860	\$ 682,253	\$ 585,185

**City of Osage Beach
FY2019 Operating Budget
Information Technology**

Personnel Schedule

<u>Classification</u>	<u>Number Authorized</u>	<u>Pay Level</u>
IT (Information Technology) Manager	1	12
IT Specialist	2	10
Total Number Authorized	3	

Capital Outlay

Operating Capital

Misc Tools	500
Total Tool	\$500
Sound Bars (36)	360
Department Computer	1,000
22" Monitors (57)	4,900
Wyse Thin Client Upgrade (50)	22,500
Total Computer Equipment	\$28,760
Remote Control/Asset Tracking/End User Training Software	3,000
Anti-Virus	7,100
Total Computer Software	\$10,100
Printers as Needed	2,000
Total Printers	\$2,000
LX Power Module	1,800
PX Battery Module (2)	8,000
Total Machinery & Equipment	\$9,800
Chair	150
Total Office Furniture	\$150
Meraki Access Points (3)	1,500
Meraki 48 Port Level 3 Switch (2)	14,400
Total Communication Equipment - Network	\$15,900
Total Operating Capital	\$67,210

**City of Osage Beach
FY2019 Operating Budget**

General Fund Expenditures Emergency Management (10-20)		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Projected Year-End	FY2019 Budget
<u>Operations and Maintenance</u>							
10 20-729200	Training & Conferences	716	917	-	1,000	-	250
10 20-733610	Maintenance/Support Services	-	-	-	790	790	620
10 20-743101	Siren Maintenance	680	28,227	12,954	13,500	13,500	13,500
10 20-743200	Vehicle Maintenance	264	-	-	-	-	-
10 20-754250	Community Promotions	252	-	799	1,000	200	500
10 20-762600	Gasoline/Fuel	39	-	-	-	-	-
Total Operations and Maintenance		\$ 1,951	\$ 29,144	\$ 13,753	\$ 16,290	\$ 14,490	\$ 14,870
<u>Operating Capital</u>							
10 20-774120	Emergency Mgmt Capital	-	-	32,528	4,800	4,800	-
10 20-774250	Computer Equipment	-	-	-	1,000	709	-
10 20-774255	Machinery & Equipment	240	-	-	-	-	-
Total Operating Capital		\$ 240	\$ -	\$ 32,528	\$ 5,800	\$ 5,509	\$ -
Total Emergency Management		\$ 2,191	\$ 29,144	\$ 46,281	\$ 22,090	\$ 19,999	\$ 14,870

**City of Osage Beach
FY2019 Operating Budget**

General Fund Expenditures Economic Development (10-21)		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Projected Year-End	FY2019 Budget
<u>Operations and Maintenance</u>							
10 21-729200	Training & Conference	1,677	2,930	2,662	3,000	2,900	3,000
10 21-731100	TIF Proposal Exp.	51,581	32,603	83,945	10,000	5,000	10,000
10 21-733800	Professional Services	-	-	-	50,000	-	65,000
10 21-742110	Recycling	1,653	1,796	3,280	4,200	1,036	3,000
10 21-754220	Holiday Display	27,743	37,162	15,202	10,000	10,000	10,000
10 21-754250	Community Promotions & Programs	97,760	87,178	89,036	65,000	69,900	70,000
10 21-754260	Community Beautification	-	-	-	10,000	-	10,000
10 21-764200	Memberships	-	40	1,760	1,660	3,510	3,510
10 21-764210	Trans TIF Prewitt's Pt.	508,873	496,216	555,548	530,500	543,347	554,212
10 21-764211	Trans TIF Dierbergs	104,192	109,874	105,549	117,500	130,000	131,500
Total Operations and Maintenance		\$ 793,479	\$ 767,799	\$ 856,982	\$ 801,860	\$ 765,693	\$ 860,222
<u>Capital Expansion</u>							
10 21-773100	Engineering & Design	-	43,415	21,420	10,000	-	10,000
Total Capital Expansion		\$ -	\$ 43,415	\$ 21,420	\$ 10,000	\$ -	\$ 10,000
Total Economic Development		\$ 793,479	\$ 811,214	\$ 878,402	\$ 811,860	\$ 765,693	\$ 870,222

**City of Osage Beach
FY2019 Operating Budget
Economic Development**

Additional O & M Breakdown

Community Promotions

Community Event Support	10,000
Tri-County Lodging Cooperative Advertising Program	25,000
City Events & Promotional	35,000
Total Community Promotions	\$70,000

Capital Outlay

Capital Expansion

Veteran's Memorial (Phase 1 Design & Plan)(Potential Grant Match)	10,000
Total Engineering & Design	\$10,000
Total Capital Expansion	\$10,000

**City of Osage Beach
FY2019 Operating Budget**

General Fund Expenditures Transfer to Other Funds (10-90)		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Projected Year-End	FY2019 Budget
<u>Transfer to Other Funds</u>							
10 90-799940	Transfer to Ambulance Fund	385,000	300,000	395,000	265,000	265,000	290,000
10 90-799945	Transfer to Lee C. Fine Fund	-	29,500	-	-	-	-
10 90-799947	Transfer to Grand Glaize Fund	65,000	71,000	101,000	-	-	-
Total Transfer to Other Funds		<u>\$ 450,000</u>	<u>\$ 400,500</u>	<u>\$ 496,000</u>	<u>\$ 265,000</u>	<u>\$ 265,000</u>	<u>\$ 290,000</u>
Total Transfer to Other Funds		<u><u>\$ 450,000</u></u>	<u><u>\$ 400,500</u></u>	<u><u>\$ 496,000</u></u>	<u><u>\$ 265,000</u></u>	<u><u>\$ 265,000</u></u>	<u><u>\$ 290,000</u></u>
Total General Fund Expenditures		<u><u>6,776,027</u></u>	<u><u>6,800,411</u></u>	<u><u>7,411,084</u></u>	<u><u>7,391,845</u></u>	<u><u>6,984,754</u></u>	<u><u>7,316,349</u></u>

**City of Osage Beach
FY2019 Operating Budget**

Capital Improvement Fund Summary

Cash & Equivalent Balance January 1, 2019 - Estimated

Restricted - Other	644,217
Unrestricted	0
TOTAL Cash & Equivalent Balance January 1, 2019	\$644,217

Revenue

Taxes	2,450,000
Other Income	11,000
TOTAL Revenues	\$2,461,000

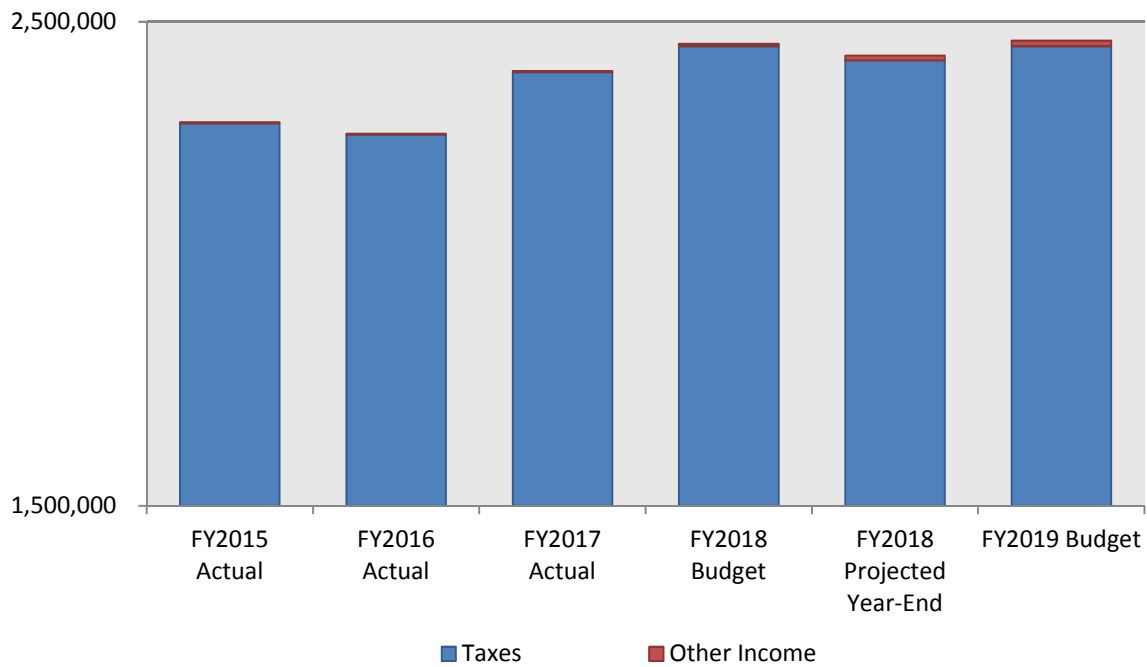
Expenditures

Operations & Maintenance	342,857
Transfer to Other Funds	1,619,475
TOTAL Expenditures	\$1,962,332

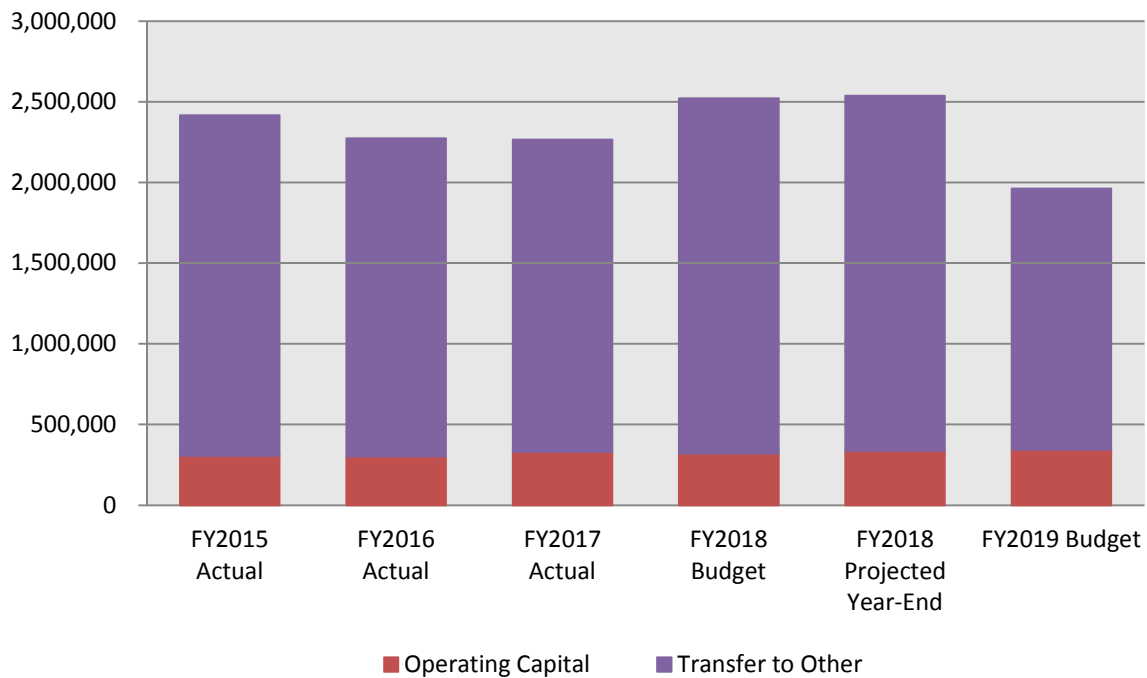
Cash & Equivalent Balance December 31, 2019 - Estimated

Restricted - Other	660,322
Unrestricted	482,563
TOTAL Cash & Equivalent Balance December 31, 2019	\$1,142,885

FY2015 - FY2019 CIT Fund Revenues



FY2015 - FY2019 CIT Fund Expenditures



**City of Osage Beach
FY2019 Operating Budget**

Capital Improvement Fund Revenues (Fund 19)		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Projected Year-End	FY2019 Budget
<u>Taxes</u>							
19 00-400000	Tax -- Sales	2,289,953	2,266,517	2,395,274	2,450,000	2,420,000	2,450,000
	Total Taxes	\$ 2,289,953	\$ 2,266,517	\$ 2,395,274	\$ 2,450,000	\$ 2,420,000	\$ 2,450,000
<u>Other Income</u>							
19 00-490000	Interest Earned	2,399	1,794	3,097	4,100	10,200	11,000
	Total Other Income	\$ 2,399	\$ 1,794	\$ 3,097	\$ 4,100	\$ 10,200	\$ 11,000
	Total Capital Improvement Fund Revenues	<u>\$ 2,292,352</u>	<u>\$ 2,268,311</u>	<u>\$ 2,398,371</u>	<u>\$ 2,454,100</u>	<u>\$ 2,430,200</u>	<u>\$ 2,461,000</u>

City of Osage Beach
FY2019 Operating Budget

		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Projected Year-End	FY2019 Budget
Capital Improvement Fund Expenditures (Fund 19)							
<u>Operations and Maintenance</u>							
19 00-764210	Trans TIF Prewitt's Pt	254,437	248,108	277,774	262,250	271,673	277,107
19 00-764211	Trans TIF Dierbergs	52,096	54,937	52,774	58,750	65,000	65,750
Total Operations and Maintenance		\$ 306,533	\$ 303,045	\$ 330,548	\$ 321,000	\$ 336,673	\$ 342,857
<u>Transfer to Other Funds</u>							
19 00-799910	Transfer to General Fund	175,000	36,000	-	-	-	219,475
19 00-799930	Transfer to Water and/or Sewer Fund	1,935,000	1,935,000	1,935,000	2,200,000	2,200,000	1,400,000
Total Transfer to Other		\$ 2,110,000	\$ 1,971,000	\$ 1,935,000	\$ 2,200,000	\$ 2,200,000	\$ 1,619,475
Total Capital Improvement Fund Expenditures		<u>\$ 2,416,533</u>	<u>\$ 2,274,045</u>	<u>\$ 2,265,548</u>	<u>\$ 2,521,000</u>	<u>\$ 2,536,673</u>	<u>\$ 1,962,332</u>

**City of Osage Beach
FY2019 Operating Budget**

Transportation Fund Summary

Cash & Equivalent Balance January 1, 2019 - Estimated

Restricted - Fund Reserve	2,387,483
Restricted - Other	0
Unrestricted	2,301,866
TOTAL Cash & Equivalent Balance January 1, 2019	\$4,689,349

Revenue

Taxes	2,696,500
Grants & Reimbursements	850,000
Fees	0
Other Income	69,476
TOTAL Revenues	\$3,615,976

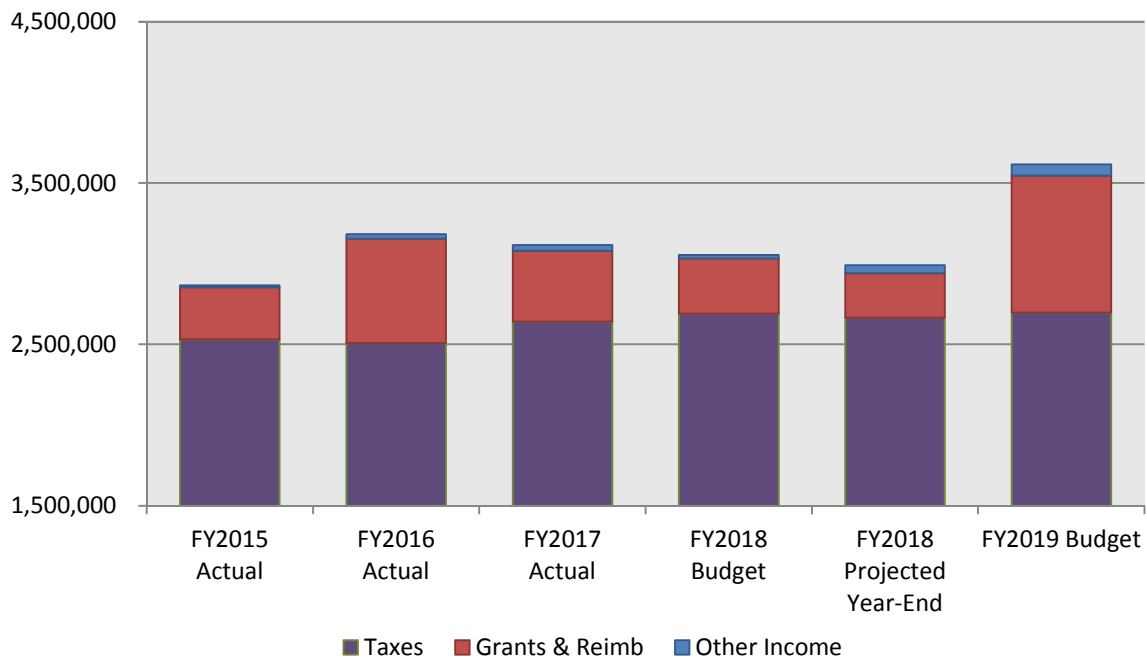
Expenditures

Personnel Services	636,914
Operations & Maintenance	1,608,059
Operating Capital	203,153
Capital Expenditures	2,167,898
Transfer to Other Funds	321,000
TOTAL Expenditures	\$4,937,024

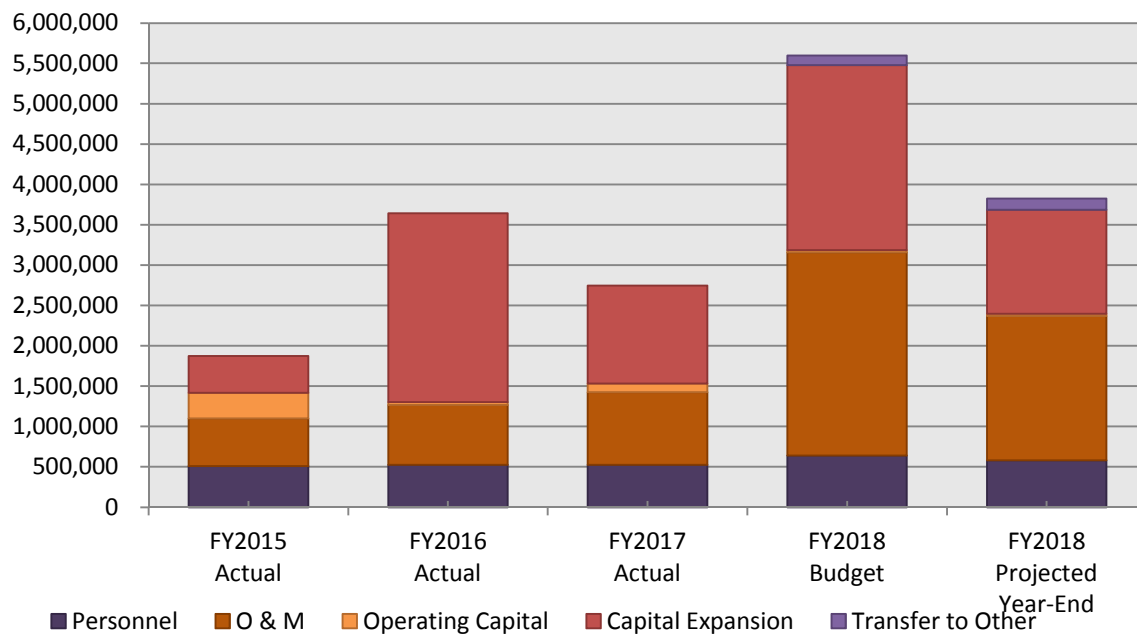
Cash & Equivalent Balance December 31, 2019 - Estimated

Restricted - Fund Reserve	2,331,731
Restricted - Other	1,031,000
Unrestricted	5,570
TOTAL Cash & Equivalent Balance December 31, 2019	\$3,368,301

FY2015 - FY2019 Transportation Fund Revenues



FY2015 - FY2019 Transportation Fund Expenditures



**City of Osage Beach
FY2019 Operating Budget**

Transportation Fund Revenues (Fund 20)		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Projected Year-End	FY2019 Budget
<u>Taxes</u>							
20 00-400000	Tax -- Sales	2,289,952	2,266,515	2,395,272	2,450,000	2,420,000	2,450,000
20 00-400100	Tax - MO Fuel Share	115,861	115,871	117,435	116,000	116,800	118,000
20 00-400200	Tax - MO Vehicle License Share	54,813	56,226	58,116	55,000	58,500	58,500
20 00-400300	County Road Property Tax	69,887	70,833	70,477	70,000	70,000	70,000
	Total Taxes	\$ 2,530,514	\$ 2,509,445	\$ 2,641,300	\$ 2,691,000	\$ 2,665,300	\$ 2,696,500
<u>Grants and Reimbursements</u>							
20 00-440115	Special Rd Dist Contribution	99,182	295,981	103,888	335,000	185,000	450,000
20 00-440180	Transportation Grants	224,716	350,022	333,742	6,660	90,327	400,000
	Total Grants and Reimbursements	\$ 323,898	\$ 646,004	\$ 437,630	\$ 341,660	\$ 275,327	\$ 850,000
<u>Other Income</u>							
20 00-490000	Interest Earned	10,447	18,695	25,713	22,000	44,300	46,000
20 00-490200	Retirement Earnings	-	-	-	-	-	1,376
20 00-600000	Sale of Used Equipment	-	8,470	-	-	4,000	22,000
20 00-600003	Scrap Metal Recycle	-	-	360	-	40	100
20 00-600005	Insurance/Settlement	-	-	9,736	-	1,820	-
	Total Other Income	\$ 10,447	\$ 27,164	\$ 35,809	\$ 22,000	\$ 50,160	\$ 69,476
	Total Transportation Fund Revenues	<u>\$ 2,864,859</u>	<u>\$ 3,182,613</u>	<u>\$ 3,114,739</u>	<u>\$ 3,054,660</u>	<u>\$ 2,990,787</u>	<u>\$ 3,615,976</u>

**City of Osage Beach
FY2019 Operating Budget**

Transportation Fund Expenditures (Fund 20)		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Projected Year-End	FY2019 Budget
<u>Personnel</u>							
20 00-711000	Salaries	335,711	350,658	359,488	413,051	377,529	405,553
20 00-713000	Overtime	4,102	2,854	1,834	18,000	13,572	10,000
20 00-716000	Educational Incentive	1,410	1,404	1,274	2,000	1,726	2,000
20 00-721001	Health Insurance	92,749	90,102	83,286	116,972	101,722	125,711
20 00-721002	Dental Insurance	5,640	5,643	4,992	5,579	5,194	5,744
20 00-721003	125 Medical Reimb.	2,348	2,481	2,481	2,416	2,416	2,416
20 00-721004	Employee Life Insurance	1,335	1,332	991	1,391	1,164	1,391
20 00-721005	Short Term Disability	1,802	1,864	1,126	1,391	1,294	1,391
20 00-721006	Vision Insurance	755	774	548	614	559	631
20 00-722000	FICA/FMED - 7.65%	25,831	26,650	26,983	33,128	29,664	31,943
20 00-723000	Retirement 401	20,542	20,792	20,446	24,090	20,747	24,461
20 00-725000	Unemployment Compensation	-	-	2,293	-	-	-
20 00-726000	Workers' Compensation	15,111	19,576	21,163	21,800	23,339	25,673
Total Personnel		\$ 507,335	\$ 524,132	\$ 526,905	\$ 640,432	\$ 578,926	\$ 636,914
<u>Operations and Maintenance</u>							
20 00-729200	Training & Conference	652	2,161	5,379	5,850	3,000	3,000
20 00-729400	Uniform Rental/Purchases	2,979	2,383	3,417	4,300	2,300	3,000
20 00-733240	Contracted Labor	-	-	-	-	1,650	9,000
20 00-733610	Maintenance/Support Services	-	-	-	10,000	5,000	10,000
20 00-733750	Administrative Reimb.	77,000	133,200	119,800	158,400	149,500	152,700
20 00-733800	Professional Services	4,001	9,594	6,966	10,000	7,000	7,000
20 00-742000	Janitorial Service	1,725	3,022	3,241	3,200	3,240	3,400
20 00-742100	Trash Service	558	622	587	454	588	600
20 00-743100	Maintenance & Repair	1,309	3,057	2,680	5,000	5,000	5,000
20 00-743103	Supplies - Building/Janitorial	1,951	1,401	1,633	2,000	2,000	2,000
20 00-743104	Electric Service Bldg	2,580	1,541	3,553	4,200	2,700	3,000
20 00-743106	Streetlight Repair	3,318	70	6,298	6,000	6,000	6,000
20 00-743107	Signal Repair	-	-	5,962	-	24,185	5,000
20 00-743200	Vehicle Maintenance	10,184	14,448	14,090	15,000	14,000	14,000
20 00-743400	Equipment Repair	7,930	9,873	15,175	13,000	13,000	14,000
20 00-743410	Small Equip/Tool Repairs	886	695	952	1,000	1,500	1,500
20 00-743415	Safety Equipment	1,306	1,669	2,277	2,000	2,468	1,500
20 00-744200	Rental/Lease Equipment	52	-	1,016	7,000	2,000	3,000
20 00-744700	Mobile Devices & Service	1,536	1,121	1,206	1,900	2,100	5,600
20 00-752000	Insurance Property & Liability	13,095	14,512	16,705	18,500	18,382	19,117
20 00-752100	Self-Insurance Claim	-	-	-	-	2,200	-
20 00-754000	Advertising	133	63	536	800	500	600
20 00-760000	Inventory Replacement/Add	4,586	1,630	4,156	6,000	2,000	4,200
20 00-761000	Supplies - Office	1,768	762	1,100	2,000	1,500	1,500
20 00-761100	Postage	106	230	212	250	250	250
20 00-761300	Road Repair & Maintenance	31,685	36,633	17,772	56,960	56,960	96,855
20 00-761310	Roadway Maintenance - Expressway	-	-	-	50,000	-	25,000
20 00-761320	Roadway Maintenance - Interchanges	-	-	-	25,000	7,242	10,000
20 00-761400	Sign Parts & Maintenance	2,597	4,243	3,864	8,000	8,000	6,000
20 00-761500	Paint	14,060	5,731	6,653	10,000	6,000	10,000
20 00-761520	Sand and Gravel	4,365	2,973	2,244	7,000	5,000	4,000
20 00-761600	Chemicals	-	43,683	21,754	50,000	15,000	30,000
20 00-762210	Electric Service St Light	74,063	67,653	69,756	68,000	64,000	68,000

**City of Osage Beach
FY2019 Operating Budget**

		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Projected Year-End	FY2019 Budget
Transportation Fund Expenditures (Fund 20)							
20 00-762600	Gasoline/Fuel	23,122	19,791	28,986	35,000	34,000	34,000
20 00-764000	Books & Subscriptions	60	63	63	300	200	300
20 00-764131	Small Tools	60	939	1,779	3,000	3,000	3,000
20 00-764200	Memberships	-	258	279	500	400	300
20 00-764206	Seal	-	-	102,915	781,041	534,688	647,734
20 00-764207	Asphalt Overlay	-	53,661	64,016	669,210	368,510	-
20 00-764208	Road Striping	-	-	32,403	157,177	78,628	55,046
20 00-764210	Trans TIF Prewitt's Pt	254,437	248,108	277,774	262,250	271,673	277,107
20 00-764211	Trans TIF Dierbergs	52,096	54,937	52,774	58,750	65,000	65,750
Total Operations and Maintenance		\$ 594,200	\$ 740,728	\$ 899,973	\$ 2,519,042	\$ 1,790,364	\$ 1,608,059
Operating Capital							
20 00-774250	Computer Equipment	-	902	-	1,020	1,000	10,553
20 00-774251	Computer Software	-	-	-	-	-	20,000
20 00-774255	Machinery & Equipment	143,232	35,103	45,212	19,500	19,500	163,100
20 00-774256	Building Improvements	120,422	-	100	7,400	7,400	-
20 00-774260	Office Furniture	-	3,283	-	-	-	-
20 00-774265	Vehicle(s)	50,378	-	61,883	-	-	9,500
Total Operating Capital		\$ 314,032	\$ 39,288	\$ 107,195	\$ 27,920	\$ 27,900	\$ 203,153
Capital Expansion							
20 00-773100	Engineering	192,597	8,600	86,721	330,000	286,208	172,096
20 00-773105	Land Purchase	1,452	5,408	109	10,000	4,063	10,000
20 00-773110	Street Lights	730	1,143	3,796	20,000	9,425	20,000
20 00-773111	Utility Relocates	-	16,877	-	-	-	-
20 00-773119	Nichols Road Improvements	-	1,087,668	923,278	-	-	-
20 00-773155	Misc. Streets/Roads	110,628	4,037	3,307	134,390	46,976	87,414
20 00-773206	Zebra Connector	-	-	163,767	20,000	-	20,000
20 00-773209	Dude Ranch Sidewalk/Trail	-	-	30,399	446,728	350	446,378
20 00-773210	Special Road District Projects	154,287	39,908	1,170	150,000	350	250,000
20 00-773211	Hwy 54 Sidewalk Improvements	-	451,754	-	117,000	-	722,000
20 00-773212	Ozark Meadows Rd Improvements	-	57,842	-	55,020	54,203	-
20 00-773216	Hwy 54/OB Parkway	-	663,680	396	-	-	200,000
20 00-773223	Mace Road	-	-	-	930,733	887,445	165,000
20 00-773225	Beach Drive	-	-	-	75,010	186	75,010
Total Capital Expansion		\$ 459,694	\$ 2,336,918	\$ 1,212,943	\$ 2,288,881	\$ 1,289,206	\$ 2,167,898
Transfer to Other Funds							
20 00-799945	Transfer to Lee C Fine	-	-	-	-	-	195,000
20 00-799947	Transfer to Grand Glaize Fund	-	-	-	120,000	137,000	126,000
Total Transfer to Other Funds		\$ -	\$ -	\$ -	\$ 120,000	\$ 137,000	\$ 321,000
Total Transportation Fund Expenditures		\$ 1,875,261	\$ 3,641,065	\$ 2,747,016	\$ 5,596,275	\$ 3,823,396	\$ 4,937,024

**City of Osage Beach
FY2019 Operating Budget
Transportation**

Personnel Schedule

<u>Classification</u>	<u>Number Authorized</u>	<u>Pay Level</u>
Public Works Director (Share w/ Trans/Wtr/Swr)	0.33	14
Public Works Supervisor (Share w/ Trans/Wtr/Swr)	0.33	11
Civil Engineer (Share w/ Trans/Wtr/Swr)	0.33	10
Transportation Foreman	1	10
Public Works Project Manager (Share w/ Trans/Wtr/Swr)	0.34	9
Construction Inspector (Share w/ Trans/Wtr/Swr)	0.34	9
Civil Engineer Technician (Share w/ Trans/Wtr/Swr)	0.33	8
Public Works I, II, III	6	6, 7, or 8
Department Secretary(ies) (Share w/ Trans/Wtr/Swr)	0.67	7
Part-time Technician (FTE - .73)	1	N/A
Seasonal (1-Share w/ Trans/Wtr/Swr) (FTE - 1.4)	1.33	N/A
Total Number Authorized	12	

Additional O & M Breakdown

Various Seal Projects	647,734
Total Seal	\$647,734
Road Striping (OB Pkwy East and Columbia Avenue)	55,046
Total Road Striping	\$55,046

Capital Outlay

Operating Capital

Sound Bars (11) (Share w/ Trans/Wtr/Swr)	37
22" Monitors (18) (Share w/ Trans/Wtr/Swr)	516
Wyse Thin Client Upgrade (8) (Share w/ Trans/Wtr/Swr)	1,200
Tablets (4)	2,000
Engineering PC (5)	2,000
Meraki 48 Port Level 3 Switch (2)	4,800
Total Computer Equipment	\$10,553

Asset Management Software (Share w/ Trans/Wtr/Swr)	20,000
Total Computer Software	\$20,000
Rock Breaker (Share w/ Trans/Wtr/Swr)	4,700
Mower	5,000
Used Roller	10,000
Track Skidsteer (Share w/ Trans/Wtr/Swr)	23,400
580 Backhoe	120,000
Total Machinery and Equipment	\$163,100
1/2 Ton Pick Up Truck (Share w/ Trans/Wtr/Swr)	9,500
Total Vehicle	\$9,500
Total Operating Capital	\$203,153
<u>Capital Expansion</u>	
OB Sidewalks Phase 5 (FY2018 c/o)	16,596
Misc. Engineering-Surveys	25,000
OB Sidewalks Phase 6	30,000
Mace Rd. Phase 2 Engineering (FY2018 c/o)	100,500
Total Engineering	\$172,096
Various Land Purchases	10,000
Total Land Purchase	\$10,000
Various Street Lights	20,000
Total Street Lights	\$20,000
Misc. Streets/Roads (Bluff Dr Storm Drainage; Guenther Ln; Blue Bird Circle)	87,414
Total Misc. Streets/Roads	\$87,414
Zebra Connector (FY2018 c/o)	20,000
Dude Ranch Sidewalk/Trail (FY2018 c/o)	446,378
Special Road District Projects (OBSRD Reimb. 100%)	250,000
Sidewalk Improvements (OBSRD/MoDOT)	722,000
Extension of OB Parkway to Executive Park (OBSRD Reimb. 50%)	200,000
Mace Road	165,000
Beach Drive (FY2018 Partial c/o)	75,010
Total Capital Expansion	\$2,167,898

**City of Osage Beach
FY2019 Project Timeline
Transportation Fund**

	Jan.	Feb.	Mar.	Apr.	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<u>O & M</u>												
Various Seal Projects												
Road Striping (OB Pkwy East and Columbia Avenue)												
<u>Operating Capital</u>												
Asset Management Software (Share w/ Trans/Wtr/Swr)												
<u>Capital Expansion</u>												
OB Sidewalks Phase 5 Engineering (FY2018 c/o)												
OB Sidewalks Phase 6 Engineering												
Mace Rd. Phase 2 Engineering (FY2018 c/o)												
Misc. Streets/Roads (Bluff Dr Storm Drainage; Guenther Ln; Blue Bird Circle)												
Zebra Connector (FY2018 c/o)												
Dude Ranch Sidewalk/Trail (FY2018 c/o)												
Special Road District (OBSRD Reimb. 100%)												
Sidewalk Improvements (OBSRD/MoDOT)												
Beach Drive (FY2018 Partial c/o)												

**City of Osage Beach
FY2019 Operating Budget**

Water Fund Summary

Cash & Equivalent Balance January 1, 2019 - Estimated

Restricted - Fund Reserve	1,477,990
Restricted - Other	1,317,506
Unrestricted	1,000,421
TOTAL Cash & Equivalent Balance January 1, 2019	\$ 3,795,917

Revenue

Licenses & Permits	1,500
Grants & Reimbursements	-
Fees	1,000
Utility Revenue	1,891,500
Other Income	299,522
Transfer From Other Funds	1,400,000
TOTAL Revenues	\$ 3,593,522

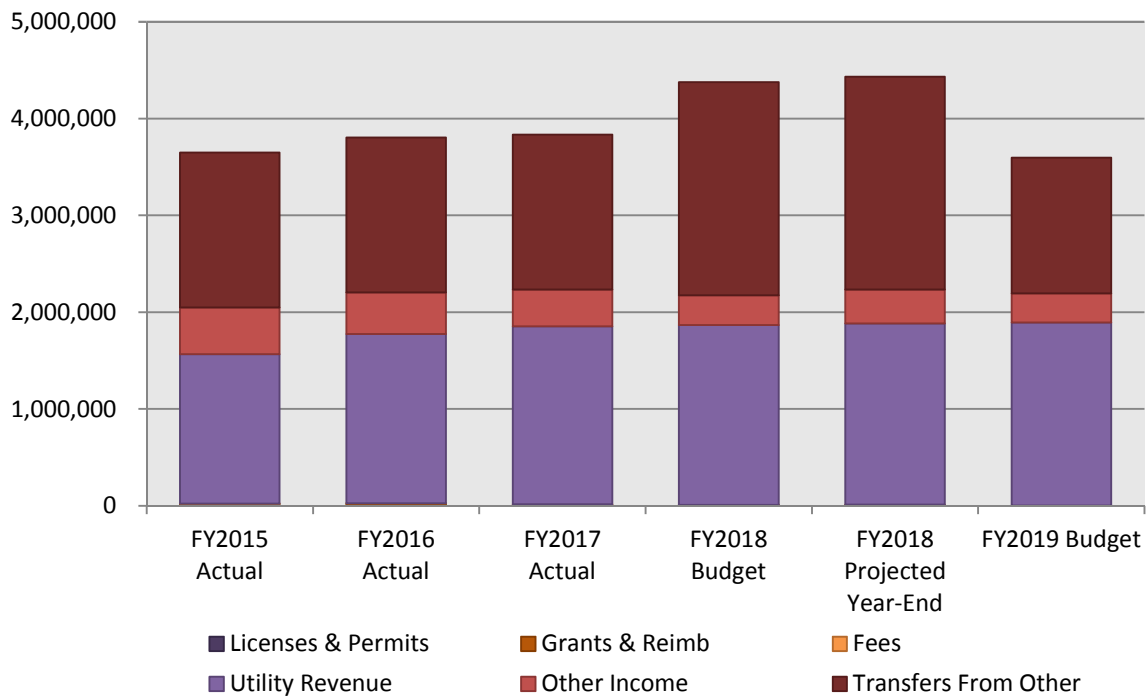
Expenditures

Personnel Services	492,562
Operations & Maintenance	365,682
Operating Capital	449,128
Capital Expenditures	776,675
Debt Service	2,681,850
TOTAL Expenditures	\$ 4,765,897

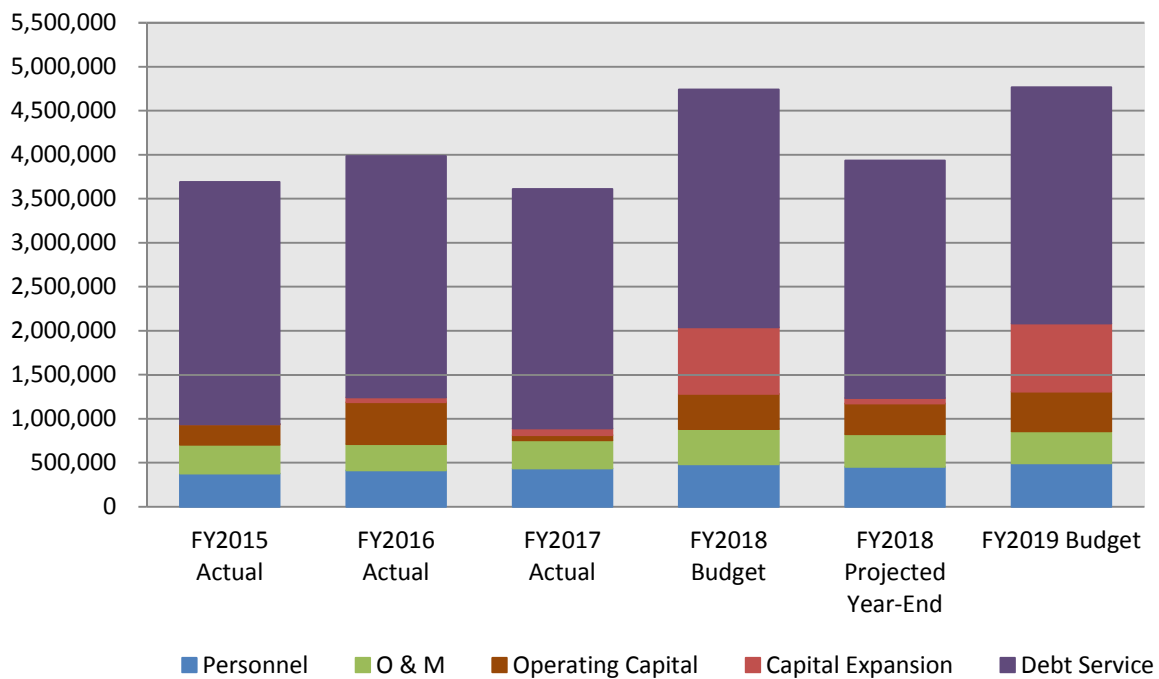
Cash & Equivalent Balance December 31, 2019 - Estimated

Restricted - Fund Reserve	1,303,233
Restricted - Other	1,317,806
Unrestricted	2,503
TOTAL Cash & Equivalent Balance December 31, 2019	\$ 2,623,542

FY2015 - FY2019 Water Fund Revenues



FY2015 - FY2019 Water Fund Expenditures



**City of Osage Beach
FY2019 Operating Budget**

		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Projected Year-End	FY2019 Budget
Water Fund Revenues (Fund 30)							
<u>Licenses and Permits</u>							
30 00-430101	Site Development	1,685	370	3,058	2,000	1,450	1,500
	Total Licenses and Permits	\$ 1,685	\$ 370	\$ 3,058	\$ 2,000	\$ 1,450	\$ 1,500
<u>Grants and Reimbursements</u>							
30 00-440200	Water Grant	19,900	24,218	6,440	6,660	6,660	-
	Total Grants and Reimbursements	\$ 19,900	\$ 24,218	\$ 6,440	\$ 6,660	\$ 6,660	\$ -
<u>Fees</u>							
30 00-450400	Fees -- Copies, Maps, & Misc.	602	499	4,674	500	2,760	1,000
	Total Fees	\$ 602	\$ 499	\$ 4,674	\$ 500	\$ 2,760	\$ 1,000
<u>Utility Revenue</u>							
30 00-470001	Water Collection	1,463,842	1,705,473	1,722,094	1,800,000	1,820,000	1,835,000
30 00-470010	Water Tap Fee	6,748	3,691	5,878	7,000	4,400	5,000
30 00-470100	Late Penalty	3,592	3,749	4,483	3,500	4,350	4,000
30 00-470200	Reconnection Fees	8,192	9,033	8,326	5,000	7,807	7,500
30 00-470500	Water Impact Fee	61,504	26,702	98,644	40,000	36,000	40,000
	Total Utility Revenue	\$ 1,543,877	\$ 1,748,648	\$ 1,839,425	\$ 1,855,500	\$ 1,872,557	\$ 1,891,500
<u>Other Income</u>							
30 00-490000	Interest Earned	5,497	8,643	15,937	8,000	38,000	38,000
30 00-490200	Retirement Earnings	-	-	-	-	-	1,122
30 00-490150	Interest Subsidy SRF	462,721	393,426	359,843	302,000	311,000	253,800
30 00-600000	Sale of Used Equipment	14,920	3,026	-	-	-	6,500
30 00-600003	Scrap Metal Recycle	-	475	1,813	200	40	100
30 00-600005	Insurance/Settlement	-	23,334	960	-	386	-
	Total Other Income	\$ 483,139	\$ 428,904	\$ 378,553	\$ 310,200	\$ 349,426	\$ 299,522
<u>Transfers From Other Funds</u>							
30 00-620019	Transfer from CIT Fund	1,600,000	1,600,000	1,600,000	2,200,000	2,200,000	1,400,000
	Total Transfers From Other Funds	\$ 1,600,000	\$ 1,600,000	\$ 1,600,000	\$ 2,200,000	\$ 2,200,000	\$ 1,400,000
	Total Water Fund Revenues	\$ 3,649,203	\$ 3,802,637	\$ 3,832,150	\$ 4,374,860	\$ 4,432,853	\$ 3,593,522

**City of Osage Beach
FY2019 Operating Budget**

Water Fund Expenditures (Fund 30)		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Projected Year-End	FY2019 Budget
<u>Personnel</u>							
30 00-711000	Salaries	250,962	273,306	289,786	315,515	303,847	326,458
30 00-713000	Overtime	5,293	7,214	3,031	7,500	7,262	7,500
30 00-716000	Educational Incentive	1,019	1,118	886	1,500	895	1,750
30 00-721001	Health Insurance	69,622	76,501	83,510	92,402	77,620	87,985
30 00-721002	Dental Insurance	3,863	4,288	4,466	4,665	4,470	4,803
30 00-721003	125 Medical Reimb.	1,687	1,849	1,899	1,793	1,793	1,793
30 00-721004	Employee Life Insurance	854	885	828	792	833	792
30 00-721005	Short Term Disability	1,024	1,242	987	1,032	977	1,032
30 00-721006	Vision Insurance	528	637	707	753	614	775
30 00-722000	FICA/FMED - 7.65%	19,729	21,206	22,152	24,825	23,763	25,682
30 00-723000	Retirement 401	15,080	16,145	16,903	18,660	17,988	20,349
30 00-726000	Workers' Compensation	7,376	10,599	11,255	11,600	12,403	13,643
Total Personnel		\$ 377,037	\$ 414,989	\$ 436,410	\$ 481,037	\$ 452,465	\$ 492,562
<u>Operations and Maintenance</u>							
30 00-729200	Training & Conferences	612	2,195	5,193	5,650	3,000	5,600
30 00-729400	Uniform Rental/Purchases	2,830	1,892	1,746	2,900	2,300	3,000
30 00-733000	Contractual	4,251	-	-	-	-	-
30 00-733200	Legal Services	-	-	122	150	114	100
30 00-733610	Maintenance/Support Services	-	-	-	-	910	8,910
30 00-733750	Administrative Reimb.	15,000	15,500	32,600	31,100	34,500	22,200
30 00-733800	Professional Services	4,644	4,595	5,288	5,100	3,500	5,100
30 00-742000	Janitorial Service	1,725	3,022	3,241	3,200	3,300	3,400
30 00-742100	Trash Service	558	622	540	454	600	600
30 00-743100	Maintenance & Repair Bldg	1,252	4,066	1,699	10,000	5,000	5,000
30 00-743103	Supplies - Building/Janitorial	1,450	1,282	1,438	2,000	1,700	2,000
30 00-743104	Electric Service Bldg	2,439	1,412	3,411	4,500	2,700	3,000
30 00-743200	Vehicle Maintenance	5,864	7,384	4,287	7,000	3,200	7,000
30 00-743300	Repair of System	123,439	90,372	81,924	130,000	120,000	100,000
30 00-743400	Equipment Repair	-	-	-	5,000	2,000	5,000
30 00-743415	Safety Equipment	1,608	1,454	2,514	2,000	2,076	2,000
30 00-744200	Rental/Lease Equipment	4,695	-	-	7,000	1,000	4,000
30 00-744700	Mobile Devices & Service	2,280	1,922	2,082	3,200	3,200	4,850
30 00-752000	Insurance Property & Liability	11,738	15,311	15,505	17,000	19,252	20,022
30 00-752100	Self-Insurance Claim	-	-	-	-	617	-
30 00-754000	Advertising	110	200	63	1,000	500	1,000
30 00-761000	Supplies - Office	1,281	784	1,359	2,000	1,500	1,500
30 00-761002	Supplies - Billing	745	744	726	800	800	800
30 00-761100	Postage	836	1,273	1,494	1,500	1,500	1,500
30 00-761101	Postage - Utility	4,954	4,295	5,066	5,250	5,250	5,300
30 00-761600	Chemicals	14,628	15,256	16,250	20,000	16,000	16,000
30 00-762200	Electric Service	104,687	105,282	115,869	110,000	115,000	115,000
30 00-762600	Gasoline/Fuel	14,629	14,614	13,931	18,000	17,000	17,000
30 00-764000	Books & Subscriptions	60	63	63	500	200	500
30 00-764131	Small Tools	1,501	1,424	1,442	3,000	3,000	3,000
30 00-764200	Memberships	993	966	1,172	3,400	1,500	2,300
Total Operations and Maintenance		\$ 328,810	\$ 295,930	\$ 319,025	\$ 401,704	\$ 371,219	\$ 365,682

**City of Osage Beach
FY2019 Operating Budget**

Water Fund Expenditures (Fund 30)		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Projected Year-End	FY2019 Budget
<u>Operating Capital</u>							
30 00-774250	Computer Equipment	-	902	-	3,520	3,520	9,553
30 00-774251	Computer Software	-	-	-	-	-	20,000
30 00-774255	Machinery & Equipment	240	42,717	4,505	15,500	15,500	28,100
30 00-774256	Building Improvements	120,423	-	-	7,400	7,400	-
30 00-774260	Office Furniture	-	3,283	-	-	-	-
30 00-774265	Vehicle(s)	60,500	-	-	-	-	11,475
30 00-774269	Tower & Well Improvements	49,860	428,991	54,701	374,000	324,966	380,000
Total Operating Capital		\$ 231,023	\$ 475,892	\$ 59,206	\$ 400,420	\$ 351,386	\$ 449,128
<u>Capital Expansion</u>							
30 00-773100	Engineering	-	22,440	67,027	80,000	50,228	74,175
30 00-773105	Land Purchase	16	39	48	5,000	50	500
30 00-773170	New Wells	-	-	-	620,000	-	650,000
30 00-773181	Antioch	-	-	-	45,000	-	45,000
30 00-773221	New Water Connections	-	-	7,390	7,000	8,565	7,000
30 00-773277	City Park Water Line Ex	-	34,225	-	-	-	-
Total Capital Expansion		\$ 16	\$ 56,703	\$ 74,465	\$ 757,000	\$ 58,843	\$ 776,675
<u>Debt Service</u>							
30 00-776000	DNR Admin Fee	94,887	85,333	75,693	66,000	66,000	56,250
30 00-777000	Financial Services	6,433	5,946	5,391	4,000	4,000	3,300
30 00-780000	Principal	1,752,500	1,847,500	1,935,000	1,975,000	1,975,000	2,075,000
30 00-782000	Interest	899,833	802,150	703,862	655,000	655,000	547,300
Total Debt Service		\$ 2,753,654	\$ 2,740,930	\$ 2,719,946	\$ 2,700,000	\$ 2,700,000	\$ 2,681,850
Total Water Fund Expenditures		\$ 3,690,540	\$ 3,984,444	\$ 3,609,052	\$ 4,740,161	\$ 3,933,913	\$ 4,765,897

**City of Osage Beach
FY2019 Operating Budget
Water**

Personnel Schedule

<u>Classification</u>	<u>Number Authorized</u>	<u>Pay Level</u>
Public Works Director (Share w/ Trans/Wtr/Swr)	0.33	14
Public Works Supervisor (Share w/ Trans/Wtr/Swr)	0.33	11
Civil Engineer (Share w/ Trans/Wtr/Swr)	0.33	10
Water Foreman	1	10
Public Works Project Manager (Share w/ Trans/Wtr/Swr)	0.33	9
Construction Inspector (Share w/ Trans/Wtr/Swr)	0.33	9
GIS/Locator	0.5	9
Civil Engineer Technician (Share w/ Trans/Wtr/Swr)	0.34	8
Public Works I, II, III	3	6, 7, or 8
Department Secretary (Share w/ Trans/Wtr/Swr)	0.67	7
Part-time Technician (FTE - .5)	1	N/A
Seasonal (Share w/ Trans/Wtr/Swr) (FTE - .17)	0.34	N/A
Total Number Authorized	8.5	

Capital Outlay

Operating Capital

Sound Bars (11) (Share w/ Trans/Wtr/Swr)	37
22" Monitors (18) (Share w/ Trans/Wtr/Swr)	516
Tablets (2)	1,000
Wyse Thin Client Upgrade (8) (Share w/ Trans/Wtr/Swr)	1,200
Engineering PC (5)	2,000
Meraki 48 Port Level 3 Switch (2) (Share w/ Trans/Wtr/Swr)	4,800
Total Computer Equipment	\$9,553
Asset Management Software (Share w/ Trans/Wtr/Swr)	20,000
Total Computer Software	\$20,000
Rock Breaker (Share w/ Trans/Wtr/Swr)	4,700
Track Skidsteer (Share w/ Trans/Wtr/Swr)	23,400
Total Machinery & Equipment	\$28,100

**City of Osage Beach
FY2019 Operating Budget
Water**

Capital Outlay - Continued	
Camper Shell (Share w/ Swr)	1,975
1/2 Ton Pick Up Truck (Share w/ Trans/Wtr/Swr)	9,500
Total Vehicle	\$11,475
Bluff Tower Painting (D&R)	380,000
Total Tower & Well Improvements (D&R)	\$380,000
Total Operating Capital	\$449,128
<u>Capital Expansion</u>	
West Side Water Well Engineering and Design (FY2018 Partial c/o)	74,175
Total Engineering	\$74,175
Various Projects	500
Total Land Purchase	\$500
West Side Water Well Construction (FY2018 c/o)	650,000
Antioch (FY 2018 c/o)	45,000
New Water Connections	7,000
Total Capital Expansion	\$776,675

**City of Osage Beach
FY2019 Project Timeline
Water Fund**

	Jan.	Feb.	Mar.	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<u>Operating Capital</u>												
Asset Management Software (Share w/ Trans/Wtr/Swr)												
Bluff Tower Painting (D&R)												
<u>Capital Expansion</u>												
West Side Water Well Engineering and Design (FY2018 Partial c/o)												
Antioch (FY 2018 c/o)												
West Side Water Well Construction (FY2018 c/o)												

**City of Osage Beach
FY2019 Operating Budget**

Sewer Fund Summary

Cash & Equivalent Balance January 1, 2019 - Estimated

Restricted - Fund Reserve	1,660,735
Restricted - Other	2,365,262
Unrestricted	650,079
TOTAL Cash & Equivalent Balance January 1, 2019	\$4,676,076

Revenue

Licenses & Permits	3,000
Grants & Reimbursements	0
Fees	100
Utility Revenue	2,632,500
Other Income	167,005
Transfer From Other Funds	0
TOTAL Revenues	\$2,802,605

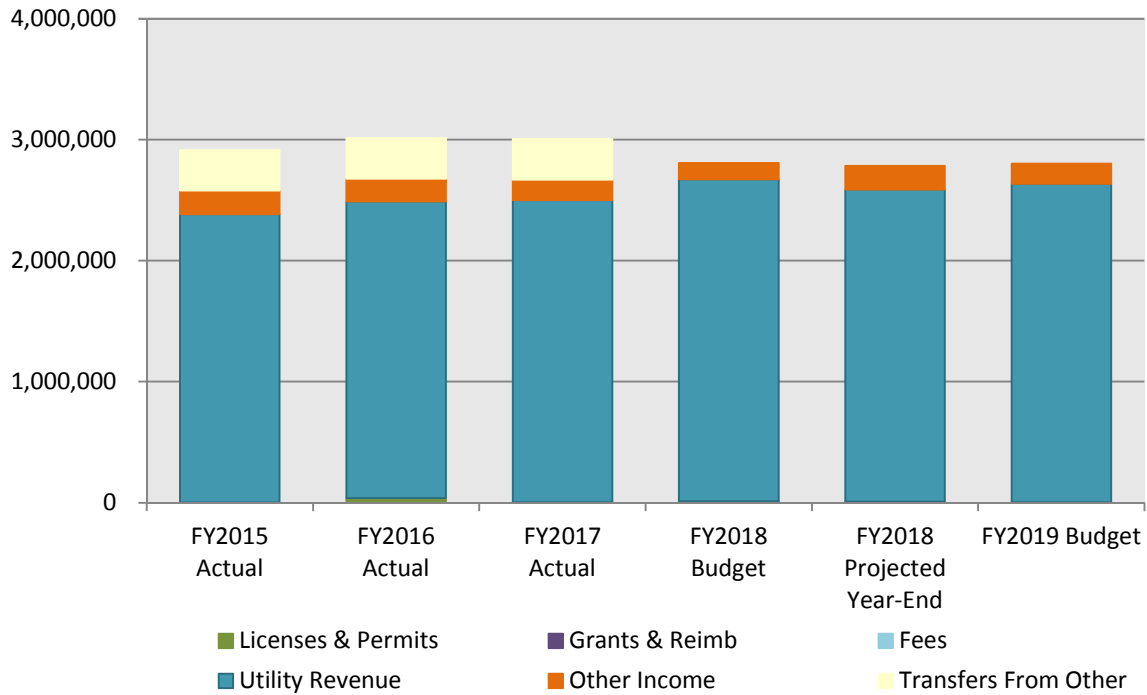
Expenditures

Personnel Services	690,710
Operations & Maintenance	1,450,133
Operating Capital	73,128
Capital Expenditures	273,500
Debt Service	709,725
TOTAL Expenditures	\$3,197,196

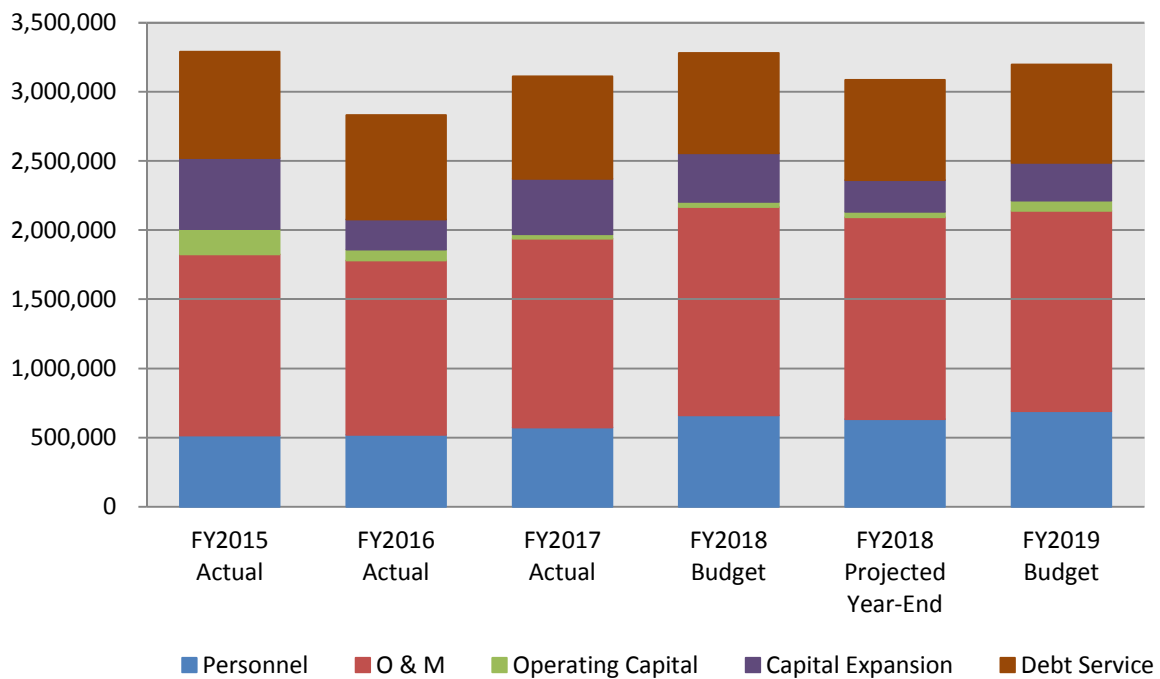
Cash & Equivalent Balance December 31, 2019 - Estimated

Restricted - Fund Reserve	1,642,660
Restricted - Other	2,272,088
Unrestricted	366,737
TOTAL Cash & Equivalent Balance December 31, 2019	\$4,281,485

FY2015 - FY2019 Sewer Fund Revenues



FY2015 - FY2019 Sewer Fund Expenditures



**City of Osage Beach
FY2019 Operating Budget**

Sewer Fund Revenues (Fund 35)		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Projected Year-End	FY2019 Budget
<u>Licenses and Permits</u>							
35 00-430101	Site Development	2,412	38,191	2,955	5,000	2,900	3,000
	Total Licenses and Permits	\$ 2,412	\$ 38,191	\$ 2,955	\$ 5,000	\$ 2,900	\$ 3,000
<u>Grants and Reimbursements</u>							
35 00-440200	Sewer Grants	-	-	-	6,660	6,660	-
	Total Grants and Reimbursements	\$ -	\$ -	\$ -	\$ 6,660	\$ 6,660	\$ -
<u>Fees</u>							
35 00-450400	Fees -- Copies, Maps, & Misc.	-	-	142	100	100	100
	Total Fees	\$ -	\$ -	\$ 142	\$ 100	\$ 100	\$ 100
<u>Utility Revenue</u>							
35 00-470000	Sewage Collection	2,272,264	2,375,056	2,384,620	2,550,000	2,500,000	2,550,000
35 00-470100	Late Penalty	5,805	6,372	6,614	6,000	6,000	6,000
35 00-470200	Reconnection Fees	4,763	2,619	6,237	3,000	1,167	1,500
35 00-470300	Plant Capacity Fee	31,390	24,080	30,960	28,000	24,000	25,000
35 00-470350	Sewer Development Charge	66,801	43,227	68,033	75,000	47,000	50,000
	Total Utility Revenue	\$ 2,381,023	\$ 2,451,354	\$ 2,496,464	\$ 2,662,000	\$ 2,578,167	\$ 2,632,500
<u>Other Income</u>							
35 00-490000	Interest Earned	8,777	11,125	24,057	10,000	37,000	37,000
35 00-490200	Retirement Earnings	-	-	-	-	-	1,605
35 00-490005	Interest Treatment Plant	5,787	8,641	15,946	10,000	26,000	26,000
35 00-490150	Interest Subsidy SRF	159,906	144,211	127,977	113,000	113,000	95,800
35 00-600000	Sale of Used Equipment	20,952	-	-	-	-	6,500
35 00-600003	Scrap Metal Recycle	545	475	3,388	200	40	100
35 00-600005	Insurance/Settlement	-	24,570	-	-	18,549	-
	Total Other Income	\$ 195,967	\$ 189,021	\$ 171,368	\$ 133,200	\$ 194,589	\$ 167,005
<u>Transfers From Other Funds</u>							
35 00-620019	Transfer from CIT Fund	335,000	335,000	335,000	-	-	-
	Total Transfers From Other Funds	\$ 335,000	\$ 335,000	\$ 335,000	\$ -	\$ -	\$ -
	Total Sewer Fund Revenues	\$ 2,914,401	\$ 3,013,567	\$ 3,005,929	\$ 2,806,960	\$ 2,782,416	\$ 2,802,605

**City of Osage Beach
FY2019 Operating Budget**

Sewer Fund Expenditures (Fund 35)		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Projected Year-End	FY2019 Budget
<u>Personnel</u>							
35 00-711000	Salaries	350,863	347,331	383,410	439,439	418,783	445,293
35 00-713000	Overtime	8,335	19,290	13,989	15,000	14,632	15,000
35 00-716000	Educational Incentive	1,339	1,459	1,244	4,000	1,266	2,000
35 00-721001	Health Insurance	85,968	81,377	92,831	115,581	115,445	137,882
35 00-721002	Dental Insurance	5,195	5,239	5,740	6,559	6,134	6,753
35 00-721003	125 Medical Reimb.	2,216	2,192	2,527	2,543	2,543	2,543
35 00-721004	Employee Life Insurance	1,252	1,241	1,028	1,152	1,125	1,152
35 00-721005	Short Term Disability	1,672	1,746	1,166	1,464	1,318	1,464
35 00-721006	Vision Insurance	634	653	699	890	794	916
35 00-722000	FICA/FMED - 7.65%	27,794	28,361	30,216	35,071	32,890	35,365
35 00-723000	Retirement 401	21,993	21,598	23,863	27,236	25,577	29,114
35 00-725000	Unemployment Compensation	166	-	6,394	-	-	-
35 00-726000	Workers' Compensation	7,838	9,289	10,957	11,300	12,025	13,228
Total Personnel		\$ 515,264	\$ 519,774	\$ 574,064	\$ 660,235	\$ 632,532	\$ 690,710
<u>Operations and Maintenance</u>							
35 00-729200	Training & Conferences	615	2,517	3,385	3,650	3,000	3,500
35 00-729400	Uniform Rental/Purchases	3,959	2,938	3,117	4,200	3,500	4,000
35 00-733200	Legal Services	-	-	122	150	150	150
35 00-733610	Maintenance/Support Services	-	-	-	-	910	910
35 00-733700	Pumpout/Relocate/Inspect	150	-	1,855	2,000	1,000	2,000
35 00-733750	Administrative Reimb.	30,000	22,600	39,500	38,500	25,500	13,800
35 00-733800	Professional Services	4,449	4,998	7,790	20,000	24,600	20,000
35 00-741110	Treatment Plant Operation	474,616	477,370	480,881	478,000	478,000	478,000
35 00-742000	Janitorial Service	1,725	3,022	3,241	3,200	3,300	3,400
35 00-742100	Trash Service	558	622	587	454	600	600
35 00-743100	Maintenance & Repair	12,963	6,164	1,914	12,000	5,000	10,000
35 00-743103	Supplies - Building/Janitorial	1,524	1,451	1,796	2,000	2,000	2,000
35 00-743104	Electric Service Bldg	2,439	1,412	3,411	4,500	2,700	3,000
35 00-743200	Vehicle Maintenance	11,104	7,982	12,379	15,000	10,000	14,000
35 00-743300	Repair of System (D&R)	237,355	214,429	285,147	300,000	300,000	285,000
35 00-743400	Equipment Repair	-	-	-	10,000	6,000	10,000
35 00-743415	Safety Equipment	2,385	3,601	3,211	3,000	3,000	3,000
35 00-743500	Pump Repairs (D&R)	48,792	68,968	64,272	120,000	100,000	90,000
35 00-744200	Rental/Lease Equipment	5,082	1,093	2,281	5,000	3,000	5,000
35 00-744700	Mobile Devices & Service	2,533	2,469	2,860	3,700	3,500	6,000
35 00-752000	Insurance Property & Liability	34,009	41,304	48,770	47,000	59,205	61,573
35 00-752100	Self-Insurance	28,307	-	-	-	-	1,000
35 00-761000	Supplies - Office	1,405	794	1,214	2,000	1,500	1,500
35 00-761002	Supplies - Billing	732	744	726	1,000	800	1,000
35 00-761100	Postage	800	1,215	1,435	1,000	1,200	1,200
35 00-761101	Postage - Utility	4,954	4,295	5,066	5,250	5,250	5,300
35 00-762200	Electric Service	279,853	299,856	292,631	290,000	290,000	290,000
35 00-762600	Gasoline/Fuel	20,134	17,263	20,144	23,000	24,000	23,000
35 00-762700	Odor Control	95,692	71,707	70,860	105,000	98,000	105,000
35 00-764000	Books & Subscriptions	60	63	63	1,000	900	1,000
35 00-764131	Small Tools	3,235	2,537	4,081	4,000	4,000	4,000
35 00-764200	Memberships	1,023	966	1,172	2,000	1,191	1,200
Total Operations and Maintenance		\$ 1,310,455	\$ 1,262,380	\$ 1,363,911	\$ 1,506,604	\$ 1,461,806	\$ 1,450,133

**City of Osage Beach
FY2019 Operating Budget**

Sewer Fund Expenditures (Fund 35)		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Projected Year-End	FY2019 Budget
<u>Operating Capital</u>							
35 00-774250	Computer Equipment	-	902	-	3,520	3,520	10,053
35 00-774251	Computer Software	-	-	-	-	-	20,000
35 00-774255	Machinery & Equipment	3,170	70,994	7,029	27,500	27,500	31,600
35 00-774256	Building Improvements	121,179	1,334	-	7,400	7,400	-
35 00-774260	Office Furniture	-	3,283	-	-	-	-
35 00-774265	Vehicle(s)	58,099	-	26,402	-	-	11,475
Total Operating Capital		\$ 182,447	\$ 76,513	\$ 33,431	\$ 38,420	\$ 38,420	\$ 73,128
<u>Capital Expansion</u>							
35 00-773100	Engineering	69,031	35,700	4,194	15,000	3,200	5,000
35 00-773105	Land Purchase	836	30	892	1,000	300	1,000
35 00-773114	Lift Station Improvements	125,053	69,013	357,443	205,000	204,914	150,000
35 00-773115	LS Prewitt Pt	-	30,339	-	-	-	-
35 00-773181	Antioch	-	-	-	45,000	-	45,000
35 00-773185	Hwy 42 Sewer	-	-	-	35,000	20,881	-
35 00-773187	Ameren Power	14,622	11,272	-	-	-	-
35 00-773191	30-6 LS & FM Upgrade	-	71,887	-	-	-	-
35 00-7732xx	Rockwood Court Sewer Ext	-	-	-	-	-	22,500
35 00-773208	Mace Road	38,906	-	-	-	-	-
35 00-773215	Spring Valley Outside Ext	34,405	-	-	-	-	-
35 00-773220	I & I Improvements	13,664	-	-	50,000	-	50,000
35 00-773222	Scada Improvements	217,732	-	36,550	-	-	-
Total Capital Expansion		\$ 514,248	\$ 218,240	\$ 399,079	\$ 351,000	\$ 229,295	\$ 273,500
<u>Debt Service</u>							
35 00-776000	DNR Admin Fee	25,307	22,783	20,209	18,400	18,400	15,725
35 00-777000	Financial Services	1,627	2,117	1,958	1,100	1,164	1,000
35 00-780000	Principal	507,500	520,000	532,500	530,000	530,000	545,000
35 00-782000	Interest	232,562	210,313	187,200	175,000	175,000	148,000
Total Debt Service		\$ 766,997	\$ 755,213	\$ 741,867	\$ 724,500	\$ 724,564	\$ 709,725
Total Sewer Fund Expenditures		\$ 3,289,411	\$ 2,832,121	\$ 3,112,352	\$ 3,280,759	\$ 3,086,617	\$ 3,197,196

**City of Osage Beach
FY2019 Operating Budget
Sewer**

Personnel Schedule

<u>Classification</u>	<u>Number Authorized</u>	<u>Pay Level</u>
Public Works Director (Share w/ Trans/Wtr/Swr)	0.34	14
Public Works Supervisor (Share w/ Trans/Wtr/Swr)	0.34	11
Civil Engineer (Share w/ Trans/Wtr/Swr)	0.34	10
Sewer Foreman	1	10
Public Works Project Manager (Share w/ Trans/Wtr/Swr)	0.33	9
Construction Inspector (Share w/ Trans/Wtr/Swr)	0.33	9
GIS/Locator	0.5	9
Civil Engineer Technician (Share w/ Trans/Wtr/Swr)	0.33	8
Public Works I, II, III	6	7, 8, or 9
Department Secretary (Share w/ Trans/Wtr/Swr)	0.66	7
Seasonal (Share w/ Trans/Wtr/Swr) (FTE - .17)	0.33	N/A
Total Number Authorized	10.5	

Capital Outlay

Operating Capital

Sound Bars (11) (Share w/ Trans/Wtr/Swr)	37
22" Monitors (18) (Share w/ Trans/Wtr/Swr)	516
Wyse Thin Client Upgrade (8) (Share w/ Trans/Wtr/Swr)	1,200
Tablets (3)	1,500
Engineering PC (5)	2,000
Meraki 48 Port Level 3 Switch (2) (Share w/ Trans/Wtr/Swr)	4,800
Total Computer Equipment	\$10,053
Asset Management Software (Share w/ Trans/Wtr/Swr)	20,000
Total Computer Software	\$20,000
Threader	3,500
Rock Breaker (Share w/ Trans/Wtr/Swr)	4,700
Track Skidsteer (Share w/ Trans/Wtr/Swr)	23,400
Total Machinery & Equipment	\$31,600

**City of Osage Beach
FY2019 Operating Budget
Sewer**

Capital Outlay - Continued

Camper Shell (Share w/ Wtr)	1,975
1/2 Ton Pick Up Truck (Share w/ Trans/Wtr/Swr)	9,500
Total Vehicle	\$11,475
Total Operating Capital	\$73,128
<u>Capital Expansion</u>	
Misc. Engineering-Surveys	5,000
Total Engineering	\$5,000
Various Land Purchase	1,000
Total Land Purchase	\$1,000
Lift Station Improvements (D&R) (Tan Tar A 5 Plex; Harbor Heights, Hawthorn)	150,000
Antioch Sewer Extension (FY2018 c/o)	45,000
Rockwood Court Sewer Ext	22,500
I & I Improvements (D&R) (Tan Tar A & Ozark Meadows) (FY2018 c/o)	50,000
Total Capital Expansion	\$273,500

**City of Osage Beach
FY2019 Project Timeline
Sewer Fund**

	Jan.	Feb.	Mar.	Apr.	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<u>O & M</u>												
Asset Management Software (Share w/ Trans/Wtr/Swr)												
<u>Capital Expansion</u>												
Lift Station Improvements (D&R) (Tan Tar A 5 Plex; Harbor Heights, Hawthorn)												
Antioch Sewer Extension (FY2018 c/o)												
Rockwood Court Sewer Ext												
I & I Improvements (D&R)	Completed in Down Time Throughout the Year											

**City of Osage Beach
FY2019 Operating Budget**

Ambulance Fund Summary

Cash & Equivalent Balance January 1, 2019 - Estimated

Restricted - Other	0
Unrestricted	53,741
TOTAL Cash & Equivalent Balance January 1, 2019	\$53,741

Revenue

Fees	400
User Fees	275,000
Other Income	960
Transfer From Other Funds	290,000
TOTAL Revenues	\$566,360

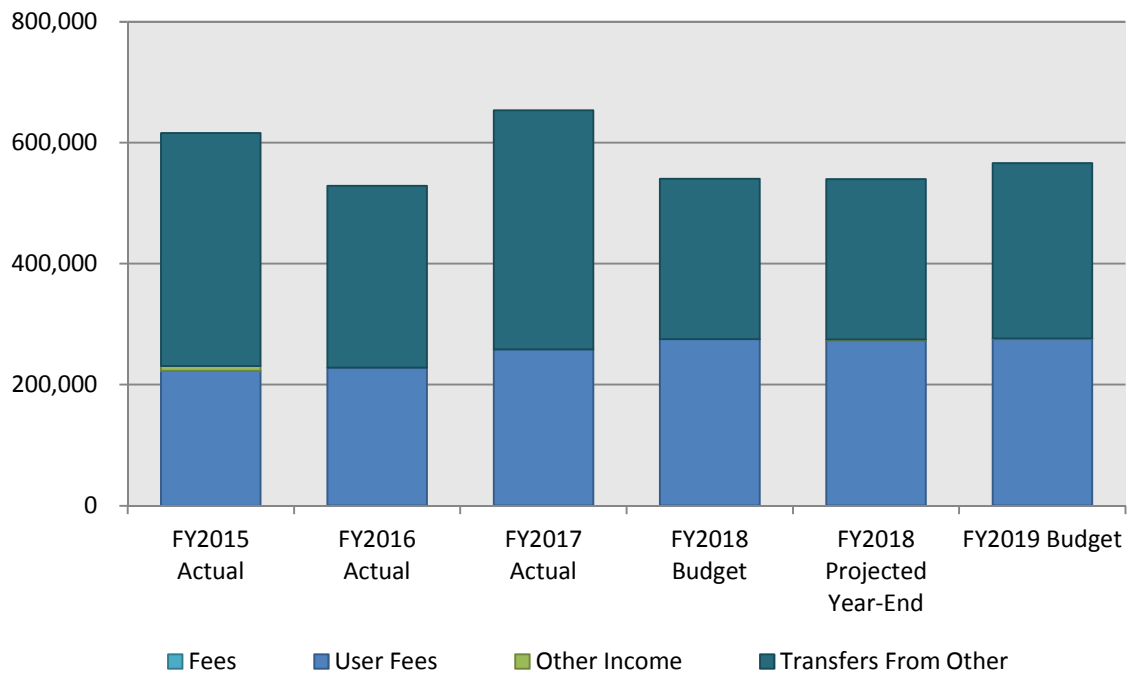
Expenditures

Personnel Services	468,086
Operations & Maintenance	124,262
Operating Capital	0
Capital Expenditures	0
Debt Service	27,084
TOTAL Expenditures	\$619,432

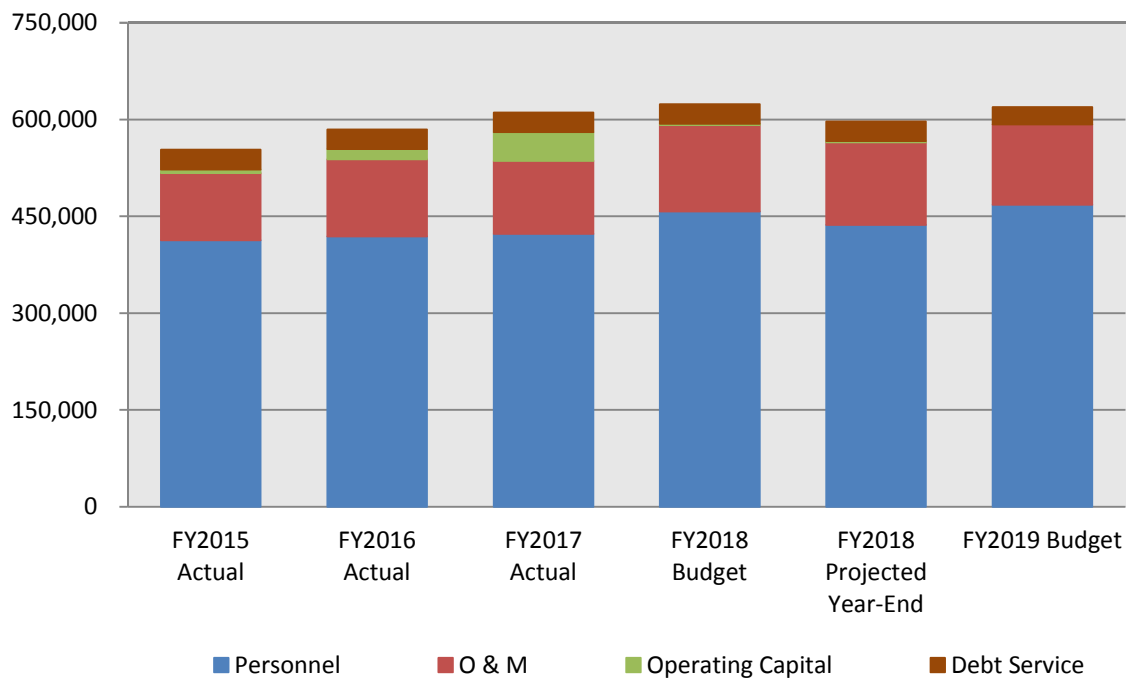
Cash & Equivalent Balance December 31, 2019 - Estimated

Restricted - Other	0
Unrestricted	669
TOTAL Cash & Equivalent Balance December 31, 2019	\$669

FY2015 - FY2019 Ambulance Fund Revenues



FY2015 - FY2019 Ambulance Fund Expenditures



**City of Osage Beach
FY2019 Operating Budget**

Ambulance Fund Revenues (Fund 40)		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Projected Year-End	FY2019 Budget
<u>Fees</u>							
40 00-450400	Fees-Copies, Maps, & Misc	-	248	400	160	495	400
	Total Fees	\$ -	\$ 248	\$ 400	\$ 160	\$ 495	\$ 400
<u>User Fees</u>							
40 00-480000	Ambulance Fees	222,984	228,221	257,956	275,000	272,500	275,000
	Total User Fees	\$ 222,984	\$ 228,221	\$ 257,956	\$ 275,000	\$ 272,500	\$ 275,000
<u>Other Income</u>							
40 00-490200	Retirement Earnings	-	-	-	-	-	960
40 00-600000	Sale of Used Equipment	8,132	-	-	-	-	-
40 00-600005	Insurance/Settlement	-	-	-	-	1,865	-
	Total Other Income	\$ 8,132	\$ -	\$ -	\$ -	\$ 1,865	\$ 960
<u>Transfers From Other Funds</u>							
40 00-620010	Transfer from General Fund	385,000	300,000	395,000	265,000	265,000	290,000
	Total Transfers From Other Funds	\$ 385,000	\$ 300,000	\$ 395,000	\$ 265,000	\$ 265,000	\$ 290,000
	Total Ambulance Fund Revenues	<u>\$ 616,116</u>	<u>\$ 528,469</u>	<u>\$ 653,356</u>	<u>\$ 540,160</u>	<u>\$ 539,860</u>	<u>\$ 566,360</u>

**City of Osage Beach
FY2019 Operating Budget**

Ambulance Fund Expenditures (Fund 40)		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Projected Year-End	FY2019 Budget
<u>Personnel</u>							
40 00-711000	Salaries	241,410	234,105	253,929	269,366	249,988	252,377
40 00-713000	Overtime	58,108	62,681	48,574	65,000	58,082	65,000
40 00-714000	Holiday Pay	7,307	6,541	6,821	7,416	7,677	8,518
40 00-716000	Educational Incentive	471	260	577	1,750	1,000	1,000
40 00-721001	Health Insurance	50,051	52,049	48,686	44,500	53,661	67,300
40 00-721002	Dental Insurance	3,292	3,479	3,274	3,052	3,260	3,900
40 00-721003	125 Medical Reimb.	1,260	1,458	1,458	1,500	1,500	1,500
40 00-721004	Employee Life Insurance	890	712	609	720	709	720
40 00-721005	Short Term Disability	941	960	682	864	807	864
40 00-721006	Vision Insurance	411	424	434	413	496	651
40 00-722000	FICA/FMED - 7.65%	23,276	23,377	23,597	26,280	24,247	25,007
40 00-723000	Retirement 401	13,954	13,947	13,862	15,936	13,596	17,410
40 00-726000	Workers' Compensation	11,595	18,808	20,225	20,800	21,672	23,839
Total Personnel		\$ 412,967	\$ 418,800	\$ 422,728	\$ 457,597	\$ 436,695	\$ 468,086
<u>Operations and Maintenance</u>							
40 00-729200	Training & Conferences	2,012	3,015	3,284	4,549	4,056	3,549
40 00-729400	Uniform Rental/Purchases	1,226	914	2,340	2,364	1,900	1,447
40 00-733000	Contractual	-	245	445	305	672	800
40 00-733610	Maintenance/Support Services	-	-	-	2,078	2,078	1,878
40 00-733750	Administrative Reimb.	41,000	54,200	48,500	57,000	51,900	48,600
40 00-733800	Professional Services	14,738	15,453	16,517	15,000	17,600	18,000
40 00-734010	Medical Director	12,000	12,000	12,000	12,000	12,000	12,000
40 00-743200	Vehicle Maintenance	3,151	4,628	856	3,000	4,081	3,090
40 00-743400	Equipment Repair	1,777	2,081	2,233	3,000	2,274	3,000
40 00-743415	Safety Equipment	-	-	-	300	-	300
40 00-744700	Mobile Devices & Service	1,519	1,440	1,468	1,500	1,500	1,545
40 00-752000	Insurance Property & Liability	2,265	3,235	3,950	4,000	7,051	7,333
40 00-752100	Self Insurance	1,027	-	-	-	-	-
40 00-754000	Advertising	142	-	-	-	63	-
40 00-754250	Community Promotions	-	832	1,007	1,000	900	500
40 00-761000	Supplies - Office	1,159	32	981	1,000	600	1,000
40 00-761100	Postage	86	16,592	126	120	133	120
40 00-761200	Medical Supplies	16,963	3,476	14,274	19,699	15,500	15,500
40 00-762600	Gasoline/Fuel	3,888	600	4,057	6,000	4,900	5,000
40 00-764000	Books & Subscriptions	600	750	600	-	-	-
40 00-764200	Memberships	400	-	600	750	750	600
Total Operations and Maintenance		\$ 103,952	\$ 119,493	\$ 113,238	\$ 133,665	\$ 127,958	\$ 124,262
<u>Operating Capital</u>							
40 00-774250	Computer Equipment	-	6,330	-	-	-	-
40 00-774254	Ambulance Equipment	3,403	8,761	44,502	1,963	1,963	-
40 00-774260	Office Furniture	-	898	-	-	-	-
40 00-774265	Vehicle(s)	1,997	-	-	-	-	-
Total Operating Capital		\$ 5,400	\$ 15,989	\$ 44,502	\$ 1,963	\$ 1,963	\$ -
<u>Debt Service</u>							
40 00-780000	Principal	30,241	27,721	28,450	28,388	29,057	26,527
40 00-782000	Interest	500	2,520	1,791	1,852	1,183	557
Total Debt Service		\$ 30,741	\$ 30,241	\$ 30,241	\$ 30,240	\$ 30,240	\$ 27,084
Total Ambulance Fund Expenditures		\$ 553,059	\$ 584,522	\$ 610,709	\$ 623,465	\$ 596,856	\$ 619,432

**City of Osage Beach
FY2019 Operating Budget
Ambulance**

Personnel Schedule

<u>Classification</u>	<u>Number Authorized</u>	<u>Pay Level</u>
Ambulance Supervisor	1	9
Paramedic	4	7
EMT	1	6
Part-time EMT & Paramedic (FTE - 1.95)	9	N/A
Total Number Authorized	15	

Debt Service

Debt Service

Principal - 2015 Ford E350 Ambulance, 5 Yr. Lease, Yr. 5 of 5	26,527
Interest	557
Total Debt Service	<u><u>\$27,084</u></u>

**City of Osage Beach
FY2019 Operating Budget**

Lee C Fine Airport Fund Summary

Cash & Equivalent Balance January 1, 2019 - Estimated

Restricted - Fund Reserve	382
Restricted - Other	0
Unrestricted	0
TOTAL Cash & Equivalent Balance January 1, 2019	\$382

Revenue

Grants & Reimbursements	8,087,459
Fees	3,000
Utility Revenue	0
User Fees	880,300
Other Income	404
Transfer From Other Funds	195,000
TOTAL Revenues	\$9,166,163

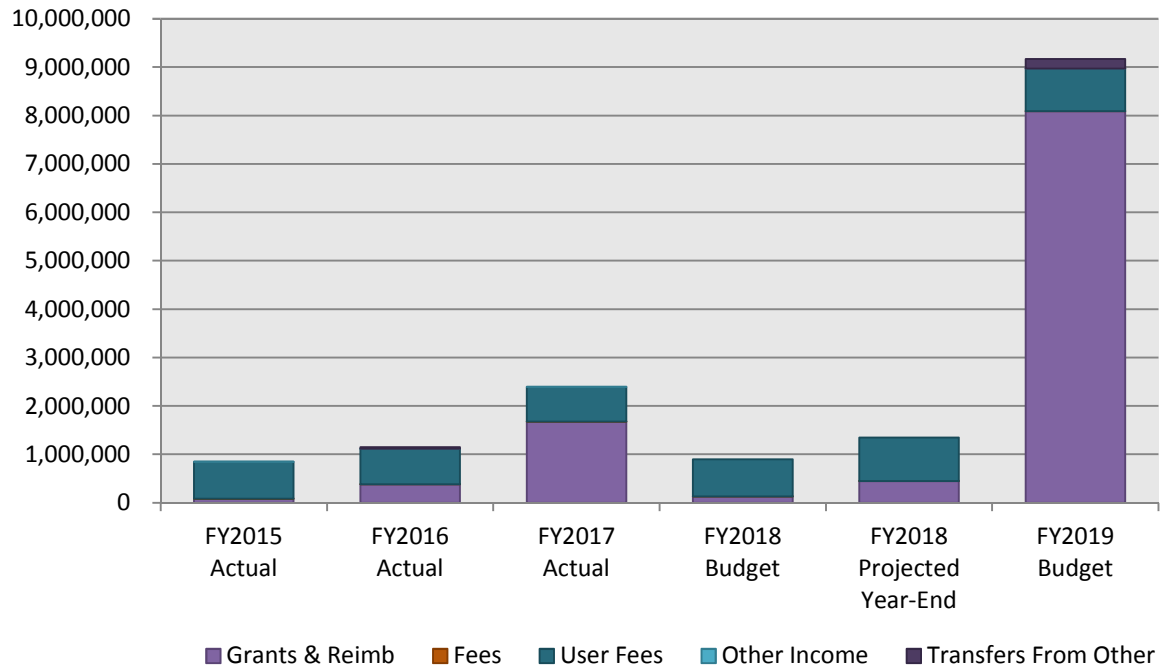
Expenditures

Personnel Services	197,690
Operations & Maintenance	655,797
Operating Capital	8,836
Capital Expenditures	8,274,287
TOTAL Expenditures	\$9,136,610

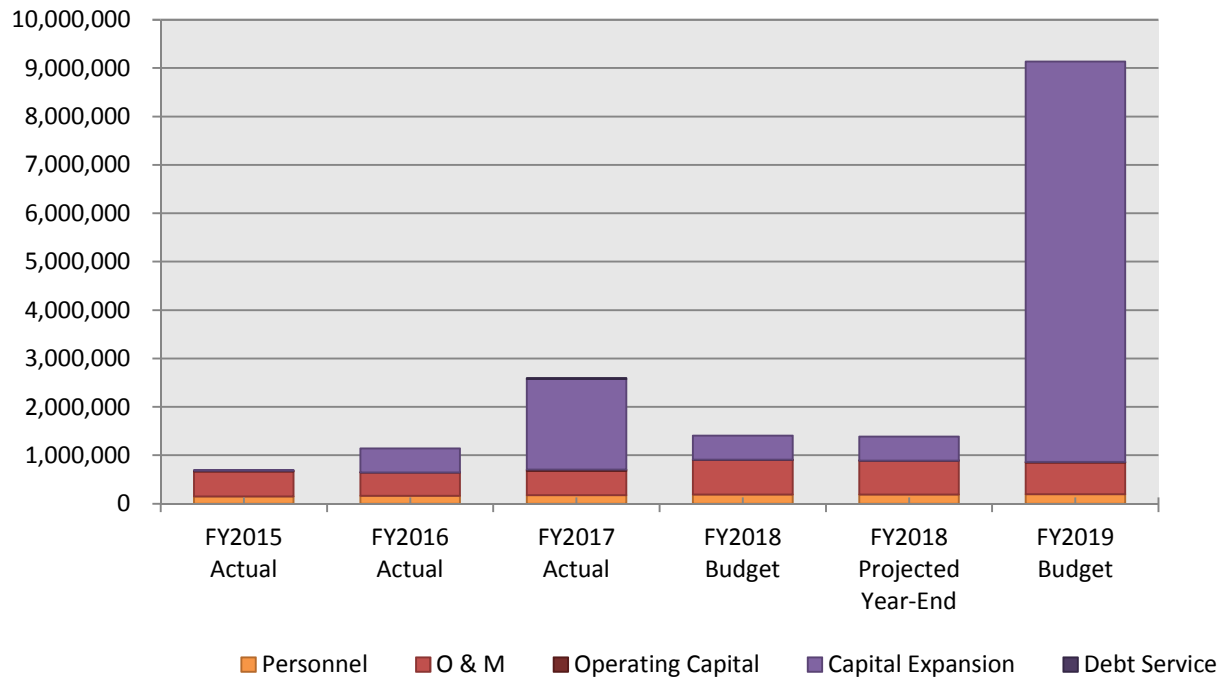
Cash & Equivalent Balance December 31, 2019 - Estimated

Restricted - Fund Reserve	29,415
Restricted - Other	0
Unrestricted	520
TOTAL Cash & Equivalent Balance December 31, 2019	\$29,935

FY2015 - FY2019 Lee C Fine Airport Fund Revenues



FY2015 - FY2019 Lee C Fine Airport Fund Expenditures



**City of Osage Beach
FY2019 Operating Budget**

Lee C Fine Fund Revenues (Fund 45)		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Projected Year-End	FY2019 Budget
<u>Grants and Reimbursements</u>							
45 00-440200	Airport Grant Revenue	81,621	377,635	1,673,822	126,000	445,158	8,087,459
	Total Grants and Reimbursements	\$ 81,621	\$ 377,635	\$ 1,673,822	\$ 126,000	\$ 445,158	\$ 8,087,459
<u>Fees</u>							
45 00-450400	Fees -- Copies, Maps, & Misc.	2,705	4,839	2,915	3,000	3,988	3,000
	Total Fees	\$ 2,705	\$ 4,839	\$ 2,915	\$ 3,000	\$ 3,988	\$ 3,000
<u>User Fees</u>							
45 00-480700	Aviation Fuel	110,794	87,055	97,562	105,000	99,834	105,000
45 00-480800	Jet-A Fuel/Propane	494,565	471,284	448,289	490,000	621,863	600,000
45 00-480801	Jet Fuel Tax	34,532	41,881	36,887	38,000	41,872	40,000
45 00-480810	Hangar Rental	102,852	115,544	115,954	115,544	116,094	116,000
45 00-480830	Parking Leases	15,400	14,813	14,600	16,000	15,037	15,000
45 00-480840	Tie Down Fees	1,201	1,304	1,163	1,500	4,207	4,000
45 00-480850	Misc. Merchandise	659	583	423	650	388	300
	Total User Fees	\$ 760,002	\$ 732,463	\$ 714,878	\$ 766,694	\$ 899,295	\$ 880,300
<u>Other Income</u>							
45 00-490200	Retirement Earnings	-	-	-	-	-	407
45 00-600000	Sale of Used Equipment	-	-	1,864	-	-	-
45 00-600006	Rental of Public Property	5,769	2,077	-	-	-	-
	Total Other Income	\$ 5,769	\$ 2,077	\$ 1,864	\$ -	\$ -	\$ 407
<u>Transfers From Other Funds</u>							
45 00-620010	Transfer from General Fund	-	29,500	-	-	-	-
45 00-620020	Transfer from Transportation Fund	-	-	-	-	-	195,000
	Total Transfers From Other Funds	\$ -	\$ 29,500	\$ -	\$ -	\$ -	\$ 195,000
	Total Lee C Fine Airport Fund Revenues	\$ 850,097	\$ 1,146,514	\$ 2,393,479	\$ 895,694	\$ 1,348,441	\$ 9,166,166

**City of Osage Beach
FY2019 Operating Budget**

Lee C Fine Airport Fund Expenditures (Fund 45)		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Projected Year-End	FY2019 Budget
<u>Personnel</u>							
45 00-711000	Salaries	94,417	102,866	111,083	118,125	118,800	124,780
45 00-713000	Overtime	4,651	6,436	5,125	5,000	5,862	5,000
45 00-714000	Holiday Pay	2,131	2,502	2,703	2,808	2,892	3,207
45 00-721001	Health Insurance	25,859	28,433	29,561	31,017	32,364	33,343
45 00-721002	Dental Insurance	1,138	1,486	1,555	2,336	1,829	2,405
45 00-721003	125 Medical Reimb.	649	900	900	900	1,117	900
45 00-721004	Employee Life Insurance	155	296	358	456	434	456
45 00-721005	Short Term Disability	324	527	442	432	430	432
45 00-721006	Vision Insurance	286	374	382	393	388	404
45 00-722000	FICA/FMED - 7.65%	8,156	8,567	9,131	9,634	9,738	10,174
45 00-723000	Retirement 401	5,768	6,480	6,729	6,745	6,299	7,391
45 00-726000	Workers' Compensation	3,992	7,065	8,202	8,500	8,362	9,198
Total Personnel		\$ 147,527	\$ 165,932	\$ 176,171	\$ 186,346	\$ 188,515	\$ 197,690
<u>Operations and Maintenance</u>							
45 00-729200	Training & Conferences	449	332	626	705	35	705
45 00-729400	Uniform Rental/Purchases	-	815	353	400	400	400
45 00-733000	Contractual	13,703	13,334	13,964	16,000	15,000	16,000
45 00-733432	Fire Safety Training	-	135	-	-	-	-
45 00-733500	Credit Card Disc.	15,430	13,796	12,403	17,900	17,900	12,000
45 00-733750	Administrative Reimb.	37,000	27,900	33,000	46,000	34,900	46,800
45 00-733800	Professional Services	300	600	600	600	600	600
45 00-742100	Trash Service	778	785	808	900	465	600
45 00-743100	Maintenance & Repair	8,181	3,992	6,578	5,000	9,000	7,000
45 00-743104	Electric Service	8,330	7,642	7,550	7,500	7,600	7,600
45 00-743105	Rental Maintenance	4,895	85	74	-	-	-
45 00-743200	Vehicle Maintenance	2,169	1,340	2,649	16,000	16,000	6,000
45 00-743400	Equipment Repair	3,521	3,692	3,434	3,500	4,500	4,000
45 00-743415	Safety Equipment	512	554	701	750	650	700
45 00-744200	Rental/Lease Equipment	285	-	-	400	400	400
45 00-744700	Mobile Devices & Service	463	463	490	460	517	550
45 00-752000	Insurance Property & Liability	9,388	10,344	11,043	11,000	11,422	11,879
45 00-752100	Self Insurance Claim	-	-	-	-	417	-
45 00-754000	Advertising	-	199	-	1,200	600	1,200
45 00-754100	Public Relations	300	100	128	300	100	300
45 00-761000	Supplies - Office	1,278	1,285	1,244	1,500	1,300	1,500
45 00-761100	Postage	125	197	174	125	120	125
45 00-762500	Aviation Fuel/Resell	83,119	81,476	83,198	85,000	73,889	80,000
45 00-762550	Jet-A/Resell	321,665	302,722	321,702	495,000	495,000	450,000
45 00-762560	Miscellaneous to Resell	635	473	268	500	619	500
45 00-762600	Gasoline/Fuel	4,349	3,783	3,337	5,000	5,000	4,500
45 00-762610	Propane	1,468	1,300	-	2,500	1,960	2,000
45 00-764131	Small Tools	178	132	279	400	345	400
45 00-764200	Memberships	35	35	35	100	38	38
Total Operations and Maintenance		\$ 518,556	\$ 477,511	\$ 504,638	\$ 718,740	\$ 698,777	\$ 655,797

City of Osage Beach
FY2019 Operating Budget

Lee C Fine Airport Fund Expenditures (Fund 45)		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Projected Year-End	FY2019 Budget
<u>Operating Capital</u>							
45 00-774128	Airport Capital	18,096	-	-	-	-	7,658
45 00-774141	Bldg Maintenance Capital	-	-	591	2,000	1,000	-
45 00-774250	Computer Equipment	-	-	-	-	162	1,178
45 00-774255	Machinery & Equipment	730	1,613	7,995	3,276	1,378	-
45 00-774261	Office Equip & Machinery	-	-	-	-	240	-
45 00-774265	Vehicles	-	-	17,975	-	-	-
	Total Operating Capital	\$ 18,825	\$ 1,613	\$ 26,561	\$ 5,276	\$ 2,780	\$ 8,836
<u>Capital Expansion</u>							
45 00-773020	Hangar Project	1,424	-	-	-	-	-
45 00-773209	Rental Improvements	-	325	-	-	-	-
45 00-773216	Taxiway Project	2,500	224,266	1,867,257	494,620	494,620	1,868,287
45 00-773225	Apron Project	-	272,638	4,203	-	-	6,406,000
	Total Capital Expansion	\$ 3,924	\$ 497,229	\$ 1,871,460	\$ 494,620	\$ 494,620	\$ 8,274,287
<u>Debt Service</u>							
45 00-780000	Principal	-	-	17,165	-	-	-
45 00-782000	Interest	-	-	-	-	-	-
	Total Debt Service	\$ -	\$ -	\$ 17,165	\$ -	\$ -	\$ -
	Total Lee C Fine Airport Fund Expenditures	\$ 688,832	\$ 1,142,285	\$ 2,595,995	\$ 1,404,982	\$ 1,384,692	\$ 9,136,610

**City of Osage Beach
FY2019 Operating Budget
Lee C Fine Airport**

Personnel Schedule

<u>Classification</u>	<u>Number Authorized</u>	<u>Pay Level</u>
Airport Manager (Share w/ Grand Glaize)	0.6	11
Airport Technician	3	5
Seasonal (FTE - .73)	1	N/A
Total Number Authorized	4.6	

Capital Outlay

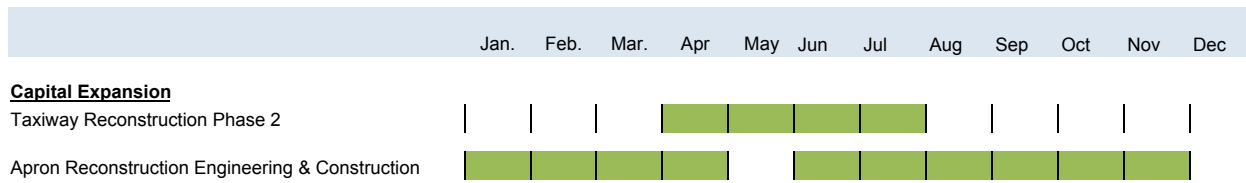
Operating Capital

Carports (2)	3,550
Fuel Recovery	4,108
Total Airport Capital	\$7,658
Sound Bars (2)	20
22" Monitors (3)	258
Wyse Thin Client Upgrade (2)	900
Total Computer Equipment	\$1,178
Total Operating Capital	\$8,836

Capital Expansion

Taxiway Reconstruction Phase 2 Engineering & Design (Grant 90/10)	169,305
Taxiway Reconstruction Phase 2 (Grant 90/10)	1,698,982
Total Taxiway Project	\$1,868,287
Apron Reconstruction Engineering & Design (Grant 100%)	556,000
Apron Reconstruction (Grant 100%)	5,850,000
Total Taxiway Project	\$6,406,000
Total Capital Expansion	\$8,274,287

City of Osage Beach
FY2019 Project Timeline
Lee C. Fine Airport Fund



**City of Osage Beach
FY2019 Operating Budget**

Grand Glaize Airport Fund Summary

Cash & Equivalent Balance January 1, 2019 - Estimated

Restricted - Fund Reserve	364
Restricted - Other	0
Unrestricted	0
TOTAL Cash & Equivalent Balance January 1, 2019	\$364

Revenue

Grants & Reimbursements	0
Fees	500
Utility Revenue	0
User Fees	185,800
Other Income	290
Transfer From Other Funds	126,000
TOTAL Revenues	\$312,590

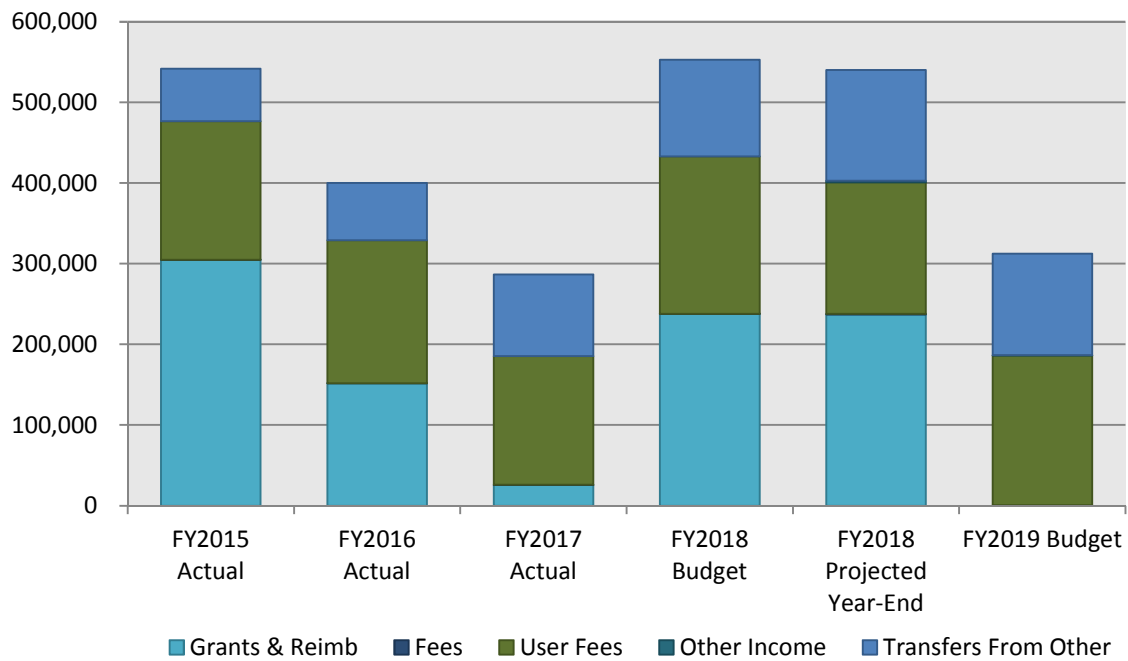
Expenditures

Personnel Services	150,306
Operations & Maintenance	140,661
Operating Capital	7,875
Capital Expenditures	0
TOTAL Expenditures	\$298,842

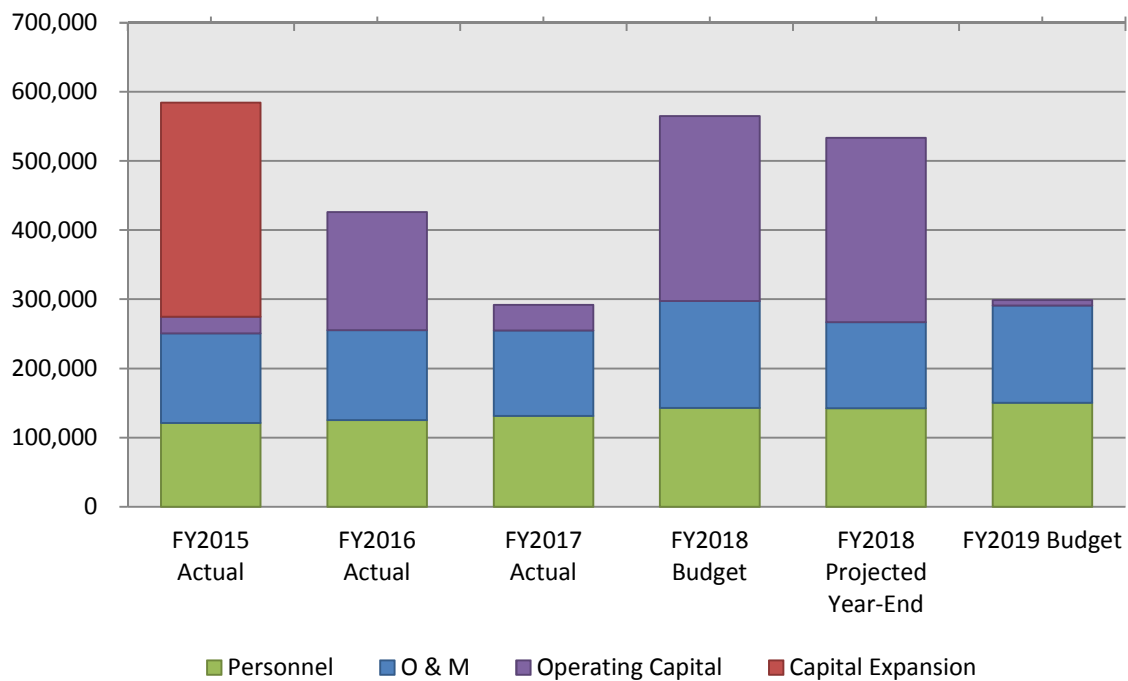
Cash & Equivalent Balance December 31, 2019 - Estimated

Restricted - Fund Reserve	13,143
Restricted - Other	0
Unrestricted	969
TOTAL Cash & Equivalent Balance December 31, 2019	\$14,112

FY2015 - FY2019 Grand Glaize Airport Fund Revenues



FY2015 - FY2019 Grand Glaize Airport Fund Expenditures



**City of Osage Beach
FY2019 Operating Budget**

Grand Glaize Airport Fund Revenues (Fund 47)		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Projected Year-End	FY2019 Budget
<u>Grants and Reimbursements</u>							
47 00-440200	Airport Grant Revenue	304,669	151,811	25,688	237,810	237,164	-
	Total Grants and Reimbursements	\$ 304,669	\$ 151,811	\$ 25,688	\$ 237,810	\$ 237,164	\$ -
<u>Fees</u>							
47 00-450400	Fees -- Copies, Maps, & Misc.	114	32	270	200	675	500
	Total Fees	\$ 114	\$ 32	\$ 270	\$ 200	\$ 675	\$ 500
<u>User Fees</u>							
47 00-480700	Aviation Fuel	114,521	105,912	86,683	120,000	80,000	90,000
47 00-480800	Jet-A Fuel/Propane	-	-	-	-	12,000	20,000
47 00-480801	Jet Fuel Tax	-	-	-	-	900	1,200
47 00-480810	Hangar Rental	49,126	63,067	64,010	66,000	62,460	66,000
47 00-480830	Parking Leases	4,825	4,887	4,981	5,000	4,762	5,000
47 00-480840	Tie Down Fees	2,628	2,815	3,398	3,200	2,583	3,000
47 00-480850	Misc. Merchandise	663	361	529	600	507	600
	Total User Fees	\$ 171,763	\$ 177,042	\$ 159,601	\$ 194,800	\$ 163,212	\$ 185,800
<u>Other Income</u>							
47 00-490200	Retirement Earnings	-	-	-	-	-	290
47 00-600000	Sale of Used Equipment	-	-	-	-	2,000	-
	Total Other Income	\$ -	\$ -	\$ -	\$ -	\$ 2,000	\$ 290
<u>Transfers From Other Funds</u>							
47 00-620010	Transfer from General Fund	65,000	71,000	101,000	-	-	-
47 00-620020	Transfer from Transportation Fund	-	-	-	120,000	137,000	126,000
	Total Transfers From Other Funds	\$ 65,000	\$ 71,000	\$ 101,000	\$ 120,000	\$ 137,000	\$ 126,000
	Total Grand Glaize Airport Fund Revenues	\$ 541,546	\$ 399,885	\$ 286,559	\$ 552,810	\$ 538,051	\$ 312,590

**City of Osage Beach
FY2019 Operating Budget**

Grand Glaize Airport Fund Expenditures (Fund 47)		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Projected Year-End	FY2019 Budget
<u>Personnel</u>							
47 00-711000	Salaries	77,120	78,086	82,688	91,767	86,380	95,672
47 00-713000	Overtime	1,168	1,165	971	1,000	1,547	1,000
47 00-714000	Holiday Pay	2,240	2,093	2,146	2,197	2,197	2,425
47 00-716000	Education Incentive	-	183	250	250	241	250
47 00-721001	Health Insurance	23,533	23,016	22,931	24,149	29,336	25,891
47 00-721002	Dental Insurance	1,404	1,409	1,408	1,453	1,875	1,496
47 00-721003	125 Medical Reimb.	600	600	600	600	600	600
47 00-721004	Employee Life Insurance	150	151	237	288	289	288
47 00-721005	Short Term Disability	284	303	234	432	342	432
47 00-721006	Vision Insurance	187	187	187	193	221	199
47 00-722000	FICA/FMED - 7.65%	6,057	6,124	6,485	7,265	6,763	7,600
47 00-723000	Retirement 401	4,555	4,688	4,782	4,887	4,240	5,255
47 00-726000	Workers' Compensation	3,992	7,065	8,202	8,500	8,362	9,198
Total Personnel		\$ 121,290	\$ 125,070	\$ 131,121	\$ 142,981	\$ 142,393	\$ 150,306
<u>Operations and Maintenance</u>							
47 00-729200	Training & Conferences	419	333	531	705	35	705
47 00-729400	Uniform Rental/Purchases	-	429	188	350	350	350
47 00-733000	Contractual	3,259	2,752	2,811	3,200	1,546	3,000
47 00-733500	Credit Card Disc.	3,490	3,361	2,787	3,000	3,000	3,000
47 00-733750	Administrative Reimb.	12,000	18,100	16,600	19,600	18,300	15,400
47 00-733800	Professional Services	150	300	300	300	275	275
47 00-741100	Utilities -- Sewer	635	564	565	600	650	650
47 00-742000	Janitorial Service	150	-	-	150	-	-
47 00-742100	Trash Service	814	878	775	825	465	600
47 00-743100	Maintenance & Repair	7,478	9,970	9,893	10,000	5,460	8,000
47 00-743104	Electric Service	5,303	5,187	5,087	5,000	4,968	5,000
47 00-743200	Vehicle Maintenance	513	116	954	1,200	640	1,000
47 00-743400	Equipment Repair	2,241	1,364	2,312	2,500	1,294	2,500
47 00-743415	Safety Equipment	262	295	435	400	360	400
47 00-744200	Rental/Lease Equipment	-	-	-	400	-	400
47 00-744700	Mobile Devices & Service	-	-	-	-	-	275
47 00-752000	Insurance Property & Liability	5,330	6,009	6,337	6,500	8,238	8,568
47 00-754000	Advertising	-	199	17	1,200	600	1,200
47 00-754100	Public Relations	252	404	446	500	439	500
47 00-761000	Supplies - Office	486	943	638	700	295	600
47 00-761100	Postage	47	75	147	100	60	100
47 00-762500	Aviation Fuel/Resell	85,320	77,693	70,999	85,000	65,653	72,000
47 00-762550	Jet-A/Resell	-	-	-	9,832	9,832	14,000
47 00-762560	Miscellaneous to Resell	586	548	294	500	423	400
47 00-762600	Gasoline/Fuel	399	457	1,273	1,400	948	1,200
47 00-764131	Small Tools	84	76	455	500	408	500
47 00-764200	Memberships	35	35	35	100	38	38
Total Operations and Maintenance		\$ 129,253	\$ 130,087	\$ 123,879	\$ 154,562	\$ 124,277	\$ 140,661

City of Osage Beach
FY2019 Operating Budget

Grand Glaize Airport Fund Expenditures (Fund 47)		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Projected Year-End	FY2019 Budget
<u>Operating Capital</u>							
47 00-774128	Airport Capital	23,626	169,166	27,886	264,234	263,515	6,783
47 00-774250	Computer Equipment	-	-	-	-	162	1,092
47 00-774255	Machinery & Equipment	450	1,613	8,900	3,274	3,274	-
	Total Operating Capital	\$ 24,076	\$ 170,779	\$ 36,786	\$ 267,508	\$ 266,951	\$ 7,875
<u>Capital Expansion</u>							
47 00-773105	Land Purchase	309,700	-	-	-	-	-
	Total Capital Expansion	\$ 309,700	\$ -	\$ -	\$ -	\$ -	\$ -
	Total Grand Glaize Airport Fund Expenditures	\$ 584,319	\$ 425,936	\$ 291,786	\$ 565,051	\$ 533,621	\$ 298,842

**City of Osage Beach
FY2019 Operating Budget
Grand Glaize Airport**

Personnel Schedule

<u>Classification</u>	<u>Number Authorized</u>	<u>Pay Level</u>
Airport Manager (Share w/ Lee C Fine)	0.4	11
Airport Technician	2	5
Seasonal (FTE - .73)	1	N/A
Total Number Authorized	3.4	

Capital Outlay

Operating Capital

Carport	2,675
Fuel Recovery	4,108
Total Airport Capital	\$6,783
Sound Bars (2)	20
22" Monitors (2)	172
Wyse Thin Client Upgrade (2)	900
Total Computer Equipment	\$1,092
Total Operating Capital	\$7,875

**City of Osage Beach
FY2019 Operating Budget**

Prewitt's Point TIF Fund Summary

Cash & Equivalent Balance January 1, 2019 - Estimated

Restricted - Other	3,005,639
Unrestricted	0
TOTAL Cash & Equivalent Balance January 1, 2019	\$3,005,639

Revenue

Taxes	2,399,746
Other Income	15,000
TOTAL Revenues	\$2,414,746

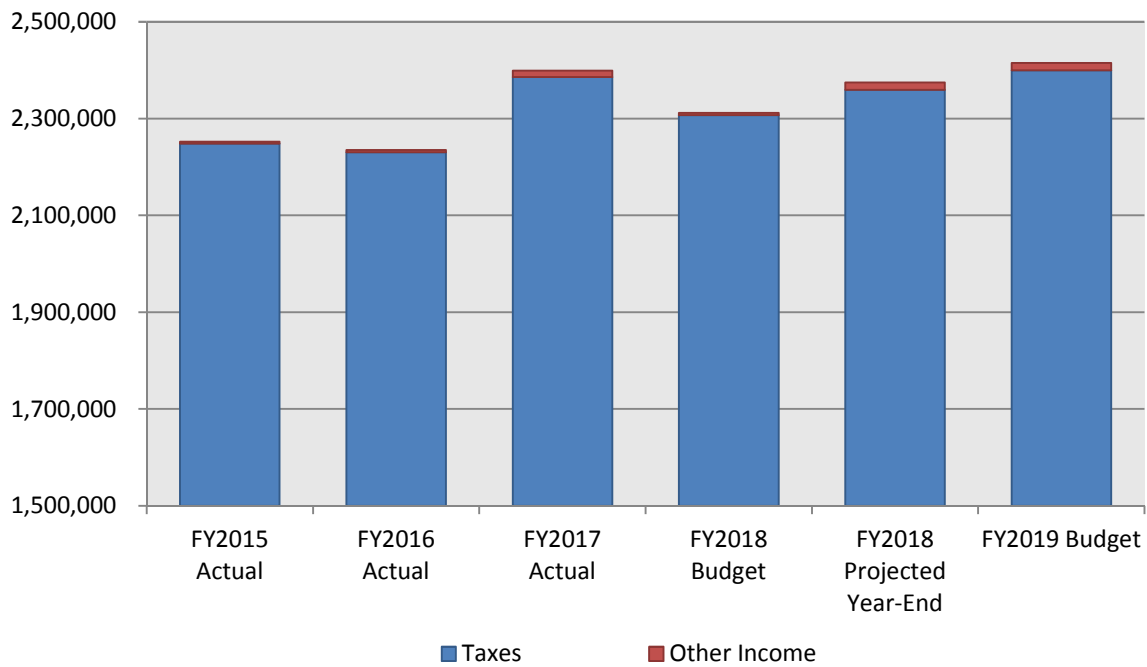
Expenditures

Operations & Maintenance	32,000
Debt Service	2,365,000
TOTAL Expenditures	\$2,397,000

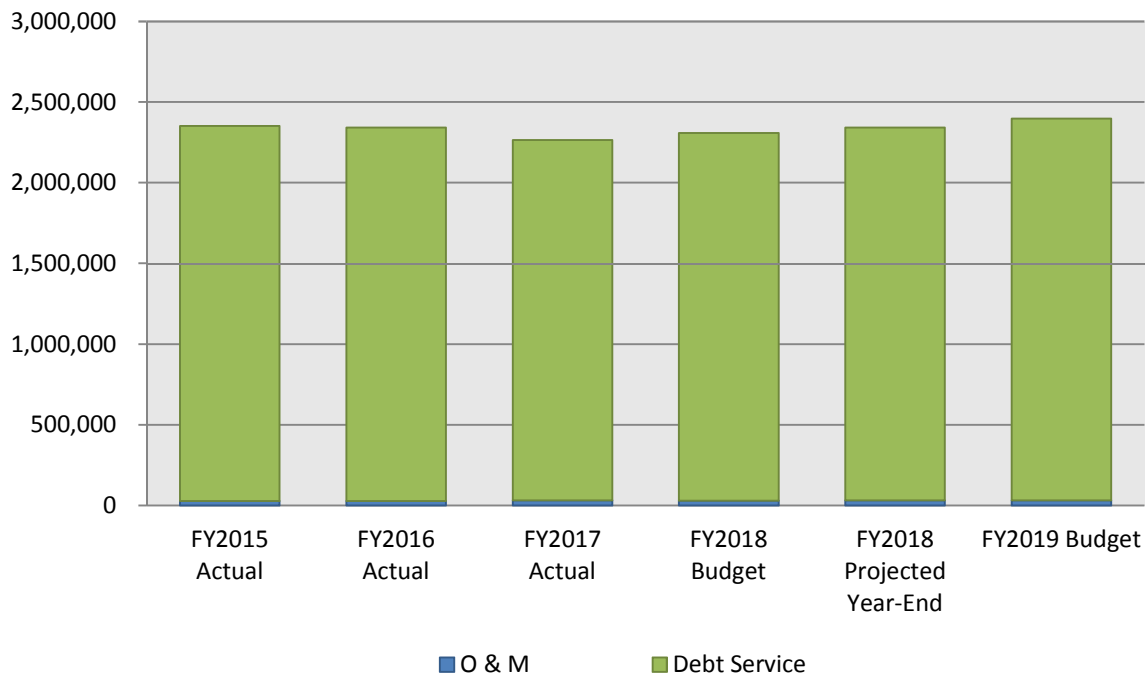
Cash & Equivalent Balance December 31, 2019 - Estimated

Restricted - Other	3,023,385
Unrestricted	0
TOTAL Cash & Equivalent Balance December 31, 2019	\$3,023,385

FY2015 - FY2019 Prewitt's Point TIF Fund Revenues



FY2015 - FY2019 Prewitt's Point TIF Fund Expenditures



**City of Osage Beach
FY2019 Operating Budget**

Prewitt's Point TIF Fund Revenues (Fund 60)		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Projected Year-End	FY2019 Budget
<u>Taxes</u>							
60 00-400000	Tax -- Sales Osage Beach	1,017,747	992,433	1,111,095	1,061,000	1,086,693	1,108,426
60 00-400003	Tax -- Sales Miller County	507,456	494,516	553,807	530,500	543,346	554,213
60 00-400004	Tax -- PILOTS	467,018	494,123	442,030	450,000	457,661	460,000
60 00-400007	Tax -- Miller Co. Ambulance	255,799	249,329	278,974	265,250	271,673	277,107
	Total Taxes	\$ 2,248,020	\$ 2,230,400	\$ 2,385,906	\$ 2,306,750	\$ 2,359,373	\$ 2,399,746
<u>Other Income</u>							
60 00-490000	Interest Earned	4,403	4,388	13,160	5,000	15,000	15,000
	Total Other Income	\$ 4,403	\$ 4,388	\$ 13,160	\$ 5,000	\$ 15,000	\$ 15,000
	Total Prewitt's Point TIF Fund Revenues	\$ 2,252,423	\$ 2,234,788	\$ 2,399,066	\$ 2,311,750	\$ 2,374,373	\$ 2,414,746

**City of Osage Beach
FY2019 Operating Budget**

Prewitt's Point TIF Expenditures (Fund 60)		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Projected Year-End	FY2019 Budget
<u>Operations and Maintenance</u>							
60 00-733440	Financial Services	7,907	9,507	7,907	8,000	7,907	8,000
60 00-733750	City Admin Reimb. 1%	19,883	17,363	23,851	21,000	24,000	24,000
	Total Operations and Maintenance	\$ 27,790	\$ 26,870	\$ 31,758	\$ 29,000	\$ 31,907	\$ 32,000
<u>Debt Service</u>							
60 00-780000	Principal	1,600,000	1,660,000	1,650,000	1,750,000	1,810,000	1,890,000
60 00-782000	Interest	723,545	654,725	582,259	530,000	500,630	475,000
	Total Debt Service	\$ 2,323,545	\$ 2,314,725	\$ 2,232,259	\$ 2,280,000	\$ 2,310,630	\$ 2,365,000
	Total Prewitt's Point TIF Fund Expenditures	\$ 2,351,335	\$ 2,341,595	\$ 2,264,017	\$ 2,309,000	\$ 2,342,537	\$ 2,397,000

**City of Osage Beach
FY2019 Operating Budget**

Dierbergs TIF Fund Summary

Cash & Equivalent Balance January 1, 2019 - Estimated

Restricted - Other	0
Unrestricted	0
TOTAL Cash & Equivalent Balance January 1, 2019	\$0

Revenue

Taxes	778,500
TOTAL Revenues	\$778,500

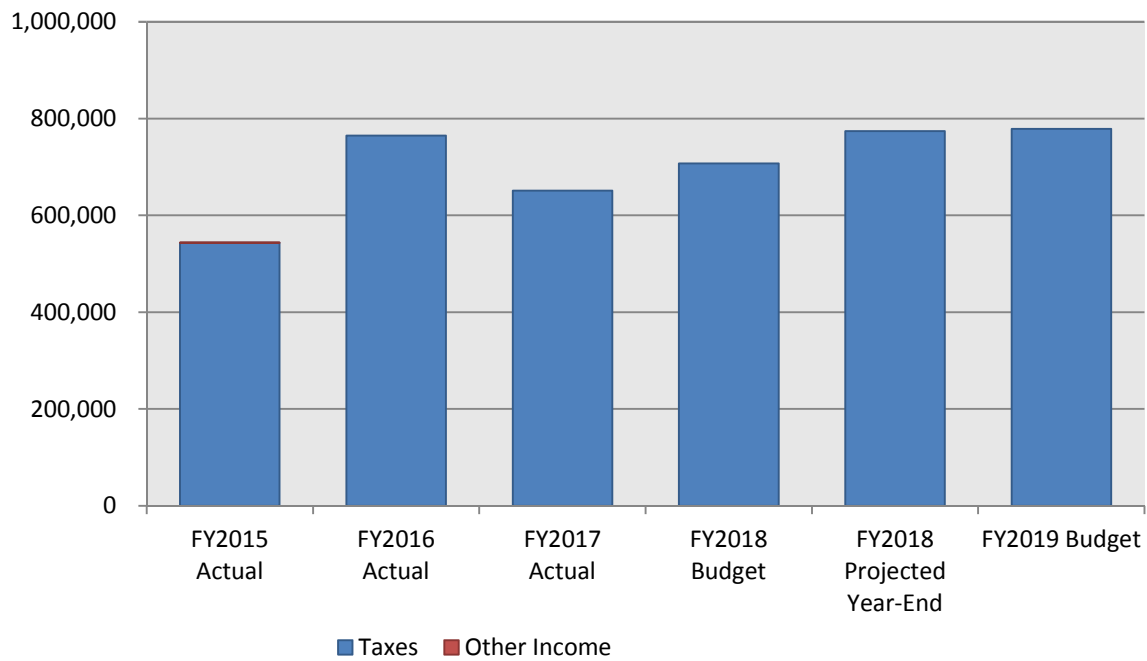
Expenditures

Operations & Maintenance	7,600
Debt Service	770,900
TOTAL Expenditures	\$778,500

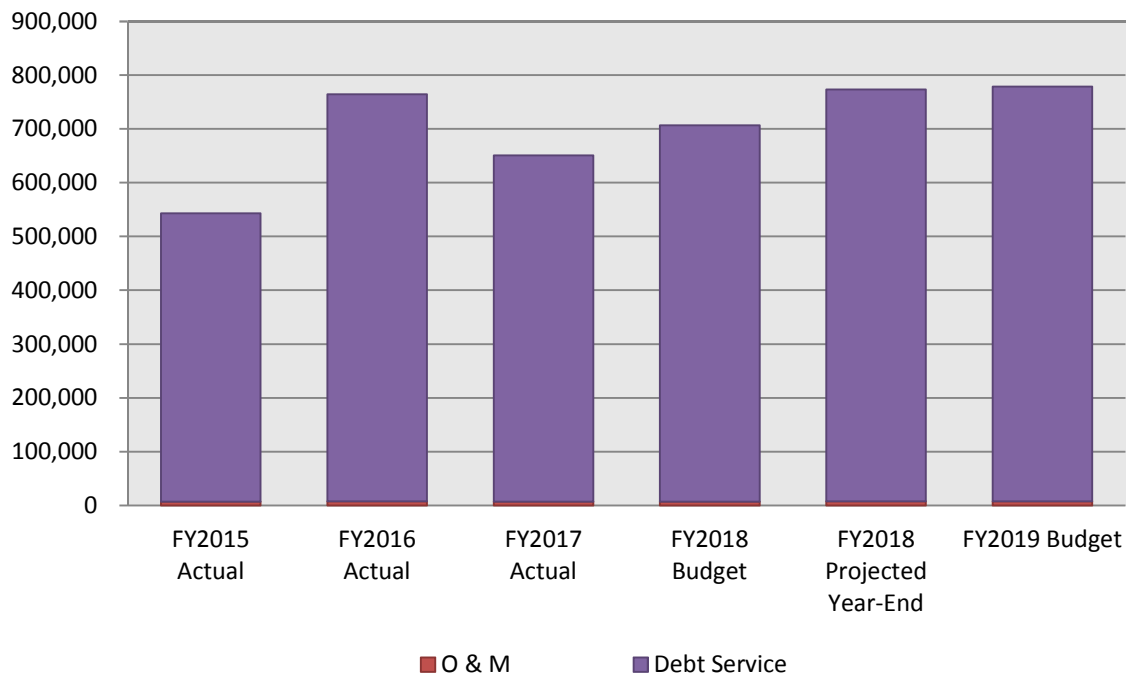
Cash & Equivalent Balance December 31, 2019 - Estimated

Restricted - Other	0
Unrestricted	0
TOTAL Cash & Equivalent Balance December 31, 2019	\$0

FY2015 - FY2019 Dierbergs TIF Fund Revenues



FY2015 - FY2019 Dierbergs TIF Fund Expenditures



**City of Osage Beach
FY2019 Operating Budget**

Dierbergs TIF Fund Revenues (Fund 61)		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Projected Year-End	FY2019 Budget
<u>Taxes</u>							
61 00-400000	Tax -- Sales Osage Beach	208,384	219,748	211,098	235,000	260,000	263,000
61 00-400003	Tax -- Sales Camden County	131,350	137,346	132,362	147,000	162,500	164,000
61 00-400004	Tax -- PILOTS	-	177,282	88,942	90,000	91,405	91,500
61 00-400006	Tax -- TDD	203,595	230,312	218,350	235,000	259,690	260,000
Total Taxes		\$ 543,329	\$ 764,688	\$ 650,752	\$ 707,000	\$ 773,595	\$ 778,500
Total Dierbergs TIF Fund Revenues		\$ 543,329	\$ 764,688	\$ 650,752	\$ 707,000	\$ 773,595	\$ 778,500

**City of Osage Beach
FY2019 Operating Budget**

Dierbergs TIF Expenditures (Fund 61)		FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Budget	FY2018 Projected Year-End	FY2019 Budget
<u>Operations and Maintenance</u>							
61 00-733750	City Admin Reimb.	7,036	7,300	7,183	7,200	7,595	7,600
	Total Operations and Maintenance	\$ 7,036	\$ 7,300	\$ 7,183	\$ 7,200	\$ 7,595	\$ 7,600
<u>Debt Service</u>							
61 00-799961	Transfer to UMB/TIF Notes	435,513	643,382	535,510	581,800	638,000	641,000
61 00-799962	Trans to First Bank/1/2 TDD	100,780	114,006	108,058	118,000	128,000	129,900
	Total Debt Service	\$ 536,293	\$ 757,388	\$ 643,568	\$ 699,800	\$ 766,000	\$ 770,900
	Total Dierbergs TIF Fund Expenditures	<u>\$ 543,329</u>	<u>\$ 764,688</u>	<u>\$ 650,751</u>	<u>\$ 707,000</u>	<u>\$ 773,595</u>	<u>\$ 778,500</u>

Department Comments and Recommendation:

N/A

City Administrator Comments and Recommendation:

Per City Code Chapter 135, a public hearing shall precede the adoption of the annual budget. This is a time set aside for the public to make comments or ask questions on the proposed FY2019 annual operating budget.

The following are the appropriated expenditures set forth in said budget set for approval.

General Fund	\$ 7,316,349
CIT Fund	\$ 1,962,332
Transportation Fund	\$ 4,937,024
Water Fund	\$ 4,765,897
Sewer Fund	\$ 3,197,196
Ambulance Fund	\$ 619,432
Lee C Fine Airport Fund	\$ 9,136,610
Grand Glaize Airport Fund	\$ 298,842
Prewitt's Point TIF	\$ 2,397,000
Dierbergs TIF	\$ 778,500
TOTAL EXPENDITURES	\$ 35,409,182

City of Osage Beach**Agenda Item Summary**Date of Board of Aldermen Meeting: 12/06/18Originator: *(Name/Title)* Cindy Leigh, Human Resources GeneralistDate Submitted: 11/26/18**Agenda Item Title:**

Bill 18-60 - Amend City code Chapter 125: Human Resources System (Personnel) Rules and Regulations
Section 125.050.G.1 Merit and Lump Sum Increases.

Presented by: *(Name/Title)* Cindy Leigh, Human Resources Generalist**Requested Action:**☐

Motion to Approve

☒First Reading of Bill # 18-60☐

Second Reading of Bill # _____

☐

Resolution # _____

☐

Proclamation

☐

Public Hearing

☐

Other (Describe) _____

Ordinance Reference for Action: (i.e. RSMo Section, Ordinance # & Title)

Board of Aldermen approval required per Section 110.230. Ordinances, Resolutions, Etc. – Generally and
Section 110.240 Adoption of Ordinances.

Deadline for Action: YES ☒ NO ☐

If yes, explain:

The Pay Plan Merit increases are reflected in the 2019 Budget to be effective January 1, 2019.

Fiscal Impact:Not Applicable ☐Budgeted Item: YES ☒ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: Salary line item 00-00-711000 for each department

FY____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☒ NO ☐

If yes, list attachments:

Bill 18-60 and Merit Increase Policy

Department Comments and Recommendation:

The proposed change to City Code Section 125.050.G.1 Merit Increase Policy is changing the percentage of the merit increases employees are eligible for beginning January 1, 2019. This proposed change brings the merit increase percentages back to the level they were before 2017.

This change has a cost of approximately \$23,495.59 over a two year period. The cost for 2019 is included in the proposed 2019 budget and was discussed during the budget workshops.

Following are the proposed merit increase percentage changes.

Performance	Quartile 1	Quartile 2	Quartile 3	Quartile 4
4	3.5% to 5%	3.25% to 4%	3% to 3.5%	2.75% to 3%
3	3% to 4%	2.75% to 3.25%	2.5% to 2.75%	2.25% to 2.5%
2	2.5% to 3%	2.25% to 2.5%	2% to 2.25%	1.75% to 2.00%
1	0% to 0%	0% to 0%	0% to 0%	0% to 0%

Changes to Section 125.050.G.1 and the Merit Increase Policy are included.

City Administrator Comments and Recommendation:

Per City Code 110.230, Bill 18-60 is in correct form as per City Attorney.

I concur with the HR Generalist's recommendations.

BILL NO. 18-60

ORDINANCE NO. 18.60

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI AMENDING THE HUMAN RESOURCES SYSTEM (PERSONNEL) RULES AND REGULATIONS CHAPTER SECTION: 125.050.G.1 PAY AND COMPENSATION

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI AS FOLLOWS:

Section 1. That Section 125.050. Pay and Compensation, Item G is amended to read as follows:

G. *Individual Employee Pay Adjustments.* Individual pay adjustments may be made in any of the following ways:

1. Merit and lump sum increases. Refer to Merit Increase Policy dated ~~01/01/17~~ **01/01/19**.

Section 2. That this Ordinance shall be in full force and effect from and after the date of passage and approval of the Mayor.

READ FIRST TIME: _____ READ SECOND TIME: _____

I hereby certify that the above Ordinance No. 18.60 was duly passed on _____, by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:	0	Nays:	0
Abstain:	0	Absent:	0

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Dorothy Urlicks, Deputy City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 18.60.

John Olivarri, Mayor

Date

ATTEST:

Dorothy Urlicks, Deputy City Clerk

Chapter 125. Human Resource System (Personnel) Rules and Regulations**Section 125.050. Pay and Compensation.**

- G. *Individual Employee Pay Adjustments.* Individual pay adjustments may be made in any of the following ways:
1. Merit and lump sum increases. Refer to Merit Increase Policy dated ~~01/01/17~~
01/01/19.



CITY OF OSAGE BEACH
MERIT INCREASE POLICY

Effective January 1, 2017-2019

CITY OF OSAGE BEACH
MERIT INCREASE POLICY

City of Osage Beach Merit Increase Policy Statement

The City of Osage Beach understands the need for employees to know what their strengths and weaknesses are and what is expected of them to perform the important elements of their jobs. The City will strive to provide a consistent evaluation to provide developmental and honest feedback and a judicious merit system for the employees on an end-of-probation and annual basis.

Policy and Procedures

1. Application

The purpose of this policy is to provide information and direction pertaining to merit increases for all employees.

2. Policy and Procedures

- A. All employees will be evaluated for their specific evaluation period annually. The performance evaluation includes the following sections; Goals and Objectives, Strength and Need for Improvement, and the Competency Rating. The performance evaluations have a total of 11 categories with total points assessed as follows:

Clearly Outstanding	=	4 points
Exceeds Expectations	=	3 points
Meets Expectations	=	2 points
Needs Improvement	=	1 point
Unsatisfactory/At Risk	=	0 points

- B. Each employee has the opportunity to earn a merit increase based on the employee's annual performance evaluation points. The amount of the merit increase varies with the individual employee's performance evaluation and what quartile the employee is in within the pay plan level and shall be based on the following merit point system:

3.6 – 4.0	=	2.75 3% - 3.5 5% Merit Increase
2.6 – 3.5	=	2.25 2.5% - 3.00 4% Merit Increase
1.6 – 2.5	=	1.75 2% - 2.50 3% Merit Increase
1.0 – 1.5	=	0 % Merit Increase
0.0 – 0.9	=	0 % Merit Increase – 3 or 6 Month Probation

- C. Employees will be eligible for an annual merit increase twelve (12) months after successful completion of their six (6) month probation period.
- D. Merit Increases cannot exceed the salary range assigned to a position.
- E. Employees who have reached the maximum of their pay range shall receive a 1.5% lump sum increase at the time of their performance evaluation if the evaluation is Exceeds or Outstanding.
- F. Problems leading up to an unacceptable rating shall be discussed prior to the evaluation.

- G. If an employee is placed on 3-month or 6-month probation, bi-weekly meetings will be scheduled with the employee and the Department Head/Supervisor to review his/her progress. The City Administrator will be notified and given regular updates as to the progress being made. At the end of the probation, if the employee has brought his/her performance up to 'Meets Expectations', he/she will receive a merit increase for the remaining months of the annual evaluation. The employee will be re-evaluated again on their regular annual evaluation date but will not be reimbursed for the months spent on probation.
- H. If an employee is placed on a 3-month probation and has not improved his/her performance, he/she will be given an additional 3 months to improve. If no improvement is made at that time, he/she will be terminated. At no time will a probation period be extended beyond 6 months.
- I. It is the Department Manager/ Supervisor's responsibility to initiate the evaluation process. Evaluations cover a specific time period. End-of-Probation evaluations are due in memo format only and annual evaluations are due in the formal format on the evaluation forms. Both are due by the end of the evaluation period.
- J. Lump Sum Merit – A Lump Sum Merit is a merit increase based on a recommendation from the employee's Department Head and approved by the City Administrator. A one-time lump sum increase may be awarded to reflect an employee's contribution to the City for a task or suggestion. No lump sum increase payment can exceed 3% of the employee's base annual wage/salary.

City of Osage Beach**Agenda Item Summary**Date of Board of Aldermen Meeting: 12/06/18Originator: *(Name/Title)* Nicholas Edelman, Public Works DirectorDate Submitted: 11/21/18**Agenda Item Title:**

Bill 18-61 - Amending Ordinance No. 17-80 Adopting the 2018 Annual Budget, Transfer of Funds for Necessary Expenses.

Presented by: (Name/Title) Nicholas Edelman, Public Works Director**Requested Action:**☐

Motion to Approve

☒First Reading of Bill # 18-61☐

Second Reading of Bill # _____

☐

Resolution # _____

☐

Proclamation

☐

Public Hearing

☐

Other (Describe) _____

Ordinance Reference for Action: (i.e. RSMo Section, Ordinance # & Title)

Board of Aldermen approval required for budget amendments over \$5,000 per Municipal Code Chapter 135; Article II: Purchasing, Procurement, Transfers, and Sales.

Deadline for Action: YES ☒ NO ☐

If yes, explain:

Must be completed before the end of FY2018

Fiscal Impact:Not Applicable ☒Budgeted Item: YES ☐ NO ☒

If no, provide funding source: _____

Budget Line Item/Title: _____

FY____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☒ NO ☐

If yes, list attachments:

Bill 18.61

Department Comments and Recommendation:

This Budget Amendment is needed for additional roadway maintenance material needed for the year. At the September 6, Board of Aldermen Meeting, we asked for approval to purchase crack seal material in the amount not to exceed \$31,000. We discussed that we would need a budget amendment if the crack seal was approved. This was work that was originally planned in 2019 but we are able to start on it earlier.

The following Amendment is needed:

	Original Item	Amended Item
20-00-761300 Road Repair & Maintenance	\$20,000	\$56,960

The original budgeted amount in 20-00-761300 was \$20,000, with requested material of \$31,000, in addition to other patching materials used for other roads, an amendment of \$36,960 is requested. The additional patching materials has been spent for Indian Trace and other roads. We are going to slurry seal Indian Trace and was trying to repair this area prior to it being sealed.

The funds for the amendment will come from Unrestricted Funds in the Transportation Department.

The Public Works Department recommends approval.

City Administrator Comments and Recommendation:

Per City Code 110.230, Bill 18-61 is in correct form as per City Attorney.

I concur with Public Works Director's recommendation.

BILL NO. 18-61

ORDINANCE NO. 18.61

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AMENDING ORDINANCE NO. 17.80 ADOPTING THE 2018 ANNUAL BUDGET, TRANSFER OF FUNDS FOR NECESSARY EXPENSES.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, AS FOLLOWS, TO WIT:

Section 1. That the 2018 Annual Budget adopted as Ordinance No. 17.80 is hereby amended by appropriating additional funds as follows:

	Original Item	Amended Item
20-00-761300 Road Repair & Maintenance	\$20,000	\$56,960

Section 2. In all other respects the 2018 Annual Budget adopted in Ordinance No. 17.80 remains in full force and effect.

Section 3. That this Ordinance shall be in full force and effect upon date of passage and approval by the Mayor.

READ FIRST TIME:

READ SECOND TIME:

I hereby certify that the above Ordinance No. 18.61 was duly passed on _____ by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstain:

Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Dorothy Urlicks, Deputy City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 18.61.

John Olivarri, Mayor

Date

ATTEST:

Dorothy Urlicks, Deputy City Clerk

City of Osage Beach**Agenda Item Summary**Date of Board of Aldermen Meeting: 12/06/18Originator: *(Name/Title)* Mike Welty/Assistant City AdministratorDate Submitted: 11/19/18**Agenda Item Title:**

Bill 18-62 - Amending Ordinance No. 17-80 Adopting the 2018 Annual Budget, Transfer of Funds for Necessary Expenses.

Presented by: (Name/Title) Mike Welty/Assistant City Administrator**Requested Action:**☐

Motion to Approve

☒First Reading of Bill # 18-62☐

Second Reading of Bill # _____

☐

Resolution # _____

☐

Proclamation

☐

Public Hearing

☐

Other (Describe) _____

Ordinance Reference for Action: (i.e. RSMo Section, Ordinance # & Title)

Board of Aldermen approval required for budget amendments over \$5,000 per Municipal Code Chapter 135; Article II: Purchasing, Procurement, Transfers, and Sales.

Deadline for Action: YES ☒ NO ☐

If yes, explain:

Must be completed before the end of FY2018

Fiscal Impact:Not Applicable ☒Budgeted Item: YES ☐ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: _____

FY ____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☐ NO ☐

If yes, list attachments:

Bill 18-62

Department Comments and Recommendation:**Amendment #1**

Jet fuel sales are significantly up in 2018 at Lee Fine Airport and so a budget amendment needs to be made to account for the increase in expense in 45-00-733500 Credit Card Disc and 45-00-762550 Jet Fuel/Resell. We are forecasting jet fuel revenue to be around \$621,000 with an Original Budget of \$490,000.00.

The Budget Amendment is as follows:

	Original Amount	Amended Amount
45-00-733500 Credit Card Disc	\$12,000	\$17,900
45-00-762550 Jet Fuel/Resell	\$380,000	\$495,000

Amendment #2

At the September 21, 2017 Board of Alderman meeting authorization was given for Precision Auto to repair our existing fuel truck at an amount not to exceed \$17,563.09. The truck was repaired and returned to the Airport in late April of 2018 at a cost \$15,454.67 coded to 45-00-743200 Vehicle Maintenance. This expenditure is a carry over from FY2017 and based on current spending the follow budget amendment to FY2018 is needed.

The Budget Amendment is as follows:

	Original Amount	Amended Amount
45-00-743200 Vehicle Maintenance	\$6,000	\$16,000

Amendment #3

In May of 2018 we began selling jet fuel at the Grand Glaize Airport. We are forecasting jet fuel revenue to be approximately \$12,000 in 2018. \$9,863 needs to be budgeted to line item 47-00-762550 Jet Fuel/Resell to account for the expense.

The Budget Amendment is as follows:

	Original Amount	Amended Amount
47-00-762550 Jet Fuel/Resell	\$0.00	\$9,832

The Assistant City Administrator recommends approval.

City Administrator Comments and Recommendation:

Per City Code 110.230, Bill 18-62 is in correct form as per City Attorney.

I concur with the Asst City Administrator's recommendation.

BILL NO. 18-62

ORDINANCE NO.18.62

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AMENDING ORDINANCE NO. 17.80 ADOPTING THE 2018 ANNUAL BUDGET, TRANSFER OF FUNDS FOR NECESSARY EXPENSES.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, AS FOLLOWS, TO WIT:

Section 1. That the 2018 Annual Budget adopted as Ordinance No. 17.80 is hereby amended by appropriating additional funds or reducing appropriations as follows:

	Original Item	Amended Item
45-00-733500 Credit Card Disc	\$12,000	\$17,900
45-00-762550 Jet Fuel/Resell	\$380,000	\$495,000
45-00-743200 Vehicle Maintenance	\$6,000	\$16,000
47-00-762550 Jet Fuel/Resell	\$0.00	\$9,832

Section 2. In all other respects the 2018 Annual Budget adopted in Ordinance No. 17.80 remains in full force and effect.

Section 3. That this Ordinance shall be in full force and effect upon date of passage and approval by the Mayor.

READ FIRST TIME: _____

READ SECOND TIME: _____

I hereby certify that the above Ordinance No. 18.62 was duly passed on _____ by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstain:

Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Dorothy Urlicks, Deputy City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 18.62.

John Olivarri, Mayor

Date

ATTEST:

Dorothy Urlicks, Deputy City Clerk

BILL NO. 18-62

ORDINANCE NO.18.62

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AMENDING ORDINANCE NO. 17.80 ADOPTING THE 2018 ANNUAL BUDGET, TRANSFER OF FUNDS FOR NECESSARY EXPENSES.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, AS FOLLOWS, TO WIT:

Section 1. That the 2018 Annual Budget adopted as Ordinance No. 17.80 is hereby amended by appropriating additional funds or reducing appropriations as follows:

	Original Item	Amended Item
45-00-733500 Credit Card Disc	\$12,000	\$17,900
45-00-762550 Jet Fuel/Resell	\$380,000	\$495,000
45-00-743200 Vehicle Maintenance	\$6,000	\$16,000
47-00-762550 Jet Fuel/Resell	\$0.00	\$9,832

Section 2. In all other respects the 2018 Annual Budget adopted in Ordinance No. 17.80 remains in full force and effect.

Section 3. That this Ordinance shall be in full force and effect upon date of passage and approval by the Mayor.

READ FIRST TIME: _____

READ SECOND TIME: _____

I hereby certify that the above Ordinance No. 18.62 was duly passed on _____ by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstain:

Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Dorothy Urlicks, Deputy City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 18.62.

John Olivarri, Mayor

Date

ATTEST:

Dorothy Urlicks, Deputy City Clerk

City of Osage Beach

Agenda Item Summary

Date of Board of Aldermen Meeting: 12/06/18Originator: *(Name/Title)* Ty Dinsdale, Airport ManagerDate Submitted: 11/21/18

Agenda Item Title:

Bill 18-63 – Authorize the Mayor to Execute AMENDMENT #3 to the State Block Grant Agreement for the Lee C. Fine Taxiway Phase 1 Project 15-046B-1 with the Missouri Highways and Transportation Commission.

Presented by: *(Name/Title)* Ty Dinsdale, Airport Manager

Requested Action:

☐
☒
☐
☐

Motion to Approve

First Reading of Bill # 18-63

Second Reading of Bill # _____

Resolution # _____

☐
☐
☐

Proclamation

Public Hearing

Other (Describe)

Ordinance Reference for Action: *(i.e. RSMo Section, Ordinance # & Title)*

Board of Aldermen approval required for purchases over \$15,000 per Municipal Code Chapter 135; Article II: Purchasing, Procurement, Transfers, and Sales.

Deadline for Action: YES ☒ NO ☐

If yes, explain:

This agreement needs to be signed and back to MODot by December 31, 2018

Fiscal Impact:

Not Applicable ☒Budgeted Item: YES ☒ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: _____

FY _____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☒ NO ☐

If yes, list attachments:

Bill 18.63; Grant Agreement

Department Comments and Recommendation:

This agreement will allow the Lee C Fine Reconstruction Phase 1 project time period of September 30, 2018 to be extended to March 30, 2019, to allow for the finalization of the billing and final paperwork.

The Airports and Public Works Department recommends approval.

City Administrator Comments and Recommendation:

Per City Code 110.230, Bill 18-63 is in correct form as per City Attorney.

In March 2018, Amendment #2 approved the September 30, 2018, extension. This is the final amendment needed to complete Phase I of the project.

I concur with the departments' recommendation.

BILL NO. 18-63

ORDINANCE NO. 18.63

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AUTHORIZING THE MAYOR TO EXECUTE AMENDMENT #3 TO THE STATE BLOCK GRANT AGREEMENT FOR PROJECT 15-045B-1 LCF PARALLEL TAXIWAY RECONSTRUCTION WITH THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION.

WHEREAS, the City of Osage Beach entered into an agreement with the Missouri Highways and Transportation Commission for the project titled Reconstruct Parallel Taxiway-Phase 1 Design at the Lee C. Fine Memorial Airport; and

WHEREAS, the City desires to enter into Amendment #3 to complete, extend or continue the original agreement.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI, AS FOLLOWS, WIT.

Section 1. The Board of Aldermen hereby authorizes the Mayor to execute on behalf of the City amendment 2 to the state block grant agreement for project 15-045B-1 LCF parallel taxiway reconstruction with the Missouri Highways and Transportation Commission, under substantially the same as under the terms set forth in Exhibit A.

Section 2. The project time period of September 30, 2018, will be extended to March 30, 2019 to allow for completion of the work.

Section 3. The City Administrator is hereby authorized to take such further actions as are necessary to carry out the intent of this Ordinance and Contract.

Section 4. This Ordinance shall be in full force and effect from date of passage and approval by the Mayor.

READ FIRST TIME: _____ READ SECOND TIME: _____

I hereby certify that the above Ordinance No. 18.63 was duly passed on _____, by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:	0	Nays:	0
Abstain:	0	Absent:	0

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Dorothy Urlicks, Deputy City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 18.63.

Date

John Olivarri, Mayor

ATTEST:

Dorothy Urlicks, Deputy City Clerk

CCO Form: MO18

Approved: 05/94 (MLH)

Revised: 03/17 (MWH)

Modified:

Sponsor: City of Osage Beach – Lee C. Fine

Project No.: 15-046B-1

CFDA Number: CFDA #20.106

CFDA Title: Airport Improvement Program

Federal Agency: Federal Aviation Administration, Department of Transportation

**MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION
AMENDMENT TO STATE BLOCK GRANT AGREEMENT**

AMENDMENT #3

THIS AGREEMENT AMENDMENT is entered into by the Missouri Highways and Transportation Commission (hereinafter, "Commission") and the City of Osage Beach (hereinafter, "Sponsor").

WITNESSETH:

WHEREAS, the parties entered into an Agreement executed by the Sponsor on March 17, 2016, and executed by the Commission on March 29, 2016, (hereinafter, "Original Agreement") under which the Commission granted the sum not to exceed Two Hundred Two Thousand One Hundred Fifteen Dollars (\$202,115) to the Sponsor to assist with Reconstruct Parallel Taxiway-Phase 1 Design; and

WHEREAS, the parties entered into an Amendment #1 to the Original Agreement executed by the Sponsor on November 9, 2016, and executed by the Commission on November 15, 2016, (hereinafter, "Amendment #1") under which the Commission granted an additional sum not to exceed One Million Nine Hundred Ninety-Five Thousand Three Hundred Thirty-One Dollars (\$1,995,331) to the Sponsor to assist with Reconstruct Parallel Taxiway-Phase 1 Design and Construction; and

WHEREAS, the parties entered into an Amendment #2 to the Original Agreement executed by the Sponsor on March 23, 2018, and executed by the Commission on April 10, 2018, (hereinafter, "Amendment #2") under which the Commission extended the project time period from November 30, 2017 to September 30, 2018 to allow for completion of the work; and

WHEREAS, the parties desire to extend the project time period to allow for completion of the work.

NOW, THEREFORE, in consideration of the mutual covenants, promises and representations in this Agreement, the parties agree as follows:

(1) **PROJECT TIME SCHEDULE**: Based upon the revised project schedule, the project time period of September 30, 2018 will be extended to March 30, 2019, to

allow for completion of the work. Paragraph (1) of Amendment #2 is hereby amended accordingly.

(2) ADDITIONAL PROVISIONS: The following provisions are applicable.

(A) The project will be carried out in accordance with the assurances (Exhibit 1) given by the Sponsor to the Commission as specified in Amendment #2.

(B) This Amendment shall expire and the Commission shall not be obligated to pay any part of the costs of the project unless this grant amendment has been executed by the Sponsor on or before December 31, 2018, or such subsequent date as may be prescribed in writing by the Commission.

(C) All other terms and conditions of the Original Agreement, Amendment #1, and Amendment #2 entered into between the parties shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have entered into this Agreement on the date last written below:

Executed by the Sponsor this ____ day of _____, 20____.

Executed by the Commission this ____ day of _____, 20____.

**MISSOURI HIGHWAYS AND
TRANSPORTATION COMMISSION**

CITY OF OSAGE BEACH

By _____

Title _____

Title _____

Secretary to the Commission

By _____

Title _____

Approved as to Form:

Approved as to Form:

Commission Counsel

Title _____

Ordinance No. _____
(if applicable)

CERTIFICATE OF SPONSOR'S ATTORNEY

I, _____, acting as attorney for the Sponsor do hereby certify that in my opinion the Sponsor is empowered to enter into the foregoing grant Agreement under the laws of the State of Missouri. Further, I have examined the foregoing grant Agreement and the actions taken by said Sponsor and Sponsor's official representative have been duly authorized and that the execution thereof is in all respects due and proper and in accordance with the laws of the said state and the Airport and Airway Improvement Act of 1982, as amended. In addition, for grants involving projects to be carried out on property not owned by the Sponsor, there are no legal impediments that will prevent full performance by the Sponsor. Further, it is my opinion that the said grant constitutes a legal and binding obligation of the Sponsor in accordance with the terms thereof.

CITY OF OSAGE BEACH

Name of Sponsor's Attorney (typed)

Signature of Sponsor's Attorney

Date _____

City of Osage Beach**Agenda Item Summary**Date of Board of Aldermen Meeting: 12/06/18Originator: *(Name/Title)* Kellie Atkins, IT ManagerDate Submitted: 11/21/18**Agenda Item Title:**

Bill 18.64 - An Ordinance of the City of Osage Beach, Missouri, Authorizing the Mayor to Execute a Contract with Infinitech Consulting LLC for IT support services.

Presented by: *(Name/Title)* Kellie Atkins, IT Manager**Requested Action:**☐

Motion to Approve

☒First Reading of Bill # 18.64☐

Second Reading of Bill # _____

☐

Resolution # _____

☐

Proclamation

☐

Public Hearing

☐

Other (Describe)

Ordinance Reference for Action: (i.e. RSMo Section, Ordinance # & Title)

Board of Aldermen approval required for purchases over \$15,000 per Municipal Code Chapter 135; Article II: Purchasing, Procurement, Transfers, and Sales.

Deadline for Action: YES ☒ NO ☐

If yes, explain:

The IT Department would like to begin working with Infinitech on Jan. 1, 2019.

Fiscal Impact:Not Applicable ☐Budgeted Item: YES ☒ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: 10-19-733800 Professional ServicesFY 19 Budgeted Amount: \$ 30,000.00

Expenditures to Date _____: (\$ _____)

Available: \$ 30,000.00Requested Amount: \$ 30,000.00Attachments: YES ☒ NO ☐

If yes, list attachments:

Bill 18-64; Infinitech Master Service Agreement

Department Comments and Recommendation:

A Request for Qualification (RFQ) was sent out in late September to formally begin a relationship with an IT support services company that meets our current and future needs.

The City choose an IT Support Services partner who would meet the following criteria: Expertise in the versions of VMware our City uses, expertise with both Juniper and Cisco switches, experience in both virtual and physical hardware which includes our virtual environment infrastructure, expedite IT purchases by contributing knowledge on industry best practices, experience with software licensing within a VDI and ability to assist in an emergency capacity with a reasonable response time.

5 Bids were received and Infinitel Consulting LLC was selected as the most qualified firm based upon the following 4 scored skills needed: 1.) Experience and Technical Competence, 2.) Capacity, Capability, and Customer Service, 3.) Past Record of Performance, and 4.) Price.

The consultant chosen will be used to assist with future IT projects including but not limited to:

1. Wyse terminal replacement
2. Anti-Virus software deployment
3. Adobe licensing upgrade
4. Replace networking equipment such as Juniper Switches and outdated wireless access points.
5. VMWARE Horizon software version upgrade.
6. Windows OS Version Upgrade.
7. Location-based printer deployment needed for a VDI environment.
8. AutoCad Upgrade.
9. ArcGis ESRI version upgrade.
10. Network shared folder security assessment.

Infinitel is a IT Consulting firm with offices in Columbia that currently work with the City of Jefferson, the City of Columbia, the City of Warrenton, and Lincoln University among others. Their references and qualifications have been thoroughly vetted and we are ready to move forward.

The IT Manager recommends approval.

City Administrator Comments and Recommendation:

Per City Code 110.230, Bill 18-64 is in correct form as per City Attorney.

This item is a not-to-exceed request of \$30,000 for services as needed per the scope identified by the department. The item is included in the FY2019 Operating Budget Draft and was discussed during the budget workshops.

I concur with the IT Manager's recommendation.

BILL NO. 18-64

ORDINANCE NO. 18.64

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH INFINITECH CONSULTING LLC. FOR IT SUPPORT SERVICES

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI, AS FOLLOWS, WIT.

Section 1. The Board of Aldermen hereby authorizes the Mayor to execute on behalf of the City a contract with Infinitel Consulting LLC for IT Support Services.

Section 2. Total expenditures or liability authorized under this Ordinance shall not exceed thirty thousand dollars (\$30,000) per year.

Section 3. The City Administrator is hereby authorized to take such further actions as are necessary to carry out the intent of this Ordinance and Contract.

Section 4. This Ordinance shall be in full force and effect on and after _____.

READ FIRST TIME: _____ READ SECOND TIME: _____

I hereby certify that the above Ordinance No. 18.64 was duly passed on _____ by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:	0	Nays:	0
Abstain:	0	Absent:	0

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Dorothy Urlicks, Deputy City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 18.64.

Date

John Olivarri, Mayor

ATTEST:

Dorothy Urlicks, Deputy City Clerk

**CITY OF OSAGE BEACH CONSULTANT MASTER
SERVICES AGREEMENT**

THIS AGREEMENT dated this ____ day of _____, 2018, by and between the City of Osage Beach, (herein "City") and _____ (herein "Consultant").

IN CONSIDERATION OF the performance of the services rendered under this Agreement and payment for such services, the parties agree to the following:

1. **Services** - As authorized by the City the Consultant shall provide the City professional services for the benefit of the City as set forth in approved scopes of work from time to time submitted by Consultant and accepted by City or via phone inquiries for support, and the Consultant shall provide the City, as applicable, with the services, reports, studies, surveys, plans, specifications, and other work outlined. Consultant agrees to provide all such services in a timely manner as established by the timelines set forth in the approved scope of work, or in the absence of the designation, within a reasonable time after receipt of City directives. Consultant agrees to provide services by and through qualified personnel under standards and conditions generally accepted by professionals in the field or occupations for which services are provided. Services shall be provided based upon the Scope of Services described or by any additional proposals provided to the Consultant by the City or the City's Information Technology Department (IT) contacting the Consultant to assist the City over the phone or via a virtual private network (VPN) connection to the City's network. No work shall be performed nor shall compensation be paid for Consultant work performed without a City approved written proposal for professional services or phone support authorized by the City Administrator, the Assistant City Administrator or the IT Manager. Proposals for additional services shall be in written form and shall be specifically responsive to the criteria provided by the City. All work performed by the Consultant, based upon City approval shall be subject to the terms and conditions of this agreement unless otherwise specifically agreed upon by the City and Consultant in writing. All proposals or phone inquiries for work submitted to the Consultant by the City for work shall at a minimum contain the following:
 - a. **Phone Support** - The consultant is authorized to provide phone support or to remotely log into the City's network via an authorized VPN connection at the discretion of the City's IT Manager or City Administration to assist the City in emergency situations or from time to time when the IT Department needs expertise in installing, maintaining, updating, and troubleshooting network switches, virtual and physical Microsoft servers, storage devices, desktop PC's, thin or zero clients used in a virtual environment, or if the City needs assistance with other IT related duties such as software licensing including licensing within a VDI environment.
 - b. **Scope of Project Services** - Each proposal for services that require a project initiation shall contain a detailed project description, including any applicable drawings, of work to be performed by the Consultant. When the City provides the Consultant with a written and/or graphic request for proposal, the Consultant's

proposal shall be responsive to the request with the same or greater level of specificity required by the request for proposal. The Consultant shall specifically identify services which are included as basic services and those services which are excluded from basic services in the proposal. Services which the Consultant does not identify as excluded from basic services under the proposal and which are necessary for successful completion of the work in the judgment of the City shall be presumed to be a part of basic services under the proposal. If a request for proposal requires the Consultant to provide optional services, the Consultant's proposal shall respond to the options requested, or provide reasons why the Consultant cannot provide respond to the request for optional services

- c. **Creation of Contract Documents-** Consultant shall not without the express written permission of the City draft and/or create any contract documents, except for technical specifications and plans, for any project that Consultant is assigned. Consultant shall not be compensated for any contract documents drafted or created which are in violation of this provision. In the event that the Consultant is asked to draft and/or create contract documents by the City, then said contract documents must be in compliance with the City's then existing contract standards for public projects and no compensation shall be provided to Consultant for contract documents which fail to meet the City's standards.
- d. **Time for Completion** - Each proposal for services shall contain a description of the estimated time to complete each task or item of work to be performed by the Consultant under the proposal. When the City provides the Consultant with a written and/or graphic request for proposal, the Consultant's proposal shall be responsive to any request for estimated or maximum completion times for work with the same or greater level of specificity required by the request for proposal unless otherwise specified in a specific proposal.
- e. **Compensation** - Each proposal for services shall state the basis of compensation on either: (1) an hourly fee plus expense basis with a statement of a maximum compensation to be charged, or, (2) a lump sum payment of compensation for all work to be performed, or, (3) a payment based upon unit prices. Proposals for compensation for an hourly fee plus expense basis shall provide detailed time and expense estimates to support a maximum contract amount to be charged and shall be consistent with the hourly rates, unit prices and reimbursement rates made a part of this agreement by reference in paragraph two (2) below. When the City or City's representative requests the Consultant to provide work on an hourly fee plus expense basis, the Consultant's proposal shall be responsive to the request and shall not propose payment on another basis unless otherwise authorized. Unit price proposals shall identify and estimate the quantity of units as a part of the proposal when they can be identified and estimated, or as necessary in response to a particular request for proposal requesting such information. Each proposal for services shall also state a proposed payment schedule at a frequency no greater than monthly in such amounts as are consistent with amount of work to be performed and billed. Reimbursable expenses proposed shall be specifically identified and estimated as a part of the proposal with a statement of the maximum amount to be

charged unless the City's request for proposal specifies otherwise.

- f. **Signatures** - Consultant proposals for services under this agreement shall be signed and dated by the Consultant or an authorized representative of the Consultant (as applicable) and shall be considered binding offers to contract open for acceptance by the City for an indefinite duration unless limited in the proposal or withdrawn prior to acceptance by the City. All proposals for services under this agreement shall be on forms approved by the City; use of the signature block shown in this agreement on a proposal for services shall be considered an adequate signature block. In the absence of a City provided form, the signature block shall contain a signature line for the City of Osage Beach by the its City Manager and a signature line for attestation by the City Clerk. In addition, the signature block shall contain a line for insertion of the date the proposal is approved by the City.
2. **Compensation** - In consideration for the Consultant's provision of services under this agreement, the City agrees to compensate the Consultant for services rendered in accordance with the compensation set forth in the proposal for the project for which compensation is sought. No increases in the rates and charges set forth in the proposal shall be permitted without the written authorization of the City. Payments shall be made within thirty (30) days of receipt of invoice by the City. Invoices shall be submitted periodically as mutually agreed upon by the City and Consultant, or in the absence of such agreement, upon completion of the work constituting the task or project for which services are provided. Invoices for services on an hourly fee plus expense basis shall individually describe the task or project by name, show hours expended by classes of personnel in increments of not less than one-half hour and rates applied, as well as describe work performed during the invoice period; reimbursable expenses shall be itemized. Invoices for services performed on a unit price basis shall identify the task or project by name, identify and quantify units charged for services during the invoice period. Invoices for services on a lump sum basis shall identify the task or project by name and the invoiced amount. Periodic invoices shall not exceed the amounts permitted in the Consultant's proposal approved by the City. When periodic requests for payment are made, they shall only reflect charges for services already complete. City may retain five percent (5%) of any partial payment pending final completion of the contract services to correct any deficiencies in performance. The City reserves the right to withhold payment for inadequately documented invoices until documented as required herein. The City further reserves the right to withhold payments for unperformed services or services not performed on a timely basis in accordance with the Consultant's proposal when delays in performance of services are not attributable to the City, or as a result of a billing dispute between the City and Consultant. No penalty shall be assessed to City for such amounts withheld until after any dispute is resolved in Consultant's favor.

At the conclusion of each phase of work, if applicable, Consultant and City will review the scope of work and deliverables set out in the Consultant's Proposal to confirm Consultant has met the defined expectations. If the deliverables do not confirm, City will notify Consultant in writing within thirty (30) days of receiving the deliverables or services that they do not conform. Consultant shall have a reasonable period of time, based upon the severity, and complexity, to correct the non-conformity.

Consultant shall cooperate with City to procure any materials or equipment on a sales tax-free basis to the extent permitted by law. City shall provide to Consultant any documents necessary to ensure exemption from sales tax.

- a. The Consultant fees listed in exhibit A and B of this agreement shall be used for the life of this agreement

3. **City Responsibilities** - City agrees to furnish Consultant with all current and available information for each project assigned to Consultant, along with any information necessitated by changes in work or services initiated by the City which may affect services rendered hereunder. Consultant shall notify City of all information it may require from City or other Consultants and Consultants of City sufficiently in advance so as to avoid delay of the work to be completed by Consultant.

To the extent services or deliverables include the design or implementation of hardware or software systems, City agrees to be responsible for making all management decisions. These decisions include but are not limited to the systems to be evaluated and selected, the design of those systems, the controls to be tested, the security and system procedures to be implemented, the scope and timetable of the implementation, testing, training and conversion plan.

City agrees to maintain the appropriate licenses in compliance with all manufacturers' license requirements during the term of this agreement.

4. **Coordination of Work and Work Product** - Consultant shall coordinate all work with the City's designated representative for each project assigned to Consultant and submit to the City's representative all work product in written or graphic form (and in electronic form if requested) as applicable or required. All reports, surveys, test data, memoranda, samples, plans, specifications, and other documents or materials submitted by or to the City shall be considered the property of the City. When available and requested by the City, work product shall be provided in electronic form at actual cost in media compatible for use with City software and equipment, and Adobe .pdf format shall be acceptable.
5. **Protection of Work, Property and Persons** - To the extent Consultant's work will require any field work, testing, sampling, or otherwise involve physical installation, alteration or repair of a permanent nature, the requirements of this section shall apply. The Consultant will be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with their services provided under this Agreement. The Consultant will take all necessary precautions for the safety of, and will provide the necessary protection to prevent damage, injury or loss to all of its employees providing work under this Agreement and other persons who may be affected thereby, all the provided services and all materials or equipment to be incorporated therein, whether in storage on or off the site, and other property at the site or adjacent thereto, including trees, shrubs, lawns, walks, pavements, roadways, structures and utilities not designated for removal, relocation or replacement in the course of construction. The Consultant shall comply with all pertinent provisions of the Occupational Safety and Health Administration (OSHA), and any State Safety and Health agency requirements.

- a. The Consultant will comply with all applicable laws, ordinances, rules, regulations and orders of any public body having jurisdiction. The Consultant will erect and maintain, as required by the conditions and progress of the services, all necessary safeguards for safety and protection. The Consultant will notify City of adjacent utilities when prosecution of the request for proposal may affect them. The Consultant will remedy all damage, injury or loss to any property caused, directly or indirectly, in whole or part, by the Consultant, any subconsultant or any person directly or indirectly employed by any of them or anyone for whose acts they may be liable.
 - b. In emergencies affecting the safety of persons or the scope of work or property at the site or adjacent thereto, the Consultant, without special instructions or authorization from the City, shall act to prevent threatened damage, injury or loss. The Consultant will give the City prompt written notice of any significant changes in the scope of work caused thereby, and a change order shall thereupon be issued covering the changes and deviations involved.
6. **Insurance Requirements** - Consultant shall purchase and maintain such insurance as will protect it from claims set forth below which may arise out of, or result from the Consultant's work, whether such execution be by the Consultant, any subconsultant, or by anyone directly or indirectly employed by any of them, or by anyone whose acts any of them may be liable:
- a. **Workers Compensation** - Claims under workmen's compensation, disability benefit and other similar employee benefit acts in amounts required by law. In case any class of employees engaged in hazardous work under this Agreement at the site of the project is not protected under the workmen's compensation statute, the Consultant shall provide, and shall cause each subconsultant to provide, adequate and suitable insurance for the protection of its employees not otherwise protected.
 - b. **Bodily Injury** - Claims for damages because of bodily injury, occupational sickness or disease, or death of employees in the amounts required by law.
 - c. **Personal Injury** - Claims for damages insured by usual personal injury liability coverage which are sustained (1) by any person as a result of an offense directly or indirectly related to the employment of such person by the Consultant, or (2) by any other person.
 - d. **Third Person Bodily Injury** - Claims for damages because of bodily injury, sickness or disease, or death of any person other than employees in the amount of at least \$420,606.00 per person and \$2,804,046.00 per occurrence, or such amounts as are annually listed as the governmental immunity waiver in Section 537.610, RSMo., as annually listed.

- e. **Automobile Coverage** - Claims for damages because of injuries to persons and property arising out of the operation of the following in the execution of projects:
 - i. Consultant's own automobiles and trucks,
 - ii. Automobiles and trucks now owned by the Contract.

The insurance shall cover the use of the above-mentioned automobiles and trucks both on and off the site of the project. The minimum amounts of such insurance shall be the same as required for Public Liability and Property Damage Insurance.

- f. **Professional Liability**- Claims for damages resulting from errors or omissions of the Consultant or its employees in the amount of at least \$1,000,000.00 combined single limit.
- g. **Public Liability and Property Damage** - Claims for damages because of damage to any property, building, or structure on or adjacent to the City's premises, or the injury to or destruction of property resulting from the project in the amount of at least \$420,606.00 per person and \$2,804,046.00 per occurrence, or such amounts as are annually listed as the governmental immunity waiver in Section 537.610, RSMo., as annually listed.
- h. **SubConsultant** - The Consultant shall secure Consultant's Contingent or Protective Liability and Property Damage to protect the Consultant from any and all claims arising from the operations of subConsultant employed by the Consultant. The minimum amounts of such insurance shall be as required for Public Liability and Property Damage Insurance.

Certificates of Insurance acceptable to the City shall be filed with the City prior to the commencement of any work assigned under this Agreement. These certificates shall contain a provision that coverage afforded under the policies will not be cancelled unless at least fifteen (15) days prior WRITTEN NOTICE has been given to the City and shall name the City as an additional insured by endorsement.

- 7. **Indemnification** - Failure of Consultant or subConsultant to obtain or maintain such insurance during this Agreement, or to provide proper proofs thereof upon request of the City, shall not diminish, waive or otherwise reduce the Consultant's obligations to maintain such insurance coverage and Consultant shall indemnify and hold the City and all its personnel harmless from and against any and all claims, damages, losses and expenses, including reasonable attorney's fees and litigation costs, arising out of or resulting from the performance of services, provided that any such claim, damage, loss or expenses, is caused in whole or in part by the negligent act, omission and or liability of the Consultant, its agents, employees, or its subConsultants. In addition, any and all claims against the City or employees, by any employee of the Consultant, any SubConsultant, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, the indemnification obligation shall not be limited in any way by any limitation on the amount or type of damages, compensation or benefits payable by or for the Consultant or

any SubConsultant under workmen's compensation acts, disability benefit acts or other employee benefits act. Further, Consultant shall hold City harmless from any failure by Consultant to complete their work in compliance with all applicable local, state and federal regulations.

8. **Delegation and Subcontracting** - Unless otherwise proposed and approved in the Consultant's proposal for services, the Consultant shall not delegate or subcontract any work to be performed by the Consultant under this agreement to any other person, business or entity without the express advance written approval of the City for such delegation or subcontract work.

- a. The Consultant shall be fully responsible to the City for the acts and omissions of its subConsultants, and of persons either directly or indirectly employed by them, as the Consultant is for the acts and omissions of persons directly employed by it.
- b. The Consultant shall cause appropriate provisions to be inserted in all subcontracts related to this Agreement to bind subConsultants to the Consultant by the terms of this Agreement insofar as applicable to the work of the subConsultants and give the Consultant the same power in regard to terminating any subcontract that the City may exercise over the Consultant under any provision of this Agreement.
- c. All subConsultants shall be required to comply with the General Insurance Provisions of Section 6 of this Agreement, and Consultant shall cause appropriate provisions to be inserted in all subcontracts related to this Agreement to bind subConsultants to said requirements.

9. **Warranty**- Consultant warrants that the services will be performed with reasonable care in a diligent and competent manner. Consultant warrants that any deliverables and equipment reasonably conform to the City's expectations and are fit for the particular purpose.

Consultant does not warrant and is not responsible for any third-party products or services, unless City is unable to remedy any problems or issues with said third parties due to the actions of Consultant or its employees.

10. **Records and Samples** - To the extent not otherwise transferred to the City's possession, Consultant agrees to retain and provide the City with reasonable access to all work product, records, papers and other documents involving transactions and work related to or performed under this agreement for a period of three (3) years after this agreement expires. When services involve testing or sampling, Consultant agrees to either retain all test products or samples collected by or submitted to Consultant or return same to the City as mutually agreed upon. In absence of agreement, Consultant shall not dispose of test samples or products without notice to or consent by the City or the City's representative.
11. **Additional Services** - No compensation shall be paid for any service rendered by the Consultant considered an additional service beyond the scope of services approved by the City unless rendition of that service and expense thereof has been authorized in writing by

the City in advance of performance of such service. Any additional services performed by the Consultant prior to such authorization by the City shall be deemed a part of basic services for work performed under a City approved proposal for services governed by this agreement, whether enumerated in this agreement or not, for which the Consultant shall be entitled to no additional compensation.

12. **City Authorization** -When the term City is used in this agreement, it shall mean the government of the City of Osage Beach, Missouri or the City of Osage Beach Board of Alderman, as the context requires. It is further understood and agreed that the City Administrator and/or the Assistant City Administrator and/or the IT Manager is authorized to request further service under this agreement. In this regard, it is understood and agreed that the Consultant shall be entitled to rely upon verbal authorization when given by these agents as well as written authorization given by the City.
13. **Period of Services and Termination** – This Master Agreement shall be in force for a period of three years and shall cover all work approved by the City during that period. In no event shall the Consultant perform services for the City beyond thirty-six (36) months from execution of this Contract without execution of a new written contract. All work shall be completed within the time provided for in the proposal for that scope of work or as quickly and efficiently as possible in the case of phone or remote support. The City reserves the right to terminate this agreement at any time with or without cause by giving the Consultant sixty (60) days written notice of termination. Upon receipt of such notice, Consultant shall discontinue all services in connection with the performance of services authorized under this agreement or City approved proposal for services not completable within a 60-day timeframe and City shall upon invoice remit payment for all authorized services completed up to the date of termination. Upon payment of this invoice, the Consultant shall deliver any and all work product including drawings, plans, and specifications, or other documents, prepared as instruments of service, whether complete or in progress. It is further agreed that if services are terminated the Consultant shall be compensated for all services rendered through the date of termination not to exceed the amount authorized for services through the date of termination. If the City questions the extent of work on a final invoice, the Consultant shall give the City the opportunity to review and evaluate all work upon which the invoice is based prior to payment. This agreement or work performed under the provisions of this agreement may also be terminated by the Consultant with sixty (60) days written notice in the event the City shall substantially fail to perform in accordance with the terms and conditions of this agreement, through no fault of the Consultant. In the event of termination by the Consultant, the other provisions concerning termination contained in this paragraph shall be applicable.
14. **Governing Law** - This agreement shall be governed by the laws of the state of Missouri and it is agreed that this agreement is made in Camden County, Missouri and that Camden County, Missouri is proper venue for any action pertaining to the interpretation or enforcement of any provision within or services performed under this agreement.
15. **Enrollment in the Federal Work Authorization Program (E-Verify)** - The Consultant is informed that pursuant to Section 285.530, RSMo, as a condition of the award of this contract in excess of five thousand dollars (\$5,000.00), the successful bidder shall, by

sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection to the contracted services. Successful bidders shall also sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection to the contracted services.

16. **Nature of Relationship** - Consultant herein is an independent Consultant and shall not act as an agent for the City, nor shall Consultant be deemed to be an employee of the City for any purposes whatsoever. The Consultant shall not enter into any agreement or incur any obligations on the City's behalf or commit the City in any manner.

Neither Party will use the other party's name, trademarks, service marks, logos, trade names, and/or branding without such party's prior written consent. Notwithstanding the foregoing, Consultant may mention City's name and provide a general description of the services provided under this Agreement in Consultant's client lists and marketing materials.

17. **Conflict of Interest** - Consultant hereby covenants that at the time of execution of this Agreement it has no other contractual or employment relationships which would create any actual or perceived conflict of interest. The Consultant further agrees that during the term of this Agreement neither the Consultant nor any of its employees shall acquire any other contractual relationships which create such a conflict. Consultant shall complete the required Conflict of Interest Form attached hereto and shall have an affirmative duty to update said form if there are any changes to the answers provided therein during the term of this Agreement.

18. **Non-Solicitation** - During the term of this agreement and for a period of one (1) year following its expiration or termination, neither party will actively solicit, employ or otherwise engage any of the other party's employees (including former employees) who were involved in the provision of services under this agreement. This provision is enforceable by injunction without the need for posting bond.

19. **Confidentiality** - With respect to any information supplied in connection with this Agreement and designated by either party as confidential, or which the recipient should reasonably believe is confidential based on its subject matter or the circumstances of its disclosure, recipient agrees to protect the confidential information in a reasonable and appropriate manner, and use and reproduce the confidential information only as necessary to perform its obligations under this Agreement and for no other purpose, except as may be required by law or court order. The obligations in this section will not apply to information which is: (i) publicly known, (ii) already known to the recipient, (iii) lawfully disclosed by a third party, (iv) independently developed; or (v) disclosed pursuant to legal requirement or order. Subject to the foregoing, the recipient may disclose the confidential information on a need-to-know basis to the recipient's Consultants, agents and affiliates who agree to maintain its confidential nature. This provision shall survive the expiration and/or termination of this Agreement.

20. **Deliverables**- Upon payment to Consultant in connection with this Agreement, all right,

title and interest in the deliverables will become City's sole and exclusive property. The Consultant may also retain its work papers, proprietary information, processes, methodologies, techniques, ideas, concepts, trade secrets, know-how and software, including such information as existed prior to the delivery of the services and anything which Consultant may discover, create or develop during the provision of services for the City; however the City shall be furnished, at no additional cost, one copy of items or documents created pursuant to the provision of services for the City.

Except for software owned by and/or proprietary to Consultant, to the extent the deliverables contain Consultant's proprietary information, Consultant grants City a non-exclusive, non-assignable, royalty-free license to use it in connection with the deliverables under any scope of work and proposal submitted by Consultant and for no other purpose. To the extent the deliverables contain the proprietary information of a third party, City agrees to comply with such third party's terms of license as the same are communicated to City.

Consultant shall furnish to City, copies of all records, field notes and tests which were developed in the course of work for the City and for which compensation has been received by the Consultant.

21. **Miscellaneous** - This agreement constitutes the entire agreement of the parties superseding all prior negotiations, written or verbal, and may only be amended by signed writing executed by the parties through their authorized representatives hereunder.

IN WITNESS WHEREOF, the parties have executed this agreement by their duly authorized signatories effective the date and year first-above written.

Consultant

CITY OF OSAGE BEACH, MISSOURI

BY:

John Olivarri, Mayor

DATE:

DATE:

ATTEST:

Dorothy Urlicks, Deputy City Clerk

Exhibit A

Standard Published Rates

Level III Technical Support:

Specialized support for virtual environments, Storage Area Networks, specialized server applications, advanced network security devices.

Hourly Rate -- \$185.00

Billed in ½ hour increments, Minimum one hour

Remote Support and Phone Support: No charge for less than 15 minutes. Over 15 minutes charges will start from beginning of call and will be billed in ½ hour increments.

Level II Technical Support:

Support for servers, Microsoft AD and Exchange, firewall, network switching, non-specialized server applications

Hourly Rate -- \$135.00

Charges include repair time plus onsite visit charges.

Billed in ½ hour increments, Minimum one hour

Remote Support and/or Phone Support: No charge for less than 15 minutes. Over 15 minutes charges will start from beginning of call and will be billed in ½ hour increments.

Level I Technical Support:

Support for workstations, desktops, printers and other peripheral devices, physical cabling, backup applications, etc.

Hourly Rate -- \$105.00

Charges include repair time plus onsite visit charges.

Billed in ½ hour increments, Minimum one hour

Remote Support and/or Phone Support: No charge for less than 15 minutes. Over 15 minutes charges will start from beginning of call and will be billed in ½ hour increments.

After Hours Support:	Weekday Evenings:	5:00 PM – 8:00AM	Standard rate x 1.5
	Saturday:	12:00AM-11:59PM	Standard rate x 1.5
	Sunday:	12:00AM – Monday 7:59AM	Standard rate x 2
	InfiniTech Observed Holidays:		Standard rate x 2

On Site Visit: Travel time assessed at ½ the engineer's standard hourly rate.

Exhibit B

Block Time Support Options

InfiniTech's Block Time Support Agreement provides our clients with prepaid engineering and technical support labor hours that can be utilized for any technical support or project-based services. By purchasing prepaid labor hours, clients can ensure consistent discounted labor rates as well as priority response to emergency issues.

		\$5000 Block Agreement	\$10,000 Block Agreement
Level I Technical Support	Support for workstations, desktops, printers and other peripheral devices, physical cabling, backup applications, etc.	\$90 / hour	\$85 / hour
Level II Technical Support	Support for Servers, Microsoft AD and Exchange, Firewall, and Network Switching, Non-Specialized Server Applications.	\$125 / hour	\$120 / hour
Level III Technical Support	Specialized support for Virtual Environments, Storage Area Networks, Routers, Specialized Server Applications, Advanced Network Security Devices	\$165 / hour	\$150 / hour

Corporate Information

Mailing address:

InfiniTech Consulting
2401 Bernadette Dr
Suite 209
Columbia, MO 65203

Federal Tax ID: 46-5612422

Established: July 2014

InfiniTech is not a MBE/WBE/DBE

InfiniTech is the exclusive named services subcontractor on the State of Missouri's Prime Vendor Contract.

InfiniTech has never failed to qualify on any project supervised by any department of the State or Federal government

**NOTICE AND INSTRUCTIONS TO VENDORS
REGARDING HIRING OF ILLEGAL WORKERS**

Pursuant to Missouri statute RSMo 285.530(1), no business entity or employer shall knowingly employ, hire for employment, or continue to employ an unauthorized alien to perform work within the State of Missouri.

As a condition for the award of any contract or grant in excess of five-thousand dollars (\$5,000.00) by the City of Osage Beach, Missouri to a business entity, the business entity (Company or individual) shall:

- 1) By sworn affidavit and provision of documentation, affirm its enrollment and participation in a federal work authorization program with respect to the employees working in connection with the contracted services.
- 2) Sign an affidavit affirming that it does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

The City of Osage Beach, Missouri, in order to comply with sections 285.525 through 285.550 RSMo, requires the following for bids and contract documents:

Required Affidavit for Contracts over \$5,000.00 –

Company shall comply with the provisions of Section 285.525 through 285.550 RSMo.

Contract award is contingent on Company providing an acceptable notarized affidavit stating the following:

1. Company is enrolled in and participates in a federal work authorization program with respect to the employees working in connection with the contracted services; and
2. Company does not knowingly employ any person who is an unauthorized alien in connection with the contracted services.

A form for such affidavit is included herein.

Required Documentation of Program Enrollment –

Company must provide documentation evidencing current enrollment in a federal work authorization program (e.g. electronic signature page from E-Verify program's Memo of Understanding (MOU)).

The City of Osage Beach requires companies that are not already enrolled and participating in a federal work authorization program to do so. E-Verify is an example of this type of program. Information regarding E-Verify is available at www.dhs.gov or by calling 888-464-4218.

Pursuant to RSMo.285.530, the bidding party shall:

- 1) Participate in the Federal Work Authorization Program (E-Verify), which verifies employment eligibility for all of their employees and provide City with an affidavit confirming such participation.
- 2) Provide an affidavit that they do not knowingly employ any person who is an unauthorized alien in connection with the contracted services to the City.
- 3) Verify all employees of bidding party working in connection with the City project through such E-Verify program and provide proof of such to City for each such employee.
- 4) Require all subcontractors for the project to:
 - a. Require in writing in its contract with the subcontractor that all contractors for the City project comply with the provisions of RSMo.285.530.1 requiring that no business entity knowingly hire or employ an unauthorized alien within the State of Missouri.

- b. Require all subcontractors to provide a sworn affidavit under the penalty of perjury attesting that the subcontractor's employees are lawfully present in the United States. A copy of such affidavits shall be provided to the City.

**WORKERS ELIGIBILITY VERIFICATION AFFIDAVIT FOR ALL
CITY OF OSAGE BEACH CONTRACT AGREEMENTS IN EXCESS OF \$5,000**

(For joint ventures or contracts by more than one individual, a separate affidavit is required for each person or business entity)

State of Missouri)
County of Camden)ss

On this _____ day of _____, 20____, before me appeared _____, personally known to me or proved to me on the basis of (name) satisfactory evidence to be a person whose name is subscribed to this affidavit, who being by me duly sworn, deposed as follows:

My name is _____, and I am of sound mind, capable of making this affidavit, and personally certify the facts herein stated, as required by Section 285.530, RSMo, to enter into any contract agreement with the City of Osage Beach to perform my job, task, employment, labor, personal services, or any other activity for which compensation is provided, expected, or due, including but not limited to all activities conducted by business entities.

I am the _____ of _____, and I am duly authorized
(Position) (Name of Business Entity)
Directed, and/or empowered to act officially and properly on behalf of this business entity.

I hereby affirm and warrant that the aforementioned business entity is enrolled in a federal work authorization program operated by the United States Department of Homeland Security to verify information of existing and newly hired employees. The aforementioned business entity shall participate in said program with respect to all employees working in connection under the within contract agreement with the City of Osage Beach.

I have attached documentation to this affidavit to evidence enrollment/participation by the aforementioned business entity in a federal work authorization program, as required by section 285.530 RSMo.

I hereby affirm and warrant that the aforementioned business entity does not and shall not knowingly employ, in connection to work under the within stated contract agreement with the City of Osage Beach, and alien who does not have the legal right or authorization under federal law to work in the United States, as defined in 8 U.S.C. § 1324 a(h)(3).

I am aware and recognize that, unless certain contract and affidavit conditions are satisfied pursuant to Section 285.530 RSMo, the aforementioned business entity may be held liable under Section 385.525 through 285.550 RSMo, for subcontractors that knowingly employ or continue to employ unauthorized alien to work within the State of Missouri.

I acknowledge that I am signing this affidavit as a free act and deed of the aforementioned business entity and not under duress.

Affiant Signature

Subscribed and sworn to before me this _____ day of _____, 20_____.

Notary Public

My Commission Expires:_____

Seal:

City of Osage Beach**Agenda Item Summary**Date of Board of Aldermen Meeting: 12/06/18Originator: *(Name/Title)* Jeana Woods/City AdministratorDate Submitted: 11/27/18**Agenda Item Title:**

Bill 18-65 - An Ordinance of the City of Osage Beach, Missouri, Authorizing the Mayor to Execute an Amendment to the Lee C Fine Airport Lease for the Purpose of Removing from the City's Leased Premises a Certain House Located within the Park and Adjacent to the Airport.

Presented by: *(Name/Title)* Jeana Woods/City Administrator**Requested Action:**☐

Motion to Approve

☒First Reading of Bill # 18-65☐

Second Reading of Bill # _____

☐

Resolution # _____

☐

Proclamation

☐

Public Hearing

☐

Other (Describe) _____

Ordinance Reference for Action: (i.e. RSMo Section, Ordinance # & Title)

Board of Aldermen approval required per Section 110.230. Ordinances, Resolutions, Etc. – Generally and Section 110.240 Adoption of Ordinances.

Deadline for Action: YES ☐ NO ☒

If yes, explain:

Fiscal Impact:Not Applicable ☒Budgeted Item: YES ☐ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: _____

FY _____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☒ NO ☐

If yes, list attachments:

Bill 18.65; Proposed Lease Amendment from Missouri Department of Natural Resources (Exhibit A);
Letter from Missouri Department of Natural Resources

Department Comments and Recommendation:**City Administrator Comments and Recommendation:**

Per City Code 110.230, Bill 18-65 is in correct form as per City Attorney.

The City contacted the Missouri Department of Natural Resources (MoDNR) last year to inquire about the residential structure located at the LCF Airport. The house is unoccupied, in need of repair or demolition, and the City has no use for the structure. This lease amendment will transfer to MoDNR the house at Lee C Fine airport that is currently included in the airport lease.

I recommend approval of Bill 18.65.

BILL NO. 18-65

ORDINANCE NO. 18.65

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AUTHORIZING THE MAYOR TO EXECUTE AND AMENDMENT TO THE LEE C. FINE AIRPORT LEASE FOR THE PURPOSE OF REMOVING FROM THE CITY'S LEASED PREMISES A CERTAIN HOUSE LOCATED WITHIN THE PARK AND ADJACENT TO THE AIRPORT

WHEREAS, the Board of Aldermen find that the house at the Lee C. Fine Airport in the Lake of the Ozarks State Park is in need of repair and is a burden to the City's operations of the airport and the City administration has requested the Department of Natural Resources take over responsibility for the house which the Department has agreed to do and the Department has prepared and submitted to the City the Amendment to the existing lease agreement which is attached to this ordinance as Exhibit "A" and that such an Amendment is in the best interest of the City and the park:

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, AS FOLLOWS:

Section 1. That the Mayor is authorized to execute on behalf of the city the Amendment to the Lee C. Fine Memorial Airport Lease attached hereto as Exhibit "A".

Section 2. The City Administrator is hereby authorized to take such further actions as are necessary to carry out the intent of this Ordinance.

Section 3. Severability

The chapters, sections, paragraphs, sentences, clauses and phrases of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional or otherwise invalid by the valid judgment or degree of any Court of any competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this ordinance since the same would have been enacted by the Board of Aldermen without the incorporation in this ordinance of any such unconstitutional or invalid phrase, clause, sentence, paragraph or section.

Section 4. Repeal of Ordinances not to affect liabilities, etc.

Whenever any part of this ordinance shall be repealed or modified, either expressly or by implication, by a subsequent ordinance, that part of the ordinance thus repealed or modified shall continue in force until the subsequent ordinance repealing or modifying the ordinance shall go into effect unless therein otherwise expressly provided; but no suit, prosecution, proceeding, right, fine or penalty instituted, created, given, secured or accrued under this ordinance previous to its repeal shall not be affected, released or discharged but may be prosecuted, enjoined and recovered as fully as if this ordinance or provisions had continued in force, unless it shall be therein otherwise expressly provided.

Section 5. This Ordinance shall take effect and be in full force from and after its passage by the Board of Aldermen and approval by the Mayor.

READ FIRST TIME: _____

READ SECOND TIME: _____

Bill No. 18-65
Page 2

Ordinance No. 18.65

I hereby certify that the above Ordinance No. 18.65 was duly passed on _____, by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstentions:

Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Dorothy Urlicks Deputy, City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 18.65.

Date

John Olivarri, Mayor

ATTEST:

Dorothy Urlicks Deputy City Clerk

AMENDMENT of Lease Agreement dated March 5, 1999
By and Between
Missouri Department of Natural Resources
And
City of Osage Beach

This Amendment is entered this ____ day of _____, 2018 by and between the Missouri Department of Natural Resources, Division of State Parks ("Lessor"), and the city of Osage Beach, a political subdivision of the State of Missouri (Lessee").

WHEREAS, Lessor and Lessee entered a Lease Agreement dated March 5, 1999 for the Lee C. Fine Memorial Airport, as amended; and

WHEREAS, Lessee indicates there is a residence structure that no longer serves a function for airport operations and wishes to remove the structure from the leased premises, and Lessor is amenable to removing the structure from the property description comprising the "premises," and to memorializing the change by written lease amendment.

NOW THEREFORE, in consideration of the mutual covenants contained in the Lease Agreement and of other mutual consideration, acknowledged to be adequate and sufficient, the parties agree to amend the Lease Agreement as follows:

1. The definition of Existing Improvements comprising the premises found at Article II B.8. Residence, defined as "an area comprising approximately 2,340 square feet of usable space under roof" and identified as LABS # 53778 is hereby deleted from the description of the leased premises, and the sequential numbering relating to other Existing Improvements is adjusted accordingly.
2. Lessor and Lessee agree that Lessee shall have no further right to use, or responsibility for, said Residence, subject to Lessee's agreement to work cooperatively with Lessor regarding water use at the Residence should Lessor make such a request.
3. The below identified parties are authorized to enter this Amendment on behalf of the parties, and acknowledge that this Amendment is being entered in reliance on such representation.

IN WITNESS WHEREOF, the parties hereby enter this Amendment effective when signed by the Department.

MISSOURI DEPARTMENT OF
NATURAL RESOURCES

By: Ben Ellis, Director
Division of State Parks

Date: _____

CITY OF OSAGE BEACH

By: _____
Its: _____ (title)
Printed Name: _____

Date: _____



October 24, 2018

ATTN: Jeana Woods, City Administrator
c/o City of Osage Beach
1000 City Parkway
Osage Beach MO 65065

RE: Amended Lease Agreement for Lee C. Fine Memorial Airport

Dear Ms. Woods,

Attached for your signature, please find two copies of the amendment of the lease agreement dated March 5, 1999 by between Department of Natural Resources and the City of Osage Beach regarding the Lee C. Fine Memorial Airport. This amended lease agreement is made upon the request of the City of Osage Beach and Lee C. Fine Memorial Airport. Upon signature of the respective parties of the City of Osage Beach, please return the two copies to myself for signature from Director Ben Ellis and I will return a fully signed and executed copy to you.

Please contact me at (573) 526-4786, via email at robert.price@dnr.mo.gov, or by mail at PO Box 176, Jefferson City, MO 65102 if you have any questions. Thank you in advance for your time and consideration.

Sincerely,

MISSOURI STATE PARKS

R. Zane Price
Real Estate Manger

Enclosure

City of Osage Beach**Agenda Item Summary**Date of Board of Aldermen Meeting: 12/06/18Originator: *(Name/Title)* Todd Davis, Police ChiefDate Submitted: 11/21/18**Agenda Item Title:**

Bill 18.66 – An Ordinance of the City of Osage Beach, Missouri, Authorizing the Mayor to Execute a Contract with Dr. Douglas Wilson D.O. to Provide Medical Director Services to the City of Osage Beach Ambulance Service.

Presented by: *(Name/Title)* Todd Davis, Police Chief**Requested Action:**☐

Motion to Approve

☒First Reading of Bill # 18-66☒Second Reading of Bill # 18-66☐

Resolution # _____

☐

Proclamation

☐

Public Hearing

☐

Other (Describe) _____

Ordinance Reference for Action: (i.e. RSMo Section, Ordinance # & Title)

Board of Aldermen approval required for purchases if fewer than three (3) proposals from qualified vendors are received per Municipal Code Chapter 135; Article II: Purchasing, Procurement, Transfers, and Sales.

Deadline for Action: YES ☒ NO ☐

If yes, explain:

Yes. We would like to move forward with both the First and Second Reading of this bill because our current Medical Director has stayed on past his requested end date.

Fiscal Impact:Not Applicable ☒Budgeted Item: YES ☒ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: _____

FY _____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☒ NO ☐

If yes, list attachments:

Bill 18.66; Agreement for Medical Director Services

Department Comments and Recommendation:

Bids were initially sent out in September and we received no responses. We opened the bidding process for a second time and received only one bid from Dr. Douglas G. Wilson. Since we only received one bid we are required to come before the board for approval per city ordinance.

Dr. Wilson is currently a Staff Emergency Physician for the Schumacher Group working at Lake Regional Hospital and has been with them since 2014. Dr. Wilson is also the Medical Director for other ambulance services in the area including Miller County Ambulance District, Pulaski County Ambulance District, and Mid-MO Ambulance District.

Ambulance Supervisor Handy recommends approval. I concur with Supervisor Handy and recommend his approval.

City Administrator Comments and Recommendation:

Per City Code 110.230, Bill 18-66 is in correct form as per City Attorney.

The current medical director agreed to continue services for the City upon initiation of a new contract. A first and second reading is being requested due to the time sensitive nature of this contract. This is a budgeted item in FY2018 and FY2019.

I concur with the Police Chief's recommendation.

BILL NO. 18-66

ORDINANCE NO. 18.66

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH DR. DOUGLAS WILSON, D.O. TO PROVIDE MEDICAL DIRECTOR SERVICES TO THE OSAGE BEACH AMBULANCE SERVICE

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI, AS FOLLOWS, WIT.

Section 1. The Board of Aldermen hereby authorizes the Mayor to execute on behalf of the City a contract Dr. Alan Wilson, MD to provide medical director services to the Osage Beach Ambulance Service substantially under the terms set forth in Exhibit A.

Section 2. Total expenditures or liability authorized under this Ordinance shall not exceed twelve thousand dollars (\$12,000) per year.

Section 3. The City Administrator is hereby authorized to take such further actions as are necessary to carry out the intent of this Ordinance and Contract.

Section 4. This Ordinance shall be in full force and effect on and after _____.

READ FIRST TIME: _____ READ SECOND TIME: _____

I hereby certify that the above Ordinance No. 18.66 was duly passed on _____ by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:	0	Nays:	0
Abstain:	0	Absent:	0

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Dorothy Urlicks, Deputy City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 18.66.

Date

John Olivarri, Mayor

ATTEST:

Dorothy Urlicks, Deputy City Clerk

AGREEMENT FOR MEDICAL DIRECTOR SERVICES

I. PARTIES

Ambulance Service:

City of Osage Beach Ambulance Service
1000 City Parkway
Osage Beach, Missouri 65065
(573) 302-2010

Hereinafter referred to as:
"Ambulance Service"

Medical Director:

Douglas G. Wilson
P.O. Box 3698
Camdenton, MO 65020

Hereinafter referred to as:
"Medical Director"

II. RECITALS

WHEREAS, the City of Osage Beach desires the ambulance service provided by the City of Osage Beach to achieve the highest quality of patient care and thereby create a fiduciary standard of care for all ambulance services; and

WHEREAS, it is the desire of the City of Osage Beach to have a Medical Director for all ambulance services; and

WHEREAS, the parties desire to comply with 19 CSR 30-40.303 which requires each licensed ambulance service to have a Medical Director who is licensed as a doctor of medicine or osteopathy; and

WHEREAS, 19 CSR 30-40.303 requires the Medical Director, in cooperation with the Ambulance Supervisor, to develop and implement medical and treatment protocols for medical, trauma and pediatric patients; triage and transport; Do-Not-Resuscitate requests; air ambulance utilization criteria; medications and medical equipment to be utilized; and quality assurance programs; and

WHEREAS, the parties have entered into this agreement for Medical Director Services.

III. DESCRIPTION OF MEDICAL DIRECTOR'S SERVICES

This position is responsible for medical and administrative oversight for the City of Osage Beach's delivery of Basic and Advanced Life Support (ALS) Emergency Medical Services (EMS) by Paramedics (EMT-P) and Emergency Medical Technicians (EMT-B), via the City Ambulance Division; where personnel perform various medical emergency procedures, under the direction of a board certified, and licensed Missouri Emergency Physician or Medical Doctor (MD), according to the Comprehensive Emergency Medical Services Systems Regulations of Missouri.

This position shall provide medical oversight for all medical aspects of the Emergency Medical Dispatch program including protocols, training, education, compliance standards, policies and procedures, continuous quality improvement program, risk management functions, and records management.

Requirements:

- Actively practicing Emergency Medicine in Camden County
- A clinically practicing Emergency Department (ED) Physician from City of Osage Beach Ambulance Primary receiving facility is preferred
- Physician shall be Board Certified in Emergency Medicine or Board Certification or board eligibility in a primary care specialty or surgery and has and actively practiced emergency medicine during the past year
- Certified in Advanced Cardiac Life Support (ACLS); Advanced Trauma Life Support (ATLS), and Pediatric Advanced Life Support (PALS)
- Attend quarterly meetings with EMS administrators
- Develop medically correct standing orders or protocols which permit specified Advance Life Support (ALS) and Basic Life Support (BLS) procedures when communication cannot be established with a supervising physician or when any delay in patient care would potentially threaten the life or health of the patient
- Issue standing orders and protocols to the provider to ensure that the provider transports each of its patients to facilities that offer a type and level of care appropriate to the patient's medical condition if available within the service region
- Create, authorize and ensure adherence to detailed written operating procedures regarding all aspects of the handling of medications, fluids and controlled substances by the City of Osage Beach Ambulance Service Personnel
- Participation in the development of educational programs
- The Medical Director shall audit the performance of system personnel by use of a quality assurance program to include but not be limited to:
 1. A prompt review of patient care records, direct observation, and comparison of performance standards for drugs, equipment, system protocols and procedures
 2. Developing and approving an applicable continuous quality improvement policy demonstrating type and frequency of review, including an action plan and follow-up
 3. Monitoring and evaluating the activities of the service program and individual personnel performance, including, establishment of measurable outcomes that reflect the goals and standards of the EMS system
 4. Participate in quarterly peer-review classes which address current EMS related topics. The Medical Director shall randomly audit documentation of calls where emergency medical care was provided. The audit shall be in writing and shall include, but need not be limited to:

- a) Reviewing the patient care provided by service program personnel and remedying any deficiencies or potential deficiencies that may be identified regarding medical knowledge or skill performance
- b) Evaluate response times and times spent at the scene
- c) Overall EMS system response to assure the patient's needs was matched to appropriate care level
- d) Review completeness of documentation in relation to Patient Care Reports (PCR)

Continuing Education Units (CEU):

Assessing the continuing education needs of the City of Osage Beach Ambulance Service personnel and assisting them in obtaining the appropriate continuing education programs. Current course completions/certifications/endorsements as may be required by the Medical Director. Responsibilities and duties may be assigned to a mutually agreed upon designee when applicable or allowed by law.

- The Medical Director must make themselves available for eight (8) hours quarterly, for classroom teaching or review of personnel performance and participate in direct contact time with EMS field level providers
- The Medical Director participates in administrative decision making and recommends and approves policies and procedures that permit specified ALS (Advanced Life Support) and BLS (Basic Life Support) procedures
- Shall develop, implement and oversee a patient care quality assurance system
- Shall ensure adherence to detailed written operating procedures regarding all aspects of the handling of medications, fluids and controlled substances by the provider
- The Medical Director participates in the development and periodic evaluation of policies and procedures and reviews the policies and procedures manual annually
- The Medical Director participates in surveys and interacts with outside regulatory agencies

Discipline:

The Medical Director may advise on disciplinary actions of the organization when appropriate.
Interagency communication:

- Act as a liaison between training centers, local EMS providers and hospitals
- The Medical Director assists the City of Osage Beach Ambulance Service in establishing a working relationship with other health care institutions and helps promote rapport between the regulatory agencies, professional groups, insuring agencies, ambulance and emergency groups, and individual health care services

- Develop and maintain liaisons between the service, other physicians, physician designees, hospitals, and the medical community served by the City of Osage Beach Ambulance Service
- Being available for individual evaluation and consultation to the City of Osage Beach Ambulance Service personnel
- Helping to resolve service operational problems as it relates to EMS issues

IV. PAYMENT

The City of Osage Beach Ambulance Service shall pay the Medical Director an annual amount of twelve thousand dollars (\$12,000.00) on an equal monthly basis. Payment under this section shall be subject to annual appropriation by the Board of Aldermen in the City's annual budget.

V. RELATIONSHIP OF THE PARTIES

The Medical Director is an independent contractor, not an agent or employee of the City of Osage Beach Ambulance Service, for any other purpose except as provided in this contract. It is understood that the Ambulance Service may use other medical advisors or consultants when needed. It is further understood that the Medical Director is free to contract for similar services to be performed for other ambulance services while acting in this capacity for the City of Osage Beach as long as their performance does not affect their ability to carry out their obligations under this agreement.

VI. INSURANCE AND LIABILITY

The Medical Director shall be covered under the City of Osage Beach's general liability insurance policy; however, it is understood that this policy does not provide malpractice insurance.

VII. DURATION

The initial term of the contract shall be for a period of one (1) year and will continue to be renewed year to year until one of the parties provides a sixty (60) day written notification. All terms and conditions shall remain firm. Continuation of this contract beyond the initial first year shall be based on satisfactory performance; mutual acceptance; and determination that the contract is in the best interest of the City.

VIII. TERMINATION

The City of Osage Beach reserves the right to cancel this agreement with or without cause, with sixty (60) days written notification.

The Medical Director shall not assign, transfer or sub-contract any work either in whole or in part, without prior written approval of the City of Osage Beach.

VIII. TERM AND CONDITIONS

Business/Individual shall conform to all rules, regulations, ordinances, laws, or directives set forth by the City of Osage Beach and the State of Missouri.

Business/Individual shall conform to any and all changes made to the contract/agreement as a result of any ordinance, law and/or directive issued by the City of Osage Beach or the State of Missouri.

VIII. EXECUTION

In Witness Whereof, the parties have executed this Agreement at Osage Beach, Missouri, on this _____ day of _____, 2018.

For the Ambulance Service:

For the Medical Director:

John Olivarri, Mayor

Douglas G. Wilson

Deputy City Clerk

Witness

Date

Date

City of Osage Beach**Agenda Item Summary**Date of Board of Aldermen Meeting: 12/06/18Originator: *(Name/Title)* Mike Welty, Assistant City AdministratorDate Submitted: 11/26/18**Agenda Item Title:**

Bill 18-67 - An Ordinance of the City of Osage Beach, Missouri, Authorizing the Mayor to Modify the three (3) year Service Agreement with Mitel for the installation, service, and management of a new Voice over IP (VoIP) phone system.

Presented by: *(Name/Title)* Mike Welty, Assistant City Administrator**Requested Action:**☐

Motion to Approve

☒First Reading of Bill # 18-67☒Second Reading of Bill # 18-67☐

Resolution # _____

☐

Proclamation

☐

Public Hearing

☐

Other (Describe) _____

Ordinance Reference for Action: (i.e. RSMo Section, Ordinance # & Title)

Board of Aldermen approval required for purchases over \$15,000 per Municipal Code Chapter 135; Article II: Purchasing, Procurement, Transfers, and Sales.

Deadline for Action: YES ☒ NO ☐

If yes, explain:

Though our existing phone system is currently stable, there are several features that are not currently working and replacing it as soon as possible would be a great benefit to staff and citizens.

Fiscal Impact:Not Applicable ☐Budgeted Item: YES ☒ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: 10-13-774261 Office Equipment & MaintenanceFY 18 Budgeted Amount: \$ 25,000.00Expenditures to Date 08/27/18: (\$ 6,250.00)Available: \$ 18,750.00Requested Amount: \$ 460.55Attachments: YES ☒ NO ☐

If yes, list attachments:

Bill #18-67; New Mitel Order Form & Agreement; TCS Quotes for changes to the configuration and purchase of hardware.

Department Comments and Recommendation:

We require approval on changes that have come to light after we began the install process for the new VoIP phone system.

When we first looked at the cost of the hardware changes and how many switches we would need, we underestimated the number of lines that had been bundled together over the years in this buildings. The new VoIP system requires a connection per phone. To accommodate this we need make some changes to the hardware that we are purchasing. This change increases the cost of installation by \$460.55.

Mitel: Old \$3,305.00
 New \$2,640.00
 TCS: Old \$11,891.97
 New \$13,017.52

Total Old \$15,196.97
 New \$15,657.52
 (10-13-774261 Office Equipment & Maintenance)

All equipment being purchased has a 1 year warranty. Phones are leased and would be returned at the end of the contract if we do not renew.

Assistant City Administrator recommends approval.

City Administrator Comments and Recommendation:

Per City Code 110.230, Bill 18-67 is in correct form as per City Attorney.

The original contract was approved by the Board of Aldermen with a second reading on October 4, 2018, in an amount not to exceed \$15,196.97. The additional cost of \$460.55 is necessary to proceed. I concur with the Assistant City Administrator's recommendation.

BILL NO. 18-67

ORDINANCE NO. 18.67

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AUTHORIZING THE MAYOR TO MODIFY THE THREE (3) YEAR SERVICE AGREEMENT WITH MITEL FOR THE INSTALLATION, SERVICE AND MANAGEMENT OF A NEW VOICE OVER IP (VoIP) PHONE SYSTEM.

BE IT ORDAINT BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, AS FOLLOWS, TO WIT:

Section 1. Bill 18.49 is hereby amended to modify to increase the contract amount to \$15,657.52. All other respects of Bill 18.49 remain unchanged.

Section 2. The City Administrator is hereby authorized to take such further actions as are necessary to carry out the intent of this Ordinance and Contract.

Section 3. This Ordinance shall be in full force and effect from date of passage and approval by the Mayor.

READ FIRST TIME: _____ READ SECOND TIME: _____

I hereby certify that the above Ordinance No. 18.67 was duly passed on _____ by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:	0	Nays:	0
Abstain:	0	Absent:	0

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Dorothy Urlicks, Deputy City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 18.67.

Date

John Olivarri, Mayor

ATTEST:

Dorothy Urlicks, Deputy City Clerk

Order Form for Osage Beach, Missouri

November 26, 2018

Prepared by:

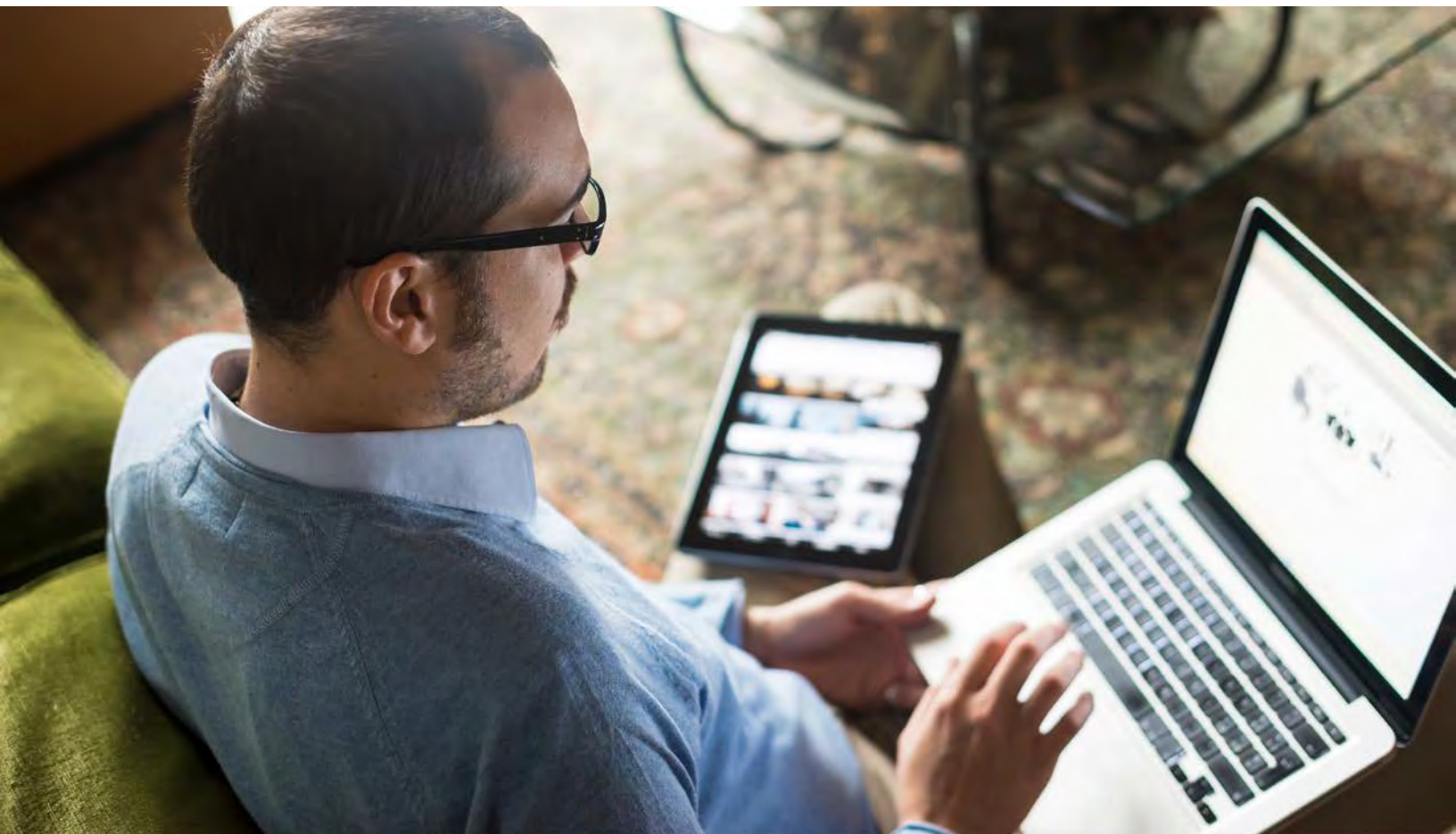
Jeffrey Potter

408.900.1253

jeffrey.potter@mitel.com

Quote# 01830358

MiCloud Connect



Best Path to the Future

For more than 45 years, Mitel has partnered with businesses around the world to help them navigate the communication and technology challenges they face in a rapidly evolving marketplace. From analog to digital, from premises to cloud, Mitel's broad portfolio has given companies all over the world options to choose the best path to the future that is unique for them, at a pace that fits the pace of their business.

In September 2017, Mitel completed its acquisition of ShoreTel. With Mitel and ShoreTel combined, powering connections becomes brilliantly simple with a unique full suite of solutions and applications to take customers to the cloud and enable digital transformation.

Mitel Cloud Benefits

High Performance Companies eliminate the communications barriers impacting their businesses by choosing a mobile-first, cloud communications system from Mitel.

Get all the features you want.

Show your customers your professional edge without needing a Fortune 500 budget.

Communicate and collaborate easily.

Eliminate silos with a collaboration tool for mobile or desktop that securely connects team members from both inside and outside of your company.

Improve the customer experience.

Deliver sales team success and superior representative performance with customer experience tools that support all the ways customer interact with businesses today.

Connect to your existing systems.

Capture interactions, increase productivity, reduce response time and eliminate time spent dialing numbers and identifying callers with features that increase sales and support velocity.

View and understand your performance.

Gain insights that optimize business performance using powerful data visualization on intuitive dashboards to fine tune your system for optimal performance.

Ensure call the best call quality.

Maximize call quality with tools that prioritize critical applications to ensure that every customer interaction sounds fantastic.



Applications Integrations



NATIONAL
DO NOT CALL
REGISTRY



MiCloud Connect Desk Phones



IP 485G



IP 480 / 480G



IP 420 / 420G

Powering Connections

The most respected companies around the world choose Mitel to deliver innovative solutions to their communication challenges.

Services



Manufacturing



Hospitality



Health Care



Finance



Education



Retail



Media, Sports & Entertainment



Industry Respected

Mitel's leadership and vision in the market has led to numerous industry distinctions and recognitions by today's leading analyst and consultants.

Gartner

Mitel has been named a Leader four years in a row in the Gartner Magic Quadrant Reports for Unified Communications

FROST & SULLIVAN

2016 Best Practices Award

European & North American
Hosted IP Telephony and UCaaS
Competitive Strategy Innovation and Leadership Award



MiCloud Connect Service Plans

MiCloud Connect Features & Applications	Essentials	Premier	Elite
Direct Dial (DID) Phone Number	✓	✓	✓
Minutes Per Month (domestic outbound calls)	Unlimited	Unlimited	Unlimited
PBX Features (different for each profile type)	✓	✓	✓
Connect Portal (end-user / administrative online interface)	✓	✓	✓
Connect Client (desktop app) ** features provided by this app are indicated below by **	✓	✓	✓
Voicemail **	✓	✓	✓
Voicemail-to-email notification with WAV file **	✓	✓	✓
Audio Conferencing (a.k.a. Collaboration) **	8-party	25-party	100-party
Web Conferencing (desktop sharing) **	4-party	25-party	100-party
Instant Messaging (IM) **	✓	✓	✓
Presence (availability states) **	✓	✓	✓
Video Calling (peer-to-peer) **	✓	✓	✓
Video Collaboration (multi-party) **	8-party	12-party	24-party
Softphone **	✓	✓	✓
Outlook® integration **	✓	✓	✓
"Find Me" call routing options (a.k.a. "mobile extension") **	✓	✓	✓
Teamwork (collaboration app)	✓	✓	✓
Web Dialer / App Dialer (click-to-call capability)	✓	✓	✓
Connect for Chrome™ browser (UC integration with Google G Suite)	✓	✓	✓
Connect for Mobile (Android and iOS phones)	✓	✓	✓

¹ Domestic outbound calls

[§] Additional cost

MiCloud Connect Features & Applications (Continued)	Essentials	Premier	Elite
Scribe (voicemail-to-email transcriptions)	✓ \$	✓	✓
Salesforce® and other CRM Integrations	✓ \$	✓	✓
Connect Telephony for Microsoft®	✓	✓	✓
Operator for Connect Client	n/a	n/a	✓
¹ On Demand Call Recording (user initiates recordings)	n/a	✓	✓
¹ Always On Call Recording (records all calls)	✓ \$	✓ \$	✓
² Archiving (7 years for IMs, audio/web conferences, and call recordings)	✓ \$	✓ \$	✓
³ Fax (email-to-fax)	✓ \$	✓ \$	✓ \$
³ Contact Center	✓ \$	✓ \$	✓ \$

¹ On-Demand and Always-On Call Recording cannot co-exist for the same user (must select one type)

² For users who do not have the Archiving feature, Mitel provides access to instant messages for 18 months, audio and web conference recordings for 3 months, and call recordings for 1 year. Elite profile users need to [open a Support Case](#) to activate the Archiving feature.

³ MiCloud Connect Contact Center is purchased separately. MiCloud Connect Fax is also purchased separately per Fax Number and is not dependent on any type of profile

¹ Domestic outbound calls

^{\$} Additional cost

Business Terms and Conditions:

1. This Service Order is Mitel Confidential Information.
2. This Service Order is valid for acceptance by Customer for thirty (30) days from the date herein.
3. Customer may increase Service as set out in the Terms of Service, at the fees set out on the Service Order for such Services, or if for additional Services not originally quoted on the Service Order, such Services will be at the list price for such, or as described on the online portal, and accepted by Customer, at the time such Services are added. A one-time implementation fee of \$0.00 will be assessed per User (as defined in the Terms of Service) added. Customer shall not be allowed to decrease Services below the quantity of Services contracted on this Order Form during the Term, unless Customer terminates this Service Order Form (which may incur an Early Termination Fee) and agrees upon new terms, including pricing, on a new Service Order.
4. Implementation Services bundles include Local Number Porting (LNP) for the first two (2) invoices for each Site. LNP for each additional invoice is \$250 USD per Site.
5. Customer acknowledges that the prices described in this Service Order do not include, and Customer is responsible for:
 - a. Taxes. Any and all applicable taxes and surcharges as described in the Terms of Service.
 - b. Shipping. Shipping costs for Hardware, which shall be invoiced separately.
 - c. Usage. Calls outside contiguous United States, premium-rate telephone numbers (e.g., Directory assistance calls, 900 numbers, etc.) and toll-free inbound calls are billed on a usage basis.
6. Recurring non-usage charges related to the provision of the Cloud Services are invoiced one month in advance and usage-based charges are invoiced in arrears.
7. Promotional pricing is effective through the 36-month term of initial customer contract, ordered by December 31, 2018, and does not apply to contract renewals. Discounted pricing on phone rentals added after initial contract and for contract renewals will reflect a volume discount of 30.00% off list price.
8. By accepting this Order Form, Customer agrees to the Terms of Service found at <https://www.mitel.com/legal/mitel-cloud-services-terms-and-conditions> and incorporated hereto by reference.
9. The Customer represents and warrants that the individual signing this Order Form on the Customer's behalf possesses the full power and authority to execute and agree to this Order Form and the Terms of Service incorporated herein by reference. The agreement entered herein is the binding obligation of the Customer, enforceable against the Customer in accordance with its terms.

For a full description of the Installation Services included in *JumpStart*, please reference the [JumpStart Service Description](#)

Agreed and Accepted

Customer

Authorized Signature

Date

Name and Title

Authorized Contacts for Osage Beach, Missouri:

Good communication is the foundation of a great relationship. We ask that you tell us about your team so that we may begin our relationship communicating with the correct individuals. Your team may include people inside and outside your organization. Mitel partners often fill these roles for their clients.

There are five roles that must be assigned to one or many individuals on your Mitel account. Each role conveys a specific set of permissions and responsibilities for installing and managing your Mitel service. For more information on the specific roles and the permissions conveyed please visit:

Roles:

<https://oneview.mitel.com/s/article/Account-AuthorizedContacts>

Company	Full Name	Email Address	Phone Number	DM *Super User	PM	Billing	Technical	Emergency

By signing this agreement, I authorize the listed individuals to perform the assigned roles for the indicated locations both current and future. I understand as the default Decision Maker I can change or rescind role assignments at any time within my Mitel portal or by contacting Mitel.

Further, I understand that depending on the specific role designed I am granting the assignee access to data within our corporate phone system including, but not limited to, billing data, call detail records, call recordings, as well as authorization to make changes to call routing, configurations and contracted services.

Authorized Signature

Date

Name and Title

MiCloud Connect CRM Integration Options for Osage Beach, Missouri:

CRM Integration is included with all of your Premier and Elite profiles. Please indicate the number of users with those profiles who will use each integration type. Your total number of entitled integrations indicated on this form must not exceed 29, the total number of Standard and Advanced profiles you ordered.

During implementation, you will be asked to indicate which named users are to be assigned what CRM integrations. A single named Premier and Elite profile user may be assigned none or to one or more CRM integrations. CRM integrations entitled under a Premier and Elite profile may not be assigned to a user with any other profile.

CRM Integration for Essentials profile users must be purchased separately. You may also separately purchase additional CRM integrations for Standard and Advanced profile users who need more than one if 29 is not sufficient for your needs. Please see your Mitel sales representative or authorized partner.

For more information on CRM Integration please visit:

<https://www.mitel.com/products/business-phone-systems/cloud/micloud-connect>

CRM Integration	QTY for Premier Profiles	QTY for Elite Profiles
Connect CLOUD Salesforce Integration		
Connect CLOUD Easypop Integration		
Connect CLOUD Zendesk Integration		
Connect CLOUD Desk.com Integration		
Connect CLOUD AMS 360 Integration		
Connect CLOUD Act! Integration		
Connect CLOUD MS Dynamics Integration		
Connect CLOUD Netsuite Integration		
Total quantity of Integrations indicated above must not exceed →	29	

Osage Beach, Missouri
 November 26, 2018
 Term of Service: 36 months

Summary by Location	Monthly Charges	One-time Charges
1000 City Pkwy, Osage Beach, MO, 65065-3058, USA	\$2,121.80	\$2,640.00
	\$2,121.80 Total Monthly Charges	\$2,640.00 Total One-Time Charges

Summary by Services	Monthly Charges	One-time Charges
Circuits	\$	\$
Profiles	\$2,121.80	\$
Options	\$	\$
Installation Services	\$0.00	\$2,200.00
Hardware	\$0.00	\$440.00
Trade-In Credits	\$	\$
	\$2,121.80 Total Monthly Charges	\$2,640.00 Total One-Time Charges

Agreed and Accepted

 Authorized Signature

 Date

 Name and Title

CONFIDENTIALITY & COPYRIGHT STATEMENT: This quote tool includes information and pricing that is highly confidential data. The tool, information, and pricing (i) is not intended for distribution except as expressly permitted herein; (ii) is and remains the proprietary property of Mitel Networks Corporation on behalf of itself or its subsidiaries or divisions (collectively "Mitel"); (iii) may not be copied except as may be necessary to fulfill the intended purpose of the tool; and (iv) is the copyright of Mitel and/or its licensor(s), with all rights reserved to the copyright owner. Any breach of confidential data or unauthorized use (of any kind) of the tool, information, or pricing will be considered an infringement of rights and may result in termination of any Mitel agreement.



Prepared by: Tony J. Stuecken
Quote Date: 11/08/2018
Quote Number: 10759
Expiration Date: 12/08/2018

Quote for City of Osage Beach



2511B Industrial Drive, Jefferson City, MO 65109 | 573.634.3339
Columbia, MO | 573.874.3339

www.calltcs.com

Prepared for:
Mike Welty
City of Osage Beach
1000 City Parkway
Osage Beach, MO 65065 U.S.A.

Prepared by: Tony J. Stuecken

Account No.: 8197
Phone: (573) 302-2000
Fax: (573) 302-2009

**Quote**

No.: **10759**
Date: 11/08/2018

Qty.	Item ID	Description	UOM	Sell	Total
2	SG350-28P-K9-NA	Cisco SG350-28P 28Port Gigabit PoE Managed Switch	EA	\$614.99	\$1,229.98
1.00	Telephone Job Quoted Labor	Telephone Job Quoted Labor	EA	\$198.00	\$198.00
1.00	Telephone Trip Charge Zone 1	Telephone Trip Charge Zone 1	EA	\$35.00	\$35.00
				Your Price:	\$1,462.98
				Total:	\$1,462.98

Prices are valid until 12/8/2018

Terms: Required Down Payment

Prepared by: Tony J. Stuecken, tstuecken@calltcs.com

Date: 11/8/2018

POC Name and contact info: Mike Welty

Expected Due date: Work with the install of the other order for switches

TCS Engineering or Technical approval team member name: Drew

Scope of Work: Program and install these 2 additional switches.

(1) 10 port switch is being credited on SO32979 for \$337.43.

Accepted by: _____

Date: _____

Terms of Agreement:

TCS is proud to offer the items above. Please sign above to accept our offer which is subject to these terms. If labor is shown above, the services to be performed will be set forth in a scope-of-work to be mutually agreed between us. This scope-of-work may be shown in this quote, or in a separate document. Please note that TCS will install, alter or repair premises wiring only if explicitly provided for in that scope-of-work.

Terms

Your acceptance of this quote constitutes an agreement between Towner Electronics d/b/a Towner Communications Systems (herein referred to as Us or We) and the buyer, whose name and address are shown at the head of this quote (herein referred to as You or Your). It is subject to credit approval, a site review by our technical personnel, and subsequent acceptance by one of our officers.

If you have a special tax rate for your project, documentation must be sent prior to any work being performed.

We agree to sell, and You agree to buy the items shown in the quote at the purchase price shown. 50% of the total price will be due at signing. Equipment will be billed upon delivery, with the balance due in 10 days. You assume risk of loss to these items upon delivery to You, but title to the equipment passes to You only when You have paid for it in full. You are responsible for all taxes, tariffs, and permit fees, as well as for getting in a timely manner all permits licenses, consents and approvals in connection with the sale and installation of the equipment. TCS reserves the right to process a 15% restocking fee for any items returned once this quote has been accepted. We can collect any amounts due even when installation or delivery is delayed because You, Your assignees, contractors or agents have not performed.

IF your form of payment is credit card, a processing fee of 2.5% MAY be added to this quote.

IF you are paying by bank draft, this approved quote will serve as your notification of the additional drafted amount, plus applicable taxes. TCS will draft your account within 5 days of your invoice date.



242

Quote

No.:

10759

Date:

11/08/2018

If installation is included, We will perform it in a workmanlike manner. Installation will take place at the address shown at the head of this quote. We are not responsible for damages to Your premises not resulting from our negligence. Installation will be deemed complete when the equipment has been installed in accordance with the scope-of-work and it has passed Our standard acceptance testing. If installation is delayed because of circumstances not within our control, any agreed dates or times of performance or of any other obligations will be extended accordingly to cover the period of delay. We will use our best efforts to deliver and install these items in a timely manner, but under no circumstances will We be liable for damages, special, consequential, or otherwise, for delays in delivery or installation.

We warrant that for a period of one year from the completion of installation that, as of the installation completion date (or if not installed by US, the delivery date), the equipment will be free from defects in material and workmanship. If any defects covered by this warranty appear within the stated one year period, We will have the option of repairing or replacing the equipment at our expense. This will be Your exclusive remedy for breach of warranty or for negligence. We will not be obligated to repair or replace any item which has been repaired by others, abused, improperly handled or stored, altered or used with third party equipment which is defective or of poor quality. We will not be obligated to repair or replace items which have not been installed by Us. We will not be liable for any special or consequential damages or for loss, damage or expense directly or indirectly arising from use of the equipment or arising from Your inability to use the equipment either separately or in combination with any other equipment or from any other cause. This warranty will be in lieu of and excludes all other express or implied warranties of merchantability, fitness or otherwise.

We are not responsible for conditions on the telephone or data carrier's side of the interface equipment at Your premises (the DEMARK), nor for the timely provision of suitable service by them. You are responsible for making all arrangements with the carriers and You will pay all tariffs and other charges with associated with that service.

If We are performing installation services, We will need reasonable access to Your premises. You will allow our employees or agents such access at all hours consistent with the requirements of the installation. You are responsible for making the premises suitable in all respects, including all temperature and humidity control, dust conditions, etc. as required in the applicable equipment specifications. Your premises must be dry and not injurious to our employees or agents. You will provide all necessary openings and ducts for cable and conductors. You will provide suitable electrical service and metallic ground or grounds as required. In addition, You will provide for the termination of any existing service agreement with the local telephone utility and for removal of any existing equipment and cable as required. You will be responsible for providing secure and easily accessible storage space near where the equipment will be used, and also for secure storage of tools. You will provide conduit systems as required by federal, state or local codes. We may assign this agreement in whole or in part, and We may freely subcontract any or all of the work. You may not assign this agreement in whole or in part without Our prior written permission.

If any of Your payments or other obligations are not performed as agreed, You will be in default, and all unpaid amounts will become immediately due and payable. When You are in default, We will have all the rights and remedies under the UCC and any other laws, including the right to any delinquent payments for which You remain liable. As long as any part of the balance due is outstanding, We retain title to the equipment.

No changes in this agreement can be made, except in writing signed by the authorized representatives of both parties. This agreement sets forth the entire and final agreement between the parties, all prior agreements and understandings being merged herein and there are no representations, warranties or stipulations, whether oral or written not contained herein. This agreement is not effective until accepted and signed by an officer of TCS at its principal address.



Prepared by: Tony J. Stuecken
Quote Date: 11/08/2018
Quote Number: 10763
Expiration Date: 12/08/2018

Quote for City of Osage Beach



2511B Industrial Drive, Jefferson City, MO 65109 | 573.634.3339
Columbia, MO | 573.874.3339

www.calltcs.com

Prepared for:
Mike Welty
City of Osage Beach
1000 City Parkway
Osage Beach, MO 65065 U.S.A.

Prepared by: Tony J. Stuecken

Account No.: 8197
Phone: (573) 302-2000
Fax: (573) 302-2009

**Quote**

No.: **10763**

Date: 11/08/2018

Qty.	Item ID	Description	UOM	Sell	Total
-1	SG350-10P-K9-NA	Cisco SG350-10P 10PT Gigabit PoE MGD Switch	EA	\$337.43	(\$337.43)
				Your Price:	(\$337.43)
				Total:	(\$337.43)

Prices are valid until 12/8/2018

Terms: Required Down Payment

Prepared by: Tony J. Stuecken, tstuecken@calltcs.com

Date: 11/8/2018

Accepted by: _____

Date: _____

Terms of Agreement:

TCS is proud to offer the items above. Please sign above to accept our offer which is subject to these terms. If labor is shown above, the services to be performed will be set forth in a scope-of-work to be mutually agreed between us. This scope-of-work may be shown in this quote, or in a separate document. Please note that TCS will install, alter or repair premises wiring only if explicitly provided for in that scope-of-work.

Terms

Your acceptance of this quote constitutes an agreement between Towner Electronics d/b/a Towner Communications Systems (herein referred to as Us or We) and the buyer, whose name and address are shown at the head of this quote (herein referred to as You or Your). It is subject to credit approval, a site review by our technical personnel, and subsequent acceptance by one of our officers.

If you have a special tax rate for your project, documentation must be sent prior to any work being performed.

We agree to sell, and You agree to buy the items shown in the quote at the purchase price shown. 50% of the total price will be due at signing. Equipment will be billed upon delivery, with the balance due in 10 days. You assume risk of loss to these items upon delivery to You, but title to the equipment passes to You only when You have paid for it in full. You are responsible for all taxes, tariffs, and permit fees, as well as for getting in a timely manner all permits licenses, consents and approvals in connection with the sale and installation of the equipment. TCS reserves the right to process a 15% restocking fee for any items returned once this quote has been accepted. We can collect any amounts due even when installation or delivery is delayed because You, Your assignees, contractors or agents have not performed.

IF your form of payment is credit card, a processing fee of 2.5% MAY be added to this quote.

IF you are paying by bank draft, this approved quote will serve as your notification of the additional drafted amount, plus applicable taxes. TCS will draft your account within 5 days of your invoice date.

If installation is included, We will perform it in a workmanlike manner. Installation will take place at the address shown at the head of this quote. We are not responsible for damages to Your premises not resulting from our negligence. Installation will be deemed complete when the equipment has been installed in accordance with the scope-of-work and it has passed Our standard acceptance testing. If installation is delayed because of circumstances not within our control, any agreed dates or times of performance or of any other obligations will be extended accordingly to cover the period of delay. We will use our best efforts to deliver and install these items in a timely manner, but under no circumstances will We be liable for damages, special, consequential, or otherwise, for delays in delivery or installation.

We warrant that for a period of one year from the completion of installation that, as of the installation completion date (or if not installed by US, the delivery date), the equipment will be free from defects in material and workmanship. If any defects covered by this warranty appear within the stated one year period, We will have the option of repairing or replacing the equipment at our expense. This will be Your exclusive remedy for breach of warranty or for negligence. We will not be obligated to repair or replace



245

Quote

No.:

10763

Date:

11/08/2018

any item which has been repaired by others, abused, improperly handled or stored, altered or used with third party equipment which is defective or of poor quality. We will not be obligated to repair or replace items which have not been installed by Us. We will not be liable for any special or consequential damages or for loss, damage or expense directly or indirectly arising from use of the equipment or arising from Your inability to use the equipment either separately or in combination with any other equipment or from any other cause. This warranty will be in lieu of and excludes all other express or implied warranties of merchantability, fitness or otherwise.

We are not responsible for conditions on the telephone or data carrier's side of the interface equipment at Your premises (the DEMARK), nor for the timely provision of suitable service by them. You are responsible for making all arrangements with the carriers and You will pay all tariffs and other charges with associated with that service.

If We are performing installation services, We will need reasonable access to Your premises. You will allow our employees or agents such access at all hours consistent with the requirements of the installation. You are responsible for making the premises suitable in all respects, including all temperature and humidity control, dust conditions, etc. as required in the applicable equipment specifications. Your premises must be dry and not injurious to our employees or agents. You will provide all necessary openings and ducts for cable and conductors. You will provide suitable electrical service and metallic ground or grounds as required. In addition, You will provide for the termination of any existing service agreement with the local telephone utility and for removal of any existing equipment and cable as required. You will be responsible for providing secure and easily accessible storage space near where the equipment will be used, and also for secure storage of tools. You will provide conduit systems as required by federal, state or local codes.

We may assign this agreement in whole or in part, and We may freely subcontract any or all of the work. You may not assign this agreement in whole or in part without Our prior written permission.

If any of Your payments or other obligations are not performed as agreed, You will be in default, and all unpaid amounts will become immediately due and payable. When You are in default, We will have all the rights and remedies under the UCC and any other laws, including the right to any delinquent payments for which You remain liable. As long as any part of the balance due is outstanding, We retain title to the equipment.

No changes in this agreement can be made, except in writing signed by the authorized representatives of both parties. This agreement sets forth the entire and final agreement between the parties, all prior agreements and understandings being merged herein and there are no representations, warranties or stipulations, whether oral or written not contained herein. This agreement is not effective until accepted and signed by an officer of TCS at its principal address.

City of Osage Beach

Agenda Item Summary

Date of Board of Aldermen Meeting: 12/06/18Originator: *(Name/Title)* Karri Bell, City TreasurerDate Submitted: 11/21/18

Agenda Item Title:

Motion to Approve Annual Adjust/Reduce Accounts Receivable for Water & Sewer by \$987.41, & Ambulance by \$152,412.40.

Presented by: *(Name/Title)* Karri Bell, City Treasurer

Requested Action:



Motion to Approve



First Reading of Bill # _____



Second Reading of Bill # _____



Resolution # _____



Proclamation



Public Hearing



Other (Describe) _____

Ordinance Reference for Action: *(i.e. RSMo Section, Ordinance # & Title)*

N/A

Deadline for Action: YES ☐ NO ☒

If yes, explain:

Fiscal Impact:

Not Applicable ☒Budgeted Item: YES ☐ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: _____

FY _____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☒ NO ☐

If yes, list attachments:

Utility Billing detail and Ambulance account detail.

Department Comments and Recommendation:

Although some accounts will be written off the City's books, we will continue to pursue collections through liens and collection services with the exception of bankruptcies.

During the year, All-Cal Collection Services Inc. has collected \$11,709.11 from Ambulance accounts and CAC collected \$401.31.

History of Ambulance Write-offs, last five years:

2017 \$ 99,282 - Accounts = 119

2016 \$ 84,611 - Accounts = 190

2015 \$ 65,402 - Accounts = 164

2014 \$ 62,178 - Accounts = 132

2013 \$ 75,816 - Accounts = 169

Recommend approval of the requested write-offs.

City Administrator Comments and Recommendation:

I concur with the City Treasurer's recommendation.

UTILITY BILLING
2018 WRITE-OFFS

LOCATION	ACCOUNT	WATER	SEWER	WRITE-OFF	EXPLANATION
Residential-Inside City	01-6230-01	\$ 2.24	\$ 1.74	\$ 3.98	Home sold. Unable to collect.
Residential-Inside City	01-7535-04	\$ 5.58	\$ 4.32	\$ 9.90	Occupancy change, unable to collect.
Residential-Inside City	01-7585-03	\$ 6.08	\$ 4.70	\$ 10.78	Occupancy change, unable to collect.
Residential-Inside City	01-7645-00	\$ 213.74	\$ 179.17	\$ 392.91	Home sold. Sent to collections.
Residential-Inside City	03-1560-01	\$ 10.07	\$ 9.05	\$ 19.12	Occupancy change, unable to collect.
Residential-Inside City	03-4430-03	\$ 19.48		\$ 19.48	Occupancy change, unable to collect.
Residential-Inside City	04-1200-00	\$ 15.16	\$ 11.72	\$ 26.88	Home sold. Unable to collect.
Residential-Inside City	04-5220-02	\$ 54.06	\$ 58.53	\$ 112.59	Disconnected, Lien in place
Residential-Inside City	04-7030-12	\$ 28.05	\$ 35.53	\$ 63.58	Occupancy change, unable to collect.
Residential-Inside City	04-7630-00	\$ 79.41	\$ 60.10	\$ 139.51	Home sold. Sent to collections.
Residential-Inside City	04-8260-00	\$ 58.70	\$ 60.26	\$ 118.96	Home sold. Sent to collections.
Residential-Outside City	06-2260-01		\$ 35.55	\$ 35.55	Home sold. Unable to collect.
Residential-Outside City	06-2270-01		\$ 34.17	\$ 34.17	Home sold. Unable to collect.
		\$ 492.57	\$ 494.84	\$ 987.41	

AMBULANCE - COLLECTIONS

249

INCIDENT	AMOUNT	INCIDENT	AMOUNT
160707	193.60	180016	1,029.50
160900	250.00	180028	265.00
160967	718.00	180032	80.87
170015	800.00	180041	345.56
170037	868.00	180047	1,137.00
170048	735.00	180054	265.00
170073	1,229.50	180057	1,248.00
170160	718.00	180074	1,118.50
170164	817.00	180083	1,181.00
170188	851.00	180091	974.00
170189	851.00	180096	1,177.50
170223	885.00	180097	918.50
170275	109.02	180110	310.00
170291	324.88	180117	1,174.00
170296	735.00	180123	992.50
170326	79.55	180124	1,192.50
170328	593.00	180126	1,118.50
170409	902.00	180134	1,192.50
170468	265.00	180138	1,248.00
170476	885.00	180139	1,137.00
170479	868.00	180140	1,103.06
170496	868.00	180151	1,211.00
170514	100.40	180154	200.00
170520	80.22	180156	1,029.50
170529	300.00	180158	209.28
170532	159.79	180161	265.00
170536	250.00	180162	1,229.50
170555	985.00	180165	159.28
170556	1,055.00	180167	1,211.00
170559	527.90	180172	1,211.00
170566	265.00	180180	1,211.00
170568	250.00	180186	900.00
170578	208.60	180188	200.00
170603	701.00	180189	1,118.50
170620	817.00	180198	1,118.50
170626	250.00	180204	900.00
170629	684.00	180207	1,155.50
170630	834.00	180220	1,174.00
170631	885.00	180228	1,229.50
170639	202.60	180230	1,337.00
170646	305.60	180231	250.00
170650	205.88	180238	1,174.00
170654	250.00	180242	1,266.50
170658	817.00	180245	1,266.50
170662	919.00	180246	1,266.50
170665	834.00	180266	1,229.50
170682	78.23	180282	900.00
170687	868.00	180283	1,118.50
170693	667.00	180287	937.00
170702	902.00	180292	238.50
170704	817.00	180294	265.00
170705	1,021.00	180295	1,100.00
170707	834.00	180296	1,174.00
170711	902.00	180299	215.00
170715	1,104.00	180310	1,211.00
170717	684.00	180314	1,229.50
170732	817.00	180323	250.00
170746	1,002.00	180335	1,174.00
170748	902.00	180343	856.44

170763	817.00	180352	1,174.00
170765	650.00	180356	1,118.50
170774	250.00	180361	768.50
170787	1,038.00	180367	918.50
170794	250.00	180370	310.00
170803	868.00	180377	1,155.50
170827	902.00	180381	350.00
170828	868.00	180387	1,071.00
170838	834.00	180396	1,137.00
170845	735.00	180397	1,211.00
170853	827.00	180403	1,229.50
170861	650.00	180413	918.50
170869	718.00	180416	1,192.50
170876	350.00	180418	992.50
170892	851.00	180426	1,137.00
170896	667.00	180436	1,011.00
170897	290.40	180441	1,137.00
170902	885.00	180443	1,174.00
170917	817.00	180448	350.00
170923	650.00	180453	1,011.00
170935	650.00	180454	918.50
170937	267.60	180456	974.00
170941	885.00	180463	955.50
170946	735.00	180466	1,118.50
170959	817.00	180475	1,118.50
170960	752.00	180476	992.50
170970	718.00	180479	265.00
170972	800.00	180489	1,118.50
170992	88.17	180490	1,118.50
170993	78.24	180504	250.00
170997	868.00	180514	350.00
171000	902.00	180523	1,192.50
171003	868.00	180564	1,211.00
171005	92.80	180568	1,155.50
171008	80.01	180571	1,211.00
171013	650.00	180631	265.00
171021	650.00		
171022	735.00		
180014	955.50		

AMBULANCE - WRITE-OFF/BAD DEPT

INCIDENT	AMOUNT	INCIDENT	AMOUNT
170024	45.42	170809	41.62
170118	66.32	170863	78.67
170171	76.20	170881	85.00
170173	30.83	170914	80.88
170290	41.84	171010	76.94
170423	78.67	180001	25.00
170454	34.66	180012	900.00
170535	78.67	180076	92.95
170557	78.23	180102	49.46
170605	113.56	180153	79.98
170614	80.89	180208	49.69
170652	80.00	180210	80.65
170701	91.92	180442	118.09
170712	81.98	180550	25.00
170723	76.94	180569	50.36

TOTAL:**152,412.40****223 accounts**

City of Osage Beach**Agenda Item Summary**Date of Board of Aldermen Meeting: 12/06/18Originator: *(Name/Title)* Mike Welty/Assistant City AdministratorDate Submitted: 11/16/18**Agenda Item Title:**

Motion to Approve Disposal of Specific Items Deemed as Surplus Property.

Presented by: *(Name/Title)* Mike Welty, Assistant City Administrator**Requested Action:**
☒
☐
☐
☐

Motion to Approve

First Reading of Bill # _____

Second Reading of Bill # _____

Resolution # _____

☐
☐
☐

Proclamation

Public Hearing

Other (Describe) _____

Ordinance Reference for Action: *(i.e. RSMo Section, Ordinance # & Title)*

Board of Aldermen approval required for disposal of assets per Municipal Code Chapter 135; Article II: Purchasing, Procurement, Transfers, and Sales.

Deadline for Action: YES ☐ NO ☒

If yes, explain:

Fiscal Impact:Not Applicable ☒Budgeted Item: YES ☐ NO ☒

If no, provide funding source: _____

Budget Line Item/Title: _____

FY ____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☐ NO ☒

If yes, list attachments:

Department Comments and Recommendation:

The following item has been deemed to have no use for any department within the City:

Dept. - Transportation

2008 Ford F350 4WD - #4002

Assistant City Administrator recommends approval.

City Administrator Comments and Recommendation:

I concur with the Assistant City Administrator's recommendation.

City of Osage Beach**Agenda Item Summary**Date of Board of Aldermen Meeting: 12/06/18Originator: *(Name/Title)* Jeana Woods/City AdministratorDate Submitted: 11/26/18**Agenda Item Title:**

Discussion - City Holidays

Presented by: *(Name/Title)* Jeana Woods/City Administrator**Requested Action:**
☐
☐
☐
☐

Motion to Approve

First Reading of Bill # _____

Second Reading of Bill # _____

Resolution # _____

☐
☐
☒

Proclamation

Public Hearing

Other (Describe)

Discussion**Ordinance Reference for Action: *(i.e. RSMo Section, Ordinance # & Title)***

N/A

Deadline for Action: YES ☒ NO ☐

If yes, explain:

Upcoming City Holidays may be affected.

Fiscal Impact:Not Applicable ☒Budgeted Item: YES ☐ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: _____

FY____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☒ NO ☐

If yes, list attachments:

2018 Holiday Comparisons

Department Comments and Recommendation:

N/A

City Administrator Comments and Recommendation:

The City currently observes 10 holidays. This discussion is being presented before the Board to discuss two items regarding City holidays. 1) 2018 Christmas Eve, and 2) 2019 and future holidays to be observed.

First, Christmas Eve falls on a Monday this year, and I would like the Board to consider closing City offices and observe the additional holiday for City employees. Cash flow will be impacted in an amount up to \$6,500 citywide (all funds) (direct payment to shift works per ordinance).

Second, it has been many years since overall observed holidays have been discussed. Enclosed is a comparison of City, State, and Federally observed holidays for comparison of the holidays we observe and the closings of surrounding local, state, and federal agencies. We share a majority of the same publicly observed State and Federal Holidays but include one privately observed Holiday. The main point I would like to make is, as municipality, the City doesn't observe President's Day, an American holiday originally established in 1885 but amended as part of the 1971's Uniform Monday Holiday Act.

Per Chapter 125: Human Resources System (Personnel) Rules and Regulations, City Code is stated as follows:

Section 125.120.E.9: Attendance and Leaves - Occupational Leaves:

9. Holidays. The holidays to be observed by full-time employees except shift workers are:

- a. New Year's Day.
- b. Dr. Martin Luther King, Jr. Birthday.
- c. Good Friday.
- d. Memorial Day.
- e. Independence Day.
- f. Labor Day.
- g. Veterans Day.
- h. Thanksgiving Day.
- i. Friday after Thanksgiving.
- j. Christmas Day.
- k. Any Friday immediately following a City holiday which falls on Thursday.

All full-time employees of the City shall receive normal compensation for the legal holidays listed above and any other days or part of a day during which the public offices of the City shall be closed. All full-time employees shall receive compensation in proportion to the average number of hours normally scheduled to work. Probationary employees shall be considered for purposes of this Section to be full-time employees.

It shall be the policy of the City to insure that all full-time employees enjoy the same number of holidays each year. The standard shall be the number of holidays in a particular year which will be celebrated by employees when a holiday falls on Sunday, the following Monday shall be observed as the holiday. When a holiday falls on Saturday, the preceding Friday shall be observed as the holiday.

Any regular employee in the City service who shall be required to perform work or render services on a regularly scheduled holiday shall:

Receive a day off at his/her regular pay rate in lieu of the holiday missed; or

At the option of the City he/she may be compensated at the City's approved overtime rate for his/her service on the regularly scheduled holiday. The recommendation for payment must be recommended for approval by his/her appointed official and approved by the City Administrator.

Shift Workers. Due to difficulty in scheduling, shift workers shall receive the same number of paid hours, credited as special leave, as other City employees receive in holiday hours. The hours of special holiday leave will be credited to each employee's holiday leave bank after each holiday is observed. No shift worker may carry over more than twenty-four (24) hours of holiday leave from one (1) calendar year to the next; requests for carryover must be in writing. All hours of holiday leave not used or carried over shall be paid for on a special paycheck in December of each year. Upon separation, any accumulated or approved carryover holiday leave hours shall be paid to the employee.

2018 Holiday Comparisons*

<u>CITY of OSAGE BEACH HOLIDAYS (10)</u>	<u>FEDERAL HOLIDAYS (10)</u>	<u>STATE of MISSOURI HOLIDAYS (13)</u>
New Year's Day - Monday, January 1	New Year's Day - Monday, January 1	New Year's Day - Monday, January 1
Martin Luther King Day - Monday, January 15	Martin Luther King Day - Monday, January 15	Martin Luther King Day - Monday, January 15
--	--	Lincoln's Birthday Day - Monday, February 12
--	Presdent's Day (Washington's Birthday) - Monday, February 19	Presdent's Day (Washington's Birthday) - Monday, February 19
Good Friday - Friday, March 30	--	--
--	--	Truman Day - Tuesday, May 8
Memorial Day - Monday, May 28	Memorial Day - Monday, May 28	Memorial Day - Monday, May 28
Independence Day - Wednesday, July 4	Independence Day - Wednesday, July 4	Independence Day - Wednesday, July 4
Labor Day - Monday, September 3	Labor Day - Monday, September 3	Labor Day - Monday, September 3
--	Columbus Day - October 8	Columbus Day - October 8
Veteran's Day Observed - Monday, November 12	Veteran's Day Observed - Monday, November 12	Veteran's Day Observed - Monday, November 12
Thanksgiving Day - Thursday, November 22	Thanksgiving Day - Thursday, November 22	Thanksgiving Day - Thursday, November 22
Day after Thanksgiving Day - Friday, November 23	--	Day after Thanksgiving Day - Friday, November 23**
Christmas Day - Tuesday, December 25	Christmas Day - Tuesday, December 25	Christmas Day - Tuesday, December 25

****Recently Approved by Governor Parson**

*From the information I could gather, most counties follow State scheduled holidays

City of Osage Beach

Agenda Item Summary

Date of Board of Aldermen Meeting: 12/06/18Originator: *(Name/Title)* Gregory Massey/AldermanDate Submitted: 11/26/18

Agenda Item Title:

Discussion - Event Support per City Code Section 110.300

Presented by: *(Name/Title)* Jeana Woods/City Administrator

Requested Action:

☐
☐
☐
☐

Motion to Approve

First Reading of Bill # _____

Second Reading of Bill # _____

Resolution # _____

☐
☐
☒

Proclamation

Public Hearing

Other (Describe)

DiscussionOrdinance Reference for Action: *(i.e. RSMo Section, Ordinance # & Title)*

N/A

Deadline for Action: YES ☐ NO ☒

If yes, explain:

Fiscal Impact:

Not Applicable ☒Budgeted Item: YES ☐ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: _____

FY ____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☒ NO ☐

If yes, list attachments:

Event Support Application; Use of City Assets memo dated December 15, 2015

Department Comments and Recommendation:

N/A

City Administrator Comments and Recommendation:

The Board of Aldermen adopted Bill 16.22 March 2016 creating a new section in the City Code in Chapter 110: Article IV Miscellaneous Regulations: Section 110.300 as stated below. Appendix A as referred in the section is enclosed.

During a budget workshop, Alderman Massey, requested to review the ordinance. I have also included a memo dated December 15, 2015, for your review in hopes to bring clarity to how the final ordinance came to be. The memo addresses the legalities of use of City assets/funds and said limitations per Article VI, Sections 23 and 25 of the Missouri Constitution.

Chapter 110: Mayor and Board of Aldermen

Article IV: Miscellaneous Regulations

Section 110.300 Expenditures From Community Promotions — Community Event Support Budget Item.

[Ord. No. 16.22§1, 3-3-2016]

A. All expenditures from the community promotions — community event support funds in account 10-21-754250, or any of its successors shall be spent for the purpose of supporting event activities that bring visitors, trade, and business into the City shall be spent pursuant to ordinance duly adopted and passed.

B. All applications for support through the use of City property, labor, personnel, services or other "in-kind" contributions shall be for the purpose of supporting event activities that bring visitors, trade, and business into the City shall be spent pursuant to ordinance duly adopted and passed.

C. Each application for funds from the community promotions — community event support account shall be made on an application form attached hereto and incorporated by reference as if fully set out herein which is attached as Exhibit A. The City Administrator shall have the authority to add to and supplement the questions and information required in Exhibit A.

D. All information submitted in Exhibit A and any further or supporting information for any requests made for funding hereunder shall be a public record subject to Chapter 117 of this Code and the requirements of Chapter 610, of the Revised Statutes of Missouri, commonly known as the Sunshine Law and any successors thereto.

E. Upon receipt of a completed application form, the City Administrator shall submit the question of approval of said application to the Board of Aldermen in the form of an ordinance. Along with the ordinance the application shall provide information from the applicant addressing at least the following questions to so be used by the Board of Aldermen for decision on approval:

1. Is the sponsor a private business or a non-profit/charitable organization?
2. Is the event open to the public, restricted to members, or restricted to those who purchase tickets?
3. Is the content of the proposed event or the message of the sponsor offensive, or overtly political or religious?
4. What are the direct/indirect benefits to the public?



City of Osage Beach
REQUEST FOR EVENT SUPPORT
Exhibit A to City Code Section 110.300

Requested Amount: _____ **Date of Request:** _____

Organization Information:

Organization Name: _____

Address: _____

Phone # _____ Fax # _____

Contact Name: _____

Phone # (cell) _____ (Other) _____

Is the organization a not-for-profit? ☐ YES ☐ NO

If yes, is it a registered 501(c)3 or other designation? ☐ YES ☐ NO *(If yes, attach IRS classification)*

If yes, is the organization a local not-for-profit or national not-for-profit organization? _____

Your organization's activities focus on: *(check all that apply)*

- ☐ Families and Youth
- ☐ Health & Human Services
- ☐ Education, Job Development, Housing or other similar community focus
- ☐ Tourism
- ☐ Arts & Cultural Activities
- ☐ Environmental & Preservation
- ☐ Other: _____

Event Information:

Event Name: _____

Event Dates: _____

Event Location: _____

Description of event: _____

How will the proceeds of this event be used? _____

How will the City be recognized through this event? _____

Is the event open to the public? ☐ YES ☐ NO If no, explain: _____

Is there an entry fee or requirement to purchase a ticket, etc.? ☐ YES ☐ NO

If yes, explain: _____

Total budget for the event: _____

(Attach details of your budget-include all sources of funding and expenses.)

In the case of a budget shortfall, how will the loss be covered? _____

How many years has this event been held? _____

Estimated attendance this year? _____ Last year's attendance, if applicable? _____

Applicant:

Application Completed By: _____

Contact Phone/Cell: _____

Signature

Print Name

Title

Date

Send Completed Application and Attachments To:

Email: jwoods@osagebeach.org

Mail: City of Osage Beach

Jeana Woods, City Administrator

1000 City Parkway

Osage Beach, MO 65065

Internal Use

Date Application Received: _____ By: _____

Date Board Approved/Declined: _____ Amount Approved: _____

Other Information: _____



1000 City Parkway • Osage Beach, MO 65065
City Hall [573] 302-2000 • Fax [573] 302-0528

To: Jeana Woods, City Administrator
cc. Mayor and Board of Aldermen
From: Ed Rucker, City Attorney *E.R.*
Re: Use of City Assets to Promote Events Not Sponsored by the City
Date: December 15, 2015

This is a discussion of the issues and difficulties raised in drafting a policy to address evaluating requests to use city assets to support or promote events not directly sponsored by the City. The question posed is: "What are the limits for spending City funds, using City equipment, or designation of City personnel to support an event not directly sponsored by the City?" The types of events discussed herein are those sponsored by a charity, public service organization, or private enterprise.

This is a different issue than what we discussed earlier this year concerning waiving the city's ambulance charges for the four young fire victims. That issue dealt with benefits directed only to a private party.

City signs, City funds and space or time purchased by the City for advertising are, like the ambulance charges, assets of the City. Contributing such public property to a party for a private benefit is a violation of Article VI, Sections 23 and 25 of the Missouri Constitution.

The core of any policy drafted to help the Board of Aldermen consider when to allow some public support of events like the Bikefest, Candyland or the Veterans Day Parade, is to ask the key question: "What is the public purpose to be served with this action?"

Any such promotional activity raises the question of equal treatment for all events. The City will face issues of promotion or discrimination based on the causes, sponsors and events considered, not only in the events themselves but in context to all other events who are aided or who wish to be aided by the City. For instance, a sponsorship in MoDOT's "Adopt a Highway" program was requested and finally obtained by the KKK. If the city promotes a church sponsored event, what is the response to a request for advertising time for a free Wiccan holiday celebration? If such request is not granted, the City may have discriminated in favor of one religion to the detriment of another.

Here is a preliminary list of some basic factors the Board should consider and what the policy must address in evaluating these requests:

1. Is the event a public celebration, a private party or primarily a commercial activity by a private business?
2. Is the sponsor a private business or a non-profit/charitable organization?
3. Is the event open to the public, restricted to members, or restricted to those who purchase tickets?
4. Is the content of the proposed message offensive, overtly political or religious?
5. What are the benefits to the public?
 - a. Direct benefits
 - b. Indirect benefits
6. Should the Board make only a limited amount of time available on a city purchased billboard for such events, to ensure that the City retains sufficient time for its own events?

From 15 McQuillin Municipal Corporations, Section 39:32 the following is helpful:

A two-pronged analysis is employed by the courts to determine whether a gift of state funds has occurred.^{24.10} First, the court asks if the funds are being expended to carry out a fundamental purpose of the government?^{24.20} If the answer is yes, then no gift of **public** funds has been made.^{24.30} The second prong comes into play only when the expenditures are held to not serve fundamental purposes of government.^{24.40} The court will then look at the consideration received by the **public** for the expenditure of **public** funds and the donative intent of the appropriating body in order to determine whether or not a gift has occurred.^{24.50}

Because the advertising and promotion of events discussed herein is not a fundamental purpose of government, along the lines of public safety and road maintenance; the second prong of the analysis is relevant and must be directly addressed. I believe we can make a good argument that "consideration received by the public" may include community building, increasing economic activity and the increase in social capital found in promoting general public social events and additional sales. This becomes apparent when the activity and sponsor the Board determines to support demonstrate clearly that the donative intent is not to aid an entity in a quest to make a private profit.

Any profits received by local merchants through increased sales which are incidental to the event do not constitute a disabling private benefit, so long as the City can clearly demonstrate that the donative intent is not to promote any particular private interest. Each request for support of an event is a fact specific problem that must be addressed on an individual basis.

Some of the relevant case law provides that:

In determining whether there is sufficient public purpose behind the grant of public money to render such a grant constitutional, Missouri uses the primary effect test; if the primary intent of the public expenditure is to serve a public purpose, the expenditure will be considered legal, but if the primary purpose is to promote a private end, the expense will be considered illegal, even if it may incidentally serve some public interest. Moschenross v. St. Louis County, (App. E.D. 2006) 188 S.W.3d 13

Determination of what constitutes public purpose for the expenditure of public funds is primarily for the legislative department and will not be overturned unless found to be arbitrary and unreasonable. State ex rel. Wagner v. St. Louis County Port Authority (Sup. 1980) 604 S.W.2d 592

The Constitutional provisions are:

Article VI Section 23. Limitation On Ownership Of Corporate Stock, Use Of Credit And Grants Of Public Funds By Local Governments

No county, city or other political corporation or subdivision of the state shall own or subscribe for stock in any corporation or association, or lend its credit or grant public money or thing of value to or in aid of any corporation, association or individual, except as provided in this constitution.

And

Article VI Section 25. Limitation On Use Of Credit And Grant Of Public Funds By Local Governments--Pensions And Retirement Plans For Employees Of Certain Cities And Counties

No county, city or other political corporation or subdivision of the state shall be authorized to lend its credit or grant public money or property to any private individual, association or corporation except as provided in Article VI, Section 23(a) and ...

City of Osage Beach**Agenda Item Summary**Date of Board of Aldermen Meeting: 12/06/18Originator: *(Name/Title)* Jeana Woods/City AdministratorDate Submitted: 11/26/18**Agenda Item Title:**

Discussion: Contractor License/Occupational License - City Code Chapter 605

Presented by: (Name/Title) Jeana Woods/City Administrator**Requested Action:**
☐
☐
☐
☐

Motion to Approve

First Reading of Bill # _____

Second Reading of Bill # _____

Resolution # _____

☐
☐
☒

Proclamation

Public Hearing

Other (Describe)

Discussion**Ordinance Reference for Action: (i.e. RSMo Section, Ordinance # & Title)**

N/A

Deadline for Action: YES ☐ NO ☒

If yes, explain:

Fiscal Impact:Not Applicable ☒Budgeted Item: YES ☐ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: _____

FY____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☐ NO ☒

If yes, list attachments:

Working Draft to Chapter 605

Department Comments and Recommendation:

N/A

City Administrator Comments and Recommendation:

Staff has been working on enhancing our current operational processes, practices, and procedures regarding occupational licenses. As staff continues to work on several factors operationally, enclosed is a preliminary draft to Chapter 605 that enhances definitions of licenses and requirements of such. Questions, concerns, or clarifications that the Board of Aldermen may have at this point will be helpful as we proceed with this process internally.

Chapter 605: Business Licenses and Regulations

Article I Occupational Licenses

Section 605.010 Definitions.

[R.O. 2006 §605.010; Code 1975 §§52.200, 52.250; CC 1985 §23-26]

The following words, terms and phrases, when used in this Article, shall have the meanings as prescribed to them in this Chapter, except where the context clearly indicates a different meaning:

BUSINESS

Includes any business, trade, profession, occupation, vocation, or calling carried on for a profit, or open to the public and including all activities and any activities reasonably associated with the activities listed in section 605.070 A herein.

CONTRACTOR

Is considered a person, firm, partnership, corporation, association, or other organization, or a combination of them, which undertakes to or offers to undertake to, or submits a bid to, or does himself or by or through others, construct, alter, repair, add to, subtract from, improve, move, wreck, or demolish any building, highway, road, railroad, excavation, or other structure, project, development or improvement, or perform any work to build, erect, construct, improve, repair, remodel, expand or otherwise construct, reconstruct, alter any structure or permanent physical improvement on real property, or to do any part thereof, including the erection of scaffolding or other structure or works in connection therewith and includes subcontractors, electrical contractors, plumbing contractors, and special trade contractors including acoustical, air conditioning, and heating insulation.

DEALER

Any person who sells, exposes or offers for sale any article.

LICENSEE

Any person who shall secure a license under the terms of this Chapter.

MERCHANT

Every person, except motor vehicle dealers as defined in Sections 150.010 to 150.015, RSMo., who shall deal in the selling of goods, wares and merchandise at any store, stand or place occupied for that purpose. Every person doing business in this City shall, as a practice in the conduct of such business, make or cause to be made any wholesale or retail sales of goods, wares and merchandise to any person, shall be deemed to be a merchant whether said sales be accommodation sales, whether they be made from a stock of goods on hand or by ordering goods from another source, and whether the subject of said sales be similar or different types of goods than the type, if any, regularly manufactured, processed or sold by said seller. "Merchant" shall include all merchants,

commission merchants, grocers, manufacturers and dealers in drugs and medicines, except physicians for medicines used in their practice, whether trading as wholesale or retail dealers.

OCCUPATIONAL LICENSE

Occupational License shall mean any Business License or Contractor License issued under this chapter.

PERSON

Includes an individual, firm, corporation, partnership, association, or other legal entity.

REAL ESTATE AGENT

Any person who or which shall be employed to negotiate loans on real estate. Real estate agent includes any person who sells or aids in the sale of any real or personal property not belonging to such person and receives a commission or compensation for making or aiding in the making of such sale.

Section 605.020 Required.

It shall be unlawful for any person to engage in any such business ~~within the City without first having obtained an occupational~~ either a Business License or a Contractors License. ~~therefor.~~

- A. Business License. A license required by any person engaging in business in the City not otherwise defined as a contractor.
- B. Contractors Licenses. An license required by any firm, person, or corporation who meets the definition of a contractor under section 605.010 of this code.

Section 605.030 Requirements For Issuance.

[R.O. 2006 §605.030; CC 1985 §23-27.5; Ord. No. 89.12 §1, 5-18-1989; Ord. No. 93.39 §1, 8-5-1993; Ord. No. 03.06 §1, 3-20-2003; Ord. No. 09.06 §1, 2-5-2009]

- A. No Occupational License shall be issued to any firm, person or corporation who shall be in arrears of payment of any debt to the City unless an acceptable payment plan has been approved by the City.
- B. No Occupational License shall be issued to any firm, person or corporation which will occupy or transact business on any property or in any structure when the property or structure is assessed a fee, charge or tax by the City and the lessor or owner of such property or structure is in arrears of payment of those fees, charges, taxes or any other debt to the City unless an acceptable payment plan has been approved by the City.
- C. Evidence Of Workers' Compensation Insurance Prior To License Issuance. No Occupational License required under the provision of this Section shall be issued by the City Clerk to any person until such person produces a copy of a certificate of insurance for Workers' Compensation coverage if the

applicant for the license is required to cover his/her liability under Chapter 287, RSMo. It is further made a violation of this Chapter to provide fraudulent information to the City Clerk.

- D. No **Occupational License** required under the provisions of this Section shall be issued by the City Clerk to any person until such person produces a copy of a Missouri Sales Tax License issued by the State of Missouri listing Osage Beach as their place of business. It is further a violation of this Chapter to provide fraudulent information to the City Clerk.

~~E.~~ 1. Each applicant for an **Occupational business License** under this Article shall submit a statement from the Missouri Department of Revenue pursuant to Section 144.083.4, RSMo., stating no tax is due, which statement is a prerequisite to the issuance or renewal of a City business license. The statement required by this Section shall be dated within ninety (90) days of submission of the business license application or renewal application.

2. If applicant is not required to hold or maintain a Missouri Sales Tax License by the State of Missouri under Chapter 144 RSMo the applicant shall execute and file with the City Clerk an affidavit stating the business activity that the applicant is pursuing within the city and that such activity is not subject to retail sales tax under Chapter 144 RSMo.

~~G.F.~~ The City Administrator may waive the requirements of Section 605.030(C) and 605.030(F) for any firm, person or corporation if the firm, person or corporation: [Ord. No. 17.84 §1, 12-21-2017]

1. Is a member of a recognized religious sect or division thereof and is an adherent of established tenets or teachings of such sect or division and therefore pursuant to those tenets and teachings the firm, person or corporation is conscientiously opposed to the acquisition of insurance benefits, and;
2. Which qualifies under Section 287.804, RSMo., for a Waiver of Worker's Compensation, and;
3. Has filed an Application for Religious Exemption from the provision of the Missouri Workers' Compensation Law pursuant to 8-CSR 50-2.020 (1)(D)1.A and an Employer's Affidavit of Exemption for Workers' Compensation Benefits pursuant to 8-CSR 50-2.020 (1)(D)I.C, and received the division's approval thereof.

Such firm, person, or corporation shall be required to establish irrevocable evidence of creditworthiness for the period of the contractor's license in the amounts required by 605.030(F).

~~F.G.~~ **Requirements for Contractor Licenses.** No **Contractor License** as a contractor shall be issued to any firm, person or corporation without proof of general liability insurance in the form of a Certificate of Insurance providing for ~~limits of not less than three hundred thousand dollars (\$300,000.00) for a single incident~~ **minimum limit of one million dollars (\$1,000,000) combined single limit for bodily injury and property damage. The Certificate of Insurance shall be dated within ninety (90) days of submission of the Contractor License application or renewal application.** Said coverage shall be kept in full force and effect for the duration of the contractor license. [Ord. No. 15.80 §1, 10-1-2015]

Section 605.040 Separate License For Each Business.

[R.O. 2006 §605.040; Code 1975 §52.220; CC 1985 §23-28]

A separate occupational license shall be obtained for each place of business conducted, operated, maintained or carried on by every person engaged in any occupation, calling, trade, or enterprise for which a license is required by ordinance.

Section 605.050 Multiple Businesses At Same Address.

[R.O. 2006 §605.050; Code 1975 §52.230; CC 1985 §23-29]

Whenever any applicant for any occupation license is engaged in more than one (1) occupation and business at the same address, such applicant shall make application for any occupation license for each business so engaged in.

Section 605.060 City Clerk To Prepare Blank Licenses.

[R.O. 2006 §605.060; Code 1975 §21.420(8); CC 1985 §23-30]

The City Clerk shall prepare blank **Occupational** Licenses for all purposes for which licenses are required to be issued, and when required, shall cause the same to be issued, signing his/her name and affixing the Seal of the City thereto, and shall **inform** ~~keep an account with~~ the City Collector ~~for~~ **of** such licenses and the amount of the license tax thereon.

Section 605.070 Fee.

[R.O. 2006 §605.070; Code 1975 §§52.240, 57.110, 59.010, 60.240; CC 1985 §23-31; Ord. No. 09.06 §2, 2-5-2009; Ord. No. 10.44 §§1 — 2, 8-23-2010]

- A. Every person engaged in any of the following listed occupations, businesses, callings, pursuits, professions or trades, or in the keeping or maintaining of any institution in this Section specified and classified, shall procure from the City an occupational license. Unless otherwise specified, the fee for such license shall be thirty-five dollars (\$35.00).

This schedule includes, but not limited to, the following;

- Airport;
- Ambulance service;
- Antique shop;
- Arts and crafts shop;
- Asphalt and rock, other road repair service, sand;
- Auction house;
- Automobile accessory dealer;
- Automobile dealer or agency (new or used cars or trucks);
- Automobile repair shop (where parts are sold);
- Automobile salvage yards;
- Bait and tackle store;
- Baker, retail;

Banking institution;
Barbershop (if merchandise of any kind is sold);
Beauty shop (if merchandise of any kind is sold);
Boat sales or repairs — marinas;
Bookkeeping service (other than certified public accountant);
Bowling alley;
Bread truck (if bread and bakery products are sold and delivered);
Buildings supply store;
Business supply store;
Butcher, retail;
Carnival (per day);
Concrete or cement mixing, manufacturing or distributing plant;
Confectionery store;
Contractors;
Dairy truck (if milk or other dairy products are sold and delivered);
Dance house;
Delicatessen;
Doctor or dentist, no fee;
Druggist, retail;
Electronic supply store;
Excavating contractor;
Exterminator;
Florist;
Grocery, retail;
Hardware, retail;
Hatchery;
Heavy equipment sales and service;
Hospital;
Hotel;
Ice cream parlor;
Ice cream truck (if merchandise is sold and delivered);
Ice dealer;
Installment agency (an installment agency is defined to be any person who conducts or carries on the business of selling goods, wares, merchandise on weekly or monthly payments);
Insurance agency maintaining an office in the City;
Junk dealer;
Kennel;
Landscaping service;
Laundromat;
Light industry;
Liquor store or tavern;
Lumber dealer;

Lunch stand or counter;
 Manufacturer;
 Massage establishment;
 Masseuse or massage therapist;
 Merchant, retail;
 Miniature golf course;
 Motel or motor hotel (where merchandise of any kind is sold);
 Movers;
 Moving picture show or drive in theater;
 Nursery stock, retail;
 Oil station, retail;
 Optical, retail;
 Peanut and popcorn stand;
 Pigeon, squab, pheasant and rabbit farm;
 Poultry dealer;
 Produce dealer;
 Produce stand and/or truck (except farmers selling their own produce);
 Radio and TV repair shop (if merchandise or parts are sold);
 Radio and TV transmission, service or repair;
 Real estate broker maintaining an office in the City;
 Real estate agent maintaining an office in the City, who is not affiliated with a real estate broker maintaining an office in the City who shall have obtained a license under this Section;
 Recreational facility or shop (where goods or services are sold);
 Resort;
 Restaurant and cafe;
 Secondhand store;
 Septic tank sales/service/cleaning;
 Shoe repair shop (if merchandise of any kind is sold);
 Skating rink;
 Soft drink stand;
 Solid waste haulers: per applicant, per vehicle;
 Tailor (if merchandise is sold);
 Tin or jewelry shop;
 Travel agency;
 Truck or vehicle doing contract hauling;
 Wholesale house.

- B. In consideration for the rights, privileges and permit hereby granted, and as compensation to the City for the use of its public ways and placed by cable TV, and in lieu of all occupation and license taxes, cable TV shall, on or before the last day of January in each year in which this permit is effective, pay to the City a sum equal to two percent (2%) of the gross subscriber receipts from the sale of community antenna television service within the then existing corporation limits and the City

from all consumption for the preceding twelve (12) month period ending on the last day of December. This Subsection shall not be interpreted to preclude the City from charging cable TV for regular permits and licenses including, but not limited to, building permits, electrical permits or paying out fees.

Section 605.075 Penalty For Delinquent Business License Renewals.

[Ord. No. 13.14 §1, 3-8-2013]

In addition to the annual business license renewal fee, any license fee unpaid thirty (30) days after it becomes due and payable as set forth in Section 605.070 shall be subject to a penalty in the amount of five percent (5%) of the amount due on the license with an additional five percent (5%) for each additional month or fraction thereof during which such failure continues, not to exceed twenty-five percent (25%) in the aggregate. For good cause shown, the City Administrator may waive the penalty imposed in this Section.

Section 605.080 Term.

[R.O. 2006 §605.080; Code 1975 §§52.240, 52.280, 52.310; CC 1985 §23-32]

A. All ~~occupational~~ **Business** Licenses except as otherwise specifically provided for by ordinance shall be issued as of May first (1st) of the current year and shall expire on April thirtieth (30th) of the following year. No license shall be issued for more than one (1) year. A license shall become void in the event the licensee shall cease engaging in the City in the licensed business.

B. All Contractor Licenses except as otherwise specifically provided for by ordinance shall be issued as of January first (1st) of the current year and shall expire on December thirty-first (31st) of the year. No licenses shall be issued for more than one (1) year. A license shall become void in the event the licensee shall cease engaging in the City in the licensed business.

Section 605.090 Form and Contents — Display.

[R.O. 2006 §605.090; Code 1975 §52.270; CC 1985 §23-33]

A. An occupational license shall:

1. Bear the date of issuance;
2. Recite the name of the person to whom issued and the fact that it is an occupation license;
3. Be signed by the Mayor and the City Clerk;
4. Bear the Seal of the City; and
5. Otherwise be in the form to be designated by the Board of Aldermen.
- 6.** The license must be displayed in a conspicuous place at the location licensed.

Section 605.100 Transfer.

No occupational license shall be assigned or transferred, and no license shall be held to authorize the conduct of the designated business at more than one (1) location in the City at the same time. A licensee may have his/her license amended to authorize conduct of the same business at a different location. The amendment must be approved by the Board of Aldermen.

Draft

City of Osage Beach**Agenda Item Summary**Date of Board of Aldermen Meeting: 12/06/18Originator: *(Name/Title)* Jeana Woods/City AdministratorDate Submitted: 11/27/18**Agenda Item Title:**

Discussion - City Clerk selection to fill vacated position.

Presented by: (Name/Title) Jeana Woods/City Administrator**Requested Action:**
☐
☐
☐
☐

Motion to Approve

First Reading of Bill # _____

Second Reading of Bill # _____

Resolution # _____

☐
☐
☒

Proclamation

Public Hearing

Other (Describe)

Discussion/Decision**Ordinance Reference for Action: (i.e. RSMo Section, Ordinance # & Title)**

Section 115.200 Selection - Term. City Clerk shall be selected by the Board of Aldermen.

Deadline for Action: YES ☒ NO ☐

If yes, explain:

The current City Clerk has submitted her resignation and fulfillment of the said position in a timely manner is highly recommended.

Fiscal Impact:Not Applicable ☒Budgeted Item: YES ☐ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: _____

FY____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☐ NO ☒

If yes, list attachments:

Department Comments and Recommendation:

N/A

City Administrator Comments and Recommendation:

UPDATE December 6, 2018:

At the November 1 Board of Alderman meeting the Board of Aldermen selected three Board representatives, the City Administrator, and the City Treasurer to sit on the Selection Committee to aid in the process of the Board filling the vacant position. The City Treasurer has withdrawn from the committee. As it stand now, the committee consists of three Board members and the City Administrator. How does the Board want to proceed?

Comments From Summary Sheet November 1, 2018:

The position of City Clerk is an appointed position, appointed by the Board of Aldermen per Section 115 of City Code. When this job position was previously vacated, the past selection was done via a selection committee consisting of five members; three Board representatives, the City Administrator, and one other appointed official from the Management Team. Overall, the committee interviewed the top qualified candidates, reviewed the testing activity(ies) completed by those interviewed, and ultimately made a recommendation to the Board of Aldermen of the top candidate.

The job vacancy has been posted and first round of applications are requested by Friday, November 16, 2018. A tentative time-line is as follows;

- *1st week of November: Selection Committee formation
- *Last week of November - post-Thanksgiving Holiday: Committee to review applications and select candidates to interview (staff will assist in organizing and scoring base on criteria)
- *First/Second week of December: Interviews/Testing
- *Third week in December: Committee recommendation to the Board on top candidate

What is needed from the Board at this time - Determine Selection Committee Members.