

UPDATED NOTICE OF MEETING AND BOARD OF ALDERMEN AGENDA



CITY OF OSAGE BEACH BOARD OF ALDERMEN MEETING

1000 City Parkway
Osage Beach, MO 65065
573/302-2000 FAX 573/302-0528
www.osagebeach.org

TENTATIVE AGENDA

REGULAR MEETING

**August 16, 2018 – 6:00 P.M.
CITY HALL**

***** **Note:** Make sure your cell phone is turned off or on a silent tone only. Please sign the attendance sheet located at the podium if you desire to address the Board. Agendas and packets are available on the back table and on the City's website at www.osagebeach.org.

**CALL TO ORDER
Pledge of Allegiance
Roll Call**

MAYOR'S COMMUNICATIONS

- Proclamation – National Aviation Day – August 19, 2018

(Page 1)

CITIZENS' COMMUNICATIONS

- This is a time set aside on the agenda for citizens and visitors to address the Mayor and Board on any topic that is not a public hearing. The Board will not take action on any item not listed on the agenda, but the Mayor and Board welcome and value input and feedback from the public. Speakers will be restricted to three minutes unless otherwise permitted. Minutes may not be donated or transferred from one speaker to another.

APPROVAL OF CONSENT AGENDA

If the Board desires, the consent agenda may be approved by a single motion.

- Minutes of Regular Board Meeting of August 2, 2018 (Page 3)
- Bills List (Page 9)
- Liquor License Approval – Pablito's Taqueria LLC (Page 21)

UNFINISHED BUSINESS.

- A. **Bill 18-39**. An Ordinance of the City of Osage Beach, Missouri, Authorizing the Mayor To Execute Contract OB18-003 with Travis Hodge Hauling, LLC for Bentwood Road Repair.
Second Reading. (Page 22)
- B. **Bill 18-40**. An Ordinance of the City of Osage Beach, Missouri, Amending the Osage Beach Design Guidelines, Section 3, and Drawings No. III-7 and III-8, Sewerage Design.
Second Reading. (Page 29)
- C. **Bill 18-41**. An Ordinance of the City of Osage Beach, Missouri, Repealing Sections 215.050 through 215.190 of the Osage Beach Code of Ordinances and Reenacting New Sections 215.050 through 215.190 Dealing with Litter and Trash in the City.
Second Reading. (Page 47)
- D. **Bill 18-42**. An Ordinance of the City of Osage Beach, Missouri, Establishing a New Section 505.140 Open Burning, Which Enacts Policies and Restrictions on the Open Burning of Trash, Rubbish and Waste Within the City.
Second Reading. (Page 56)

NEW BUSINESS

- A. **Presentation** by Buxton – A company providing expertise in retail site and market analysis. (Page 61)
- B. **Bill 18-44**. An Ordinance of the City of Osage Beach, Missouri, Establishing Policies Concerning Insurance Requirements for Contractors to Obtain a City Contractor License to do Business Within the City.
First Reading. (Page 98)
- C. **Motion**. Approving Staff to Work on Rowan Road for the Osage Beach Special Road District. (Page 103)
- D. **Discussion** – Vision and Strategic Planning (Page 108)
- E. **Discussion** – Pre-Budget (Page 105)

COMMUNICATIONS FROM MEMBERS OF THE BOARD OF ALDERMEN

STAFF COMMUNICATIONS

ADJOURN

Representatives of the news media may obtain copies of this notice by contacting the following:

Cynthia Lambert, City Clerk
1000 City Parkway
Osage Beach, MO 65065
573-302-2000 ex 230

If any member of the public requires a specific accommodation as addressed by the Americans with Disabilities Act, please contact the City Clerk's office forty-eight hours in advance of the meeting at the above telephone number.

City of Osage Beach

Agenda Item Summary

Date of Board of Aldermen Meeting: 08/16/18

Originator: **(Name/Title)** Jeana Woods, City Administrator

Date Submitted: 08/06/18

Agenda Item Title:

Authorizing the Mayor to proclaim August 19th as National Aviation Day.

Presented by: **(Name/Title)** Mayor John Olivarri

Requested Action:

- ☐ Motion to Approve
- ☐ First Reading of Bill # _____
- ☐ Second Reading of Bill # _____
- ☐ Resolution # _____

- ☒ Proclamation
- ☐ Public Hearing
- ☐ Other (Describe) _____

Ordinance Reference for Action: (i.e. RSMo Section, Ordinance # & Title)

In accordance with section 110.040, the Mayor shall have the power to issue proclamations, call mass meetings and regular and special elections in such a manner as this Code or other ordinance or State law may provide.

Deadline for Action: YES ☒ NO ☐

If yes, explain:

This is the last Board Meeting before National Aviation Day

Fiscal Impact:

Not Applicable ☒

Budgeted Item: YES ☐ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: _____

FY _____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☒ NO ☐

If yes, list attachments:

Proclamation

Department Comments and Recommendation:

N/A

City Administrator Comments and Recommendation:

N/A



PROCLAMATION

NATIONAL AVIATION DAY

AUGUST 19, 2018

WHEREAS, National Aviation Day was first observed in 1939 by President Franklin D. Roosevelt; and

WHEREAS, August 19th is the anniversary of Orville Wright's birth, the younger of the Wright brothers, renowned American aviation pioneers; and

WHEREAS, citizens and aviation enthusiasts are encouraged to celebrate the history of aviation, remember how far we've come as a nation, and support the future of aviation; and

NOW, THEREFORE, I, John Olivarri, Mayor of Osage Beach, Missouri, in cooperation with communities throughout our great nation, do hereby proclaim August 19, 2018, as National Aviation Day and encourage all Osage Beach families to take part in learning more about our country's aviation at museums and aviation events.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Great Seal of the City of Osage Beach to be affixed, this 16th day of August, in the year two thousand fifteen.

ATTEST:

John Olivarri, Mayor

Cynthia Lambert, City Clerk

DRAFT
 MINUTES OF THE REGULAR MEETING OF THE
 BOARD OF ALDERMEN
 OF THE CITY OF OSAGE BEACH, MISSOURI

August 2, 2018

The Board of Aldermen of the City of Osage Beach, Missouri, met to conduct a Regular Meeting on Thursday, August 2, 2018, at 6:00 p.m. at City Hall. The following were present: Mayor John Olivarri, Alderman Tom Walker, Alderman Richard Ross, Alderman Kevin Rucker, Alderman Jeff Bethurem, Alderman Greg Massey, and Alderman Phyllis Marose. Cynthia Lambert, City Clerk, was present and performed the duties of that office.

Mayor's Communications.

Mayor Olivarri stated that he had heard from local businesses who feel that the summer of 2018 has been going well. The Mayor reminded everyone of the National Night Out event being held at the City Park on Tuesday, August 7th. Mayor Olivarri welcomed the boy scouts who were in the audience.

Citizens Communications.

No one was present who wished to speak during this portion of the meeting.

Consent Agenda.

Alderman Rucker moved to approve the Consent Agenda which included the Minutes of the Regular Board Meeting of July 19, 2018 and the Bills List. The motion was seconded by Alderman Walker. The motion was voted on and unanimously passed on a voice vote.

Unfinished Business.

BILL 18-37 – An Ordinance of the City of Osage Beach, Missouri, Deleting 405.370(B)(1)(b) Zoning Regulations, Signs, Sign Regulations, Permitted Signs.

City Attorney Ed Rucker stated that the first reading of Bill 18-37 was approved by the Board on July 19, 2018. City Attorney Rucker stated he had not received any questions or concerns regarding the Bill.

Mayor Olivarri presented the second reading of Bill No. 18-37 to become Ordinance 18.37 by title only. It was noted that Bill No. 18-37 to become Ordinance 18.37 had been available for public review.

Alderman Bethurem moved to approve the second reading of Bill No. 18-37 to become Ordinance 18.37 as presented. Alderman Marose seconded the motion. The following roll call vote was taken to approve the second and final reading of Bill No. 18-37 and to pass same into ordinance: "Ayes": Alderman Ross, Alderman Rucker, Alderman Bethurem,

DRAFT

Alderman Massey, Alderman Marose, and Alderman Walker. “Nays”: None. Bill No. 18-37 was passed and approved as Ordinance No. 18.37.

Bill 18-38 – An Ordinance of the City of Osage Beach, Missouri, Authorizing the Mayor to execute a Contract with Commercial Acceptance Company for Collection Services.

City Treasurer Karri Bell stated that the first reading of Bill 18-38 was approved by the Board on July 19, 2018.

Mayor Olivarri presented the second reading of Bill No. 18-38 to become Ordinance 18.38 by title only. It was noted that Bill No. 18-38 to become Ordinance 18.38 had been available for public review.

Alderman Bethurem moved to approve the second reading of Bill No. 18-38 to become Ordinance 18.38 as presented. Alderman Ross seconded the motion. The following roll call vote was taken to approve the second and final reading of Bill No. 18-38 and to pass same into ordinance: “Ayes”: Alderman Rucker, Alderman Bethurem, Alderman Massey, Alderman Marose, Alderman Walker, and Alderman Ross. “Nays”: None. Bill No. 18-38 was passed and approved as Ordinance No. 18.38.

New Business.

Bill 18-39. An Ordinance of the city of Osage Beach, Missouri, Authorizing the Mayor to Execute Contract OB18-003 with Travis Hodge Hauling, LLC for Bentwood Road Repair.

Civil Engineer Kim Ingham stated the project is to remove and replace the subgrade and asphalt on Bentwood Drive.

Mayor Olivarri presented the first reading of Bill No. 18-39 to become Ordinance 18.39 by title only. It was noted that Bill No. 18-39 to become Ordinance 18.39 had been available for public review.

Alderman Bethurem moved to approve the first reading of Bill No. 18-39 to become Ordinance 18.39 as presented. Alderman Rucker seconded the motion which was voted on and unanimously passed by a voice vote.

BILL 18-40 – An Ordinance of the City of Osage Beach, Missouri, Amending the Osage Beach Design Guidelines, Section 3, and Drawings No. III-7 and III-8, Sewerage Design.

Civil Engineer Kim Ingham stated that the City’s Design Guidelines provide guidance to developers and City staff regarding infrastructure standards. Engineer Ingham noted that Figure III-8 would be corrected from Min. 30” Cover to a Min. 36” Cover. City Planner Cary

DRAFT

Patterson stated that this had gone before the Planning Commission who had unanimously approved forwarding it to the Board of Alderman for approval.

Mayor Olivarri presented the first reading of Bill No. 18-40 to become Ordinance 18.40 by title only. It was noted that Bill No. 18-40 to become Ordinance 18.40 had been available for public review.

Alderman Rucker moved to approve the first reading of Bill No. 18-40 to become Ordinance 18.40 as presented. Alderman Marose seconded the motion which was voted on and unanimously passed by a voice vote.

BILL 18-41 – An Ordinance of the City of Osage Beach, Missouri, Repealing Section 215.050 through 215.190 of the Osage Beach Code of Ordinances and Reenacting New Sections 215.050 through 215.190 Dealing with Litter and Trash in the City.

City Attorney Ed Rucker stated the Bill was a reworking of the City's Anti-Litter regulations requested by Mayor Olivarri. City Attorney Rucker stated that one of the changes includes not leaving trash on other people's property and the addition of presumptive clause whereby the owner of a vehicle which throws out trash is presumed to be one in the same person for citation purposes.

Mayor Olivarri presented the first reading of Bill No. 18-41 to become Ordinance 18.41 by title only. It was noted that Bill No. 18-41 to become Ordinance 18.41 had been available for public review.

Alderman Rucker moved to approve the first reading of Bill No. 18-41 to become Ordinance 18.41 as presented. Alderman Massey seconded the motion which was voted on and unanimously passed by a voice vote.

BILL 18-42 – An Ordinance of the City of Osage Beach, Missouri, Establishing a New Section 505.140 Open Burning, which Enacts Policies and Restrictions on the Open Burning of Trash, Rubbish, and Waste within the City.

City Attorney Ed Rucker stated the Bill amends the Osage Beach Code of Ordinances concerning restrictions on the open burning of trash, rubbish, and landscape waste within the City. City Attorney Rucker stated that this Bill had been updated from the one reviewed by the Board on May 17, 2018. Alderman Massey thanked City Attorney Rucker for the work done on the updated Bill.

Mayor Olivarri presented the first reading of Bill No. 18-42 to become Ordinance 18.42 by title only. It was noted that Bill No. 18-42 to become Ordinance 18.42 had been available for public review.

DRAFT

Alderman Bethurem moved to approve the first reading of Bill No. 18-42 to become Ordinance 18.42 as presented. Alderman Massey seconded the motion which was voted on and unanimously passed by a voice vote.

DISCUSSION – Use Tax.

City Administrator Jeana Woods gave a synopsis of the Use Tax including facts, myths examples. City Administrator Woods stated that the discussion was twofold: 1) to explain what is a Use Tax? and 2) whether or not to go to the voters with this issue at this time.

Discussion followed concerning how the City's estimated current revenue loss of \$226,000, due to not having a Use Tax, was arrived at by the Missouri Department of Revenue, the need to put this issue on the November ballot, and the need for more education on the matter. There were members that indicated that were not in support of putting the Use Tax on the November ballot and needed more information on the Use Tax versus a Parks Tax versus a Property Tax. The city Administrator explained that the Use Tax revenue goes into the general fund for a variety of services and expenses wherein the Parks Tax can only go to Parks projects.

BILL 18-43 – An Ordinance Imposing a Use Tax for General Revenue Purposes at the rate of two percent (2%) pursuant to the authority granted by and subject to the provisions of Sections 144.600 through 144.761 RSMo; providing for the Use Tax to be repealed, reduced, or raised in the same amount as any city Sales Tax as repealed, reduced, or raised; and providing for submission of the proposal to the qualified voters of the city for their approval at the general election called to be held in the city on November 6, 2018.

City Administrator Jeana Woods stated the Bill would authorize the ballot question regarding the implementation of a Use Tax to be put on the November 6, 2018 ballot for the voters of the City of Osage Beach.

Mayor Olivarri presented the first reading of Bill No. 18-43 to become Ordinance 18.43 by title only. It was noted that Bill No. 18-43 to become Ordinance 18.43 had been available for public review.

Mayor Olivarri called for a motion for the first reading. No motion was made. The Bill died and is removed from the agenda.

Communications from Members of the Board of Aldermen.

Alderman Bethurem stated that he had concerns that the City had opted out of the Sales Tax Holiday and thought it should be revisited and repealed as soon as possible so that Osage Beach would participate in the Tax-Free Holiday weekend in 2019. Discussion centered around whether the Board should repeal the current ordinance, when the Board

DRAFT

should put that action on the Agenda, as well as asking what expenses or services would need to be cut with the loss of revenue if the Boards ultimately decides to opt into the Tax-Free Holiday weekend. General discussion followed regarding the possibility of off-setting revenue from additional taxes from other purchases during that weekend. Additional discussion followed as to if and how revenue loss could be ascertained if the City decides to opt into the Sales Tax Holiday in the future. The Mayor advised staff to bring a Bill to the Board at the first meeting in May 2019 opting back in to the Sales Tax Holiday weekend.

Alderman Ross thanked the City's new Civil Engineer Kim Ingham for her attendance and participation in her first Board of Alderman Meeting with the City of Osage Beach. Alderman Ross inquired as to the status of fuel sales at the Grand Glaize Airport. Airport Manager Ty Dinsdale stated that fuel sales were going exceptionally well.

Staff Communications.

City Administrator Jeana Woods reminded Board member that there would be a Pre-Budget Discussion on the next board Agenda and asked that Board members let her know of any items that wish to be included along with any supporting documentation they may have by Wednesday, August 8th so it can be included in the next packet.

City Attorney Ed Rucker stated that the Municipal Court docket was expanding with the most tickets he had seen in his tenure with the City.

Parks Manager Matt Vandevoot thanked Lexi Morley for all of her hard work in putting together the National Night Out to be held at the City Park on Tuesday, August 7th. Parks Manager Vandevoot shared information regarding his thoughts on a possible Parks Tax.

Airport Manager Ty Dinsdale reminded everyone of the upcoming Eagle Days to be held at the Grand Glaize Airport on August 11th from 10 to 1.

Executive Session. Alderman Massey moved to close the meeting pursuant to RSMo. Section 60.021(1), Legal actions, causes of action or litigation involving a public governmental body and any confidential or privileged communications between a public governmental body or its representatives and its attorneys.

Alderman Rucker seconded the motion. The following roll call was taken to close the meeting: "Ayes": Alderman Bethurem, Alderman Massey, Alderman Marose, Alderman Walker, Alderman Ross, Alderman Rucker. "Nays": None. The meeting was therefore closed.

DRAFT
CLOSED SESSION

Alderman Bethurem moved to open the meeting. Alderman Massey seconded the motion. The following roll call vote was taken to open the meeting: “Ayes”: Alderman Massey, Alderman Marose, Alderman Walker, Alderman Ross, Alderman Rucker, and Alderman Bethurem. “Nays”: None. The meeting was therefore opened.

No announcements were made following the closed session.

Adjourn.

There being no further business to come before the Board, the meeting adjourned at 7:33 p.m.

I, Cynthia Lambert, City Clerk of the City of Osage Beach, Missouri, do hereby certify that the above foregoing is a true and complete journal of proceedings of the regular meeting of the Board of Aldermen of the City of Osage Beach, Missouri, held on August 2, 2018.

Cynthia Lambert, City Clerk

John Olivarri, Mayor

**CITY OF OSAGE BEACH
BILLS LIST
August 16, 2018**

Bills Paid Prior to Board Meeting	209,625.71
Payroll Paid Prior to Board Meeting	127,407.23
SRF Transfer Prior to Board Meeting	
TIF Transfer Dierbergs	
TIF Transfer Prewitt's Pt	
Bills Pending Board Approval	98,537.89
Total Expenses	435,570.83

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	General Fund	FAMILY SUPPORT PAYMENT CENTER	Case #81106219	150.00
			Case #31550944	138.46
			Cse #16CMDR00112	173.08
			State Withholding	2,762.00
			Fed WH	9,707.18
			FICA	6,794.24
			Medicare	1,588.94
			Loan Repayment	365.59
			Loan Repayment	170.36
			Loan Repayment	182.93
			Loan Repayment	233.04
			Retirement 457 &	319.86
			Retirement 457	1,250.00
			Loan Repayments	81.88
			Loan Repayments	889.43
			Loan Repayments	207.35
			Loan Repayments	144.72
			Loan Repayments	432.53
			Loan Repayments	209.74
			Loan Repayments	16.99
			Loan Repayments	47.57
			Loan Repayments	351.32
			Retirement Roth IRA %	164.31
			Retirement Roth IRA	290.00
			OTHER AGENCY CASH BOND	200.00
			HSA Contribution	135.00
			HSA Family/Dep. Contributi	1,852.66
			#1028145744	277.28
			181156	5.00
			KC'S SHAVE ICE:LICENSE REF	500.00
			TOTAL:	29,641.46
Mayor & Board	General Fund	OLIVARRI, JOHN	MILEAGE & MEAL-MEDC,MODOT,	243.09
			TOTAL:	243.09
City Administrator	General Fund	INTERNAL REVENUE SERVICE	FICA	405.71
			Medicare	94.88
			Retirement 401	402.62
			HSA Family/Dep. Contributi	150.00
			TOTAL:	1,053.21
City Clerk	General Fund	INTERNAL REVENUE SERVICE	FICA	219.76
			Medicare	51.40
			Retirement 401	221.28
			HSA Family/Dep. Contributi	75.00
			TOTAL:	567.44
City Treasurer	General Fund	INTERNAL REVENUE SERVICE	FICA	557.50
			Medicare	130.38
			Retirement 401	549.88
			HSA Contribution	37.50
			HSA Family/Dep. Contributi	150.00
			TOTAL:	1,425.26
Municipal Court	General Fund	WASHBURN, WILLIAM F	JULY MUNICIPAL JUDGE SERVI	1,763.17
			FICA	80.32

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			Medicare	18.78
		ICMA	Retirement 401	82.75
		HSA BANK	HSA Family/Dep. Contributi	75.00
			TOTAL:	2,020.02
City Attorney	General Fund	INTERNAL REVENUE SERVICE	FICA	331.14
			Medicare	77.44
		ICMA	Retirement 401	323.99
		HSA BANK	HSA Family/Dep. Contributi	75.00
			TOTAL:	807.57
Building Inspection	General Fund	INTERNAL REVENUE SERVICE	FICA	410.31
			Medicare	95.96
		ICMA	Retirement 401	406.26
		AT&T MOBILITY-CELLS	BLDG DEPT CELL PHONE	141.90
		HSA BANK	HSA Contribution	37.50
			HSA Family/Dep. Contributi	187.50
			TOTAL:	1,279.43
Building Maintenance	General Fund	ALLIED SERVICES LLC	TRASH SERV 8/1-8/31/18	139.47
		INTERNAL REVENUE SERVICE	FICA	53.94
			Medicare	12.62
		TRACEY OLIVER DBA KEEPING CONDOS CLEAN	CITY HALL JANITORIAL SERV	1,380.75
		SUMMIT NATURAL GAS OF MISSOURI INC	SERV 6/15-7/16/18	30.00
			TOTAL:	1,616.78
Parks	General Fund	ALLIED SERVICES LLC	TRASH SERV 8/1-8/31/18	101.21
		INTERNAL REVENUE SERVICE	FICA	452.68
			Medicare	105.86
		ICMA	Retirement 401	274.38
		AT&T MOBILITY-CELLS	PARK CELL PHONE	84.79
		AMEREN MISSOURI	PARK RD SIGN 6/13-7/15/18	113.15
			PARK MAINT BLDG 6/13-7/16/	26.69
			PARK DISPLAY C 6/13-7/16/1	11.24
			PARK SOCCER FLDS 6/13-7/16	21.43
			PARK DISPLAY D 6/13-7/15/1	11.24
			PARK BALL FLDS 6/13-7/16/1	1,120.14
			PARK DISPLAY B 6/13-7/16/1	12.42
			PARK DISPLAY A 6/13-7/16/1	11.24
			PARK IRRG PUMP 6/13-7/15/1	11.60
		WEST, GREG	UMPIRE 3 GAMES 7/25/18	75.00
		HSA BANK	HSA Contribution	75.00
			HSA Family/Dep. Contributi	75.00
		BLAIR, JERRY LYNN JR	UMPIRE 3 GAMES 7/25/18	60.00
			TOTAL:	2,643.07
Human Resources	General Fund	INTERNAL REVENUE SERVICE	FICA	177.50
			Medicare	41.51
		ICMA	Retirement 401	177.79
		HSA BANK	HSA Family/Dep. Contributi	75.00
		STARNES, HOLLY	TUITION REIMBURSEMENT	780.00
			TOTAL:	1,251.80
Overhead	General Fund	AT & T/CITY HALL	SERV 7/4-8/4/18	2,094.17
			TOTAL:	2,094.17

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
Police	General Fund	INTERNAL REVENUE SERVICE	FICA	3,053.17
			Medicare	714.04
			Retirement 401	3,047.66
			POLICE DEPT CELL PHONES	44.57
			HSA Contribution	187.50
			HSA Family/Dep. Contributi	1,351.00
			TOTAL:	8,397.94
911 Center	General Fund	AT & T/CITY HALL INTERNAL REVENUE SERVICE	SERV 7/23-8/22/18	1,054.18
			FICA	728.72
			Medicare	170.42
			Retirement 401	668.94
			HSA Contribution	187.50
			HSA Family/Dep. Contributi	374.00
			Medical Reimbursement	250.00
			TOTAL:	3,433.76
Planning	General Fund	INTERNAL REVENUE SERVICE	FICA	190.93
			Medicare	44.65
			Retirement 401	188.83
			HSA Family/Dep. Contributi	112.50
			TOTAL:	536.91
Information Technology	General Fund	INTERNAL REVENUE SERVICE	FICA	132.56
			Medicare	31.00
			Retirement 401	131.83
			SERV 7/19-8/18/18	1,245.63
			SERV 7/19-8/18/18	2,419.73
			SERV 7/19-8/18/18	884.67
			SERV 6/13-7/12/18	1,007.52
			INTERNET CONNECTION	2.11
			HSA Family/Dep. Contributi	75.00
			TOTAL:	5,930.05
Economic Development	General Fund	POWERS, BRIAN DBA OLIVARRI, JOHN	DJ FOR NATIONAL NIGHT OUT	400.00
			MILEAGE & MEAL-MEDC,MODOT,	52.31
			TOTAL:	452.31
NON-DEPARTMENTAL	Transportation	MO DEPT OF REVENUE INTERNAL REVENUE SERVICE	State Withholding	233.81
			Fed WH	978.75
			FICA	897.40
			Medicare	209.88
			Retirment 457 &	330.30
			Retirement 457	213.21
			Loan Repayments	44.36
			Loan Repayments	33.64
			Retirement Roth IRA	65.80
			HSA Contribution	33.50
			HSA Family/Dep. Contributi	318.22
			18ML-AC00021, 18-GARN931	76.13
			18ML-AC00021, 18-GARN931	76.13
			TOTAL:	3,511.13
Transportation	Transportation	ALLIED SERVICES LLC INTERNAL REVENUE SERVICE	TRASH SERV 8/1-8/31/18	37.47
			FICA	897.38
			Medicare	209.92

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		ICMA	Retirement 401	787.51
		AT&T MOBILITY-CELLS	TRANS DEPT CELL PHONES	116.26
		TRACEY OLIVER DBA KEEPING CONDOS CLEAN	TRANS JANITORIAL SERV	270.30
		AMEREN MISSOURI	PW CT MTR 6/14-7/16/18	257.58
		AMEREN MISSOURI	792 PASSEOVER LTS 6/13-7/15	73.21
			1075 NICHOLS ST LTS 6/14-7	203.75
			872 PASSEOVER 6/13-7/15/18	73.66
			680 PASSEOVER LTG 6/13-7/15	45.49
			PW SALT BLDG 6/7-7/9/18	13.38
		HSA BANK	HSA Contribution	50.25
			HSA Family/Dep. Contributi	399.75
		ONE TIME VENDOR BECKY THOMAS	BECKY THOMAS:SPRINKLER REP	645.00
			TOTAL:	4,080.91
NON-DEPARTMENTAL	Water Fund	MO DEPT OF REVENUE	State Withholding	183.76
		INTERNAL REVENUE SERVICE	Fed WH	776.43
			FICA	721.49
			Medicare	168.74
		ICMA	Retirement 457 &	54.87
			Retirement 457	126.46
			Loan Repayments	58.43
			Loan Repayments	16.08
			Loan Repayments	24.02
			Loan Repayments	52.79
			Loan Repayments	9.88
			Retirement Roth IRA	64.35
		HSA BANK	HSA Contribution	8.25
			HSA Family/Dep. Contributi	53.46
		DENNIS J BARTON III	18ML-AC00021, 18-GARN931	76.13
			18ML-AC00021, 18-GARN931	76.13
			TOTAL:	2,471.27
Water	Water Fund	UMB BANK & TRUST	2002	1,267.13
			2002	43,229.26
			2003	466.72
			2007	190.15
		ALLIED SERVICES LLC	TRASH SERV 8/1-8/31/18	37.47
		INTERNAL REVENUE SERVICE	FICA	721.50
			Medicare	168.76
		ICMA	Retirement 401	716.47
		BRENNTAG MID SOUTH INC	CHLORINE & FLUORIDE	1,400.00
		AT&T MOBILITY-CELLS	WATER DEPT CELL PHONES	194.79
		TRACEY OLIVER DBA KEEPING CONDOS CLEAN	WATER JANITORIAL SERV	270.31
		AMEREN MISSOURI	PW CT MTR 6/14-7/16/18	257.58
		AMEREN MISSOURI	PARKVIEW WELL 6/13-7/15/18	1,268.78
			BLUFF TOWER 6/7-7/9/18	5,152.36
			COLLEGE WELL 6/6/-7/8/18	2,313.28
			COLUMBIA WELL 6/13-7/15/18	673.17
			COLUMBIA TOWER 6/13-7/15/1	98.64
		HSA BANK	HSA Contribution	49.87
			HSA Family/Dep. Contributi	324.00
		DEVORE, CALEB	MILEAGE REIMB 7/25-8/1/18	59.95
		CARLSON, CHAD	MILEAGE REIMB 7/11-7/17/18	32.70
		STOUFER, TOMMIE L	MILEAGE REIMB 7/18-7/25/18	56.24
			TOTAL:	58,949.13

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
NON-DEPARTMENTAL	Sewer Fund	MO DEPT OF REVENUE INTERNAL REVENUE SERVICE	State Withholding	444.43
			Fed WH	1,498.63
		ICMA	FICA	1,038.42
			Medicare	242.88
			Retirement 457 &	54.55
			Retirement 457	228.52
			Loan Repayments	45.71
			Loan Repayments	21.11
			Loan Repayments	21.24
			Loan Repayments	104.27
			Retirement Roth IRA	64.85
		HSA BANK	HSA Contribution	8.25
		DENNIS J BARTON III	HSA Family/Dep. Contributi	350.31
			18ML-AC00021, 18-GARN931	78.43
			18ML-AC00021, 18-GARN931	78.43
			TOTAL:	4,280.03
Sewer	Sewer Fund	UMB BANK & TRUST	2001	180.47
			2005	337.45
			2005	11,748.58
		ALLIED SERVICES LLC	TRASH SERV 8/1-8/31/18	37.47
			FICA	1,038.43
		INTERNAL REVENUE SERVICE	Medicare	242.82
			Retirement 401	1,029.25
		ICMA	SEWER DEPT CELL PHONES	248.13
		AT&T MOBILITY-CELLS	SEWER JANITORIAL SERV	270.31
		TRACEY OLIVER DBA KEEPING CONDOS CLEAN	MILEAGE REIMB 7/18-7/25/18	58.86
		EARP, NATHAN	MILEAGE REIMB 7/25-8/1/18	74.12
		STARK, CHAD	GRINDER PUMPS & LIFT STATI	3,916.48
		AMEREN MISSOURI	3949 CAMPGROUND 6/7-7/9/18	18.38
			4631 WINDSOR 6/13-7/15/18	11.60
			PREWITTS PT 6/6-7/8/18	63.42
			PW LIFT STATION 6/14-7/16/	13.50
			PW CT MTR 6/14-7/16/18	257.58
			PA HE TSI 6/7-7/9/18	13.62
			1089 OSAGE BEACH RD 6/13-7	11.47
			5707 OB PKWY 6/13-7/15/18	13.38
			GRINDER PUMPS & LIFT STATI	4,674.27
			GRINDER PUMPS & LIFT STATI	9,106.78
		HSA BANK	HSA Contribution	87.38
		LIEDEL, BRIAN	HSA Family/Dep. Contributi	476.25
			Medical Reimbursement	229.17
			MILEAGE REIMB 7/18-7/24/18	176.58
			MILEAGE REIMB 7/7-7/20/18	34.88
		BRUEWER, ROB	MILEAGE REIMB 7/21/18	17.44
			TOTAL:	34,388.07
NON-DEPARTMENTAL	Ambulance Fund	MO DEPT OF REVENUE INTERNAL REVENUE SERVICE	State Withholding	269.00
			Fed WH	886.48
		ICMA	FICA	757.04
			Medicare	177.04
			Retirement 457 &	70.76
			Retirement 457	15.00
			Loan Repayments	122.24
			Loan Repayments	14.14
			COLLECTION FEES	357.65
		ALL-CAL COLLECTION SERVICES INC		

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
		LACLEDE COUNTY CIRCUIT CLERK	Case No. #11LA-AC00632	85.74
			Case No, . 14LA-AC00228	77.17
		HSA BANK	HSA Family/Dep. Contributi	125.00
			TOTAL:	2,957.26
Ambulance	Ambulance Fund	INTERNAL REVENUE SERVICE	FICA	757.04
			Medicare	177.04
		ICMA	Retirement 401	610.91
		CENTRAL BANK LAKE OF THE OZARKS	COMMERCIAL LOAN 0462606857	29,057.04
			COMMERCIAL LOAN 0462606857	1,183.48
		AT&T MOBILITY-CELLS	AMB DEPT CELL PHONES	83.95
		BLACKBURN, JOANNE	RETIREMENT GIFT	575.00
		HSA BANK	HSA Contribution	75.00
			HSA Family/Dep. Contributi	150.00
			TOTAL:	32,669.46
NON-DEPARTMENTAL	Lee C. Fine Airpor	MO DEPT OF REVENUE	State Withholding	62.80
		INTERNAL REVENUE SERVICE	Fed WH	212.23
			FICA	305.10
			Medicare	71.36
		ICMA	Retirement 457	89.00
			Loan Repayments	38.55
			TOTAL:	779.04
Lee C. Fine Airport	Lee C. Fine Airpor	ALLIED SERVICES LLC	TRASH SERV 8/1-8/31/18	34.38
		INTERNAL REVENUE SERVICE	FICA	305.10
			Medicare	71.36
		ICMA	Retirement 401	274.21
		DISH NETWORK	SERV 7/29-8/28/18	174.03
		HSA BANK	HSA Contribution	37.50
			HSA Family/Dep. Contributi	120.00
			TOTAL:	1,016.58
NON-DEPARTMENTAL	Grand Glaize Airpo	MO DEPT OF REVENUE	State Withholding	49.20
		INTERNAL REVENUE SERVICE	Fed WH	161.37
			FICA	193.82
			Medicare	45.33
		ICMA	Retirement 457	30.00
			TOTAL:	479.72
Grand Glaize Airport	Grand Glaize Airpo	ALLIED SERVICES LLC	TRASH SERV 8/1-8/31/18	34.38
		INTERNAL REVENUE SERVICE	FICA	193.82
			Medicare	45.33
		ICMA	Retirement 401	195.31
		HSA BANK	HSA Family/Dep. Contributi	180.00
			TOTAL:	648.84

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
------------	------	-------------	-------------	--------

===== FUND TOTALS =====				
10	General Fund		63,394.27	
20	Transportation		7,592.04	
30	Water Fund		61,420.40	
35	Sewer Fund		38,668.10	
40	Ambulance Fund		35,626.72	
45	Lee C. Fine Airport Fund		1,795.62	
47	Grand Glaize Airport Fund		1,128.56	

	GRAND TOTAL:		209,625.71	

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
Mayor & Board	General Fund	CAMDENTON AREA CHAMBER OF COMMERCE	BREAKFAST MTG-R.ROSS & J.W	15.00
			TOTAL:	15.00
City Administrator	General Fund	CAMDENTON AREA CHAMBER OF COMMERCE	BREAKFAST MTG-R.ROSS & J.W	15.00
		STAPLES BUSINESS ADVANTAGE	PURELL, PENS, EXPO CLEANER	33.29
			TOTAL:	48.29
City Clerk	General Fund	LAKE SUN LEADER 81525 & 1586450	FINANCIAL STATEMENT	483.75
		R&D COMPUTER SYSTEMS LLC	LASERFICHE	4,240.00
			TOTAL:	4,723.75
Building Inspection	General Fund	PRECISION AUTO & TIRE SERVICE LLC	OIL CHG & INSPECTION - BD	49.95
			VEHICLE INSPECTION-BD 3	12.00
			VEHICLE INSPECTION - BD 1	12.00
		AMAZON CAPITAL SERVICES INC	CALCULATOR INK ROLLERS	5.96
			TOTAL:	79.91
Building Maintenance	General Fund	EZARDS	OUTLET SAFETY PLUGS	5.98
			ROUND UP & FASTENERS	20.38
			ELECTRICAL TAPE, GLUE, PLU	21.66
			SCREWS	7.39
		RC SHORT FLOOR CARE	SCRUB, STRIP AND WAX FLOOR	185.00
		GB MAINTENANCE SUPPLY	PAPER TOWELS, CUPS, PLATES	75.81
			PAPER PLATES	39.53
		PRAIRIEFIRE COFFEE & ROASTERS	CH WATER COOLER RENTAL	38.51
		AB PEST CONTROL INC	CH PEST CONTROL	125.00
		GEO-ENTERPRISES, INC	CHECKED BREAK ROOM UNIT	70.00
		STAPLES BUSINESS ADVANTAGE	BATTERIES	10.53
			CHAIR MATS	238.60
			CHAIR MAT	119.30
		CROWN LINEN SERVICE INC	CH FLOOR MATS	33.27
		ELLERMAN LLC	SEALED CRACKS IN WALL CAP	125.00
			TOTAL:	1,115.96
Parks	General Fund	EZARDS	NEW GATE LOCK	11.99
		ADVANCED TURF SOLUTIONS INC	FIELD SUPPLIES	99.28
		SYSO KANSAS CITY INC	CONCESSION SUPPLIES	627.12
		FASTENAL CO	TILLER PARTS	3.44
			DRILL BIT	32.96
		MOTOR HUT INC	TRIMMER PARTS	44.58
		O'REILLY AUTOMOTIVE STORES INC	RAZOR BLADES	5.99
			STAR SOCKET	4.99
			DUMP TRUCK LIGHT	13.59
		KANSAS GOLF AND TURF INC	VENTRAC REPAIR & SERVICE	200.91
		CROWN POWER & EQUIPMENT	REPLACEMENT TILLER TINES	368.28
		DAM STEEL SUPPLY	GATE REBUILD PARTS	31.75
		SHERWIN-WILLIAMS	PAINT	9.98
		BSN SPORTS	LEAGUE BALLS	104.94
		CHASE CO INC	AUGER ATTACHMENT-GATE INST	97.75
		STAPLES BUSINESS ADVANTAGE	MOUSE PAD	12.72
			DESK CALENDAR	5.21
		REINHOLD ELECTRIC INC	PEANICK PARK LIGHT REPAIR	485.68
		MIDWAY RENTAL & SALES	SOD CUTTER	300.00
			SOD CUTTER	200.00
		MPR SUPPLY CO	HI SPEED IRRIGATION HEADS	1,915.20
			TOTAL:	4,576.36

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
Human Resources	General Fund	1138 INC DBA VALIDITY SCREENING SOLUTI	PRE-EMPLOYMENT SCREENING	45.00_
			TOTAL:	45.00_
Overhead	General Fund	XEROX CORPORATION	JULY BASE AND PRINT CHARGE	344.79
		PRECISION AUTO & TIRE SERVICE LLC	VEHICLE INSPECTION - OB 1	12.00_
			TOTAL:	356.79
Police	General Fund	EZARDS	SHOVEL	9.99
		PURCELL TIRE & RUBBER CO	TIRE REPAIR - PD 15	20.00
			2 NEW TIRES FOR PD-25	302.89
		ED ROEHR SAFETY PRODUCTS CO	SPEAKER C3-1 STOCK & 1 CHI	231.15
		LAKE CLEANERS INC DBA DAMSEL DRY CLEAN	UNIFORM REPAIR	6.50
		IMAGE QUEST	OVERAGE CHARGE 5/14-6/13/1	6.69
		HEDRICK MOTIV WERKS LLC	OIL CHG, REPLACE WATER PMP-	937.72
			OIL CHANGE-PD 19	65.00
			OIL CHANGE-PD 30	65.00
		SAKELARIS FORD LINCOLN OF CAMDENTON	INSTALL NEW PLUG CAR 20	268.95
		STAPLES BUSINESS ADVANTAGE	TONER, CLIPS, NOTE PADS, ENVE	84.57
			ERASERS, STAPLES, LANYARD	9.07
			CORK BOARD	51.56
			DVD LABELS	6.06_
			TOTAL:	2,065.15
911 Center	General Fund	WIRELESS USA INC	AUG SERVICE CONTRACT	225.00_
			TOTAL:	225.00_
Planning	General Fund	AMERICAN PLANNING ASSOC	APA MEM 10/18-9/19-C.PATTE	225.00
		TAYLOR & ASSOCIATES REPORTING INC DBA	BZA MEETING	200.00_
			TOTAL:	425.00_
Information Technology	General Fund	ALEXANDER OPEN SYSTEMS INC	NEW VDI FIXES	2,472.50
		R&D COMPUTER SYSTEMS LLC	LASERFICHE	1,800.00_
			TOTAL:	4,272.50_
Emergency Management	General Fund	COMMAND 1, LLC	WXWIRE SETUP & ANNUAL	790.00_
			TOTAL:	790.00_
Economic Development	General Fund	LAKE OF THE OZARKS CONVENTION & VISITO	CVB MEMBERSHIP-J.WOODS	195.00
		AMAZON CAPITAL SERVICES INC	FLAGS	76.99_
			TOTAL:	271.99_
Transportation	Transportation	EZARDS	ROLLERS FOR STOP BARS	10.58
			PAINT ROLLER	6.59
			REEL CHALKLINE	7.99
		PURCELL TIRE & RUBBER CO	MOUNT USED MOWER TIRES	24.40
		RP LUMBER INC	PINCH POINT BAR	53.99
		FASTENAL CO	PARTS FOR PEBBLE LN	5.31
		ARAMARK UNIFORM & CAREER APPAREL GROUP	TRANS DEPT UNIFORMS	47.32
			TRANS DEPT FLOOR MATS	11.10
			TRANS DEPT UNIFORMS	47.32
			TRANS DEPT FLOOR MATS	11.10
		HI-TECH AUTO BODY INC	TOW STREET SWEEPER	175.00
		ECONO SIGNS & BARRICADE LLC	STREET SIGNS	209.76
			STREET SIGN	76.36
		NORTHERN SAFETY CO INC	HAND SANITIZER	15.57
		O'REILLY AUTOMOTIVE STORES INC	OIL & FILTER - TRUCK 62	33.99

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			LIGHTS FOR TRAILER T-9	14.37
			AIR FLTRS FOR TRKS-54,55,5	88.96
			TREAD GAUGE	1.54
		PRAIRIEFIRE COFFEE & ROASTERS	FRIDGE FILTER	23.00
		CAMDENTON LAWN & GARDEN CENTER`	GRASS KILLER	179.98
		CROWN POWER & EQUIPMENT	PART FOR BOOM MOWER	58.97
			BLADES FOR FINISH MOWER	192.11
		DAM STEEL SUPPLY	CULVERTS	346.00
		ULINE	SOAP DISPENSER	38.54
		INDEPENDENT SALT COMPANY	HIWAY SALT	2,594.68
			HIWAY SALT	1,282.98
		SOUTHWEST STONE SUPPLY INC	CREEK ROCK FOR INDIAN TRAC	34.00
		STAPLES BUSINESS ADVANTAGE	PENS,FORKS,LABELS, VERT SO	27.57
		FRAN STEINGRUBEY DBA	NEW TIRE FOR IMPLEMENT	108.50
		DREDGING INC DBA SCOTTS CONCRETE	BIG BLOCKS - MACE RD	120.00
			CONCRETE-BENTWOOD	481.75
			DOUBLE PAYMENT	542.25-
			TOTAL:	5,787.08
Water	Water Fund	PURCELL TIRE & RUBBER CO	NEW TIRE - TRUCK 56	187.81
		FASTENAL CO	SAFETY CONE	62.43
		ARAMARK UNIFORM & CAREER APPAREL GROUP	WATER DEPT UNIFORMS	28.64
			WATER DEPT FLOOR MATS	11.09
			WATER DEPT UNIFORMS	28.64
			WATER DEPT FLOOR MATS	11.09
		HACH CO	CHLORINE & DIONIZED WATER	299.02
		SCHULTE SUPPLY INC	1" WATER METERS	1,139.80
			5/8" WATER METERS	8,747.50
		NORTHERN SAFETY CO INC	HAND SANITIZER	15.57
		POSTMASTER	AUG 2018 UTILITY BILL MAIL	400.00
		PRAIRIEFIRE COFFEE & ROASTERS	FRIDGE FILTER	23.00
		CORE & MAIN LP	CHLORINE TABS	136.00
		STAPLES BUSINESS ADVANTAGE	PENS,FORKS,LABELS, VERT SO	27.56
		AMAZON CAPITAL SERVICES INC	IPAD CHARGERS	10.43
			TOTAL:	11,128.58
Sewer	Sewer Fund	EZARDS	PLUMBING PARTS	50.97
			PARTS FOR REPLUMBS	77.73
			PLUMBING PARTS	84.93
		RP LUMBER INC	CHAIN	279.98
		FASTENAL CO	588 TTA ADD A PHASE	8.21
			STOCK PARTS FOR TRUCKS	47.03
			GLOVES & TAP	80.22
			TRI-POD PINS	1.73
		ARAMARK UNIFORM & CAREER APPAREL GROUP	SEWER DEPT UNIFORMS	50.12
			SEWER DEPT FLOOR MATS	11.09
			SEWER DEPT UNIFORMS	42.96
			SEWER DEPT FLOOR MATS	11.09
		EWT HOLDINGS III CORP	ODOR CONTROL	11,518.56
		TALLMAN COMPANY	REPLUMB CITY HALL STATION	31.64
			PLUMBING REPAIR IN TTA	14.00
			PLUMBING PARTS	66.21
			PLUMBING PARTS	42.53
		MUNICIPAL EQUIPMENT CO	GASKETS	878.33
		NORTHERN SAFETY CO INC	HAND SANITIZER	15.58
		O'REILLY AUTOMOTIVE STORES INC	PB BLASTER	5.99

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT
			OIL FOR BOTH PUMP TRUCKS	29.98
		POSTMASTER	AUG 2018 UTILITY BILL MAIL	400.00
		PRAIRIEFIRE COFFEE & ROASTERS	FRIDGE FILTER	23.00
		BUTLER SUPPLY CO	LIFT STATION FUSES	75.28
		CAMDEN COUNTY FIRE & SAFETY	FIRE EXTINGUISHER SERVICE	14.10
		CORE & MAIN LP	SEWER LID FOR CUTTERS PLAC	13.38
		STAPLES BUSINESS ADVANTAGE	PENS,FORKS,LABELS, VERT SO	27.56
		AMAZON CAPITAL SERVICES INC	IPAD CHARGERS	10.44
		MCS RENTALS	GENERATOR FOR REPLUMB IN T	55.00
		CLIFFORD POWER SYSTEMS	GENERATOR MAINT-53-1 NORMA	1,032.22
			TOTAL:	14,999.86
Ambulance	Ambulance Fund	BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	78.30
			NALOXONE REBATE	12.00
		ALAN J WILSON MD	AUG MEDICAL DIRECTOR SERVI	1,000.00
			TOTAL:	1,066.30
Lee C. Fine Airport	Lee C. Fine Airpor	MARK'S MOBILE GLASS, INC	REPLACE DOOR WINDOW	180.00
		GB MAINTENANCE SUPPLY	TRASH BAGS	64.01
		GIER OIL CO INC	LCF DIESEL	750.49
			LCF GASOLINE	314.48
		NAEGLER OIL CO	LCF JET FUEL	20,515.06
			LCF JET FUEL	20,228.71
			LCF EQUIP & SATELLITE FEE	46.00
		O'REILLY AUTOMOTIVE STORES INC	HEADLIGHTS	18.48
		LO ENVIRONMENTAL LLC	LCF STORM WATER TESTING	391.50
		DBT TRANSPORTATION SERVICES LLC	NAVAID MAINT 8/1-10/31/18	2,600.00
		ROBERT F ROTH JR DBA ROTH CO	GOLF CART REPAIR	740.00
			TOTAL:	45,848.73
Grand Glaize Airport	Grand Glaize Airpo	EZARDS	BOLTS FOR HANGAR DOOR	0.48
		SYSO KANSAS CITY INC	FOOD FOR YOUNG EAGLES EVEN	208.77
		GB MAINTENANCE SUPPLY	URINAL DEODORIZER & PAPER	71.39
		NAEGLER OIL CO	GG EQUIP & SATELLITE FEE	46.00
		CAMDEN COUNTY FIRE & SAFETY	FIRE EXTINGUISHER SERVICE	60.00
		OZARK HVAC INC	GG HVAC REPAIR	310.00
			TOTAL:	696.64

DEPARTMENT	FUND	VENDOR NAME	DESCRIPTION	AMOUNT_
===== FUND TOTALS =====				
10		General Fund		19,010.70
20		Transportation		5,787.08
30		Water Fund		11,128.58
35		Sewer Fund		14,999.86
40		Ambulance Fund		1,066.30
45		Lee C. Fine Airport Fund		45,848.73
47		Grand Glaize Airport Fund		696.64

GRAND TOTAL:				98,537.89

TOTAL PAGES: 5

City of Osage Beach
1000 City Parkway
Osage Beach, MO 65065
573/302-2000 Phone
573/302-0528 Fax
www.osagebeach-mo.gov



✓1003
Planning Dept: _____
Sewer Dept: _____
License #: _____

21

LIQUOR LICENSE APPLICATION

Date of Application: _____ Date Application Received: 8/1/18
Name of Establishment: Pablita's Taqueria LLC
Mailing Address: 4205 Sunset Dr Apt 2 Osage Beach mo 65065
Applicant Name: Antoinette Sandoval
(As it is to appear on license. If corporation, name of corporation and managing officer)

- ☐ Original Applications: Submit a copy of your Missouri voter registration card & background check performed by the Missouri Highway Patrol along with the application.
- ☐ Renewal Applications: Submit completed application **and background check per Ordinance 15.81** (voter registration not required for renewals.) Completed applications must be received by May 1st. Applications received after May 1 are subject to the following late fees: May 2 to May 31 - \$100 late fee; June 1 to June 30 - \$200 late fee; after June 30 - \$300 late fee.

Item	Fee	License Description	City Code
a. _____	375.00	Manufacture and distribution (not sales) of intoxicating malt liquor not more than 5% alcohol by weight.	MDBWT
b. _____	150.00	Distribution or wholesale of intoxicating liquors not more than 5% alcohol by weight.	DBLQWT
c. _____	300.00	Manufacture or distilling of intoxicating liquors in excess of 5% alcohol by weight.	MLQWT
d. _____	750.00	Distribution or wholesale of intoxicating liquors in excess of 5% alcohol by weight.	DLQWT
e. _____	75.00	Retail sales of intoxicating liquors not more than 5% alcohol by weight in original package to be consumed on premises. (Includes Sunday Sales.)	BPR
f. _____	75.00	Retail sales of intoxicating liquors not more than 5% alcohol by weight in original package not to be consumed on premises. (Includes Sunday Sales.)	BPK
g. _____	450.00	Retail sales of intoxicating liquors in excess of 5% alcohol by weight to be consumed on premises.	LDRK1
h. <u>X</u>	750.00	Retail sales of intoxicating liquors in excess of 5% alcohol by weight to be consumed on premises. (Includes Sunday Sales.)	LDRK2
i. _____	150.00	Retail sales of intoxicating liquors in excess of 5% alcohol by weight in original package not to be consumed or opened on premises.	LPKG1
j. _____	450.00	Retail sales of intoxicating liquors in excess of 5% alcohol by weight in original package not to be consumed or opened on premises. (Includes Sunday Sales.)	LPKG2
k. _____	75.00	Retail sales of malt liquor not more than 5% alcohol by weight /or light wines containing in excess of 14% alcohol by weight.	BWDRK1
l. _____	375.00	Retail sales of malt liquor not more than 5% alcohol by weight /or light wines containing in excess of 14% alcohol by weight. (Includes Sunday Sales.)	BWDRK2
m. _____	300.00	Sunday Liquor Sales	LSUN
n. _____	15.00	*Caterer per day.	CTLQDY
o. _____	10.00	*Picnic per day.	PCLQDY
p. _____	N/C	Change of managing officer.	MGO
q. _____	N/C	Wine tasting.	WTG

* If applying for a Caterer or a Picnic license, describe the event in detail and provide the name, location, time and date of the event.

City of Osage Beach

Agenda Item Summary

Date of Board of Aldermen Meeting: 08/16/18Originator: **(Name/Title)** Nicholas Edelman, Public Works DirectorDate Submitted: 08/02/18**Agenda Item Title:**

Bill 18-39 - An Ordinance of the City of Osage Beach, Missouri, Authorizing the Mayor To Execute Contract OB18-003 with Travis Hodge Hauling, LLC for Bentwood Road Repair.

Presented by: (Name/Title) Nicholas Edelman, Public Works Director

Requested Action:

- ☐ Motion to Approve
- ☐ First Reading of Bill # _____
- ☒ Second Reading of Bill # 18-39
- ☐ Resolution # _____

- ☐ Proclamation
- ☐ Public Hearing
- ☐ Other (Describe) _____

Ordinance Reference for Action: (i.e. RSMo Section, Ordinance # & Title)

Board of Aldermen approval required for purchases over \$15,000 per Municipal Code Chapter 135; Article II: Purchasing, Procurement, Transfers, and Sales.

Deadline for Action: YES ☒ NO ☐

If yes, explain:

We would like to get the work completed prior to this winter

Fiscal Impact:

Not Applicable ☐

Budgeted Item: YES ☒ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: 20-00-773212 Ozark Meadows Rd Improvements

FY <u>18</u> Budgeted Amount:	\$ <u>55,020.00</u>
Expenditures to Date <u>07/19/18</u> :	(\$ <u>4,577.93</u>)
Available:	\$ <u>50,442.07</u>
Requested Amount:	\$ <u>49,484.00</u>

Attachments: YES ☒ NO ☐

If yes, list attachments:

Bill 18.39, Bid Tab, Agreement

Department Comments and Recommendation:

This project is to remove and replace the subgrade and asphalt on Bentwood Drive. The Transportation Department has upgraded the sidewalks within this area to ADA standards.

Bids were opened on July 13th. There were four bidders. The low bidder is Travis Hodge Hauling LLC with a bid amount of \$49,484.00. The budgeted amount for this project was \$55,020, which included sidewalk work. This work has been completed.

We have done work with Travis Hodge Hauling LLC in the past with good results.

The Public Works Department recommends approval of this bill.

City Administrator Comments and Recommendation:

Per City Code 110.230, Bill 18-39 is in correct form as per City Attorney.

The first reading was read and passed by the Board of Aldermen on August 2, 2018.

I concur with the Public Works Director's recommendation.

BILL NO. 18-39

ORDINANCE NO. 18.39

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AUTHORIZING THE MAYOR TO EXECUTE CONTRACT OB18-003 WITH TRAVIS HODGE HAULING, LLC FOR BENTWOOD ROAD REPAIR.

BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI, AS FOLLOWS, WIT:

Section 1. The Board of Aldermen hereby authorizes the Mayor to execute on behalf of the City a contract with Travis Hodge Hauling, LLC. substantially the same under the terms set forth in the form attached hereto as ("Exhibit A").

Total expenditures or liability authorized under this contract shall not exceed Forty-Nine Thousand Four Hundred Eighty-Four Dollars (\$49,484.00).

Section 2. The City Administrator is hereby authorized to take such further actions as are necessary to carry out the intent of this Ordinance and Contract.

Section 3. This Ordinance shall be in full force and effect from date of passage and approval by the Mayor.

READ FIRST TIME: August 2, 2018 READ SECOND TIME:

I hereby certify that Ordinance No. 18.39 was duly passed on _____ 2018 by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstain:

Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Cynthia Lambert, City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No. 18.39.

Date

John Olivarri, Mayor

ATTEST:

Cynthia Lambert, City Clerk

BID TABULATION
City of Osage Beach
Bentwood Rd Repair
Osage Beach Project # OB18-003

7/13/2018

Bids			Engineer Estimate		Travis Hodge Hauling LLC Lake Ozark, MO		Capital Paving Jefferson City, MO		Higgins Asphalt Paving Co. Inc Tipton, MO		R C Contracting, LLC Rocky Mount, MO 65072	
Item No.	Description	Est. Quantity Unit	Unit Price	Extension Figure	Unit Price	Extension Figure	Unit Price	Extension Figure	Unit Price	Extension Figure	Unit Price	Extension Figure
1	Mobilization	1 LS	\$3,000.00	\$ 3,000.00	\$5,000.00	\$ 5,000.00	\$2,020.00	\$ 2,020.00	\$840.00	\$ 840.00	\$5,000.00	\$ 5,000.00
2	Remove & Replace Subgrade	612 SY	\$40.00	\$ 24,480.00	\$25.00	\$ 15,300.00	\$15.55	\$ 9,516.60	\$41.65	\$ 25,489.80	\$55.00	\$ 33,660.00
3	Aggregate Base Course	612 SY	\$25.00	\$ 15,300.00	\$7.00	\$ 4,284.00	\$29.55	\$ 18,084.60	\$9.35	\$ 5,722.20	\$20.00	\$ 12,240.00
4	Bituminous Stabilized Base	75 Ton	\$85.00	\$ 6,375.00	\$102.00	\$ 7,650.00	\$92.00	\$ 6,900.00	\$126.00	\$ 9,450.00	\$134.00	\$ 10,050.00
5	Bituminous Concrete Pavement	75 Ton	\$87.00	\$ 6,525.00	\$110.00	\$ 8,250.00	\$97.60	\$ 7,320.00	\$126.00	\$ 9,450.00	\$145.00	\$ 10,875.00
6	Concrete Curb & Gutter	80 LF	\$25.00	\$ 2,000.00	\$50.00	\$ 4,000.00	\$60.00	\$ 4,800.00	\$73.00	\$ 5,840.00	\$35.00	\$ 2,800.00
7	Force Account	1 LS	\$5,000.00	\$ 5,000.00	\$5,000.00	\$ 5,000.00	\$5,000.00	\$ 5,000.00	\$5,000.00	\$ 5,000.00	\$5,000.00	\$ 5,000.00
Total Bid			\$ 62,680.00		\$ 49,484.00		\$ 53,641.20		\$ 61,792.00		\$ 79,625.00	

Bentwood Road Repair

AGREEMENT

THIS AGREEMENT, made and entered into this _____ day of _____, 2018, by and between the **City of Osage Beach**, Party of the First Part and hereinafter called the **Owner**, and **Travis Hodge Hauling, LLC** a Limited Liability Company of Lake Ozark, Missouri Party of the Second Part and hereinafter called the **Contractor**.

WITNESSETH:

THAT WHEREAS, the City of Osage Beach has caused to be prepared, in accordance with law, specifications, plans, and other contract documents for the work herein described and has approved and adopted said documents, and has caused to be published, in the manner and for the time required by law, an advertisement for and in connection with the construction of the improvements, complete, in accordance with the contract documents and the said plans and specifications; and

WHEREAS, the Contractor, in response to such advertisement, has submitted to the Owner, in the manner and at the time specified, a sealed bid in accordance with the terms of said advertisement;

WHEREAS, the Owner, in the manner prescribed by law, has publicly opened, examined and canvassed the bids submitted in response to the published advertisement therefor, and as a result of such canvass has determined and declared the aforesaid Contractor to be the lowest responsive and responsible Bidder for the said work and has duly awarded to the said Contractor a contract therefor, for the sum or sums named in the Contractor's bid, a copy thereof being attached to and made a part of this contract.

NOW, THEREFORE, in consideration of the compensation to be paid to the Contractor and of the mutual agreements herein contained, the Parties to these presents have agreed and hereby agree, the Owner for itself and its successors, and the Contractor for its, his, or their executors and administrators, as follows:

ARTICLE I. That the Contractor shall (a) furnish all tools, equipment, supplies, superintendence, transportation, and other construction accessories, services and facilities; (b) furnish all materials, supplies and equipment specified and required to be incorporated in and form a permanent part of the completed work except the items specified to be furnished by the Owner; (c) provide and perform all necessary labor; and (d) in a good, substantial, and workmanlike manner and in accordance with the provisions of the General Conditions and Supplementary Conditions of this contract which are attached hereto and make a part hereof, and in conformance with the contract plans and specifications designated and identified therein, execute, construct, and complete all work included in and covered by the Owner's official award of this contract to the said Contractor, such award being based on the acceptance by the Owner of the Contractor's bid for the construction of the improvements.

It is further stipulated that not less than the prevailing rate of wages as found by the Department of Labor and Industrial Relations of the State of Missouri or determined by the courts of appeal shall be paid to all workmen performing work under this Contract.

ARTICLE II. That the Contractor shall construct, complete as designated and described in the foregoing Bid Form and attached specifications and in accordance with the Advertisement for Bids, Instructions to Bidders, Bid Form, Bonds, General Conditions, Supplementary Conditions, detailed specifications, plans, addenda, and other component parts of the contract documents hereto attached, all of which documents form the contract and are fully a part hereto as if repeated verbatim here.

ARTICLE III. That the Owner shall pay to the Contractor for the performance of the work described as follows:

BENTWOOD ROAD REPAIR

and the Contractor will accept as full compensation thereof, the sum (subject to adjustment as provided by the contract) of **Forty-nine thousand four hundred eighty-four dollars and zero cents (\$49,484.00)** for all work covered by and included in the contract award and designated in the foregoing Article I. Payment therefor shall be made in the manner provided in the General Conditions and Supplementary Conditions attached hereto.

Bentwood Road Repair

ARTICLE IV. That the Contractor shall begin assembly of materials and equipment within fifteen (15) days after receipt from the Owner of executed copies of the contract and that the Contractor shall complete said work within Thirty (30) consecutive calendar days from the thirtieth day after the Effective Date of the agreement, or if a Notice to Proceed is given, from the date indicated in the Notice to Proceed.

Owner and Contractor recognize time is of the essence of this agreement and that Owner will suffer financial loss if the work is not completed within the time specified above, plus any extensions thereof allowed in allowance with Article 11 of the General Conditions. Owner and Contractor agree that as liquidated damages for delay, but not as a penalty, Contractor shall pay Owner Five Hundred dollars (\$ 500.00) for each and every calendar day of each section that expires following the time specified above for completion of the work.

ARTICLE V. This Agreement will not be binding and effective until signed by the Owner.

IN WITNESS WHEREOF, the Parties hereto have executed this contract as of the day and year first above written.

SIGNATURE:

ATTEST:

Owner, Party of the First Part

City Clerk

By _____
Name and Title

(SEAL)

LICENSE or CERTIFICATE NUMBER, if applicable _____

SIGNATURE OF CONTRACTOR:

IF AN INDIVIDUAL OR PARTNERSHIP

Contractor, Party of the Second Part

By _____
Name and Title

IF A CORPORATION

ATTEST:

Contractor, Party of the Second Part

Secretary

By _____
Name and Title

(CORPORATE SEAL)

STATE OF _____
COUNTY OF _____

On This _____ day of _____, 20____, before me appeared _____
to me personally known who, being by me duly sworn, did say that he/she is the _____ of
Travis Hodge Hauling, LLC and acknowledged to me that he/she executed said instrument in behalf of said Limited
Liability Company and acknowledged to me that he/she executed the same for the purposes therein stated.

(SEAL)

My commission Expires: _____

Notary Public Within and For Said County and State

City of Osage Beach

Agenda Item Summary

Date of Board of Aldermen Meeting: 08/16/18Originator: **(Name/Title)** Nicholas Edelman, Public Works DirectorDate Submitted: 08/02/18**Agenda Item Title:**

Bill 18-40 - An Ordinance of the City of Osage Beach, Missouri, Amending the Osage Beach Design Guidelines, Section 3, and Drawings No. III-7 and III-8, Sewerage Design.

Presented by: **(Name/Title)** Nicholas Edelman, Public Works Director**Requested Action:**☐

Motion to Approve

☐

First Reading of Bill # _____

☒Second Reading of Bill # 18-40☐

Resolution # _____

☐

Proclamation

☐

Public Hearing

☐

Other (Describe) _____

Ordinance Reference for Action: (i.e. RSMo Section, Ordinance # & Title)

Board of Aldermen approval required per Section 110.230. Ordinances, Resolutions, Etc. – Generally

Deadline for Action: YES ☐ NO ☒

If yes, explain:

Fiscal Impact:Not Applicable ☒Budgeted Item: YES ☐ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: _____

FY _____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☒ NO ☐

If yes, list attachments:

Bill 18-40; Section 3 - Sewer Design, Drawings No III-7 and III-8

Department Comments and Recommendation:

The City's Design Guidelines provide developers and City Staff on infrastructure standards. The Public Works Department would like to make some changes.

- 1) Wet Well size - we currently require two hours of peak flow above the lag pump on. This has caused wet wells to be rather large. It is needed to allow on call personnel to respond to an issue prior to an overflow. We would like to provide the option of having SCADA installed and decreasing this size of the wet well to 45 minutes. This allows Public Works Staff to be notified immediately if there are issues. We have worked with local engineers on this.
- 2) Pressure Pipe Type less than 4 inches- we would like to add HDPE pipe - This is a flexible pipe that contractors like to use. We have been using it in the water system for a number of years on service lines. We would also like to change from Schedule 40 Pipe to Schedule 80 Pipe.
- 3) Internal Wet Well Pipe - we would like to change the pipe inside the wet well from galvanized to stainless steel. The galvanized pipe will rust inside the wet well. Ultimately this caused the sewer department to do a replumb. An employee will get inside the wet well and change out the plumbing. Stainless steel lasts longer so that we can minimize re-plumbs.
- 4) We have increased the depth of cover of pressure pipe from 30 to 36 inches.
- 5) We added a section about what type of SCADA system is needed if you choose that option.
- 6) Lastly, we cleaned up where it said City Engineer or Building Official to Public Works Director

This was taken to the Planning Commission at their last regularly scheduled meeting and they voted to recommend approval.

The Public Works Department recommends approval of this bill.

City Administrator Comments and Recommendation:

Per City Code 110.230, Bill 18-40 is in correct form as per City Attorney.

The first reading was read and passed by the Board of Aldermen on August 2, 2018.

I concur with the Public Works Director's recommendation.

BILL NO. 18-40

ORDINANCE NO. 18.40

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, AMENDING THE OSAGE BEACH DESIGN GUIDELINES SECTION 3, AND DRAWINGS NO. III-7 AND III-8, SEWERAGE DESIGN.

Whereas, the City has adopted guidelines to aid developers and builders in complying with the requirements of the Osage Beach Code of Ordinances for the construction of residential, industrial, commercial and multi unit residential structures.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI, AS FOLLOWS:

Section 1. That the section entitled Osage Beach Design Guidelines Section 3 – Sewerage Design, is hereby amended as indicated on the attached Exhibit A, (Design Guidelines, Drawing Numbers III-7 and III-8 I).

Section 2. This Ordinance shall be in full force and effect from and after its passage by the Board of Aldermen and approval by the Mayor.

READ FIRST TIME: August 2, 2018

READ SECOND TIME:

I hereby certify that the above Ordinance No. 18.40 was duly passed on _____, by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstentions:

Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Cynthia Lambert, City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

Bill No. 18-40
Page 2

Ordinance No. 18.40

I hereby approve Ordinance No. 18.40.

John Olivarri, Mayor

Date

ATTEST:

Cynthia Lambert, City Clerk

Design Guidelines
City Of Osage Beach
SECTION 3 - SEWERAGE DESIGN

(Revised 27 JUNE 2018 - NLE)

GENERAL

The City of Osage Beach operates a sewage collection and treatment system in accordance with the Missouri Department of Natural Resources (MDNR) regulations. The system is comprised of pressure and gravity sewer lines, grinder stations, lift stations, and a jointly owned regional sewage treatment facility. The plant is managed by the Lake Ozark / Osage Beach Joint Sewer Board. The collection system within Osage Beach, and from the city to the plant, is owned and operated by the City of Osage Beach. At the current time, there are a few isolated areas within the city that are not served by the collection system. It is the policy of the city that all occupied facilities within the city will have city sewer service.

At the present time, there are over 1125 grinder stations and 56 sewage lift stations. These stations have been standardized to use ABS/Sulzer pumps and appurtenances. This practice shall continue until determined by the city to be infeasible or otherwise unsatisfactory.

All modifications to the sewage treatment plant or the sewage collection system shall conform to the MDNR regulations and policies as supplemented herein.

REFERENCED CITY ORDINANCES

Chapter 400.110 Subdivision Regulations
Chapter 410.130 Contents (Location and design of water mains and appurtenances)
Chapter 410.190 Design Standards
Chapter 410.260 Location of Utilities in Right-of-Ways
Chapter 410.330 Sanitary Sewers
Chapter 710 Sewers and Sewerage Systems

SEWERAGE DESIGN

1. Waste Water Treatment Facility; Modifications to the existing treatment facility must be made under the direction of the Lake Ozark / Osage Beach Joint Sewer Board. Such modifications must be designed in accordance with, and approved by, the MDNR. If the city needs to have changes made in the plant, they must forward the request to the Joint Sewer Board.
2. Sewage Collection System; Modifications of, and additions to, the existing sewage collection system shall be made in accordance with MDNR regulations as supplemented herein.

Design Guidelines
City Of Osage Beach
SECTION 3 - SEWERAGE DESIGN

3. Hydraulic Design shall be based upon the following criterion:

AVERAGE DAILY FLOWS

Type of Establishment	Pounds BOD per person	Gallons/Day per person
<u>Residential</u>		
Single family	0.17	100
Apartments	0.17	100
Condos	0.17	100
<u>Commercial Food & Drink</u>		
Tavern	0.01	2
Fast food	0.02	5
Restaurant	0.04	5
(with garbage grinder)	0.07	6
Car Wash (10.3 gpd/sf) (31.5 gpm Peak Hour / Bay)		See data To left
<u>Institutions</u>		
Day school		
W/ gym & showers	0.03	20
W/ cafeteria - ADD	0.02	4
W/ garbage grinding - ADD	0.02	1
Hospital - per bed	0.22	200
Nursing homes	0.17	125
Park restroom	0.02	5
Park restroom w/showers	0.06	25
Swimming pools	0.06	25
Country club per resident	0.17	100
Country club per member	0.06	25
Service Stations	0.01	5
Laundromats per machine	1.25	580
Hotels	0.15	50
Motel w/o restaurant	0.1	40
Luxury Resort	0.17	75
Camp trailer	0.08	30
Churches per seat	0.01	5
Stores, shopping centers, malls per 1000 sf of floor area	0.34	200
Stadiums, auditoriums, theaters or drive-ins per seat	0.01	5

*Includes infiltration

Design Guidelines
City Of Osage Beach
SECTION 3 - SEWERAGE DESIGN

EQUIVALENT POPULATION

Facility	Persons/Unit
Single family residence	3.7
Apartment or condo	
one bedroom	2
two bedrooms	3
three bedrooms	3.7
Mobile homes	3
Camper trailer	3
Motels per room	3

PEAK HOURLY FLOW = 4 X AVERAGE DAILY FLOW

4. Gravity Sewers design shall conform to the applicable Missouri Department of Natural Resources regulations and as specified herein. The peak hourly flow shall be determined and the gravity line sized accordingly with the following additions:
 - a. Gravity sewer laterals from a residence to grinder station or main:
 - 1) Shall be not less than 4-inch pipe.
 - 2) Shall have a cleanout located within 5 feet of the residence and at all vertical and horizontal bends; a sanitary tee within 5 feet of the grinder station or main; and a backflow valve adjacent the grinder station.
 - 3) Shall not exceed 150 feet in length. Residence service lines over 150 feet in length shall be treated as sewer mains.
 - 4) Shall be SCH 40 with SCH 40 fittings or ASTM D3034 DR 26 PVC with sanitary sewer DR 26 PVC or ductile iron fittings.
 - 5) All bends shall be long radius bends. Short radius 90° bends are specifically prohibited.
 - b. Gravity Sewer mains:
 - 1) Sewer mains shall be designed for the peak hourly flow and shall be not less than 8-inch pipe.
 - 2) Gravity sewer pipe shall be:
 - a) Ductile iron, ASTM A746, Class 350 with cement lining. Ductile iron Push-on type joints and fittings shall be used, or
 - b) ASTM 2241, DR 21, Class 150 with approved fittings.
 - c) PVC, ASTM D3034, SDR 26, with SDR 26 PVC sanitary fittings.
 - d) ASTM D3034, SDR 35, with SDR 35 fittings where maximum depth of cover is eight (8) feet or less.
 - e) SCH 40 PVC with SCH 40 fittings
 - 3) Manholes shall be constructed at the end of main and at changes in horizontal or vertical alignment, or not more than every 350 feet.
 - 4) When a residence service line will exceed 150 feet, a manhole shall be constructed with a 4-inch service line to the residence and a minimum eight-inch main to remainder of the system.

Design Guidelines
City Of Osage Beach
SECTION 3 - SEWERAGE DESIGN

- 5) All bends shall be long radius bends. Short radius 90° bends are specifically prohibited.
- c. Connections to sewer mains shall be made using a sanitary wye tapping fitting.
- d. Connections to grinder pump basins:
 - 1) Shall be made using a cast iron inlet hub of appropriate diameter and shall be bolted to the grinder basin and sealed with an approved silicone seal. A PVC backflow valve (check valve) shall be installed within 2 feet of the basin.
 - 2) Inlet pipes shall be installed a minimum of four feet above the bottom of the grinder basin and not less than 18 inches below the top of the basin.
- e. Bedding:
 - 1) Shall be installed around the pipe from 3 inches below to 12 inches above the pipe. Bedding shall be nominal ½ inch minus crushed rock conforming to MoDOT Section 1004, Grade D, Chat, or pea-gravel, or Osage River Sand. Any material used shall have a PI of six or less.
- f. Detectable Marking Tape and Toning Wire:
 - 1) Metallic detectable marking tape, Type III, shall be placed in the trench above all sewers, gravity and pressure, one foot above the pipe.
 - 2) No. 12 solid copper toning wire shall be located three inches above the sewer line and shall be continuous from terminus to terminus and shall include all city owned sewers.
- g. Minimum grades for gravity sewers:
 - 1) 4-inch sewer shall be not less than 1.00%
 - 2) 6 inch sewer shall be not less than 0.67%
 - 3) 8 inch sewer shall be not less than 0.50%
 - 4) 10 inch sewer shall be not less than 0.33%
 - 5) Larger shall be as approved by the City Engineer
- h. Minimum depth of cover for gravity sewers:
 - 1) Shall be not less than 18 inches above the top of pipe
- i. Maximum depth of cover shall be eight (8) feet unless specifically authorized in writing by the City Engineer.
- j. Manholes:
 - 1) Shall be as detailed in the Osage Beach Design Guideline
 - 2) Or as approved by the City Engineer
- k. Valve Boxes:
 - 1) Shall be Buffalo type with cast iron lid marked “sewer”.
- l. Leak testing for gravity sewers:
 - 1) Gravity sewer lines may be tested by air or water method.
 - a) Water Tests: Gravity sewer lines shall be plugged at the bottom end and filled with water to the top of the next upstream manhole; or if no manhole, to the top of the farthest upstream cleanout; and left for twenty-four hours. The line shall then be refilled with a measured amount of water. The allowable leakage shall be one gallon per hundred feet of line tested.
 - b) Air Tests: Test lines between manholes with low-pressure air. Safety requires a regulator or relief valve on pressurizing

Design Guidelines
City Of Osage Beach
SECTION 3 - SEWERAGE DESIGN

equipment, set at 8 psig. No one will be allowed in manholes while there is air pressure against test plugs.

- 1) Plug all pipe outlets to resist test pressure. Give special attention to laterals.
- 2) Plug all other pipes in both upstream and downstream manholes and fill manholes with clear water to just above the line plugged for testing. Any bubbles appearing during the test indicate leakage past a plug or in part of the test equipment.
- 3) Compute the test pressure by multiplying 0.43 times the elevation difference (in feet) of the upstream manhole rim and the invert of the line under test at the downstream manhole. The result is in psig and may be rounded to the nearest half psig. The test pressure shall be not less than 3.5 psig, nor more than 6.0 psig. Total line length included in any test section shall not exceed 400 feet.
- 4) Supply air into the line until test pressure is attained. Allow at least 5 minutes for air temperature in the test section to stabilize.
- 5) Reestablish the test pressure, and start a stop watch. Determine the time required for pressure to drop 0.5 psig.
- 6) If the pressure does not drop during the stabilization period, and no additional air has been added, the section undergoing test will have passed without further testing.
- 7) The pipe section will also have passed if the time observed for the pressure to drop 0.5 psig is greater than that determined by using the following table:

Pipe Size, Inches	Time
4	4 minutes 2 seconds
6	6 minutes 0 seconds
8	7 minutes 37 seconds
10	9 minutes 8 seconds
12	10 minutes 58 seconds
14	12 minutes 30 seconds
16	14 minutes 32 seconds

When a combination of more than one pipe size is under test, the calculated time for the larger pipe shall apply.

Design Guidelines
City Of Osage Beach
SECTION 3 - SEWERAGE DESIGN

- 2) Manholes may be tested by vacuum or water method.
 - a) Water Method: Manholes shall be tested by plugging inlet and outlet pipes and filling with water to the top of the manhole cover ring and letting set for twenty-four hours. The maximum leakage shall be a drop in water level of three inches.
5. Pressure Sewers design shall conform to MDNR requirements and as supplemented herein. The design of additions to the city sewer system shall minimize the need for pressure sewer to the maximum extent practicable in order to reduce the number of lift or grinder stations to the minimum required. Pressure sewers shall conform to the following criterion:
 - a. Pressure sewers shall be designed for flow rates between 2.0 fps and a maximum of 5.0 fps. The minimum diameter of pipe used shall be 1-1/4 inches.
 - b. Pressure pipe:
 - 1) Less than four inches in diameter shall be schedule 80 PVC or ASTM 2241, DR 21, Class 150, or HDPE AWWA C906, DR 9 copper tube size.
 - 2) Four inches and larger shall be: AWWA C151 Class 350 ductile iron, or AWWA C900 DR 18 Class 150 PVC.
 - c. Joints:
 - 1) For SCH 80 pipe shall be solvent welded.
 - 2) For other pipe shall be neoprene lined push-on type joints or as approved by the City Engineer.
 - d. Fittings:
 - 1) For Schedule 80 pipe shall be Schedule 80 fittings.
 - 2) For other pipe may be appropriately rated and compatible PVC or ductile iron on PVC and shall be ductile iron on ductile iron sewers. All fittings shall be neoprene gasket push-on type or as approved by the City Engineer.
 - 3) Long radius bends or multiple fittings shall be used. The use of short radius 90° bends is prohibited.
 - e. The minimum cover for pressure sewer is 36 inches.
 - f. The maximum depth of cover for pressure sewers is eight (8) feet unless specifically authorized in writing by the City Engineer.
 - g. Bedding shall be installed around the pipe from 3 inches below to 12 inches above the pipe. Bedding shall be nominal ½ inch minus crushed rock conforming to MoDOT Section 1004, Grade D, Chat. Any material used shall have a PI of six or less.
 - h. Detectable marking tape and Toning Wire:
 - 1) A metallic detectable marking tape, Type III, marked "Sewer Below" shall be placed in the trench one foot above all pressure sewers pipe.
 - 2) A No. 12 solid copper toning wire shall be installed three inches above the pressure sewer and shall extend from terminus to terminus.
 - i. The check valve shall be brass body, single flap type.
 - j. The inlet connection hub shall be cast iron inlet hub bolted to the basin. The back of the hub shall be sealed to the basin using approved silicone sealant. Appropriate inlet hubs are stocked by the ABS supplier.

Design Guidelines
City Of Osage Beach
SECTION 3 - SEWERAGE DESIGN

- k. An isolation valve shall be installed at the connection to the sewer main. The valve shall be brass body, globe valve of the same nominal size as the pressure sewer shall be installed at the connection to the sewer force main. The valve should be located so as to be outside roadway or other similar traffic areas. The globe valve shall have integral checks for open and closed positions. The valve shall be placed upon a concrete, or approved, masonry pedestal to prevent settlement; shall be covered with a buffalo type valve box and cover extended to one inch above the finished surface. If the finished surface is concrete or asphalt pavement in which case the valve box cover shall be flush with the paved surface. Valve box covers on pressure sewers shall be marked "SEWER". The markings shall be cast into the cover.
- l. The tapping saddle shall be Brass similar and equal to Ford. The tapping saddle shall be sealed to the pipe by means of a rubber "O" ring seal to provide a connection suitable for a working pressure of 200 psi. Tapping saddles shall have flanged or threaded outlets conforming to ANSI B16.1. If at all possible, all tapping saddles shall be in the horizontal position. Under no circumstances shall anyone make a wet tap without approval and authorization by the City Public Works Director.
- m. Leakage test: Testing procedure is as follows:
 - a. Upon completion of the water main it shall be cleaned and all dirt, trash, debris, and deleterious materials removed from the line.
 - b. Filled to capacity and all extraneous air removed.
 - c. Pressurize to 75 psi above normal working pressure at the test location and hold for a period of not less than two hours.
 - d. At the end of the testing period the line shall be refilled with water and the amount of water to refill the line shall be measured and recorded.
 - e. The amount of water to refill the line must be less than the maximum allowable leakage. The maximum allowable leakage shall be computed thusly:

$$Q_{\text{Loss}} = \text{SDP}^{1/2} / 133000$$

Where:

Q_{Loss} = Maximum allowable leakage
 S = Length of the section tested in feet
 D = Diameter of the pipe in inches
 P = Test Pressure, PSI

DESIGN OF GRINDER PUMPS AND SEWAGE LIFT STATIONS

The design of grinder pump installation shall be certified by a Registered Professional Engineer and shall conform to MDNR and the City Of Osage Beach requirements. In order to reduce maintenance and operational cost, the city has selected ABS / Sulzer pumps and equipment as their standard. Accordingly, all grinder pumps and lift stations shall be designed using ABS /

Design Guidelines
City Of Osage Beach
SECTION 3 - SEWERAGE DESIGN

Sulzer equipment unless specifically authorized by the City Engineer. The size, type, and capacity of the grinder pump, or lift station, shall be based upon the hydraulic loading and gradient necessary to pump sewage from the source to an appropriate location.

1. Hydraulic Design Considerations

- a. Using the previously presented charts determine the following:
 - 1) Average daily flow (ADF)
 - 2) Peak hourly flow (PHF)
- b. Calculate the following and provide calculations in the design submittal:
 - 1) Total static head from the proposed pump inlet to point of discharge. The point of discharge will be to the next lift station wet well on the sewer pressure main.
 - 2) Total dynamic head This must include total static head plus line friction losses for pipe, fittings, and connections from the proposed pump to the point of discharge. This also must include friction losses for flow in the main assuming that a portion of the downstream pumps are running. The City Engineer will be able to assist in this determination.
 - 3) Pumping Rate based upon wet well size and a maximum cycle time at peak hourly flow of six times per hour.
 - 4) Wet Well Capacity based upon a minimum storage above high pump off elevation of two hours of peak hourly flow or 45 minutes with SCADA installed. Wet well capacity shall be determined as follows:

$$V_M = (Q_{PHF} \times 120) + V_{HPO}$$

Where V_M is the volume in the wet well below the inlet pipe, Q_{PHF} is the peak hourly flow in gpm and V_{HPO} is the volume in the wet well below the emergency pump on. The wet well design shall also conform to the following:

- a) The minimum diameter for simplex wet wells is 36 inches
- b) The minimum diameter for duplex wet wells is 48 inches
- c) The minimum depth from bottom invert of the inlet to bottom of the wet well is 48 inches.
- d) The maximum total depth of the wet well from lid to bottom is 12 feet.
- 5) Select the pump model and horsepower from the ABS pump curves.
- 6) Select the pressure line type and size as discussed under “pressure sewers” herein.
- c. Additional Limitations or Specifications for Grinder Pumps
 - 1) No more than two residences may be served by a simplex grinder station.
 - 2) No more than fifteen single-family residences, or their equivalent, may be served by a single duplex grinder station. This is subject to the review of the City Engineer.
 - 3) All commercial facilities shall have a duplex grinder pump station. In instances where a commercial facility has an average daily flow of less than 16 gpm, and no further development or additional capacity is

Design Guidelines
City Of Osage Beach
SECTION 3 - SEWERAGE DESIGN

contemplated, a simplex pump and controls maybe installed in a duplex basin.

- 4) Triplex package units or custom-built lift stations are subject to the review and approval of the City Engineer.
- 5) Each Grinder Pump Station shall include an ABS pump(s) fiberglass basin including internal piping, pump base and guide rail; and ABS Pump Control Panel as described in the ABS specifications
 - a) The basin will be an ABS basin, or the equivalent thereof, and either simplex or duplex as required. All internal piping and pump guide rails shall be stainless steel. A concrete anti-floatation ring shall be cast around the basin base. The basin cover (lid) shall be of steel with minimum thickness of ¼ inch and shall be coated with a high temperature baked epoxy or air-dried epoxy paint, green in color. The lid shall be fully bolted and/or hinged secured.
 - b) All grinder stations of 6.2 HP or less shall have internal discharge piping of 1-1/4 inch stainless steel pipe.
 - c) All grinder stations of more than 6.2 HP shall have stainless steel discharge piping of minimum two inch, or as approved by the City Engineer.
 - d) All grinder stations shall have a brass-bodied globe valve installed in each discharge line within the grinder station at a location approved by the City Engineer.
 - e) The minimum distance from top of grinder basin cover to top of inlet pipe shall be 18 inches.
 - f) The minimum distance from top of grinder basin to bottom of discharge pipe(s) shall be 48 inches.
 - g) The maximum depth of the grinder station basin shall be 12 feet.
- 6) Electrical Service for Sewage Lift Stations and Grinder Stations
 - a) AmerenUE is the provider for electrical service. The owner, developer, or contractor shall make arrangements with AmerenUE for electrical service to the grinder station. Electrical energy shall be provided on a direct individually metered service of the appropriate capacity for the facility to be served.
 - b) The use of "Add-a-Phase" or other artificial phasing devices is prohibited. When three phase service is required the owner or developer shall make all necessary arrangements with AmerenUE to provide the required service.
- 7) Grinder Station Electrical Panel: ABS / Electric Control Company shall provide the standard panel developed for the City of Osage Beach of the correct model to match the pump(s). The control panel shall be fully and completely compatible and parts interchangeable with existing city owned units or as directed by the City Engineer. It shall be mounted on galvanized steel rack at a height of approximately 5 feet above finished grade. Each control panel shall have a wiring diagram, or schematic,

Design Guidelines
City Of Osage Beach
SECTION 3 - SEWERAGE DESIGN

attached to the inside of the outer door of the control panel box. All exterior wiring shall be run in rigid metal conduit. All work should be done in accordance with the National Electric Code and all material should be UL approved. The control rack shall be 24-inch frame width. Frame shall be 2 inch square steel tubing (#9 gauge minimum). All components shall be hot dip galvanized. Field cuts must be saw cut. Saw cuts shall be painted with Rust-Oleum or Galva-Well. Below grade metal components shall be painted with a minimum of two coats of Koppers Super Service (blk) Tenemec #450 Heavy Tenemecol coating/sealer, or approved equal. Legs shall be set in concrete. Concrete shall be a minimum of 18 inches deep and 12 inches in diameter. Electrical service wires, pump service wires, and float control wires, shall be run in minimum 2-inch galvanized rigid steel conduit. All bends and fittings shall be long radius bends. An explosion proof wye fitting shall be installed six inches below the control panel. No splice boxes will be permitted within the grinder pump basin. Riser for ground wire shall be in ½ inch rigid, galvanized steel, conduit with grounded bushings, with stubbed and bonding jumper.

- 8) Grounding Rod shall be copper clad grounding rod, ½ inch by 8 feet in length. The rod shall be driven vertically into the ground or as directed by the City Engineer.
- 9) Electric meter, meter base, disconnect, and panel shall comply with AmerenUE Service Manual, Section 5.3.1 (bypass requirements).
- 10) SCADA shall be provided by Systems Manufacturing, 14042 W 107th St. Lenexa, KS, 66215; phone (913) 485-3307.

REQUIRED INSPECTIONS, TESTING, AND STARTUP PROCEDURE

1. Construction Drawings are required for all gravity and pressure sewers and all grinder or sewage lift stations. Such drawings shall be designed and sealed by a Registered Professional Engineer in the State of Missouri.
2. All materials and equipment shall conform to the City of Osage Beach Design Guidelines.
3. All gravity and pressure sewers shall be inspected by Public Works Department Personnel prior to backfill.
4. All gravity and pressure sewers, manholes, and wetwells shall be tested for leakage as specified herein. All tests shall be performed in the presence of City personnel.
5. Grinder and sewage lift stations shall be fully tested for performance and operation in the presence of Public Works Department personnel. Such testing shall include pumping rates, pumping cycle tests including emergency alarm and startup of standby equipment (if so equipped), electrical current and voltage checks. The contractor / developer shall provide the services of a manufactures factory representatives to be present during the tests.
6. Upon completion of all testing startup procedures the Engineering Department will issue a certificate of acceptance. The system will not be connected to the city service or

Design Guidelines
City Of Osage Beach
SECTION 3 - SEWERAGE DESIGN

accepted by the city until the acceptance certificate is issued. If the system can not be accepted no building occupancy permit will be issued.

AS CONSTRUCTED DRAWINGS AND MAINTENANCE DOCUMENTS

The Developer/Contractor shall provide the City Engineering Department with not less than two full sized "As Constructed" drawings certified as being correct record drawings by a Registered Professional Engineer in the State of Missouri.

The developer/contractor shall provide one copy of a certified and recorded utility easement for all sewerlines and grinder station sites to be turned over to the city. Easements shall be prepared and sealed by a Registered Land Surveyor in the State of Missouri.

TYPICAL DETAILS FOR SEWER APPURTENANCES

Sewer appurtenances shall conform to the Typical Details attached hereto.

PUBLIC INFORMATION PACKET – SEWER DESIGN

Applicants for a building or zoning permits will be provided with a “Sewer Information Packet” which reflects the requirements contained in this design manual and pertinent city ordinances. Such packet shall be considered as an approved part of the City Of Osage Beach Design Guideline.

SEPTIC TANK SYSTEMS

City Code Section 710.090 requires that any facility constructed within 300 feet of an existing city sewer must connect to such sewer. There are a few locations within the city where city sewer is not available. In those cases the owner may be authorized by the City Engineer to construct or repair a septic system.

REQUIREMENTS FOR AUTHORIZED PRIVATE SEWAGE DISPOSAL SYSTEMS

A Septic Tank Permit from the City Engineer is required prior to construction. Approved soil morphology, permeability tests and soil percolation tests, site topography, septic tank and absorption system, design by a registered professional engineer are required for the permit.

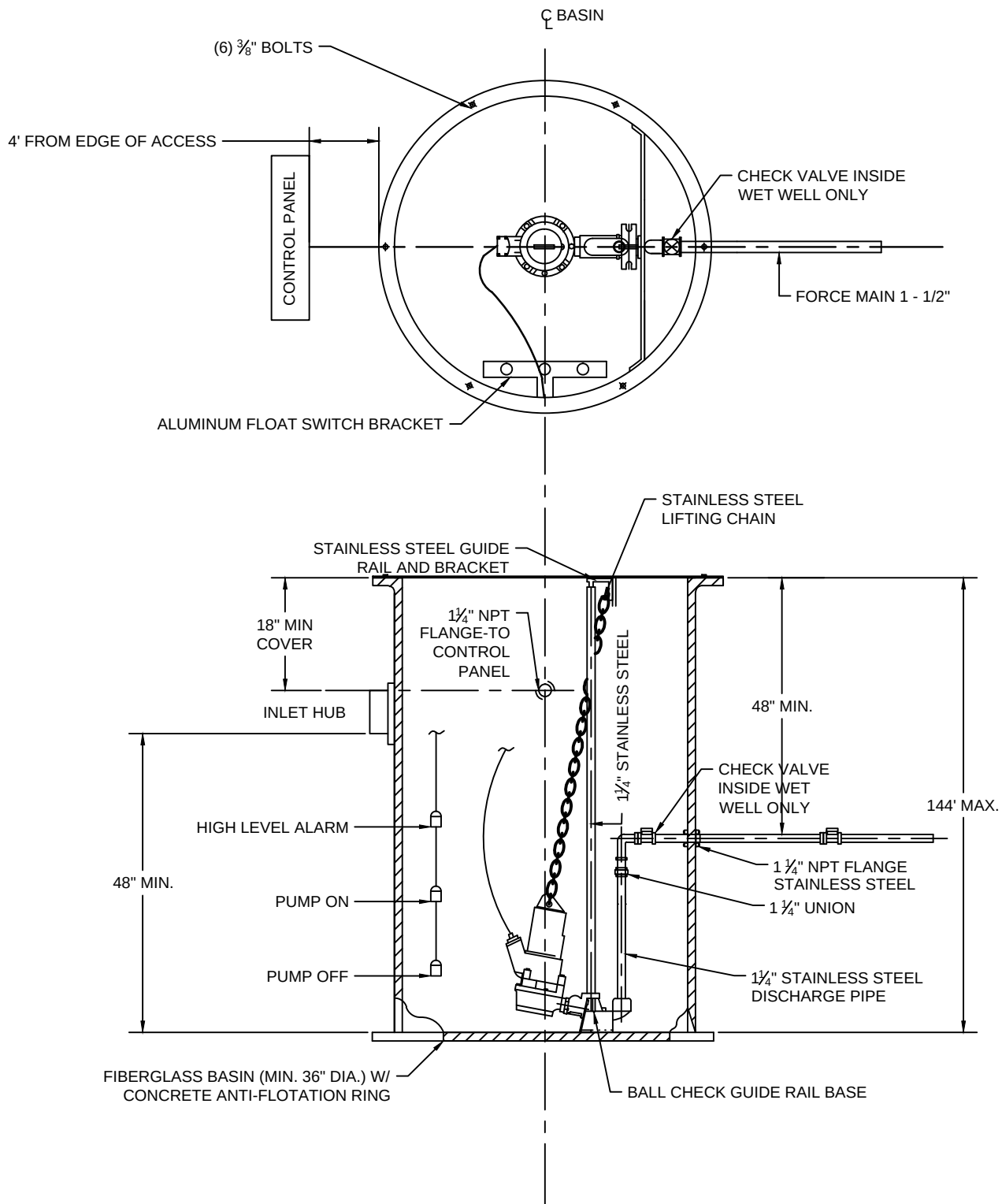
1. The system must be designed by a Registered Professional Engineer in accordance with Missouri Department of Health Regulations 710.025 through 710.059, Missouri Laws for On-site Sewage Disposal Systems, and 19 CSR 20-3.060 Minimum Standards for On-site Sewage Disposal Systems
2. Soil morphology, permeability tests and soil percolation tests shall be made by a registered professional engineer or state certified soil scientist. Tests and reports shall be in accordance with 19 CSR 20-3, Para (2) Site Evaluation.

Design Guidelines
City Of Osage Beach
SECTION 3 - SEWERAGE DESIGN

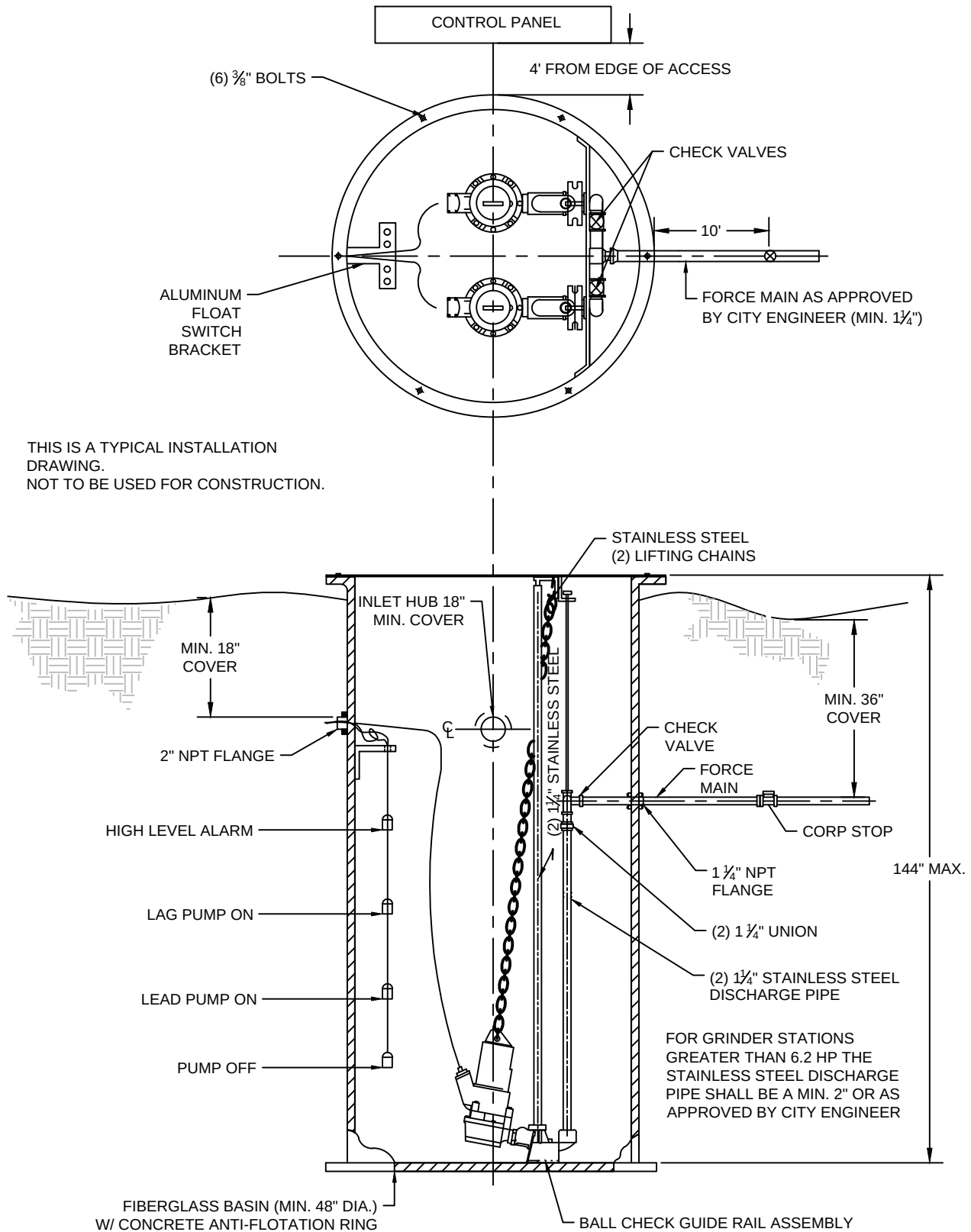
3. The Minimum Setback Distances shown in 19 CSR 20-3, Table 1 Minimum Setback Distances shall be strictly followed.
4. Flow Rates or Volumes shall be computed on the basis of 120 gal/day/bedroom or 60 gal/day/person, the minimum flow from a residence shall be 240 gal.
5. The minimum septic tank capacity shall be 1250 gallons. Septic tanks shall be constructed in strict conformance to 19 CSR 20-3, Para. (4).
6. Absorption Systems shall be in accordance with 19 CSR 20-3, Para. (5) Absorption Systems.
7. Alternative Systems shall be in accordance with 19 CSR 20-3, Para (6) Alternative Systems.

A Septic Tank Permit from the Public Works Director is required prior to construction. Approved soil morphology, permeability tests and soil percolation tests, site topography, septic tank and absorption system, design by a registered professional engineer are required for the permit.

END



Date Revised:	CITY OF OSAGE BEACH TYPICAL DETAIL SIMPLEX PUMP STATION	Design Guideline:
JUNE, 2017		SECTION 3
By:		SEWERAGE DESIGN
MLM		Drawing No.:
Checked By:		III-7
NLE		



Date Revised:
AUG., 2018

By:
MLM

Checked By:
NLE

**CITY OF OSAGE BEACH
TYPICAL DETAIL
DUPLEX PUMP STATION**

Design Guideline:

SECTION 3

SEWERAGE DESIGN

Drawing No.:

III-8

City of Osage Beach

Agenda Item Summary

Date of Board of Aldermen Meeting: 08/16/18Originator: **(Name/Title)** Ed Rucker/City Attorney for Mayor OlivarriDate Submitted: 08/02/18**Agenda Item Title:**

Bill 18-41 - An Ordinance of the City of Osage Beach, Missouri, Repealing Sections 215.050 through 215.190 of the Osage Beach Code of Ordinances and Reenacting New Section 215.050 through 215.190 Dealing with Litter and Trash in the City.

Presented by: (Name/Title) Ed Rucker/City Attorney**Requested Action:**☐

Motion to Approve

☐

First Reading of Bill # _____

☒Second Reading of Bill # 18-41☐

Resolution # _____

☐

Proclamation

☐

Public Hearing

☐

Other (Describe) _____

Ordinance Reference for Action: (i.e. RSMo Section, Ordinance # & Title)

Board of Aldermen approval required per Section 110.230. Ordinances, Resolutions, Etc. – Generally and Section 110.240 Adoption of Ordinances.

Deadline for Action: YES ☐ NO ☒

If yes, explain:

Fiscal Impact:Not Applicable ☒Budgeted Item: YES ☐ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: _____

FY____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☒ NO ☐

If yes, list attachments:

Bill 18-41

Department Comments and Recommendation:

This is a reworking of our existing Anti-Litter regulations requested by Mayor Olivarri. This draft is based on ideas from Springfield and several other surrounding municipalities in Missouri.

The form and content is a legal exercise for the powers of local government and may be adopted in the Board's discretion.

City Administrator Comments and Recommendation:

Per City Code 110.230, Bill 18-41 is in correct form as per City Attorney.

The first reading was read and passed by the Board of Aldermen on August 2, 2018.

This ordinance change and revisions were requested by the Aldermen; adoption is at the Board's discretion.

BILL NO. 18-41

ORDINANCE NO. 18.41

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, REPEALING SECTIONS 215.050 THROUGH 215.190 OF THE OSAGE BEACH CODE OF ORDINANCES AND REENACTING NEW SECTIONS 215.050 THROUGH 215.190 DEALING WITH LITTER AND TRASH IN THE CITY

WHEREAS, litter trash and rubbish on the side of the road and along our streets and highways is a public problem and a visual blight on our city; and,

WHEREAS, the Board of Aldermen hereby finds and determines that litter trash and rubbish on the side of the road and along our streets and highways impairs the property values of our city and makes the city less attractive place to work, live and play and therefore the Board hereby declares that such litter trash and rubbish on the side of the road and along our streets and highways is a public nuisance; and,

WHEREAS, the Board of Aldermen conclude that the following new sections should be adopted into the code of ordinances to give the city and the citizens some new tools to fight the blight of litter trash and:

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI AS FOLLOWS:

Section 1. That Sections 215.050 through Section 215.190 of the Osage Beach Code of Ordinances be and are hereby repealed.

Section 2. That new Sections 215.050 through Section 215.190 of the Osage Beach Code of Ordinances be and are hereby enacted as follows:

Section 215.050 Definitions.

For the purpose of this Article the following terms, phrases, words, and their derivations shall have the meaning given herein:

AUTHORIZED PRIVATE RECEPTACLE:

A container of watertight construction with a tight-fitting lid or cover capable of preventing the escape of contents within. Such receptacles shall have handles or other means for safe and convenient handling and is of such size or sufficient capacity to hold all litter generated between collection period and shall follow the regulations promulgated.

CONSTRUCTION SITES:

Any private or public property upon which repairs to existing buildings, construction of new buildings, or demolition of existing structures is taking place.

LITTER:

Garbage, refuse, and rubbish and all other waste material which, if thrown or deposited as herein prohibited, tends to create a danger to public health, safety and welfare.

LOADING AND UNLOADING DOCK:

Any dock space or area used by any moving vehicle for receiving, shipping and transporting goods, wares, commodities and persons located on or adjacent to any stream, river or land.

PRIVATE PREMISES:

All property including, but not limited to, vacant land or any land, building or other structure designed or used for residential, commercial, business, industrial, institutional or religious purposes, together with any yard, grounds, walk, driveway, fence, porch, steps, vestibule, mailbox and other structure appurtenant thereto.

PUBLIC PLACE:

All streets, sidewalks, boulevards, alleys or other public ways, lakes, rivers, watercourses or fountains and all public parks, squares, spaces, grounds, and buildings.

PUBLIC RECEPTACLE:

Any receptacles provided by or authorized by the City.

VEHICLE:

Every device in, upon or by which any person or property is or may be transported or drawn upon land or water, including devices used exclusively upon stationary rails or tracks.

Section 215.060 Illegal Littering and Dumping of Trash in a Public Place.

A. Prohibited. No person shall dump or otherwise deposit or cause, permit, suffer or allow the dumping or depositing of any trash, garbage, rubbish, yard waste, litter or any other offensive or disagreeable thing in any public place, public building or market, or on or along any sidewalk, street, alley, boulevard, highway, right-of-way, viaduct, tunnel, park or parkway, or upon any private property or in any refuse container located on private property without the consent of the owner of the property, nor shall any person dump or deposit or cause, permit, suffer or allow the dumping or depositing of garbage or household refuse in any City litter can upon any street.

B. Evidence of Violation. i) Bags, mounds and accumulations of trash. When in any Bags, mounds and accumulations of trash there is evidence showing any three (3) or more items found in any bag, mound of accumulation of such garbage, rubbish, yard waste, litter or refuse to be identifiable or traceable to a specific individual shall constitute prima facie evidence that such garbage, rubbish, yard waste, litter or refuse was under the control of that individual and was so dumped or deposited where subsequently found with that individual's knowledge and consent.

ii) Any item of garbage, rubbish, yard waste, litter or refuse which is identifiable or traceable to a specific individual shall constitute prima facie evidence that such garbage, rubbish, yard waste, litter or refuse was under the control of that individual and was so dumped or deposited where subsequently found with that individual's knowledge and consent.

Section 215.070 Prevention of Scattering.

Persons placing litter in public receptacles or in authorized private receptacles shall do so in such manner as to prevent litter from being carried or deposited by the elements upon any public place or private premises.

Section 215.080 Upsetting or Tampering with Receptacles.

No person shall upset or tamper with a public or private receptacle designed or used for the deposit of litter or cause or permit its contents to be deposited or strewn in or upon any public place or private premises.

Section 215.090 Sidewalks and Alleys to Be Kept Free from Litter.

Persons owning, occupying or in control of any public place or private premises shall keep the sidewalks and alleys adjacent thereto free of litter.

Section 215.100 Duty of business owners to maintain premises free of litter.

A. The owner or person in control of a business shall maintain the property in such a manner that litter which is a result of his business operation will be prevented from being carried or deposited by the elements upon any street, sidewalk or other public place or upon any other private property. Owners or persons in control of a business shall keep their premises free from litter by picking up the litter at regular intervals and depositing this litter into receptacles. A regular interval shall be whatever period that is necessary to keep litter from being carried or deposited by the elements upon any street, sidewalk or other public place or upon any other property; provided, however, that this section shall not apply to the owner or operator of the business who at reasonable intervals collects and removes the litter which has been carried or deposited by the elements upon a street, sidewalk or other public place or upon private property. Persons owning or occupying places of business within the city shall maintain the sidewalk and the parkway in front of their business free of litter.

B. The owner or person in control of any private premises shall, if public receptacles are unavailable, maintain authorized private receptacles for collection in such a manner that litter will be prevented from being carried or deposited by the elements upon any public place or private premises.

Section 215.110 Littering from Vehicles

A. No person, while the operator of or passenger in a vehicle, shall deposit litter upon any public place or private premises.

B. No person shall drive or move any loaded truck or other vehicle within the City unless such vehicle is so constructed or loaded as to prevent any part of its load, contents or litter from being blown or deposited upon any public place or private premises.

C. Any person, whether or not such person is a citizen of the city, who shall witness the throwing, dumping or depositing of litter from a motor vehicle onto any public highway, street or road, onto another's property without the owner's permission, onto public park recreation lands, or onto any other public property, except such as is designated for the throwing, dumping or depositing of litter, may report the date and time of day of the littering and the license plate registration number and state of registration to any local law enforcement authority. The license plate registration number as recorded shall constitute prima facie evidence that the littering was done by the person to whom such motor vehicle is registered. Any person so reporting a violation shall be required to appear as a witness in any prosecutions resulting therefrom.

Section 215.120 Litter in Parks.

No person shall deposit litter in any park within the City except in receptacles and in such a manner that the litter will be prevented from being carried or deposited by the elements upon any part of the park or upon any other public place or private premises. Where receptacles are not provided, all such litter shall be removed from the park by the person responsible for its presence and properly disposed of elsewhere in a lawful manner.

Section 215.130 Sweeping litter into gutters.

No person shall sweep into or deposit in any gutter, street or other public place within the city the accumulation of litter from any building or lot or from any public or private sidewalk or driveway.

Section 215.140 Posting Notices Prohibited.

No person shall post or affix any notice, poster or other paper or device, calculated to attract the attention of the public upon any public place, except as may be authorized or required by law. No person except the owner or tenant shall post any such notice on private property, without the permission of the owner or tenant.

Section 215.150 Construction Sites

A. Each contractor shall be responsible for the job site so that litter will be prevented from being carried or deposited by the elements upon any public place or other private premises.

Section 215.160 Loading and Unloading Docks.

The person owning, operating or in control of a loading or unloading dock shall maintain private receptacles for collection of litter, and shall always maintain the dock area free of litter in such manner that litter will be prevented from being carried or deposited by the elements upon any public place or private premises.

Section 215.170 Depositing litter on property of another.

A person shall not throw, dump, deposit or cause to be thrown, dumped or deposited litter on property owned by another person, without the permission of the owner or occupant of such property. If an object of litter is discovered on another person's property and permission was not given to use the property for such purpose, then it shall be presumed that the person whose name appears on the object threw, dumped, deposited or caused it to be thrown, dumped or deposited there. If the throwing, dumping or depositing of litter was done from a motor vehicle, except public transportation for hire while carrying passengers, it shall be presumed that the throwing, dumping or depositing was done by the driver of the motor vehicle. Presumptions in this section may be overcome by proof that the person identified from the litter caused the litter to be collected and transported for disposal at an approved site by a person licensed by the city to collect and dispose of solid waste.

Section 215.180 Clearing of Litter from Open Private Property by City.

The procedure for the removal of litter from private premises and the charging of expense thereof as a lien upon such property to be collected shall be in accordance with the State Statutes. The Chief of Police shall be responsible for the implementation of this enforcement program.

Section 215.190 Penalty.

A. Any person, firm or corporation violating any provision of this Article shall be punished pursuant to the general penalty Section 100.190 of this code. Every day any violation of this Chapter or any other ordinance or any such rule, regulation, notice or order shall continue shall constitute a separate offense.

Section 3. Severability

The chapters, sections, paragraphs, sentences, clauses and phrases of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be

declared unconstitutional or otherwise invalid by the valid judgment or degree of any Court of any competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this ordinance since the same would have been enacted by the Board of Aldermen without the incorporation in this ordinance of any such unconstitutional or invalid phrase, clause, sentence, paragraph or section.

Section 4. Repeal of Ordinances not to affect liabilities, etc.

Whenever any part of this ordinance shall be repealed or modified, either expressly or by implication, by a subsequent ordinance, that part of the ordinance thus repealed or modified shall continue in force until the subsequent ordinance repealing or modifying the ordinance shall go into effect unless therein otherwise expressly provided; but no suit, prosecution, proceeding, right, fine or penalty instituted, created, given, secured or accrued under this ordinance previous to its repeal shall not be affected, released or discharged but may be prosecuted, enjoined and recovered as fully as if this ordinance or provisions had continued in force, unless it shall be therein otherwise expressly provided.

Section 5. That this Ordinance shall be in full force and effect from and after the date of passage and approval of the Mayor.

READ FIRST TIME: August 2, 2018

READ SECOND TIME: _____

I hereby certify that Ordinance No.18.41 was duly passed on _____ by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstentions:

Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Cynthia Lambert, City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No.18.41.

John Olivarri, Mayor

Date

Cynthia Lambert, City Clerk

City of Osage Beach

Agenda Item Summary

Date of Board of Aldermen Meeting: 08/16/18Originator: **(Name/Title)** Ed Rucker / City AttorneyDate Submitted: 08/02/18**Agenda Item Title:**

Bill 18-42 - An Ordinance of the City of Osage Beach, Missouri, Establishing a New Section 505.140 Open Burning, Which Enacts Policies and Restrictions on the Open Burning of Trash, Rubbish and Waste Within the City.

Presented by: **(Name/Title)** Ed Rucker / City Attorney**Requested Action:**

- ☐ Motion to Approve
☐ First Reading of Bill # _____
☒ Second Reading of Bill # 18-42
☐ Resolution # _____

- ☐ Proclamation
☐ Public Hearing
☐ Other (Describe) _____

Ordinance Reference for Action: (i.e. RSMo Section, Ordinance # & Title)

Board of Aldermen approval required per Section 110.230. Ordinances, Resolutions, Etc. – Generally and Section 110.240 Adoption of Ordinances.

Deadline for Action: YES ☐ NO ☒

If yes, explain:

Fiscal Impact:

Not Applicable ☒

Budgeted Item: YES ☐ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: _____

FY _____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☒ NO ☐

If yes, list attachments:

Bill 18-42

Department Comments and Recommendation:

This ordinance amends the Osage Beach Code of Ordinances concerning restrictions on the open burning of trash rubbish and landscape waste with in the City.

This is a revised version of the original draft prepared at the request of the Board of Alderman to consider something more direct.

This version attempts to :

Banning the burning of treated lumber

Banning the burning or trash and household waste (My notes here indicate the board was interested in focusing on burning trash in a barrel.)

Requiring a permit where applicable from the Osage Beach Fire Protection District

This is a policy decision within the board's discretion.

City Administrator Comments and Recommendation:

Per City Code 110.230, Bill 18-42 is in correct form as per City Attorney.

The first reading was read and passed by the Board of Aldermen on August 2, 2018.

This ordinance change and revisions were requested by the Aldermen; adoption is at the Board's discretion.

BILL NO. 18-42

ORDINANCE NO. 18.42

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, ESTABLISHING A NEW SECTION 505.140 OPEN BURNING, WHICH ENACTS POLICIES AND RESTRICTIONS ON THE OPEN BURNING OF TRASH, RUBBISH AND WASTE WITH IN THE CITY

WHEREAS, the Board of Aldermen hereby finds it in the public interest to regulate certain open burning and fires within the City as a matter of public safety; and,

WHEREAS, the Board of Aldermen conclude that such regulation of fires and open burning is necessary and proper exercise of the police power of local government:

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI AS FOLLOWS:

Section 1. That a new Section 505.140 of the Osage Beach Code of Ordinances be and is hereby enacted as follows:

Sec. 505.140

- (a) The open burning of household trash rubbish waste or refuse, including garbage, is prohibited by this code without any exceptions.
- (b) No person shall cause or allow the burning of household trash rubbish waste or refuse, including garbage as defined in subsection (d) below, in any open chamber or barrel.
- (c) No person shall cause or allow the burning of any treated wood or lumber which is defined as any wood of lumber that has been chemically treated for any reason, including but not limited to resistance to moisture, fungi insects and pests or contains more than an insignificant amount of paint, varnish, or other coating.
- (d) Before any ignition or starting of any outdoor fire, any person conducting such open burning shall first check with the Osage Beach Fire Protection District if there is a burn ban in place. If the burn is one that requires a burn permit such person shall not commence the burn without having received a burn permit.
- (e) The following activities are not in violation of this article:
 - a. The setting of fires to combat or limit existing fires, when reasonably necessary in the judgment of the responsible government official.

b. Recreational and cooking fires or the burning of fuels for legitimate campfire, recreational and cooking purposes or in domestic fireplaces, in areas where such burning is consistent with other laws; provided that under no circumstances shall any garbage be burned.

c. Any burning conducted pursuant to an open burn permit from the Environmental Protection Agency (EPA) or Missouri Department of Natural Resources (DNR). Open burning conducted in accordance with a permit granted by the Department of Natural Resources of the state shall be done only in accordance with the terms and conditions of the permit.

d. A controlled burn of dead grass and vegetation less than 1 foot in height is permitted on a residential premise when attended by an adult with sufficient equipment to control or extinguish the fire.

(f) Violations of this section are punishable under the general penalty section of this code Section 100.190. Every day any violation of this section occurs shall constitute a separate offense.

Section 2. Severability

The chapters, sections, paragraphs, sentences, clauses and phrases of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional or otherwise invalid by the valid judgment or degree of any Court of any competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this ordinance since the same would have been enacted by the Board of Aldermen without the incorporation in this ordinance of any such unconstitutional or invalid phrase, clause, sentence, paragraph or section.

Section 3. Repeal of Ordinances not to affect liabilities, etc.

Whenever any part of this ordinance shall be repealed or modified, either expressly or by implication, by a subsequent ordinance, that part of the ordinance thus repealed or modified shall continue in force until the subsequent ordinance repealing or modifying the ordinance shall go into effect unless therein otherwise expressly provided; but no suit, prosecution, proceeding, right, fine or penalty instituted, created, given, secured or accrued under this ordinance previous to its repeal shall not be affected, released or discharged but may be prosecuted, enjoined and recovered as fully as if this ordinance or provisions had continued in force, unless it shall be therein otherwise expressly provided.

Section 4. That this Ordinance shall be in full force and effect from and after the date of passage and approval of the Mayor.

READ FIRST TIME: August 2, 2018

READ SECOND TIME: _____

I hereby certify that Ordinance No.18.42. was duly passed on _____ by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstentions:

Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Cynthia Lambert, City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No.18.42.

John Olivarri, Mayor

Date

Cynthia Lambert, City Clerk

City of Osage Beach

Agenda Item Summary

Date of Board of Aldermen Meeting: 08/16/18Originator: *(Name/Title)* Jeana Woods, City AdministratorDate Submitted: 08/08/18**Agenda Item Title:**

Presentation by Buxton - A company providing expertise in retail site and market analysis.

Presented by: (Name/Title) Jeana Woods, City Administrator**Requested Action:**
☐
☐
☐
☐

Motion to Approve

First Reading of Bill # _____

Second Reading of Bill # _____

Resolution # _____

☐
☐
☒

Proclamation

Public Hearing

Other (Describe)

Presentation**Ordinance Reference for Action: (i.e. RSMo Section, Ordinance # & Title)**

N/A

Deadline for Action: YES ☐ NO ☒

If yes, explain

Fiscal Impact:Not Applicable ☒Budgeted Item: YES ☐ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: _____

FY ____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☐ NO ☐

If yes, list attachments:

Buxton Proposal for the City of Osage Beach; Buxton Solutions packet.

Department Comments and Recommendation:

N/A

City Administrator Comments and Recommendation:

One economic development strategy within the Parkway West Study was a Market Assessment. It was recommended for the City to do a Market Assessment to understand the market conditions of Osage Beach and to determine what kind of retail, office, industry, and residential development the City could support and to develop strategies for targeting said development.

Buxton is a company that provides a wide range of analytic services and strategic solutions for governments and specifically for retail assessment, providing expertise in retail site and market analysis. Enclosed is the proposal for the City of Osage Beach as well as a packet of information on government solutions they provide. I have spoken with several cities that are current and past clients of Buxton; all with favorable evaluation of services.

Buxton's proposal for the City of Osage Beach includes the following objectives:

- 1) Develop profile of residents and visitors
- 2) Understand current retail and restaurant economic conditions
- 3) Recruit new retailers and restaurants
- 4) Retain existing retailers and restaurants

As mentioned above, the Market Assessment recommendation for the City included several areas to assess. Buxton's services and strategic solutions could be the solution for the retail assessment piece for the Parkway West Study.

The recent LOREDC Housing Study was a housing analysis that included city-level data; this data provided important statistics on our residential makeup.

Supplemental information on our office and industry makeup would be addressed through other experts with that specialty.



Proposal

RETAIL RECRUITMENT & MOBILE VISITOR INSIGHTS SOLUTION



Prepared by: Chris Gracela
Expiration: September 30, 2018

Buxton[®]

OUR VALUE PROPOSITION

Since our founding in 1994, Buxton has been a leading force in retail site selection and development. We are recognized for creating solutions that provide results. Buxton began as a service to help retailers make informed site selection decisions by understanding their customers and precisely determining their markets. Buxton soon realized that the company's expertise in retail site and market analysis could also be leveraged to benefit communities desiring retail expansion.



More than simply providing data, Buxton supplies custom marketing materials and strategies targeting the unique site requirements of retailers, developers, and commercial real estate brokers. Buxton clients achieve outstanding success using our tools for retail identification, selection, and recruitment. Clients benefit from Buxton's unique understanding of site selection from the retailer's point of view.

- **Grow Your Community.** Create new, permanent jobs that will satisfy your citizens' desire to shop at home; retain dollars currently spent outside of your community and maximize revenue growth to fund city services
- **Leverage Buxton's Retail Industry Expertise.** Establish credibility with decision makers by providing factual evidence to support your site and gain a competitive position by leveraging our experience:
 - 4,000+ total clients from the retail, restaurant, healthcare, and public sector industries
 - 800+ public sector clients nationwide
 - 40+ million square feet of retail space recruited
 - 500+ cumulative years of retail management and economic development experience
- **Access Your Buxton Solution with Ease.** Utilize your best-in-class retail recruitment solution via SCOUT™ with the touch of a button from any mobile device; gain answers to your retail recruitment and site analysis questions and have the big picture in the palm of your hand
- **Develop a Long-Term Partnership.** Receive personal guidance and ongoing insight into key industry topics

SCOPE OF SERVICES

Buxton is pleased to present this proposal to the City of Osage Beach, MO. The purpose of this proposal is to outline and review your community development objectives and how Buxton's solutions will enhance your ability to effectively meet those objectives.

City of Osage Beach's Objectives:

1. **Develop profile of residents and visitors, leveraging mobile analytics**
2. **Understand current retail and restaurant economic condition**
3. **Recruit new retailers and restaurants**
4. **Retain existing retailers and restaurants**

Retail Recruitment and Retention Solution: Your Community & Visitor Profile

Our solution is a total marketing strategy that enables community leaders to understand the consumer profile of their residents and to identify specific retailers and restaurants who seek a market with household purchasing habits just like yours. This solution provides you with the ability to actively pursue identified retailers, making a compelling case for their expansion to Osage Beach, MO by utilizing custom marketing packages that Buxton will create for you. You will have access to the same analytical information and insights retailers depend on today to make site selection decisions. This knowledge will provide you with instant credibility and the ability to differentiate your community.

Step 1 – Research Your Community

Buxton uses over 250 consumer and business databases that are updated regularly and compares your potential sites to the universe of all competing sites operating in the U.S. We define your current retail situation and those in any neighboring communities that impact your retail environment.

Step 2 – Define and Evaluate Your Trade Area

Customers shop by convenience, measuring distance based on time, not mileage. We will conduct a custom drive-time analysis to determine your trade area using our proprietary methodology and knowledge of individual retail clients' actual trade areas. Your drive-time trade area will be provided to you as a map that accurately depicts your consumer shopping patterns.

Step 3 – Profile Your Trade Area's Residential and Visitor Customers

You will have insights into more than 7,500 categories of lifestyles, purchase behaviors, and media reading and viewing habits of your residents and visitors. Buxton will develop three (3) unique profiles for your solution:

1. **Residential Profile** – will analyze all the households in your drive-time trade area.
2. **Visitor Profile (non-resident)** – will analyze mobile data devices for a recent twelve-month (12) period where the device holder's originating address is located outside of your city limits. Buxton will combine this mobile dataset with our other household-level data, which provides Buxton with a way to develop an accurate consumer profile of the visitors to your community.
3. **Combined Total Community Consumer Profile** – Buxton will combine your residential and visitor profiles to develop your overall consumer profile which will be used to match retailers and restaurants as fits for your community.

Step 4 – We Match Retailers and Restaurants to Market Potential

Buxton will match the consumer profile of your community's trade area against the customer profiles of 5,000+ retailers in our proprietary database. We will identify the similarity between the two profiles analyzed using Buxton's proprietary retail matching algorithm to determine if your site presents an attractive opportunity for each retailer. We then qualify the list of matched results to verify that a retailer is currently operating or expanding, that they operate in similar sites, and that your site affords adequate buffer from competition and cannibalization to be realistically considered.

Step 5 – We Create Marketing Packages

Buxton will assemble individualized marketing packages for up to twenty (20) targeted retailers. We will notify each retailer's key real estate decision maker by letter, informing them that they have been qualified by Buxton as a potential viable fit for your site and should expect to be contacted by a representative of the city.

Your marketing packages will be delivered to you in SCOUT and include a:

1. Map of the retail site and trade area
2. Map of the retailer's potential customers
3. Retailer match report that compares the site's trade area characteristics and consumer profile with the retailer's sites in similar trade areas

Step 6 – We Provide Business Retention Tools

Buxton will provide reports through SCOUT that can be used to support business retention efforts by helping local business owners to make better business decisions. In addition, Buxton is pleased to offer the City of Osage Beach access to LSMx. **LSMx**, which stands for **L**ocal **S**tore **M**arketing powered by Buxton, is a customer acquisition solution designed specifically for small business owners and franchisees. The City of Osage Beach can also leverage this tool to support local businesses and entrepreneurs, foster an environment that encourages private-public partnerships, and strengthen the business climate in their community. Upon execution of the LSMx Addendum, the City of Osage Beach will have access to up to 25 complimentary *LSMx monthly subscriptions/license codes to distribute to local retailers, restaurants and service providers.

Solution Deliverables:

- SCOUT Touch access
- Drive time trade area maps
- Retail site assessment
- Residential, visitor (mobile analytics), and combined profile
- Retailer specific marketing packages (for up to twenty (20) retailers)
- *LSMx subscriptions (for up to twenty-five (25) monthly license codes)

Multi Year Deliverables:

Years 2 and 3 of this agreement will include a Retail Recruitment model refresh, retail marketing packages, *LSMx subscriptions, and full access to SCOUT and SCOUT Touch.

**LSMx deliverables are subject to the City of Osage Beach executing the LSMx Addendum and the terms and conditions described therein.*

Access and Use Your Retail Recruitment and Retention Solution via SCOUT Touch

Buxton's Retail Recruitment and Retention solution will allow you to actively recruit retailers to your community and support existing businesses with the push of a button in SCOUT Touch, providing you with crucial information about your community, your trade areas, your residents, and much more. SCOUT is a web-based platform that is accessible on any Windows or iOS enabled device with an Internet connection. It is designed to give decision-makers in your community access to the data and solutions that will assist them in making better business decisions. The Retail Recruitment and Retention solution enables four (4) SCOUT users with the ability to run demographic and trade area profile reports, and view maps and other data elements.

In Buxton's SCOUT Touch you will be able to:

- Identify retail matches
- Run variable reports
- View city limit maps
- Run healthcare reports
- See aerial view
- View physician intelligence
- Run comparable reports
- Run demographic reports

Support local business retention and expansion efforts with reports contained in the SCOUT reporting suite, including but not limited to:

Consumer Propensity Report

Quantifies likelihood of consumers of a given trade area to consume various goods and services or possess certain attitudes and opinions. This report can help local entrepreneurs, business owners and store managers better optimize their merchandise/product offerings or their local marketing strategies.

Create Profiles Report

Profiles a specific trade area to determine the likes/dislikes, spending behavior, and marketing preferences of the households and workers within that geography. This report can help local businesses evaluate a market's retail potential or enhance marketing efforts.

Retail Leakage and Surplus Report

Quantifies the potential surplus or leakage in a trade area. This guide can help businesses understand how well the retail needs of residents are being met, uncover unmet demand and opportunities, and measure the difference between actual and potential retail sales.

Count Base Daytime Population Report

Examines the workforce in the study area and provides a count of the workforce population by industry. This report allows retail and restaurant owners to gain insights about how the population in the trade area differs during work hours so local businesses can cater to different types of workers.



SUPPORT

SCOUT Technical Requirements

SCOUT can be accessed at the following URL: www.buxtonco.com

SCOUT is a web-based application accessible on any desktop, laptop, or mobile tablet device that has an Internet connection. When operating SCOUT, Buxton's recommended hardware configuration is 4-core CPU, 4 GB RAM (or higher). Examples include most modern-day laptops or desktops purchased within the last 3 years, iPad Pro 2017 or newer, Microsoft Surface Pro 2 or newer, or Samsung Galaxy Tab S3. The recommended browser for accessing SCOUT is the latest version of Chrome.

Buxton's Helpdesk

(1-817-332-3681) is available during normal office hours (8:00 AM-5:30 PM CST, excluding weekends and public holidays). Buxton's Helpdesk team will be available to support all educational, functional, and technical inquiries and will respond to all requests within twenty-four (24) hours of submission.

Buxton's Helpdesk

Monday – Friday: 8:00 am – 5:30 pm CST

1-817-332-3681

TERM, FEES, AND DELIVERY

Agreement Term Three (3) Years

Year 1 Fee (50% invoiced upon execution of this agreement;
50% invoiced upon targeted retailer identification) \$65,000

Year 2 Fee (Invoiced 1st anniversary of this agreement) \$50,000

Year 3 Fee (Invoiced 2nd anniversary of this agreement) \$50,000

Delivery The City of Osage Beach, MO will have access to retail match lists and marketing packages within sixty (60) business days of execution.

Your SCOUT access will be enabled within ten (10) business days of the execution of this agreement. The City of Osage Beach, MO will have access to retail match lists and marketing packages within sixty (60) business days of execution. The initial term of this agreement is for three (3) years with services invoiced annually. However, at any time during this initial 3-year term, the City of Osage Beach may cancel services for the following year by providing written notice to Buxton at least sixty (60) days in advance of a yearly renewal. If the City of Osage Beach cancels services prior to the expiration of the initial term, the City of Osage Beach will be invoiced 10% of the total remaining balance. All service fees associated with this agreement are due in net ten (10) days of the date of the invoice. Execution of this agreement will act as full consent that Buxton may include the City of Osage Beach on its client list and in presentations and public relations efforts. Additionally, Buxton may issue a press release announcing the City of Osage Beach as a client. When doing so, Buxton will not reveal information that is confidential and proprietary to the City of Osage Beach.

Buxton	City of Osage Beach, MO
Signature	Signature
Printed Name	Printed Name
Title	Title
Date	Date
Please provide us with a primary point of contact for invoice receipt.	Please provide us with a primary point of contact.
Name:	Name:
Phone:	Phone:
Email:	Email:
Preferred Method of Receipt: Email OR U.S. Mail	

PROJECT TIMELINE





LSMx Addendum

Business Retention Supplement

Buxton®



Prepared by Chris Gracela

August 8, 2018

City of Osage Beach, MO

1000 City Parkway

Osage Beach, MO 65065

This Addendum is entered into between the City of Osage Beach, MO ("City of Osage Beach"), Buxton Company ("Buxton"), and LSMx, Inc. ("LSMx") (each a "Party" and collectively the "Parties"). This Addendum is attached to and made part of the Agreement between Buxton and the City of Osage Beach, dated _____ ("Buxton Agreement").

The purpose of this Addendum is to provide the City of Osage Beach with access to LSMx software subscriptions for the Term of the Buxton Agreement, unless terminated earlier as set forth in the Buxton Agreement. The Parties acknowledge that this Addendum and each of its provisions is expressly contingent upon the Buxton Agreement and associated fees remaining in full force and effect.

Background

LSMx, which stands for **L**ocal **S**tore **M**arketing powered by Buxton, is a proprietary customer acquisition solution designed specifically for small business owners and franchisees. Local governments and economic development agencies can also leverage this tool to support local businesses and entrepreneurs, foster an environment that encourages private-public partnerships, and strengthen the business climate in their community. For each month of the Term of the Buxton Agreement, the City of Osage Beach will have access to up to 25 complimentary LSMx monthly subscriptions.

Deliverables and Terms

- Up to 25 LSMx subscriptions will be provided at no additional charge to the City of Osage Beach for designation of access at the City of Osage Beach's sole discretion to local retail, restaurant and service provider subscribers (each a "subscriber") during the Term of the Buxton Agreement.
- Any default or termination under the Buxton Agreement will also constitute a default and termination under this Addendum. In the event that the Buxton Agreement is terminated, the 25 monthly subscriptions will be canceled, at which time, each Subscriber will have the option of continuing their subscription at standard rates. Standard rates will be the prevailing rate at the time of cancelation.
- All fees associated with advertising campaigns executed via the LSMx software by the subscriber are at an additional cost to the subscriber. Each subscriber executing advertising campaigns within the LSMx software are responsible for such costs via the credit card information they provide in the LSMx software.
- If the City of Osage Beach requests services not specified in this Addendum, the parties shall enter into an additional Addendum setting forth the additional services, fees, and other mutually agreed upon terms.
- The Parties to this Addendum expressly agree to the following terms and conditions:

- Each subscriber will be subject to the applicable terms and conditions contained in the LSMx software license agreement accessed via the LSMx software.
- The LSMx software is provided to each subscriber under a non-exclusive, non-transferable, limited, non-sublicensable, revocable license to access and use the LSMx software.
- The LSMx software is not being sold to the City of Osage Beach or a subscriber and it is not available for resale.
- The LSMx software license does not convey any rights in or to the LSMx software or any patent, copyright, trademark or any other intellectual property rights of LSMx. LSMx retains all right, title, and interest in and to the LSMx software (including any upgrades, improvements, modifications, derivatives, and refinements to the LSMx software).

The parties hereby agree to and accept the terms of this Addendum as of the date written below.

Buxton Company

By: _____
 Name: David Glover
 Title: Chief Financial Officer
 Date: _____

City of Osage Beach, MO

By: _____
 Name: _____
 Title: _____
 Date: _____

LSMx, Inc.

By: _____
 Name: David Glover
 Title: Chief Financial Officer
 Date: _____

LSMx Benefits

Powered by Buxton  TM

LSMx, **Local Store Marketing** powered by Buxton, is a simple, but powerful, customer acquisition solution, that allows local business owners to easily see and understand:

- Who and where their best potential customers are coming from
- How far their most valuable customers are willing to drive to their location
- How many potential customers are near or around them

LSMx:

- Alerts users about upcoming local events that could be driving business
- Shows where specific competitors are in relation to potential customers
- Highlights traffic congestion that might interfere with performance

Key Differentiator

LSMx completely executes marketing campaigns to the potential customers users see right from their mobile device in just minutes. Local businesses can target the potential customers that LSMx identifies with any or all the following marketing channels:

- Direct Mail
- Email
- Facebook
- Google
- Mobile Banner Ads

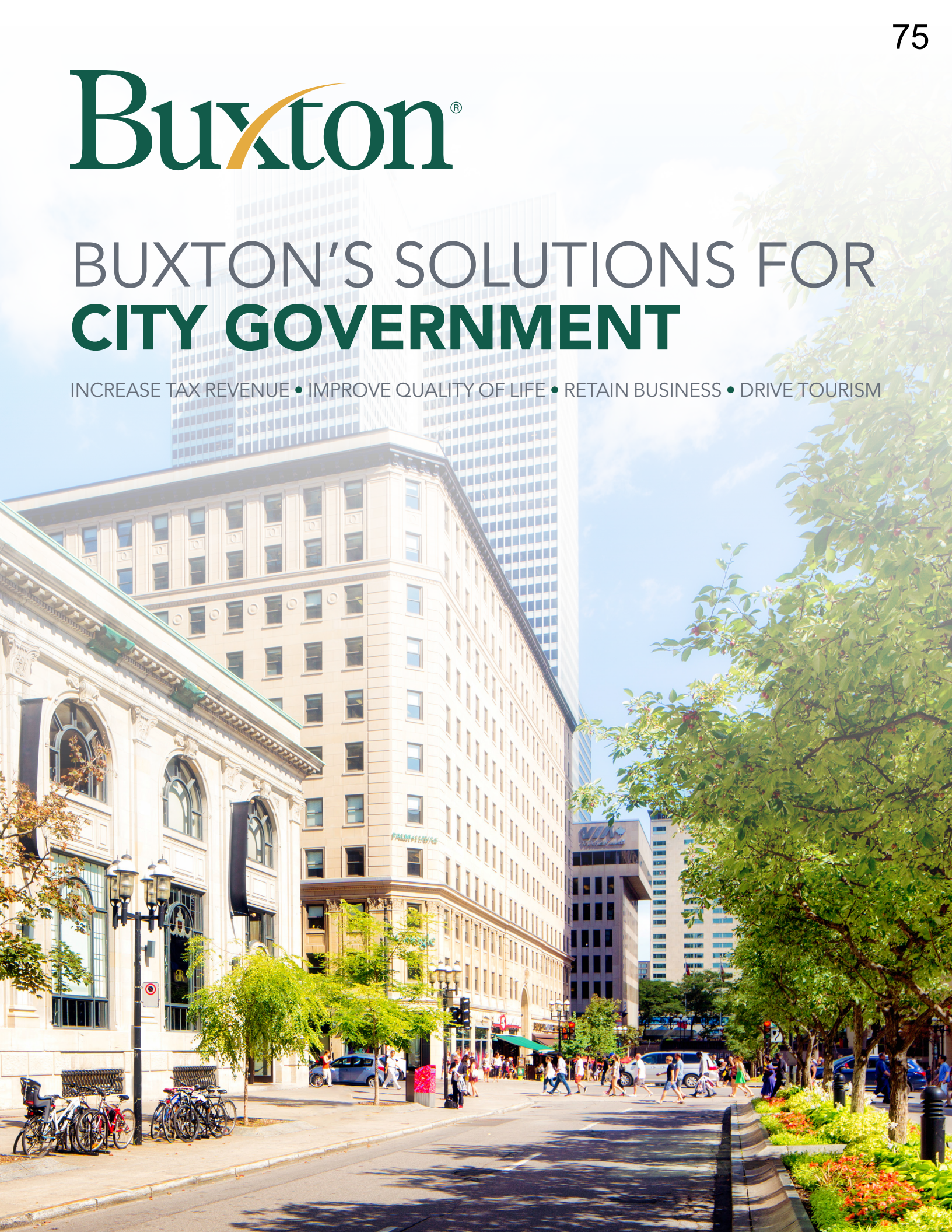
Benefits to the City of Osage Beach

- Encourages private-public partnerships
- Supports local businesses
- Provides local businesses with resources (analytics, application, marketing automation, marketing execution) normally reserved for much larger entities
- Supports business retention
- Supports localization efforts
- Supports increase in local tax income because businesses can be more successful



BUXTON'S SOLUTIONS FOR **CITY GOVERNMENT**

INCREASE TAX REVENUE • IMPROVE QUALITY OF LIFE • RETAIN BUSINESS • DRIVE TOURISM



CITY GOVERNMENT

THE **BUXTON** DIFFERENCE

PUT YOUR CITIZENS AT
THE CENTER OF YOUR
GROWTH STRATEGY

We are the leader in customer analytics. Since our founding in 1994, we have worked with more than 4,000 clients and have earned a reputation for our client-first approach and high-quality solutions.

RESULTS **MATTER**

800
COMMUNITIES
NATIONWIDE

40 MILLION
SQUARE FEET OF
NEW RETAIL SPACE

WORLD CLASS **CLIENT SATISFACTION**

As a Buxton client you have a dedicated, experienced team supporting you through your partnership with us. This team serves as an extension of your staff, tracking your progress and providing guidance to help you evolve your strategy. We know how to help you implement and execute development strategies to see results from your investment.

GROW WITH US. 1-888-2BUXTON | buxton@buxtonco.com | www.buxtonco.com

Buxton[®]

BENEFITS OF **PARTNERING WITH BUXTON**

DEFINE A PROACTIVE STRATEGY FOR RETAIL RECRUITMENT

When you begin working with Buxton, we start with understanding who your citizens truly are and defining the make-up of your community. Once we've studied these consumers, we identify which retail brands are right for your community and what concepts you shouldn't spend time and resources on trying to bring to your city. With this strategy outlined, your team is able to make the best use of their time with proactive marketing tactics.

SUPPORT YOUR EXISTING RETAIL BASE

Business retention is the second pillar of Buxton's partnerships with communities. We ensure city staff, elected officials, economic development staff and business owners work together to form public-private partnerships that promote growth within the community. LSMx, a local store marketing tool, is designed for small business owners. Through your partnership with Buxton you have the ability to give business owners access to LSMx to help them market their business to the best potential customers. This technology helps to keep local businesses competitive in the marketplace, supports entrepreneurs, and gives store owners the ability to market like national retail brands using customer data and analytics.

INCREASE YOUR TAX BASE BY ATTRACTING SUSTAINABLE RETAIL

By identifying the top retail recruitment opportunities for your community, you have a jumpstart on the retail recruitment process. Buxton provides guidance on which retailers are currently operating and expanding in your area and makes the introduction to executives at each of your retail matches. Landing new retail not only increases your tax base, but also improves the quality of life for your citizens by allowing them to shop and dine in their own community.

UNDERSTAND HOW RETAILERS VIEW YOUR MARKET

Buxton is the trusted advisor to thousands of retail and restaurant companies in the U.S. The data and tools we provide to your city are the exact same tools that retailers use when making site selection and new market decisions. Arming you with this data and analyses gives you instant credibility to retailers since so many in the industry know the Buxton name.

ECONOMIC DEVELOPMENT STRATEGY

In addition to our history of retail experience, we've worked in the field of economic development for two decades. When you partner with Buxton, we help you form a long-term economic development strategy and we provide the data, technology and expertise to help you make fact-based decisions for your community.

We understand the need to see results and a return on your investment. That's why our dedicated account management teams are here to act as an extension of your staff, helping you achieve your development goals by providing you with an unparalleled level of service. Great organizations grow with us – and we're ready to start a partnership with you.

PRODUCT

Retail Recruitment

Attract new retail and increase your tax base with defined retail recruitment strategies.



PRODUCT SUMMARY

What is it?

Buxton's Retail Recruitment solution gives community leaders access to the same market intelligence that retailers use to make site selection decisions. Using SCOUT, our proprietary web-based analytics platform, you can showcase retail potential to prospective new businesses and run reports to assist local businesses. We position your community for retail development success.

GROW WITH US.

1-888-2BUXTON

buxton@buxtonco.com

www.buxtonco.com

Buxton[®]

PRODUCT FEATURES

What will it do for me?

Effectively recruit new retail and restaurant concepts.

Our analysis digs deep to identify what factors make your community attractive to retailers using drive-time analysis, leakage and surplus analysis and other techniques. Buxton provides a list of 20 retailers whose customers match the profiles of your consumers.

Increase your tax base.

Increase sales and property tax revenue, and reduce retail leakage by keeping business transactions in your community.

Support your local businesses.

Retain and assist business owners by providing market intelligence to optimize merchandising and marketing.

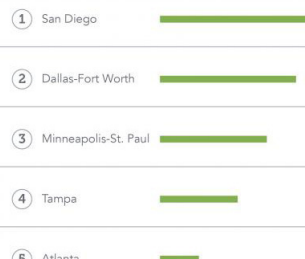
Prepare marketing packages for targeted retailers.

Buxton prepares custom reports and introductory letters to inform retailers on your match list of the opportunities in your community. Your Buxton support team will be available to coach you throughout the recruitment process.

RELATED PRODUCTS

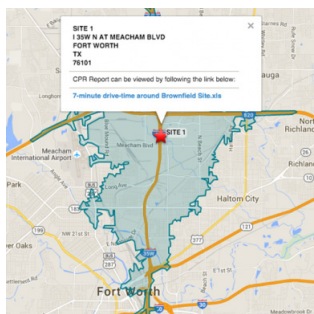
How else can you help me?

Top Markets for Tourism Spending



Tourism Insights

Increase the number of tourists that visit your city.



Business Retention

Retain current retailers and restaurants.



SCOUT Touch

Utilize a centralized approach to growing your community.

"Buxton gives us true data that supports the kind of growth we have today and can forecast the growth coming in the future. It gives us real numbers, so when we sit down with businesses that are looking at Celina, we have facts."



BUXTON'S CLIENTS

Who else trusts Buxton?



PASADENA



PRODUCT

SCOUT Touch

A centralized approach to growing your community.



PRODUCT SUMMARY

What is it?

From the city manager to elected officials and economic development staff, SCOUT Touch provides city leaders with a centralized approach to growing your community. When city leadership is unified in strategic growth expectations, you can efficiently enhance the quality of life for your residents, grow local business, and recruit new retail.

GROW WITH US.

1-888-2BUXTON

buxton@buxtonco.com

www.buxtonco.com

Buxton[®]

PRODUCT FEATURES

What will it do for me?

Utilize a centralized approach to growing your community.

SCOUT Touch clearly and simply illustrates your city's development potential based on customers, where they are located, and the value of those customers to a retail or restaurant concept.

Enhance the quality of life for your residents.

SCOUT Touch provides city leaders with the data, insights, and analytics necessary to craft a winning strategy for growth. Bringing essential retail and services to your market will enhance the quality of life for your residents.

Grow local business.

SCOUT Touch gives local business owners instant access to business intelligence, providing the data needed to be more competitive in the market.

Recruit new retail.

With SCOUT Touch, you have access to your targeted retail matches, equipping you to confidently pursue retailers and restaurants that will enhance your growing community.

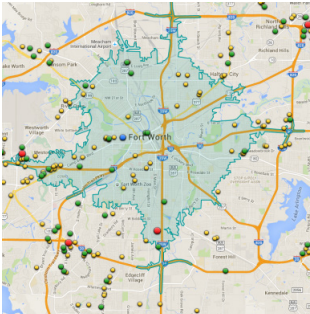
RELATED PRODUCTS

How else can you help me?



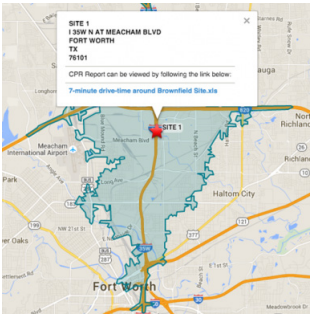
Retail Recruitment

Attract new retail and increase your tax base with defined retail recruitment strategies.



City Planning Insights

Buxton offers retail solutions to help maximize your city's growth.



Business Retention

Retain current retailers and restaurants.

"In this day and age, it's all about analytics and having statistics on your community. Municipalities don't always have that at their fingertips. But with Buxton and the SCOUT program, we've been able to turn that around and provide prospective clients with some really good analytical data to help them make their decision to locate in Rochester."



BUXTON'S CLIENTS

Who else trusts Buxton?



PRODUCT

Tourism Insights

Increase the number of tourists that visit your city.



PRODUCT SUMMARY

What is it?

Buxton's Tourism Insights solution gives you the insights needed to design effective tourism marketing campaigns and to better understand consumer demand for goods and services in your trade area.

GROW WITH US.

1-888-2BUXTON

buxton@buxtonco.com

www.buxtonco.com

Buxton[®]

PRODUCT FEATURES

What will it do for me?

Maximize your marketing budget.

Pinpoint the markets where your best visitors, and those just like them, live in order to optimize advertising spending. Target marketing messages to past and potential visitors at the household level.

Better understand your tourist base.

Buxton can tell you who is visiting your community and where those tourists are coming from.

Understand the value of the tourist population.

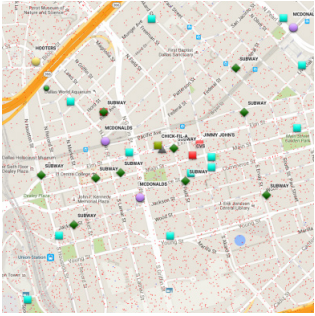
Not only can we identify who your visitors are and where they are coming from, but we can also tell you where they are spending dollars in your community across numerous retail categories.

Quantify the impact of tourism.

Quantify the economic impact of visitors and identify the retail categories where they spend money in your community.

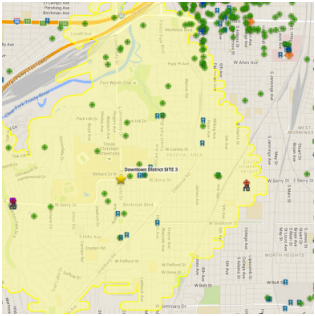
RELATED PRODUCTS

How else can you help me?



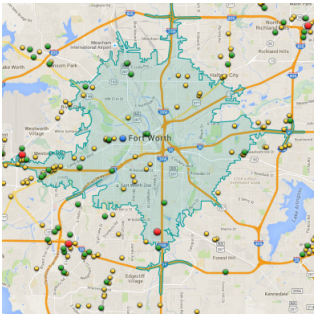
Downtown Revitalization

Buxton can help communities fill vacant downtown sectors.



Healthcare Gap Analysis

Objective, data-driven solutions that identify healthcare facility shortages in particular regions.



City Planning Insights

Buxton offers retail solutions to help maximize your city's growth.

"Our investment in the Buxton reports and our contract each year turns around, or equates to, \$2 million in retail sales tax every year. So that investment is more than worth the money that we put into Buxton's contract."



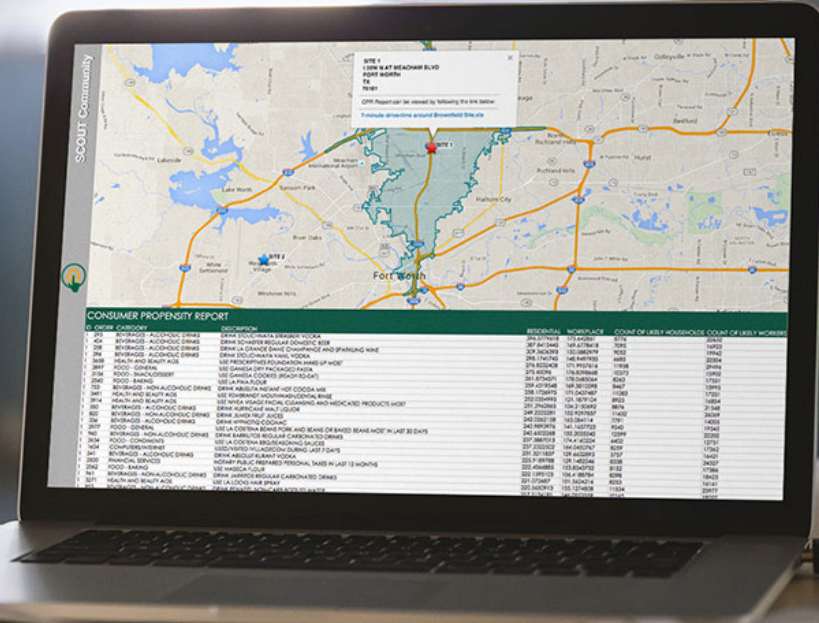
BUXTON'S CLIENTS

Who else trusts Buxton?



Business Retention

Retain current retailers
and restaurants.



PRODUCT SUMMARY

What is it?

As city leaders know, a thriving retail sector is vital to the overall health of a community. While a big part of maintaining a growing business community includes recruiting the right retailers for your city, an equally important mission is business retention – keeping existing retailers and restaurants in your business community.

GROW WITH US.

1-888-2BUXTON

buxton@buxtonco.com

www.buxtonco.com



PRODUCT FEATURES

What will it do for me?

Provide market intelligence for business retention.

Buxton can provide market intelligence to optimize merchandising and marketing for existing retailers.

Assist businesses with local store marketing.

As communities aid existing retailers in their marketing efforts, those retailers will be more likely to stay and expand in your community. When you work with Buxton, you have access to LSMx, our local store marketing tool.

Ensure employment of residents.

Retail retention will provide jobs and strengthen economic development for your community's residents.

Help create community culture.

Specific retailers and restaurants often become an important part of a community's culture. By working to retain such retail establishments, you are maintaining your relationship with important community partners.

RELATED PRODUCTS

How else can you help me?



Retail Recruitment

Attract new retail and increase your tax base with defined retail recruitment strategies.



SCOUT Touch

Utilize a centralized approach to growing your community.



Tourism Insights

Increase the number of tourists that visit your city.

"Through Buxton, we received data that really empowers our business owners. Now they can make more informed decisions about what products and services to offer."



BUXTON'S CLIENTS

Who else trusts Buxton?



PRODUCT

Redevelopment Strategies

Revitalize once thriving areas of town with data-driven economic development strategies.



PRODUCT SUMMARY

What is it?

With many companies choosing to migrate to larger, less expensive lots outside of an urban sector, cities may need to implement a strategy for filling those vacant buildings. With the ability to execute local economic development strategies, Buxton gives you the tools and knowledge to help redevelop those key areas by identifying new retailers and restaurants that will best fit each specific site.

GROW WITH US.

1-888-2BUXTON

buxton@buxtonco.com

www.buxtonco.com

Buxton[®]

PRODUCT FEATURES

What will it do for me?

Recruit new retailers and restaurants.

Buxton gives cities the tools they need to confidently revitalize key areas of town through the recruitment of new retailers and restaurants.

Increase sales tax revenue.

Recruiting new retail means an increase in tax revenue, reducing retail leakage and satisfying your residents' desire to shop in that area of town.

Retain current businesses in that area of town.

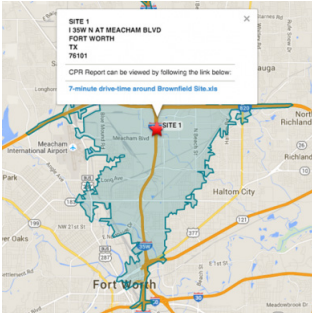
As current businesses see the revitalization efforts taking place, they will be more likely to invest in their current locations rather than looking for local economic development strategy options elsewhere.

Draw visitors to that area of town.

Buxton's expert analytics can ensure that your redevelopment efforts are bringing in the best retailers to appeal to residents and visitors alike.

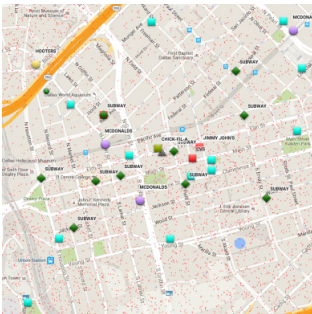
RELATED PRODUCTS

How else can you help me?



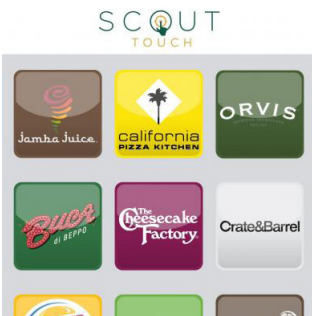
Business Retention

Retain current retailers and restaurants.



Downtown Revitalization

Buxton can help communities fill vacant downtown sectors.



Retail Recruitment

Attract new retail and increase your tax base with defined retail recruitment strategies.

"Within the first year of using the Buxton SCOUT program, our targeted retail attraction efforts have not only allowed us to fill vacant spaces in our community, but also increase sales receipts."



BUXTON'S CLIENTS

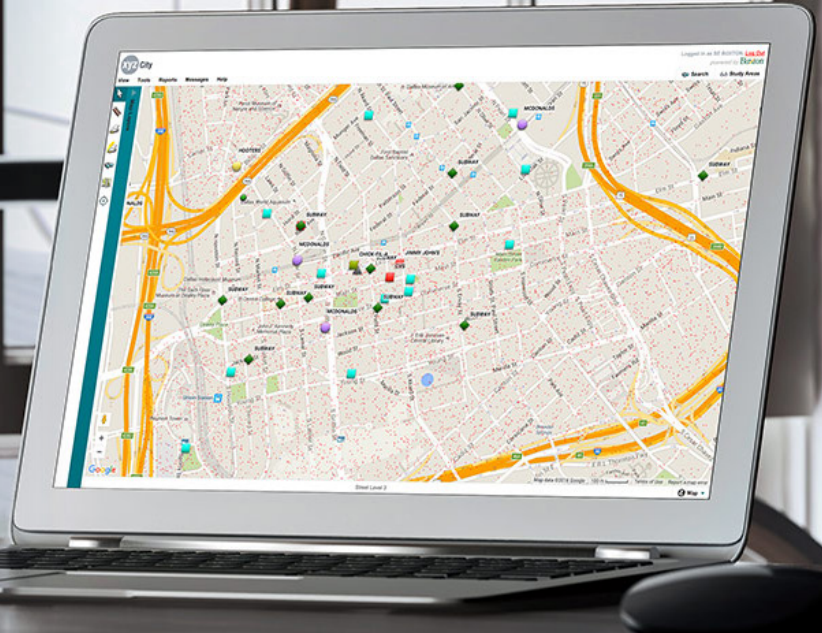
Who else trusts Buxton?



PRODUCT

Downtown Revitalization

Buxton can help communities fill vacant downtown sectors.



PRODUCT SUMMARY

What is it?

Due to suburban expansion and the low cost of rural land, many communities have seen restaurants and retailers abandon downtown sectors, leaving vacant buildings and an overall lackluster environment. Buxton has the expertise to help communities recruit retailers and restaurants specifically suited for an urban setting to drive downtown revitalization.

GROW WITH US.

1-888-2BUXTON

buxton@buxtonco.com

www.buxtonco.com

Buxton[®]

PRODUCT FEATURES

What will it do for me?

Draw visitors to your community.

Thriving downtowns rely on an influx of visitors. By recruiting the right retailers and restaurants, both local and out-of-town visitors will be drawn to spend time in the new and improved downtown sector.

Recruit new retailers and restaurants.

In order to bring in visitors, retailers must first be recruited. Buxton has the tools and knowledge to guide your community's recruitment efforts.

Create jobs for city residents and stimulate downtown revitalization.

The opening of new retail establishments and restaurants in your downtown areas will create jobs for residents.

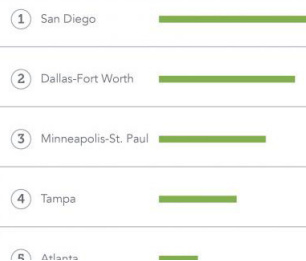
Increase sales tax revenue.

Recruiting new retail means an increase in tax revenue, reducing retail leakage and satisfying your residents' desire to shop in downtown.

RELATED PRODUCTS

How else can you help me?

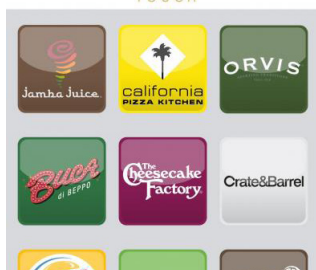
Top Markets for Tourism Spending



Tourism Insights

Increase the number of tourists that visit your city.

SCOUT TOUCH



Retail Recruitment

Attract new retail and increase your tax base with defined retail recruitment strategies.

SCOUT TOUCH



SCOUT Touch

Utilize a centralized approach to growing your community.

"We utilize SCOUT almost daily as we look at retailers, not only for recruitment, but also for retention."



BUXTON'S CLIENTS

Who else trusts Buxton?



PRODUCT

Healthcare Gap Analysis

Objective, data-driven solutions that identify healthcare facility shortages in particular regions.

PRODUCT SUMMARY

What is it?

Identifying gaps in the healthcare industry is an important step for growing communities. Buxton can build a model that allows city leaders to spot healthcare shortages in highly populated markets.

GROW WITH US.

1-888-2BUXTON

buxton@buxtonco.com

www.buxtonco.com

Buxton[®]

PRODUCT FEATURES

What will it do for me?

Identify gaps in healthcare.

Identify areas of opportunity by visualizing concentrations of core patients and healthcare facilities.

Gain an overall understanding of the state of your city's healthcare system.

Buxton's expert analysis will show city leaders the overall state of the current healthcare system. It will help you answer the questions: What is working in our healthcare system? What is not? In what ways can we expand the healthcare system to better serve our residents?

Know who to recruit.

Perhaps your city is lacking in a specific healthcare specialty or service. Buxton can help city leaders target the right healthcare facilities and service lines for your city.

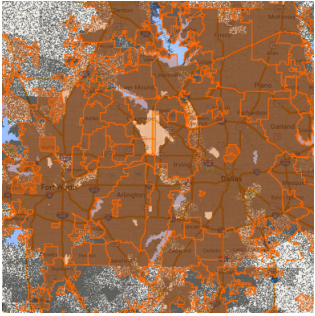
Leverage trustworthy data to recruit potential healthcare providers.

Buxton will provide custom marketing reports to present to potential healthcare providers, giving them data-driven facts about their expansion opportunities in your city.



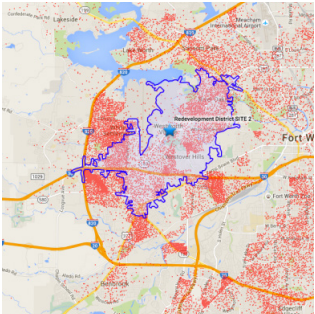
RELATED PRODUCTS

How else can you help me?



City Services

Buxton can provide communities with analytics to support their city services.



Redevelopment Strategies

Revitalize once thriving areas of town with data-driven economic development strategies.



Retail Recruitment

Attract new retail and increase your tax base with defined retail recruitment strategies.

"Buxton made us aware of the need for more local and specialized medical services. Our community hospital has upgraded its facility, added patient services while two competing hospitals are building modern facilities across the highway from each other. With Buxton's help and superior technology, Rochelle could become a medical hub for the region."



BUXTON'S CLIENTS

Who else trusts Buxton?



PRODUCT

City Services

Buxton can provide communities with analytics to support their city services.

PRODUCT SUMMARY

What is it?

Analytics can provide valuable information for communities looking to support their city services, such as the library system or fire department. Buxton has the insights to help community leaders determine the best locations for city services and target residents who may be in most need of particular services.

GROW WITH US.

1-888-2BUXTON

buxton@buxtonco.com

www.buxtonco.com



PRODUCT FEATURES

What will it do for me?

Ensure site selection decisions.

Buxton has the insights to most efficiently place and locate your city services buildings.

Target residents who most need the support of city services.

Certain residents are potentially more prone to need the services of a fire department or another city service. Buxton can help you understand who those residents are and where they are located.

Improve the overall performance of your city services.

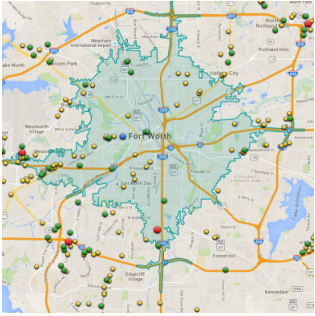
Buxton's analytics can help city services employees understand resident demographics and psychographics. With this knowledge, city services are better equipped to serve the residents in the community.

Improve resident satisfaction with the city.

As city services improve on catering to existing residents, citizens will be more inclined to invest and further establish roots in the community.

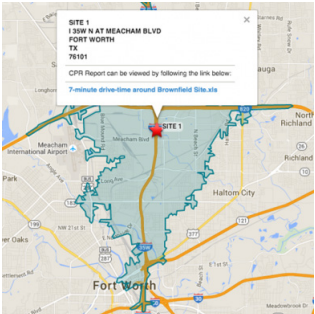
RELATED PRODUCTS

How else can you help me?



City Planning Insights

Buxton offers retail solutions to help maximize your city's growth.



Business Retention

Retain current retailers and restaurants.



Retail Recruitment

Attract new retail and increase your tax base with defined retail recruitment strategies.

"The data and information that Buxton gives us through SCOUT is just life changing. It's a game-changer for the fire service. We have the opportunity to spend more time on education so we can chase the fire out of the city."



BUXTON'S CLIENTS

Who else trusts Buxton?



Lakewood
Colorado



PRODUCT

City Planning Insights

Buxton offers retail solutions to help maximize your city's growth.

PRODUCT SUMMARY

What is it?

As your city grows, so should your retail establishments. But beginning the retail recruitment process can be daunting and overwhelming. Buxton has the analytic expertise to help simplify this process. We identify the best retailers for your community, taking the guess work out of retail recruitment.

GROW WITH US.

1-888-2BUXTON

buxton@buxtonco.com

www.buxtonco.com

Buxton[®]

PRODUCT FEATURES

What will it do for me?

Recruit the best retail and restaurant concepts for your community.

Buxton uses drive-time analysis, leakage and surplus analysis, and other techniques to make an enticing proposal to potential retailers who may be interested in opening a location in your community.

Gain access to marketing packages for targeted retailers.

We use our expert analytical insights to prepare custom reports to recruit retailers who may be interested in entering or expanding in your community. We then create introductory letters to help your community leaders begin the recruitment process with these key retailers.

Encourage residents to shop locally.

As new retailers are brought to the community, residents will be more prone to shop locally, ensuring an increase in tax revenue and a reduction in retail leakage.

Make your city more attractive to visitors.

Buxton's City Planning solutions not only maximize your growth, but also increase your visitor potential.

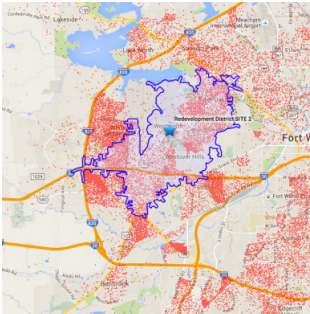
RELATED PRODUCTS

How else can you help me?



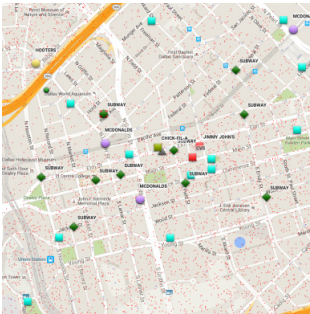
Retail Recruitment

Attract new retail and increase your tax base with defined retail recruitment strategies.



Redevelopment Strategies

Revitalize once thriving areas of town with data-driven economic development strategies.



Downtown Revitalization

Buxton can help communities fill vacant downtown sectors.

"It was eye-opening to see who we really were as a community."



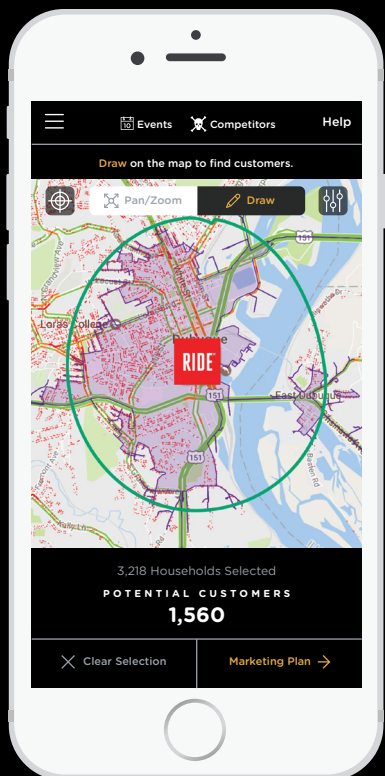
BUXTON'S CLIENTS

Who else trusts Buxton?

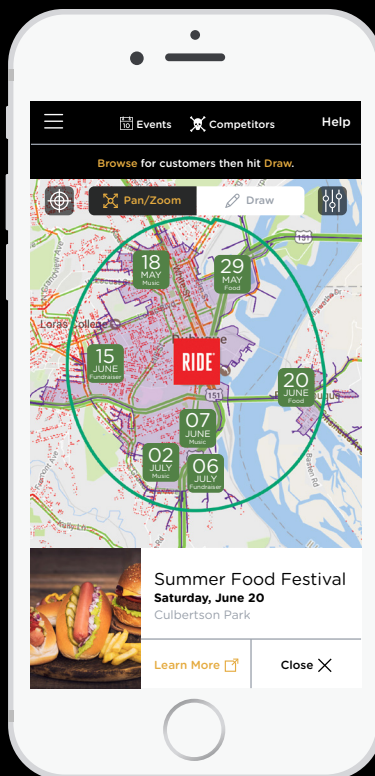


Support Your Local Businesses With Buxton

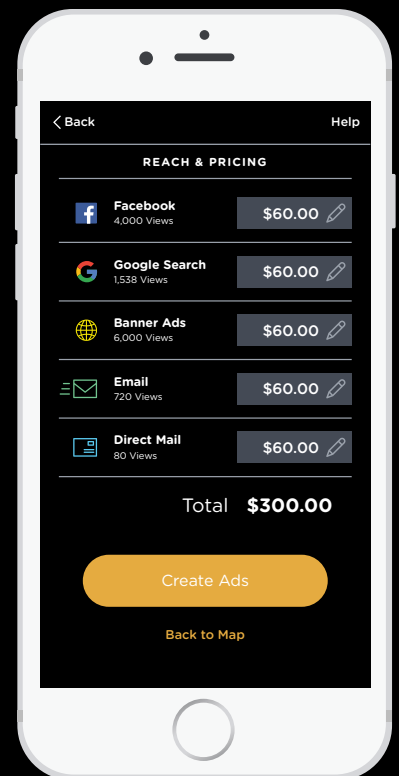
As city leaders know, a thriving retail sector is vital to the overall health of your community. A big part of maintaining a growing business community includes recruiting the right retailers for your city. An equally important mission is business retention — keeping and growing existing retailers and restaurants in your community.



See & Select
Customers



See Local
Events Daily



Create &
Send Ads

LEARN MORE AT MYLSMX.COM



Help your local businesses understand:

- Who their customers are
- Where those customers live
- Marketing their business

From Buxton, the experts in retail, we are pleased to introduce LSMx to help cities with their business retention efforts. LSMx is a local store marketing tool that tells businesses WHO their customers are, WHERE those customers live, and allows business owners to target those customers with marketing campaigns. Through a partnership with Buxton, you can provide local business owners with LSMx to enhance the vitality of your local business community.

PUT CONTROL IN THEIR HANDS

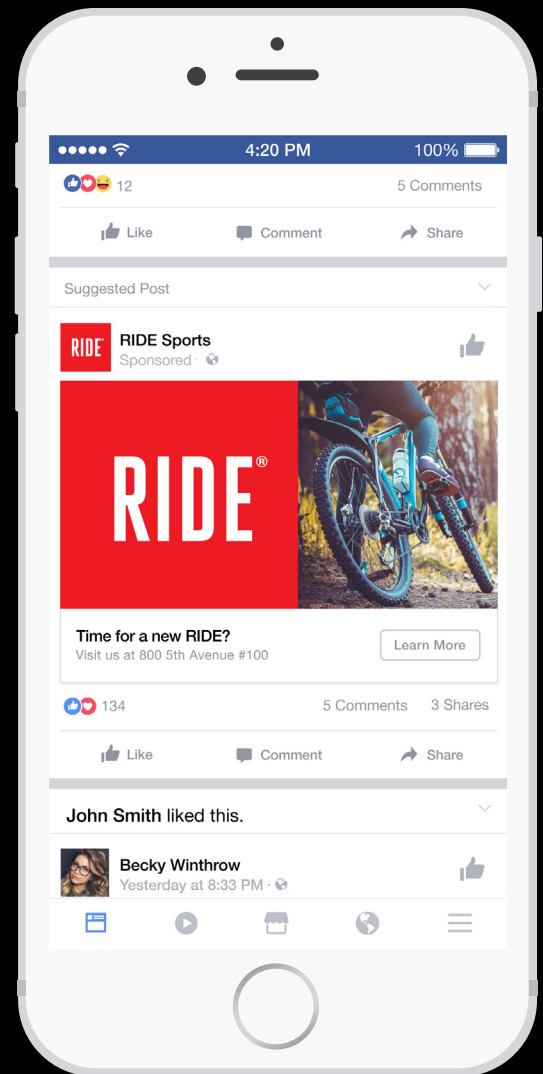
Providing an LSMx subscription to a business owner gives them access to see which customers are most likely to buy their products and how far they are willing to drive to visit their store. This data is visualized on a map, so they can fully understand their market.

EVENT MARKETING

LSMx allows the user to select what types of events are most important to their business. Business owners can easily see the events happening around their store on the map in LSMx. Executing marketing campaigns during events is a great opportunity to promote their business when there will be additional foot traffic in the area.

BECOME A MARKETER

Finding new customers is the #1 problem for small business owners. With LSMx, a business owner will be able to see where their customers live and can create customized advertisements to bring new customers through their doors.



LEARN MORE AT MYLSMX.COM

City of Osage Beach

Agenda Item Summary

Date of Board of Aldermen Meeting: 08/02/18Originator: **(Name/Title)** Ed Rucker/City Attorney for Alderman BethuremDate Submitted: 07/23/18**Agenda Item Title:**

Bill 18-44 An Ordinance of the City of Osage Beach, Missouri, Establishing Policies Concerning Insurance Requirements for Contractors to Obtain a City Business License to do Business within the City.

Presented by: **(Name/Title)** Ed Rucker / City Attorney**Requested Action:**
☐
☐
☐
☐

Motion to Approve

First Reading of Bill # 18-44

Second Reading of Bill # _____

Resolution # _____

☐
☐
☐

Proclamation

Public Hearing

Other (Describe)

Ordinance Reference for Action: (i.e. RSMo Section, Ordinance # & Title)

Board of Aldermen approval required per Section 110.230. Ordinances, Resolutions, Etc. – Generally and Section 110.240 Adoption of Ordinances.

Deadline for Action: YES ☐ NO ☒

If yes, explain:

Fiscal Impact:Not Applicable ☒Budgeted Item: YES ☐ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: _____

FY____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☒ NO ☐

If yes, list attachments:

Bill 18-44; Current ordinance vs. proposed changes

Department Comments and Recommendation:

This ordinance amends the Osage Beach Code of Ordinances concerning insurance for contractors

Prior to receiving a new or renewed contractor license, contractors are required to provide a current insurance certificate which includes liability coverage with a minimum aggregate limit of \$1,000,000 per occurrence and names the City as additional insured. Further the insurance company will notify the City at least thirty days before any change in, or cancellation of, the policy, or ten days in the event of cancellation due to nonpayment of premium.

This is a policy decision within the board's discretion.

City Administrator Comments and Recommendation:

Per City Code 110.230, Bill 18-43 is in correct form as per City Attorney.

This bill was created at the request of Alderman Bethurem and includes proposed changes to our current ordinance; 1) an increase to general liability minimum aggregate coverage to \$1,000,000, and 2) requiring the Certificate of Insurance to name the City of Osage Beach, MO as additional insured with notification of changes and cancellations. Attached is a comparison of current ordinance and proposed changes.

As of August 8, 2018, the City has 376 active Contractors Licenses. Contractor Licenses are due January 1 of each year and are valid, unless revoked, for a calendar year; fee is \$35. The City Clerk's Office collects a Certificate of Liability Insurance from each contractor with license application as currently required and that certificate states the insurer's coverages including the required Worker's Compensation (unless a signed and notarized Affidavit of Exemption is provided) and Commercial General Liability. Upon a contractor receiving a building permit, the Office of the Building Official confirms a valid contractor's license.

If these changes are enacted, this may be a significant change to both internal operations and to the business community, specifically the contractors in our City. Because of this I reached out to the Missouri City/County Manager Association, MML, and our insurance provider for a variety of information to better assist the entire Board in making a decision and staff in possibly accommodating operational changes. For example, what other cities have this requirement, what issues this requirement solved for those cities, best practices operationally, etc. I found that this is not a standard requirement and I found no other city, except Kansas City, MO, who has this requirement. At the time of this report, I had not yet made contact with a Kansas City, MO. representative.

Below are a few items to consider regarding the issue. If the Board chooses to move forward, I request an effective date of no earlier than January 1, 2019. The draft bill reflects this request. This will give staff time to formulate processes and procedures, give notice to the community, etc. For example, internally, this will most likely add administrative costs and resources to administer; staff will need time to prepare additional procedures and processes; community outreach on the change in procedure and requirements will be important - communicating to our community WHY we are doing this and WHAT to expect and WHEN.

Items to consider in making this change:

- *There will be a financial effect to our contractor community; increased cost of insurance, etc.
- *What problem are we attempting to solve? Are there other solutions?
- *What liability interest does the City have between two private parties that this is necessary?

BILL NO. 18-44

ORDINANCE NO. 18.44

AN ORDINANCE OF THE CITY OF OSAGE BEACH, MISSOURI, ESTABLISHING POLICIES CONCERNING INSURANCE REQUIREMENTS FOR CONTRACTORS TO OBTAIN A CITY CONTRACTOR LICENSE TO DO BUSINESS WITHIN THE CITY

WHEREAS, the Board of Aldermen hereby finds it in the public interest to regulate the insurance requirements for contractors obtain a city business license:

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE CITY OF OSAGE BEACH, MISSOURI AS FOLLOWS:

Section 1 That Section 605.030 F be and is hereby repealed.

Section 1 That a new Section 605.030 F be and is enacted as follows:

605.030 F Prior to receiving a new or renewed contractor license all applicants for such a license shall:

1. Provide a current insurance certificate which includes general liability coverage with a minimum aggregate limit of \$1,000,000 per occurrence.
2. The insurance certificate shall name the City of Osage Beach, Missouri, as additional insured.
3. The insurance certificate shall require the insurance company shall notify the City of Osage Beach, Missouri, at least thirty days before any change in, or cancellation of, the policy, or ten days in the event of cancellation due to nonpayment of premium.

Section 2. Severability

The chapters, sections, paragraphs, sentences, clauses and phrases of this ordinance are severable, and if any phrase, clause, sentence, paragraph or section of this ordinance shall be declared unconstitutional or otherwise invalid by the valid judgment or degree of any Court of any competent jurisdiction, such unconstitutionality or invalidity shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections of this ordinance since the same would have been enacted by the Board of Aldermen without the incorporation in this ordinance of any such unconstitutional or invalid phrase, clause, sentence, paragraph or section.

Section 3. Repeal of Ordinances not to affect liabilities, etc.

Whenever any part of this ordinance shall be repealed or modified, either expressly or by implication, by a subsequent ordinance, that part of the ordinance thus repealed or modified shall continue in force until the subsequent ordinance repealing or modifying the ordinance shall go into effect unless therein otherwise expressly provided; but no suit, prosecution, proceeding, right, fine or penalty instituted, created, given, secured or accrued under this ordinance previous to its repeal shall not be affected, released or discharged but may be prosecuted, enjoined and

recovered as fully as if this ordinance or provisions had continued in force, unless it shall be therein otherwise expressly provided.

Section 4. That this Ordinance upon passage and approval of the Mayor shall become effective January 1, 2019.

READ FIRST TIME: _____ READ SECOND TIME: _____

I hereby certify that Ordinance No. 18.44. was duly passed on _____ by the Board of Aldermen of the City of Osage Beach. The votes thereon were as follows:

Ayes:

Nays:

Abstentions:

Absent:

This Ordinance is hereby transmitted to the Mayor for his signature.

Date

Cynthia Lambert, City Clerk

Approved as to form:

Edward B. Rucker, City Attorney

I hereby approve Ordinance No.18.44.

John Olivarri, Mayor

Date

Cynthia Lambert, City Clerk

Proposed language:

605.030 F Prior to receiving a new or renewed contractor license all applicants for such a license shall:

1. provide a current insurance certificate which includes general liability coverage with a minimum aggregate limit of \$1,000,000 per occurrence
2. The insurance certificate shall name the City of Osage Beach, Missouri, as additional insured.
3. The insurance certificate shall require the insurance company shall notify the City of Osage Beach, Missouri, at least thirty days before any change in, or cancellation of, the policy, or ten days in the event of cancellation due to nonpayment of premium.

Current Language

605.030. F No license as a contractor shall be issued to any firm, person or corporation without proof of general liability insurance in the form of a Certificate of Insurance providing for limits of not less than three hundred thousand dollars (\$300,000.00) for a single incident. Said coverage shall be kept in full force and effect for the duration of the contractor license.

City of Osage Beach

Agenda Item Summary

Date of Board of Aldermen Meeting: 08/16/18Originator: **(Name/Title)** Nicholas Edelman, Public Works DirectorDate Submitted: 08/06/18**Agenda Item Title:**

Motion to approve staff to work on Rowan Road for the Osage Beach Special Road District

Presented by: (Name/Title) Nicholas Edelman, Public Works Director**Requested Action:**☒

Motion to Approve

☐

First Reading of Bill # _____

☐

Second Reading of Bill # _____

☐

Resolution # _____

☐

Proclamation

☐

Public Hearing

☐

Other (Describe)

Ordinance Reference for Action: (i.e. RSMo Section, Ordinance # & Title)

City Code Chapter 510; Accepting Existing Private Roads into the Public Road System

Deadline for Action: YES ☐ NO ☒

If yes, explain:

Fiscal Impact:Not Applicable ☒Budgeted Item: YES ☒ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: _____

FY____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☒ NO ☐

If yes, list attachments:

Department Comments and Recommendation:

The Osage Beach Special Road District would like to utilize the City's Public Works Department to design and inspect the Rowan Roadway Improvements. Rowan Road is a private road off of Osage Beach Parkway. This is the roadway adjacent to the Post Office. The owners of Rowan Road have said they would give the roadway to the City and asked the Osage Beach Special Road District for assistance.

We have worked with the Osage Beach Special Road District on many projects. The Public Works Department recommends approval.

City Administrator Comments and Recommendation:

Rowan Road has been a topic of discussion for awhile regarding the need for improvement. We have successfully partnered with the OBSRD in the past by completing design and inspection work coupled with their funds to improve public roadways (and roadways to become public due stated work) within the City. However, regarding staff resources, this is not a FY2018 budgeted project and scheduling will need to be prioritized within the department among current projects.

I concur with the Public Works Director's recommendation.

City of Osage Beach

Agenda Item Summary

Date of Board of Aldermen Meeting: 08/16/18Originator: *(Name/Title)* Jeana Woods, City AdministratorDate Submitted: 08/08/18

Agenda Item Title:

Discussion - Pre-Budget

Presented by: *(Name/Title)* Jeana Woods, City Administrator

Requested Action:

- ☐ Motion to Approve
- ☐ First Reading of Bill # _____
- ☐ Second Reading of Bill # _____
- ☐ Resolution # _____

- ☐ Proclamation
- ☐ Public Hearing
- ☒ Other (Describe)

DiscussionOrdinance Reference for Action: *(i.e. RSMo Section, Ordinance # & Title)*

N/A

Deadline for Action: YES ☐ NO ☒

If yes, explain:

Fiscal Impact:

Not Applicable ☒Budgeted Item: YES ☐ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: _____

FY____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☒ NO ☐

If yes, list attachments:

BOA Budget Items List

Department Comments and Recommendation:

N/A

City Administrator Comments and Recommendation:

The purpose of the pre-budget discussion is to discuss items or issues that may be valuable to staff in preparing the draft FY2019 Operating Budget. This discussion will be most beneficial if it provides clarification to staff as well as fellow Board members as to the specific individual initiatives/projects that the Board of Aldermen would like to be addressed within the FY2019 Budget process.

Attached are items or issues that individual Board members have submitted to be included in the FY2019 Operating Budget process.

BOA Budget Items for Discussion

Alderman Rucker:

- Explanation of what sales and property taxes are available to the City
- 911 Dispatch center relocated to lower level
- Treatment Plant study for an additional growth
- Bridge waste water pipe inspection
- Retirement plan improved
- Justifying the expense for the special events that we donate to
- Start a new program of a capital replacement plan and new capital items

Alderman Bethurem:

- Park master plan
- Training/Professional Development for 2019 by department, and include conferences for department heads
- Myers Briggs study done of all department heads, to include Police Department Management conducted by licensed/accredited psychologist.
- Annual dump truck contract
- Insurance bids, as insurance rates keep increasing by double digits
- Risk Management position
- Economic Development position full time
- Aquapalooza sponsorship of \$10,000
- Sheds for GG and LCF Airports to house trucks and keep them out of weather
- Purchase/clean up of Potted Steer property
- Clean up of one way couple, MoDOT property, as we did with Case Rd interchange

Alderman Ross:

- Expense (non-capital) growth rates should not exceed expected revenue growth rates (percentages)
- We should budget to meet our End-of-Year 2019 "Reserve Goals"
- We should fund the "Park Grant" projects fully
- I would suggest that part of the department presentations include the "top 3" capital requests that were not included in the initial budget draft
- Osage Beach Special Road District conjunctive planning

Alderman Marose:

- Allocating funds, (hopefully financial assistance through State grants) to execute "beautifying the Parkway WEST". We have discussed this idea in the past about planting trees /flower bedding, etc. Purpose...to enhance traffic along a "boulevard environment", so to speak.

- Allocate funding for "incubator space", rather by leasing or purchasing an existing vacant bldg. This will allow an advantage to increase future businesses to our community, thus increasing sales tax revenues. (Each incubator space would be leased out to perspective individuals)
- Economic Developer Position.....one who will diligently seek "site professionals" for future developers or businesses to invest within the City of Osage Beach
- Prioritize our objectives as well as "citizens' input and plan accordingly what everyone wants and can accomplish in the future, designating number of years to do so.

City of Osage Beach

Agenda Item Summary

Date of Board of Aldermen Meeting: 08/16/18Originator: *(Name/Title)* Richard Ross/AldermanDate Submitted: 08/08/18

Agenda Item Title:

Discussion - Vision and Strategic Planning

Presented by: *(Name/Title)* Richard Ross/Alderman

Requested Action:

- ☐ Motion to Approve
- ☐ First Reading of Bill # _____
- ☐ Second Reading of Bill # _____
- ☐ Resolution # _____

- ☐ Proclamation
- ☐ Public Hearing
- ☒ Other (Describe)

DiscussionOrdinance Reference for Action: *(i.e. RSMo Section, Ordinance # & Title)*

N/A

Deadline for Action: YES ☐ NO ☒

If yes, explain:

Fiscal Impact:

Not Applicable ☒Budgeted Item: YES ☐ NO ☐

If no, provide funding source: _____

Budget Line Item/Title: _____

FY _____ Budgeted Amount: \$ _____

Expenditures to Date _____: (\$ _____)

Available: \$ _____ 0.00

Requested Amount: \$ _____

Attachments: YES ☐ NO ☐

If yes, list attachments:

Alderman Ross' Strategic Initiatives

Department Comments and Recommendation:

N/A

City Administrator Comments and Recommendation:

Discussion - What macro-level initiatives should drive the mission statement and assist in setting priorities at the Board level as well as at the Staff level? What goals, initiatives, or principles should pull together the tasks identified during each of the Advanced Sessions and the principles in the Mission Statement to better provide direction and strategy in overall decision making?

Visioning and strategic planning for the City on a macro-level ideally should assist in setting the tone for the City's operating budget and drive the process of allocating resources and strengthening operations. This level of planning assists in setting and identifying overall priorities.

At the highest level the City's Mission Statement guides us and identifies the following principles:

- *Provide Superior Municipal Service
- *Conduct all Business with Openness and Integrity
- *Be recognized as a Safe and Appealing Place
- *Be a Supportive Environment to Conduct Business
- *Be a Premier Visitor Destination

At a more micro-level, the Board has participated in two Advanced Sessions in which several tasks and priorities were identified. At the recent Advanced Session in June 2018 the Board of Aldermen discussed the following and identified tasks and time lines associated with each.

- 1) Economic Development - Market Assessment (city-wide)
- 2) Taxing Options (revenue source) - Use Tax Information
- 3) Internal Reporting and Sharing of Information
- 4) Departmental Metrics as it relates to departmental performance, development, and output
- 5) Strategic Annexation Efforts - For Enhanced Revenue
- 6) Citizens Input Strategies - Utilization of Committees and Outreach Efforts

At the Advanced Session in 2017 the Board of Aldermen discussed the following and identified tasks and time lines associated with each. Many of these items are multi-year issues and continue to be worked on and was discussed again at this year's session.

- 1) Economic Development and Market Assessment (city-wide)
- 2) Asset Planning (city-wide)
- 3) Career Development (invest in our employees' development)
- 4) Project Planning - Efficiencies, Staffing, etc.
- 5) Parkway West Plan Initiatives
- 6) Revenue Options
- 7) Reduce General Fund drain by Airports and Ambulance by 30%
- 8) Code Review for Practice and Process Enhancements

RR 2018 Strategic Initiatives First Draft

1. Develop Economic growth Tools and Assets that target revenue growth at twice the level of State growth rates.
2. Aggressively pursue Voluntary Annexation that provides opportunities to broaden services the City of Osage Beach can provide.
3. Expand City Employee Capability at all levels. Osage Beach Employees will be viewed as the “Best of the Best” by their peers and the industry.
4. Develop innovative methodologies to interact with the Citizenry to drive its input deeper in the planning and implementation processes.
5. Develop Department Level metrics that demonstrate the Progress and Performance of City Services.
6. Effectively partner with the Osage Beach Special Road District to improve the City Transportation system and reduce the quantity of Private Roads in Osage Beach.
7. Utilize the Budget Process to drive fiscal responsibility and prioritize Capital investments.